Vehicle access request form – Malls and Forrest Place

If you are holding your event in the Murray St Mall, Hay St Mall or Forrest Place, and require vehicle access for set-up and pack-down, please fill out this form.

Once completed submit the form to your assigned Activity Approval officer.

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| --- | --- |
| **Event details** | |
| **Event name** |  |
| **Contact person** |  |
| **Contact number** |  |
| **Date/s of access** |  |

Conditions of vehicle entry:

1. Vehicle entry/movement/exit is not permitted between 12pm and 2pm (all days)

2. Supplier vehicles must set-up, vacate area and then re-enter for pack down.

3. Parking in Forrest Place and the malls is not permitted.

Weekday conditions (Monday until Thursday):

4. Vehicle entry/movement/exit is not permitted from 7am to 9am and 4pm to 6pm

Friday conditions:

5. Vehicle entry/movement/exit is not permitted between 7am to 9am and 5pm until 11pm

Weekend conditions (Saturday and Sunday):

6. Vehicle entry/movement/exit is not permitted between 9am until 6pm Saturday

7. Vehicle entry/movement/exit is not permitted between 11am until 5pm Sunday

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date/s of access | Organisation name | Driver name | Contact number | Location\* | Vehicle rego | Time in (set-up) | Time out (set-up) | Time in (pack-down) | Time out (pack-down) |
| 1 | *e.g. 12/12/2020 or 12 December* | *City of Perth* | *John Smith* | *0444 444 444* | *MSM* | *COP 1234* | *6:30am* | *6:45am* | *6:30pm* | *6:45pm* |
| 2 |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |  |

\*Location includes Murray St Mall (MSM), Hay St Mall (HSM), Forrest Place (FP), or loading dock area