



City of **Perth**

Agenda

Ordinary Council Meeting
25 July 2023

Notice of Meeting

To the Lord Mayor and Councillors

The next Ordinary Council Meeting will be held on Tuesday, 25 July 2023 in the Council Chamber, Level 9, 27 St Georges Terrace, Perth commencing at 5:00pm.

Michelle Reynolds
Chief Executive Officer
21 July 2023

Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via governance@cityofperth.wa.gov.au.

Question Time for the Public

An opportunity is available at Council meetings for members of the public to ask a question about any issue relating to the City. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible to allow the City time to prepare a response.

The Presiding Person may nominate a member of staff to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion can take place on any question or answer.

To ask a question, please complete the Public Question Time form available on the City's website www.perth.wa.gov.au/council/council-meetings.

Disclaimer

Members of the public should note that in any discussion during a meeting regarding any item, a statement or indication of approval by any council member, committee member or officer of the City is not intended to be, and should not be taken as, notice of approval from the City. No action should be taken on any item discussed at a meeting of a Committee prior to written advice on the Committee or Council's resolution being received.

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4. Announcements by the Lord Mayor
5. Disclosures of Interests
6. Public Participation
 - 6.1 Public Questions
7. Confirmation of Minutes

Recommendation

That Council CONFIRMS the minutes of the Ordinary Council Meeting held on 27 June 2023 and Special Council Meeting held on 17 July 2023 as true and correct records.

8. Questions by Members which due Notice has been Given

8.1 Councillor Brent Fleeton

In accordance with cl. 4.7 of the City's *Standing Orders Local Law 2009* Councillor Brent Fleeton has submitted Questions for which due Notice has been Given:

Question 1	Since the RUAH James Street drop-in centre began operations after the then Minister for Planning granted approval under a management plan, how many complaints, questions or emails have been received from community members/neighbours in regards to the conduct of RUAH and/or visitors to this centre?
Question 2	What are the top three most complained about matters?
Question 3	What has the City done about these?
Question 4	If other agencies/WA Police are responsible, how have we passed on these matters?
Question 5	Has the City conducted an assessment on if it believes RUAH is adhering to the management order? If it is found now or in future the Management order is not being adhered to, what formal compliance action can be taken?

In accordance with cl. 4.7(2) of the City's *Standing Orders Local Law 2009* responses to these questions will be provided in writing to Elected Members at the Ordinary Council Meeting on 25 July 2023 and published in the Minutes for that meeting.

9. Correspondence

10. Petitions

11. Planning and Economic Development Alliance Reports

Nil.

12. Community Development Alliance Reports

12.1 Business Improvement Grant Program 2023/24

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Attachment 12.1A – Attachment A - Summary of Business Improvement Grant applications ↓

Purpose

To provide a sponsorship recommendation to Council under the Business Improvement Grant program.

Recommendation

That Council:

1. APPROVES* the following Business Improvement Grants totalling \$150,000 ex GST:

Ref	Applicant / Project	Recommendation
a.	The Spaniard for The Spaniard Alfresco Dining	\$25,000 ex GT
b.	Alibi for the Alibi Cocktail Lounge Façade	\$25,000 ex GST
c.	Sixspaces Pty Ltd for Arrival Hall Courtyard Redevelopment	\$25,000 ex GST
d.	Phat Brew Club for Phat Brew Club Coffee Shop	\$25,000 ex GST
e.	Roe Parker Junior Pty Ltd for The Standard Outdoor Dining Area	\$25,000 ex GST
f.	Mr Lee Tran for Le Vietnam and Activation of Bon Marche Arcade	\$25,000 ex GST

