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Hoarding, Gantry and Scaffold Renewal Application

Instructions: Use this form to apply for a renewal of an existing permit of a hoarding, gantry or scaffold structure.

To keep processing time to a minimum, please ensure you provide all supporting documentation.

1. Customer Details

Applicant Name

Business Name

Address

State

Postcode

Telephone (home)

Mobile

Email

2. Site Details

Address

State

Postcode

3. Renewal of Existing Structure Permit

Renew Permit Number

Period required (months)

4. Certificate of Currency

You must attach a valid copy of your Public Liability Insurance Policy 'Certificate of Currency', which is to have a minimum value of \$20,000,000 in respect to any single occurrence. In accordance with the Local Government (Uniform Local Provisions) Regulations 1996, the City of Perth is to be indemnified from any action or claim for damages arising from the works, construction, maintenance or use. The policy is to be provided by insurers having a financial performance rating of at least A- by Standard and Poor's (Australia) Pty Limited.

5. Payment Details

A non-refundable application fee of \$110.00 is payable for each structure.

An additional rate of \$1.00 per square metre per month, in accordance with Reg 6(8) of the Local Government (Uniform Local Provisions) Regulations 1996 will be charged for each structure.

An invoice for all fees and any bonds will be issued to the applicant by email. Payment method is shown on the invoice and all fees must be paid prior to the permit being issued.

6. Customer Authorisation

- By ticking this box, I confirm the following:
- This form has been completed in full and all relevant information is attached.
 - I have read and understood the relevant sections of the 'Hoarding, Gantry and Scaffold Guidelines' and have enclosed the appropriate forms and certificates.
 - I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.
 - I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.)

Response Time: Ten [10] working days from date of receipt.

Signature _____ Date
(for hardcopy submission only) (DDMMYYYY)

This form is available in alternative languages and formats on request

7. Lodgement Options

By Email

Email the completed form to hgs wz@cityofperth.wa.gov.au

In Person

City of Perth
Customer Service Counter
Ground Floor, 27 St Georges Terrace, PERTH

By Post

Activity Approvals Unit
City of Perth, GPO Box C120
PERTH WA 6839

Office Hours - Monday to Friday 8.30am to 4.30pm (Except Public Holidays)