



## Petition to Council

### City of Perth Standing Orders Local Law 2009

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#### Instructions:

Any individual or group may petition the City of Perth Council to take action on a matter of community concern. The subject of a petition should be a matter which the Council has the power to act. For example, an individual or group may petition to change a decision, policy or Local Law.

#### Drafting a Petition

The City of Perth Standing Orders Local Law 2009 prescribes the submission requirements for a petition. A petition to Council must -

- as far as practicable to be prepared in the form prescribed in the Schedule;
- be addressed to the Council and forwarded to a member or the CEO;
- state the name and address of the person to whom correspondence in respect of the petition may be served; and
- be respectful and temperate in its language.

A Petition should set out a concise statement of facts and the action sought.

#### Submitting a Petition

A petition is to be prepared, as far as practicable, in the 'Petition Submission Form' on the following page. The petition initiator is responsible for collecting signatures and submitting the petition to a [Council member](#) or the Chief Executive Officer via email to [info@cityofperth.wa.gov.au](mailto:info@cityofperth.wa.gov.au) or in person at Council House, 27 St Georges Terrace Perth WA 6000.

The petition initiator will be advised of the progress of the petition through the decision making process.

#### Presenting the Petition

A petition received by the Chief Executive Officer or a Council Member will be presented to the next Ordinary Council Meeting. The presentation of a petition is confined to the reading of the petition.

#### Petition Format

The City has prepared the following petition form for use by petition initiators.

**This form is available in alternative languages and formats on request**