2. DECLINES the following Business Improvement Grants totalling \$469,741 ex GST:

Ref	Applicant / Project	
g.	Hoppy Times Pty Ltd for Fallow new venue fit-out	\$25,000 ex GST
h.	The Forrest Place Syndicate for Colour KINETICS with Interact (242 Murray St/ Forrest Place) (Prime Private)	\$25,000 ex GST
i.	Centrestage Promotions Pty Ltd G Mondia L Mondia N Mondia for Lion Walk Fixed Umbrellas and Lighting Enhancement	\$25,000 ex GST
j.	Redrum Hospitality Pty Ltd for Ezra Pound Revitalisation Plan	\$20,000 ex GST
k.	Espresso & Prosecco for Outdoor Dining Laneway Alfresco	\$25,000 ex GST
l.	Joey Zaza's for Joey Zaza's Business Improvement Project	\$25,000 ex GST
m.	MIZAN DEVELOPMENT PTY LTD for Cuccini Gelato	\$15,000 ex GT
n.	MAYFLOWER PTY LTD for Anthologie Entrance	\$25,000 ex GST

o.	Roads and Highways Pty Ltd for Philips Colour KINETICS with Interact - 321 Murray Street (Prime Private)	\$25,000 ex GST
p.	Ride Like The Wind Pty Ltd for PHILIPS Colour KINETICS lighting - 352 Murray Street (Prime Private)	\$25,000 ex GST
q.	Klassic Group for Butterfly 73 facelift and new awning	\$25,000 ex GST
r.	Alltop Holdings Pty Ltd and Holywood Pty for PHILIPS Colour KINETICS with Interact - 360 Murray Street (Prime Private)	\$25,000 ex GST
s.	307 MURRAY STREET SYNDICATE for Philips Colour KINETICS with Interact - 307 Murray Street (B1) (Prime Private)	\$25,000 ex GST
t.	Galaxy Lounge for Facade Upgrade and Building Face Lift	\$25,000 ex GST
u.	Alltop Holdings Pty Ltd and Holywood Pty Ltd for PHILIPS Colour KINETICS with Interact - 16 Queen Street (Prime Private)	\$25,000 ex GST
v.	Across the Sea Pty Ltd for PHILIPS Colour KINETICS - 7 Queen Street (Prime Private)	\$25,000 ex GST
w.	Gami Perth Pty Ltd for New Digital LED signage make over, Leon Lights, CCTV upgrade and more	\$16,741 ex GST
x.	The Beauty Basement Pty Ltd for Fitout of Northbridge space	\$25,000 ex GST
y.	Business News for Revitalised Street front of 41 St Georges	\$25,000 ex GST
z.	Mr Phuc Nguyen for The Partisan outdoor furniture	\$18,000 ex GST

*Approval subject to a suitable sponsorship agreement being entered into by the City and the applicants on terms acceptable to the City within three months

The Lord Mayor has proposed the following Elected Member Alternate Recommendation:

Elected Member Alternate Recommendation

That Council:

- APPROVES the increase in budget for the Business Improvement Grant Program from \$150,000 to \$270,000 with the transfer of budget from the Strategic City Enhancement (Lighting) Grant Program (\$100,000) and the Small Business Grant Program (\$20,000).
- APPROVES* the following Business Improvement Grants totalling \$270,000 ex GST:

Ref	Applicant / Project	Recommendation
a.	The Spaniard for The Spaniard Alfresco Dining	\$25,000 ex GT
b.	Alibi for the Alibi Cocktail Lounge Façade	\$25,000 ex GST

c.	Sixspaces Pty Ltd for Arrival Hall Courtyard Redevelopment	\$25,000 ex GST
d.	Phat Brew Club for Phat Brew Club Coffee Shop	\$25,000 ex GST
e.	Roe Parker Junior Pty Ltd for The Standard Outdoor Dining Area	\$25,000 ex GST
f.	Mr Lee Tran for Le Vietnam and Activation of Bon Marche Arcade	\$25,000 ex GST
g.	Hoppy Times Pty Ltd for Fallow new venue fit-out	\$25,000 ex GST
h.	The Forrest Place Syndicate for Colour KINETICS with Interact (242 Murray St/ Forrest Place) (Prime Private)	\$25,000 ex GST
i.	Centrestage Promotions Pty Ltd G Mondia L Mondia N Mondia for Lion Walk Fixed Umbrellas and Lighting Enhancement	\$25,000 ex GST
j.	Redrum Hospitality Pty Ltd for Ezra Pound Revitalisation Plan	\$20,000 ex GST
k.	Espresso & Prosecco for Outdoor Dining Laneway Alfresco	\$25,000 ex GST

