

Council House, 27 St Georges Terrace GPO Box C120, Perth Western Australia 6839 ABN 83 780 118 628 Phone: (08) 9461 3333 info@cityofperth.wa.gov.au <u>www.perth.wa.gov.au</u>

Petition to Council

City of Perth Standing Orders Local Law 2009

Instructions:

Any individual or group may petition the City of Perth Council to take action on a matter of community concern. The subject of a petition should be a matter which the Council has the power to act. For example, an individual or group may petition to change a decision, policy or Local Law.

Drafting a Petition

The City of Perth Standing Orders Local Law 2009 prescribes the submission requirements for a petition. A petition to Council must -

- as far as practicable to be prepared in the form prescribed in the Schedule;
- be addressed to the Council and forwarded to a member or the CEO;
- state the name and address of the person to whom correspondence in respect of the petition may be served; and
- be respectful and temperate in its language.

A Petition should set out a concise statement of facts and the action sought.

Submitting a Petition

A petition is to be prepared, as far as practicable, in the 'Petition Submission Form' on the following page. The petition initiator is responsible for collecting signatures and submitting the petition to a <u>Council</u> <u>member</u> or the Chief Executive Officer via email to <u>info@cityofperth.wa.gov.au</u> or in person at Council House, 27 St Georges Terrace Perth WA 6000.

The petition initiator will be advised of the progress of the petition through the decision making process.

Presenting the Petition

A petition received by the Chief Executive Officer or a Council Member will be presented to the next Ordinary Council Meeting. The presentation of a petition is confined to the reading of the petition.

Petition Format

The City has prepared the following petition form for use by petition initiators.

This form is available in alternative languages and formats on request

Petition Submission Form

To the Lord Mayor and Councillors of the City of Perth, we, the undersigned, do respectfully request that the Council:

(set out a concise statement of facts and clearly define purpose)

Correspondence in respect of this petition should be addressed to -					
Name					
Email					
Phone					
Address					

By ticking this box, I confirm I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.

Signatories follow on additional page/s.

Petition Signatures

The names and addresses of petitioners are as follows:

Date	Full Name	Address	Agree, Disagree or No Opinion	Signature