- **9** Council House, 27 St Georges Terrace, Perth
- 🕿 GPO Box C120, Perth WA 6839

√ (08) 9461 1422

- @ DAU.inbox@cityofperth.wa.gov.au
- ▶ <u>www.perth.wa.gov.au</u> ABN 83 780 118 62



Please be advised, this application is for approved plans only. If you need Permits or Approval Documents, please complete the 'Specific Document Search' application form.

Instructions: Please complete in full and email to <u>DAU.inbox@cityofperth.wa.gov.au</u>.

1. Applicant Details

Firs	st Na	ame	ć																								
Sur	Surname										-				•				•			-					
Address													<u> </u>														
														Sta	te				Postcode								
Tel	Telephone (home)											Telephone (business)															
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Em	ail					-	-		-		-																





2. Property Details

Lot No.	Street No.										
Street											
	State Postcode										
3. Search Criteria											
Please tick the types of plans to be retrieved:	□ Fit Outs / Refurbishments										
Current Development Plans	Original Structural Drawings										
Original Architectural Drawings											

Other (please specify):

Note: The City may not have any electrical or plumbing plans prior to 2005.

4. Ownership Details

- I am the current owner of the subject property (suitable proof of identity will be required, e.g. Driver's Licence).
- I am not the current owner of the subject property and have attached written authorisation from the owner(s) allowing the following person(s) to receive and view digital copies of the plans.

 \bigcirc I have included owners permission / my identification with this application.

5. Fees & Charges

○ Standard Archive Search (7 working day turnaround)

\$105.00

*The Priority (48 Hour) service is currently not available.

6. Payment details

Please indicate your preferred payment method:

- Cash (payable at the Customer Service Centre, Ground Floor, Council House)
- Cheque (made payable to the City of Perth)
- Electronic Funds Transfer (EFT)

Electronic Funds Transfer:

A/c Name:	City of Perth Municipal
ABN:	83 780 118 628
Bank:	CBA
BSB:	066 000
A/c No:	12320211
Reference:	Property Address # (not the ONLINE payment reference)

Email transfer receipt to: dau.inbox@cityofperth.wa.gov.au

7. Applicant Authorisation

□ By ticking this box, I confirm that:

- An Archive Search constitutes a request for plans & specifications only. No documentation will be included.
- Individual Strata Owners are entitled to receive digital copies of the building plans for the whole strata complex.
- I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.
- I confirm the information I have provided in this form is accurate.
- Payment (other than by credit card) is required upon submission of the application.
- In the event that the plans are not located, the application fee is non-refundable.

	Date				
Signature	(DDMMYYYY)				
(for hardcopy submission only)					

This form is available in alternative languages and formats on request