3. DECLINES the following Business Improvement Grants totalling \$349,741 ex GST:

Ref	Applicant / Project	
l.	Joey Zaza's for Joey Zaza's Business Improvement Project	\$25,000 ex GST
m.	MIZAN DEVELOPMENT PTY LTD for Cuccini Gelato	\$15,000 ex GT
n.	MAYFLOWER PTY LTD for Anthologie Entrance	\$25,000 ex GST
o.	Roads and Highways Pty Ltd for Philips Colour KINETICS with Interact - 321 Murray Street (Prime Private)	\$25,000 ex GST
p.	Ride Like The Wind Pty Ltd for PHILIPS Colour KINETICS lighting - 352 Murray Street (Prime Private)	\$25,000 ex GST
q.	Klassic Group for Butterfly 73 facelift and new awning	\$25,000 ex GST
r.	Alltop Holdings Pty Ltd and Holywood Pty for PHILIPS Colour KINETICS with Interact - 360 Murray Street (Prime Private)	\$25,000 ex GST
s.	307 MURRAY STREET SYNDICATE for Philips Colour KINETICS with Interact - 307 Murray Street (B1) (Prime Private)	\$25,000 ex GST
t.	Galaxy Lounge for Facade Upgrade and Building Face Lift	\$25,000 ex GST

u.	Alltop Holdings Pty Ltd and Holywood Pty Ltd for PHILIPS Colour KINETICS with Interact - 16 Queen Street (Prime Private)	\$25,000 ex GST
v.	Across the Sea Pty Ltd for PHILIPS Colour KINETICS - 7 Queen Street (Prime Private)	\$25,000 ex GST
w.	Gami Perth Pty Ltd for New Digital LED signage make over, Leon Lights, CCTV upgrade and more	\$16,741 ex GST
x.	The Beauty Basement Pty Ltd for Fitout of Northbridge space	\$25,000 ex GST
y.	Business News for Revitalised Street front of 41 St Georges	\$25,000 ex GST
z.	Mr Phuc Nguyen for The Partisan outdoor furniture	\$18,000 ex GST

*Approval subject to a suitable sponsorship agreement being entered into by the City and the applicants on terms acceptable to the City within three months.

Background

1. The City recognises that businesses and business activity contribute to the vibrancy and energy of the city. The Business Improvement Grant aims to provide businesses with the ability to generate new ideas and turn those ideas in to profitable business ventures which is critical to drive competitive advantage and economic growth.
2. In the 2023/24 financial year, one funding round is offered for business improvement projects that can be completed before 30 June 2024. As with previous years, projects that are external facing and/or activate underutilised spaces are prioritised.
3. Matched grant funding from a minimum of \$10,000 and up to a maximum of \$25,000 is available. The City can provide funding up to 50% of the total project cost within the grant limits, with the remaining amount contributed by the applicant. Grant funding is paid upon completion of the project as a reimbursement of the approved expenditure.
4. The City received 29 applications in total with 26 progressing to assessment, one withdrawn and two deemed ineligible.
5. The applications were assessed by a three-person assessment panel, consisting of suitability qualified staff from the City's administration across the Planning and Economic Development Alliance, and Governance and Strategy. The General Manager Planning and Economic Development had oversight of the assessment process.
6. Applications were assessed against the following criteria:
 - (a) Demonstrates strong market potential through realistic planning and budgeting.
 - (b) Can be completed before 30 June 2024.
 - (c) Creates a new product or experience within the city which contributes to the overall improvement of its location; and
 - (d) The project or initiative contributes to the success and growth of existing or new businesses with identified key sectors, including but not limited to retail, food and beverage, and tourism.

