

Meeting Agenda

Meeting Date	05/09/2023	Time	11.00am – 1.00pm												
Meeting Venue	MR 9CR1 – Derbarl Yerrigan														
Meeting Name	Access and Inclusion Advisory Group														
Meeting Objective/s	To provide strategic guidance to the Administration and Council on Equity, Diversity and Inclusion matters such as the Disability, Access and Inclusion Plan (DAIP) 2021 - 2025.														
Chairperson	Tracey Hirst, Alliance Manager Community Services														
Minute Taker	City of Perth Representative														
Attendees	<p>Access and Inclusion Advisory Group</p> <table border="0"> <tr> <td>Bradley Bishop</td> <td>Gwen Allpike</td> </tr> <tr> <td>Ben Cox</td> <td>Helen Berry</td> </tr> <tr> <td>David Vosnacos</td> <td>Kyle Santella</td> </tr> <tr> <td>Emma Kenton</td> <td>Melissa Northcott</td> </tr> <tr> <td>Gareth Goodway</td> <td>Stuart Jenkinson (Teams)</td> </tr> <tr> <td>Glennys Marsdon</td> <td></td> </tr> </table> <p>City of Perth Administration Kylie Johnson, General Manager Community Development Tracey Hirst, Alliance Manager Community Services</p> <p>Internal Presenters Adam Gregory, Coordinator City Events</p> <p>External Presenters Daniel Bruce, Artrage Samantha Stewart and Shauna Weeks from the Department of Local Government, Sport and Cultural Industries Glenn Hall, Arts and Culture Trust</p> <p>Observers Elected members are invited to attend as an observer only.</p>			Bradley Bishop	Gwen Allpike	Ben Cox	Helen Berry	David Vosnacos	Kyle Santella	Emma Kenton	Melissa Northcott	Gareth Goodway	Stuart Jenkinson (Teams)	Glennys Marsdon	
Bradley Bishop	Gwen Allpike														
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Emma Kenton	Melissa Northcott														
Gareth Goodway	Stuart Jenkinson (Teams)														
Glennys Marsdon															
Apologies	Nobuo Hara, AIAG Member (N/A Tuesdays)														

Agenda Items

1. Meeting opens

Meeting commencement at: 11am

Notification given that the meeting will be recorded.

2. Acknowledgement of Country

Completed by: City Representative.

Acknowledgement of Country (refer to PR1164 for appropriate wording).

"I respectfully acknowledge the Traditional Owners of the land on which we meet, the Whadjuk (Whad-juk) Nyoongar people of Western Australia and pay my respects to Elders past and present. It is a privilege to be meeting on Whadjuk Nyoongar country".

3. Attendance: as listed on previous page

Apologies noted by the Chair. Round table introductions and member updates.

4. Confirmation of Meeting Minutes

4.1 Meeting Minutes from 7 March 2023

Members were provided a copy of the minutes and actions list via email and were asked to provide any amendments. Approved minutes are available via the City's website.

5. Deputation: Disability, Access and Inclusion Plan Presentations

DAIP Outcome area 1: same opportunities to access services and events

Item 5.1: External Presentation - Fringe Festival (20 mins)

Presenter: Daniel Bruce, Artrage

DAIP Outcome area 2: People with disability have the same opportunities to access buildings [and other built forms]

Item 5.2: External Presentation - Perth Cultural Centre (20 mins)

Presenters: Samantha Stewart and Shauna Weeks from the Department of Local Government, Sport and Cultural Industries, Glenn Hall from Arts and Culture Trust

DAIP Outcome area 1: same opportunities to access services and events

Item 5.3: City Events Program 2023/24 (20 mins)

Presenter: Adam Gregory

DAIP Actions:

4.1.7: Review the DAIP working group and their role in delivering the DAIP

2.1.6: Seek representation from the Chamber of Commerce Industry WA on the Access and Inclusion Advisory Group

Item 5.4: Revised Terms of Reference and new document: Advisory Group Member Handbook (25 mins)

Presenter: Tracey Hirst

6. Other Business

6.1 General Business - Items from the Advisory Group members

6.2 General Business - Items from the City of Perth

7. Next Meeting Date

Tuesday, 5 December 2023 at 11am.

8. Close

Meeting Close.

9. Appendix

Actions	Responsibility	Comments
Completed actions		
<p>DAIP action 5.1</p> <p>Book club for people living with Intellectual and Developmental Disabilities</p>	<p>Marilyn Ciancotti, Community Engagement Librarian</p>	<p>Response to action item (raised meeting on 7/3/23)</p> <p>The City to send Advisory Group members with an EOI once developed so they can promote to their networks</p>
<p>Follow up out of the DAIP Progress report, advise if:</p> <p>The tactile paving audit will include the Perth Cultural Centre or if this is not the City’s asset.</p>	<p>Amanda Mannolini, Transport and Urban Design</p>	<p>Response to action item (raised meeting on 7/3/23)</p> <p>This Perth Cultural Centre is a state government asset (not City of Perth)</p>
<p>Follow up out of the DAIP Progress report, advise if:</p> <p>The Wellington Square Accessibility report was actioned/transitioned into a workplan at the City.</p>	<p>Jamie Lowen, Transport and Urban Design</p>	<p>Response to action item (raised meeting on 7/3/23)</p> <p>The Disability Access Report in 2016 relating to toilets was address as part of the masterplan.</p> <p>The comments that Jamie received from the AIAG in November 2021 were actioned.</p>
<p>General business</p> <p>Feedback from the AIAG that the Accessible Viewing area at the After Dark City of Light Show at Elizabeth Quay (presented by Roy Hill) was not easily identifiable with adequate signage, and visibility was impaired due to a big umbrella.</p>	<p>Jess Wallis, Project and Administration Officer</p>	<p>Response to action item (raised meeting on 7/3/23)</p> <p>This feedback was passed onto the Events Team</p>
Items in progress		
<p>DAIP action 5.2</p> <p>The City to share the Equity, Diversity and Inclusion 2022 Survey report with Advisory Group members</p>	<p>Tracey Hirst, Alliance Manager Community Services</p>	<p>Response to action item (raised meeting on 7/3/23)</p> <p>Infographics to be developed</p>
Items deferred/on hold		
<p>New Membership/Expired Terms for AIAG</p>	<ul style="list-style-type: none"> • Jess Wallis • AIAG Members 	<p>To be presented as a general business item at a future meeting, following update to the Terms of Reference. New membership is on hold.</p>