Discussion

7. The Business Improvement Grant round was highly competitive, due to the quality and quantity of the applications in relation to the available budget.
8. The recommendations are carefully considered with the view of maintaining the integrity of the proposals. The City regularly receives more funding applications than the available budget can accommodate. Therefore, successful applications are those that best satisfy the assessment criteria.
9. Each assessment criterium has clear descriptions and a rating scale which guides the assessors when considering an appropriate score. The scores from panel members for each assessment criteria are averaged and ranked from highest to lowest.
10. The panel has recommended the total funding requests of the highest scoring applications. This ensures projects are funded for success and can be fully realised based on their proposed scope and budgets, which are evidenced by supplier quotes.
11. The panel agreed not to award partial funding to applications. This could result in projects being scaled down and lesser outcomes achieved. It cannot be guaranteed that businesses would complete the projects as they were proposed if partial funding was awarded.
12. The panel noted several of the applications recommended for decline demonstrated strong merit, however decisions have been made in line with the available budget for this program.
13. It is noted that a further grant program with a budget allocation of \$100,000 will be open from 1 August 2023 focussed on support for businesses to generate new lighting projects.
14. More information can be found in Attachment 12.1A – Summary of Applications - Business Improvement Grants.

Consultation

Nil.

Decision Implications

15. It is generally not possible to support every application or the total request for each applicant, due to budget constraints, lack of alignment with the City’s strategic priorities and/or poor-quality applications. This may result in unavoidable dissatisfaction from some applicants.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Business Improvement Grant Guidelines 2023-24 Economic Development Strategy 2022 - 2032

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the <i>Local Government (Financial Management) Regulations 1996</i> – payments from municipal fund or trust fund, restrictions on.
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$15,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.

Financial Implications

The financial implications of the recommendations are accommodated within the proposed budget for the 2023/24 financial year.

Account Number	1066-100-50-10091-7901	Operating
Account Description	Business Improvement Grants	
Total Budget	\$150,000	
Total Allocated to Date	\$0	
Budget – This report	\$150,000	
Remaining Budget	\$0	
Budget Impact	Accommodated within proposed 2023/24 budget	

Further Information

16. Questions and Responses forming part of the Agenda Briefing Session on 18 July 2023 are as follows:

	Question	Response
1.	I notice some of the proposed "declined" applications have lighting content. Have these proponents been advised about the August 23 grants for lighting projects?	<p>The City met with Prime Private, the representative for the following applications on 30 March:</p> <ul style="list-style-type: none"> • The Forrest Place Syndicate for Colour KINETICS with Interact • Roads and Highways Pty Ltd for Philips Colour KINETICS with Interact - Hugo Boss • Ride Like The Wind Pty Ltd for PHILIPS Colour KINETICS lighting - Jimm Kidds 352 Murray • ALLTOP HOLDINGS PTY LTD & HOLYWOOD PTY LTD for PHILIPS Colour KINETICS with Interact • 307 MURRAY STREET SYNDICATE for Philips Colour KINETICS with Interact - 307 Murray (B1) • ALLTOP HOLDINGS PTY LTD & HOLYWOOD PTY LTD for PHILIPS Colour KINETICS with Interact - 16 QUEEN • Across the Sea Pty Ltd for PHILIPS Colour KINETICS – 7 Queen St (UVPURE) <p>Prime Private was advised a lighting grant was planned for later in the year.</p> <p>It has now been confirmed the City Business Lighting Grants will open 1 August 2023, and applicants in this program will be provided the guidelines and application information following the outcome of this report at the July OCM.</p>

	Question	Response
2.	<p>Page 13, 14 & 15 Why were the aesthetic lighting upgrade proposals denied? i.e. Colour Kinetics</p>	<p>All applications were assessed against the criteria. Whilst the panel agreed the lighting projects would contribute to their precincts and be impactful, the information submitted was general in nature and did not clearly demonstrate the unique benefit and case for each property. In a highly competitive round, applications that were able to articulate direct benefit to City businesses were prioritised.</p>
3.	<p>Page 12, Are these all first time recipients of grant funding from the City? Ie have they been given money through this, or other grant programs before?</p>	<p>Of the applicants recommended for support:</p> <ul style="list-style-type: none"> • Sixpaces Pty Ltd (Arrival Hall) received a \$5,000 Business Improvement Grant in 2017/18; and • Phat Bew Club Pty Ltd received a \$15,000 Safer Spaces Grant in 2021/22. <p>Of the applicants recommended for decline Redrum Hospitality Pty Ltd, Espresso & Prosecco, Gami Perth, and Business News have previously received City funding.</p>
4.	<p>I'm wondering if there is not some opportunity to realign these sponsorship 'buckets' relating to grants?</p>	<p>Realignment of grants and sponsorship budgets can occur through Council amendment by Absolute Majority decision.</p> <p>Two grant programs that have not yet been released, which have a synergy with the Business Improvement Grant Program are:</p> <p>Strategic City Enhancement (Lighting) - Grant Program - \$100,000 Small Business Grant Program - \$50,000</p> <p>An EMES to review the alignment of all sponsorship and grant programs will be scheduled in 2023.</p>

Summary of Applications – Business Improvement Grants FY 2023/24

1. The table below provides a summary of FY 2023/24 applicants recommended for APPROVAL:

Ref	Applicant / Project	Entity Name	Industry	Project description	Assessment Score	Total Amount Requested	Total Amount Recommended
a	The Spaniard for The Spaniard Alfresco Dining	THE TRUSTEE FOR THE VERGONE FAMILY TRUST	Food and Beverage	Alfresco Dining as part of business relocation, including facade, outdoor furniture, signage and security measures at the unoccupied site at 158 James Street, Northbridge	85.83%	\$25,000.00	\$25,000
b	Alibi for Alibi cocktail lounge	THE ALIBI LOUNGE PTY LTD	Food and Beverage -	Facade improvements as part of a major refurbishment and revival of the unoccupied site at 149 James Street, Northbridge	85.00%	\$25,000.00	\$25,000
c	Sixpaces Pty Ltd for Arrival Hall Courtyard Redevelopment	SIXPACES PTY. LTD.	Retail	Redevelopment of the front courtyard to improve visible amenity and connection with building interior at 162 Aberdeen Street, Northbridge	81.67%	\$25,000.00	\$25,000
d	Phat Brew Club for Phat Brew Club Coffee Shop	PHAT BREW CLUB PTY LTD.	Food and Beverage	A new hole in the wall style coffee shop to service the activity centre that surrounds the Citywest Train station at 102 Railway Street, Perth	77.50%	\$25,000.00	\$25,000
e	Roe Parker Junior Pty Ltd for Outdoor Dining Area	ROE PARKER JUNIOR PTY LTD	Food and Beverage	A new outdoor dining area at the front of The Standard to compliment and leverage the Roe Street Enhancement at 28 Roe Street, Northbridge	76.67%	\$25,000.00	\$25,000
f	Mr Lee Tran for Activation of Bon Marche Arcade	THE TRUSTEE FOR LUCKY BUDDHA FAMILY TRUST	Food and Beverage	Expansion of Le Vietnam business footprint within the Bon Marche Arcade and creation of an area for customers to redeem special offers at 80 Barrack Street, Perth	76.67%	\$25,000.00	\$25,000

2. The table below provides a summary of FY 2023/24 applicants recommended for DECLINE:

Ref	Applicant / Project	Entity Name	Industry Type	Project description	Assessment Score	Total Amount Requested	Total Amount Recommended
g	Hoppy Times Pty Ltd for Fallow new venue fit-out	HOPPY TIMES PTY LTD	Food and Beverage	Major development and fit-out of a two-storey heritage building for a new hospitality business, Fallow at 314 William Street, Perth	75.83%	\$25,000.00	\$0
h	The Forrest Place Syndicate for Colour KINETICS with Interact	IAN SCHWARTZ FAMILY HOLDINGS TRUST & THE DAVID SCHWARTZ FAMILY HOLDINGS TRUST & THE SPORTS CAFE AUSTRALIA PTY LTD & THE TRUSTEE FOR C & A SOMAS INVESTMENT TRUST	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 242 Murray Street, Perth	75.00%	\$25,000.00	\$0
i	Centrestage Promotions Pty Ltd G Mondia L Mondia N Mondia for Lion Walk Fixed Umbrellas and Lighting Enhancement	CENTRESTAGE PROMOTIONS PTY LTD & G MONDIA & L MONDIA & N MONDIA	Food and Beverage	Installation of five branded, architectural umbrellas between Aberdeen Street and Newcastle Street, and installation of energy efficiency lights along the length of the walk at 70 Aberdeen St, Northbridge	71.67%	\$25,000.00	\$0
j	Redrum Hospitality Pty Ltd for Ezra Pound Revitalisation Plan	REDRUM HOSPITALITY PTY LTD	Food and Beverage	Upgrades to run-down interior furniture, outdoor tables, and toilets to modernise the venue's facilities at Shops 14 - 17, 189 William Street, Northbridge	71.67%	\$20,000.00	\$0

k	Espresso & Prosecco for Outdoor Dining Laneway Alfresco	ESPRESSO & PROSECCO PTY LTD	Food and Beverage	Development of a 'beer garden' style alfresco at the rear of the building including landscaping, installation of planters, and furniture at 655 Hay Street, Perth	70.00%	\$25,000.00	\$0
l	Joey Zaza's for Joey Zaza's Business Improvement Project	THE TRUSTEE FOR JMZM FAMILY TRUST	Food and Beverage	Extending the current space within the building and development of an outdoor alfresco area at 45 St Georges Terrace, Perth	66.67%	\$25,000.00	\$0
m	MIZAN DEVELOPMENT PTY LTD for Cuccini Gelato	MIZAN DEVELOPMENT PTY LTD	Food and Beverage	Creation of an operable window to facilitate food delivery pickup, signage lighting and purchase of outdoor furniture at 276 William Street, Perth	65.00%	\$15,000.00	\$0
n	MAYFLOWER PTY LTD trading as Anthologie for Anthologie Entrance	MAYFLOWER PTY LTD	Innovation	Creating a public entrance and street access for clients at a restored warehouse building to support the delivery of events and business programs at 8 Brown Street, East Perth	64.17%	\$25,000.00	\$0
o	Roads and Highways Pty Ltd for Philips Colour KINETICS with Interact - Hugo Boss	ROADS AND HIGHWAYS PTY LTD	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 321 Murray Street, Perth	64.17%	\$25,000.00	\$0
p	Ride Like The Wind Pty Ltd for PHILIPS Colour KINETICS lighting - Jimm Kidds 352 Murray	RIDE LIKE THE WIND PTY LTD	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 352 Murray Street, Perth	63.33%	\$25,000.00	\$0
q	Klassic group (Trading as Butterfly73) for 73 Francis Street, facelift and new awning	KLASSIC GROUP PTY LTD	Food and Beverage	Construction of a new awning the full length of the building to protect customers during wet weather conditions, and general repair and façade improvements at 73 Francis St, Northbridge	61.67%	\$25,000.00	\$0

r	ALLTOP HOLDINGS PTY LTD & HOLYWOOD PTY LTD for PHILIPS Colour KINETICS with Interact	ALLTOP HOLDINGS PTY LTD & HOLYWOOD PTY LTD	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 360 Murray Street, Perth	61.67%	\$25,000.00	\$0
s	307 MURRAY STREET SYNDICATE for Philips Colour KINETICS with Interact - 307 Murray (B1)	CENTURIA WA (307 MURRAY STREET) PTY LTD	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 307 Murray Street, Perth	59.17%	\$25,000.00	\$0
t	Galaxy Lounge for Galaxy Lounge Facade Upgrade and Building Face Lift	JB CORPORATE (WA) PTY LTD	Food and Beverage	Facade upgrades to refresh tired building including painting and lining the building with LED lights and laser cut screen and installation of a large light-up sign with the business logo at 65 Francis Street, Northbridge	57.50%	\$25,000.00	\$0
u	ALLTOP HOLDINGS PTY LTD & HOLYWOOD PTY LTD for PHILIPS Colour KINETICS with Interact - 16 QUEEN	ALLTOP HOLDINGS PTY LTD ¼ SHARE & HOLYWOOD PTY LTD 1/4 SHARE & EVANGELOS LITIS NOMINEES PTY LTD 2/4	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 16 Queen Street, Perth	56.67%	\$25,000.00	\$0
v	Across the Sea Pty Ltd for PHILIPS Colour KINETICS - 7 Queen St (UVPURE)	ACROSS THE SEA PTY LTD	Commercial Property	Installation of major artistic/feature lighting with technology able to program designs, join multiple assets together and interact with visitors at 7 Queen Street, Perth	56.67%	\$25,000.00	\$0
w	Gami Perth Pty Ltd for New Digital LED signage, Neon	GAMI PERTH PTY LTD	Food and Beverage	Digital signage upgrade, installation of lighting and CCTV upgrade at Shop3B Shafto Lane, Perth	55.00%	\$16,741.00	\$0

	Lights, CCTV upgrade and more						
x	The Beauty Basement Pty Ltd for Fitout of Northbridge space	THE BEAUTY BASEMENT PTY LTD	Hair and beauty	Fit-out of training and working space for beauty industry professionals at 62/89 Aberdeen Street, Northbridge	51.67%	\$25,000.00	\$0
y	Business News for Revitalised street front of 41 St Georges	BUSINESS NEWS PTY LTD	Media	Digital signage to display news headlines and create point of relevance within the central business district at 41 St Georges Terrace, Perth	49.17%	\$25,000.00	\$0
z	Mr PHUC NGUYEN for Outdoor furniture	THIEN PHUC THANH INTERNATIONAL PTY LTD	Food and Beverage	Upgrading outdoor furniture at The Partisan at 60 Royal Street, East Perth	48.33%	\$18,000.00	\$0

13. Infrastructure and Operations Alliance Reports

Nil.

14. Commercial Services Alliance Reports

Nil.

15. Corporate Services Reports

15.1 Monthly Financial Statements - May 2023

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.1A – Financial Activity Statement and Notes to the FAS P11 ↓ Attachment 15.1B – Net Current Position P11 ↓ Attachment 15.1C – Alliance Operating Variances P11 ↓ Attachment 15.1D – Capital Variances P11 ↓ Attachment 15.1E – Investment Register P11 ↓ Attachment 15.1F – Rates Debtors Monthly Report P11 ↓

Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City's operating activities, financial performance and financial position.

Recommendation

That Council:

1. RECEIVES the following financial reports for the period ended 31 May 2023:
 - a) Financial Activity Statement (FAS) and Notes to the FAS - Attachment 15.1A.
 - b) Net Current Position - Attachment 15.1B.
 - c) Operating Variances by Alliance & Service Unit - Attachment 15.1C.
 - d) Capital Projects Variances - Attachment 15.1D.
 - e) Investment Report - Attachment 15.1E.
 - f) Rates Monthly Debtors Report - Attachment 15.1F.

Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
 - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
 - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
 - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Financial Activity Statement (FAS) is the minimal statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
 - a. Operational financial performance against budget expectations.
 - b. Explanations for identified variances from expectations.
 - c. Financial position of the City at each given month end.
4. This statutory financial information is supported by additional information including investments performance and reports on rates and general debtors.

Understanding the Financials

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
 - a. Favourable variance.
 - b. Unfavourable variance.
 - c. Timing variance.
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

10. A realised unfavourable year to date variance on an expenditure item, (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Variances (Attachment 15.1A) provides commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

Discussion

13. The FAS by Nature & Type - Attachment 15.1A presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
14. The headline data from the FAS is shown in Table 1 below.

Table 1:

Item Details	YTD Budget	YTD Actual	Variance	F/ U
Operating Revenue - Excluding Rates	\$ 95.072 M	\$ 99.699 M	\$ 4.627 M	F
Rates Revenue	\$ 100.933 M	\$ 100.882 M	\$ 0.005M	U
Operating Expenditure	\$ 178.918 M	\$ 183.259 M	\$ 4.341 M	U
Non-Operating Revenue	\$ 1.389 M	\$ 6.013 M	\$ 4.623 M	F
Capital - Infrastructure	\$ 30.960 M	\$ 30.549 M	\$ 0.411 M	F
Property, Plant & Equipment	\$ 10.683 M	\$ 8.901 M	\$ 1.782 M	F

15. Material operating revenue and expenditure variances from Attachment 15.1A are detailed (with explanatory comments) in the Notes to the FAS (also contained within Attachment 15.1A).
16. Comments on the material variances between budget and actual capital expenditures are presented in Attachment 15.1D - Capital Projects Schedule which lists all approved, budgeted capital projects for 2022/23.
17. Each line item listed in the FAS by Nature & Type Attachment 15.1A can be cross referenced (using the Note reference) back to the relevant note.
18. Attachment 15.1C provides an alternative view showing how the organisation is tracking against budget by Alliance - and then disaggregating those figures by Service. This reporting view includes all internal charges and internal recoveries so the full service-cost can be understood.
19. Examining the FAS (Attachment 15.1A) in more detail; the aggregation of operating revenues and operating expenses reflects a year-to-date Net Cash Deficit from Operations of (\$41.93M) compared to a year-to-date budgeted Deficit of (\$47.46M). This is a favourable variance of \$5.53M at the end of the month.
20. Investing activities reflect a result of (\$33.43M) compared to a year-to-date budget of (\$40.25M). This is a favourable variance of \$6.82M. This is largely related to a favourable timing difference on non-operating grants, initial recognition of contributed drainage assets and timing variances in relation to the capital program.

21. Construction of infrastructure to month end is at 98% of year-to-date budget expectations at \$30.55M, against \$30.96M budget as noted at paragraph 14. Attachment 15.1D provides comments on specific variances for capital projects.
22. Acquisition of non-infrastructure to month end is \$8.90M and is 85% of the year-to-date budget. Readers are directed to Attachment 15.1D for comments on specific variances.
23. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount, and the Deficiency before Rates, is the Closing Position.
24. The FAS for the period to 31 May shows that a rate yield of \$100.9M has been levied compared to the revised budget after adjusting for interim rates for a newly-rated buildings. The rates levied figure will be reduced to reflect the impact of the anticipated final Heritage Concessions as they are processed.
25. The disclosed year to date FAS Closing Position of \$34.73M compares favourably to the year-to-date budgeted closing position of \$22.72M - a 52% variance reflecting the combined impact of the favourable variances noted in this report for revenues, expenses and financing activity. This is expected to reverse significantly as year-end invoices are incorporated in the financial accounts.
26. The Net Current Position Report (Attachment 15.1B) indicates a year-to-date adjusted Net Current Position value of \$37.30M versus the budget of \$26.06M. This is primarily attributable to better than anticipated revenue performance and slower than anticipated cash outflows.
27. Headline data from this month's Net Current Position report is shown in Table 2 below. Comparative figures are provided for 2022 as well as the 30 June 2023 budgeted year-end figures.

Table 2:

Item Details	June 2023 Annual Budget	May 2022 YTD Actual	May 2023 YTD Actual
Current Assets	\$ 185.984 M	\$ 196.810 M	\$ 215.763 M
Current Liabilities	(\$ 36.399 M)	(\$ 36.176 M)	(\$ 35.984 M)
Unadjusted Net Assets	\$ 149.584 M	\$ 160.634 M	\$ 179.779 M
Less Restricted Items	(\$ 140.852 M)	(\$ 129.200 M)	(\$ 142.475 M)
Adjusted Net Current Position	\$ 8.731 M	\$ 31.432 M	\$ 37.303 M

28. The comparative numbers from the Net Current Position report for May 2022 and May 2023 reflect the impact of a higher value of reserve funds and delayed cash outflows for creditors in 2023.
29. As noted above, there is currently a higher value of reserve funds (restricted assets) in 2023 than in 2022, and this difference will remain until drawn down to make the capital contributions for the WACA Aquatic Facility and Perth Concert Hall when required.
30. Attachment 15.1E - Investment Report for April 2023 presents detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
31. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.

32. It also shows the impact of the recent uplift in investment rates and performance is now well ahead of the upward revision to the interest revenue budget at the October OCM. Future projections in the Long Term Financial Plan have also been revised upwards based on current investment performance.
33. Attachment 15.1F - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. The 2022/23 rates notices were issued on 28 July. At month end, (after the due date for the fourth and final instalment) collections represented 98% of the collectible amount.

Consultation

Nil.

Decision Implications

34. Council's acknowledgement of receiving the Financial Activity Statement and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.4(1) and (2) of the Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations 1996</p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council (monthly), FAS.</p> <p>That FAS should contain:</p> <ul style="list-style-type: none"> • Annual Budget estimates, and approved revisions to these for comparison purposes. • Actual amounts of income and expenditure to the end of the month of the FAS. • Material variances between the comparable amounts and commentary on reasons for these variances. • Net current assets at the end of the month. • An explanation of the composition of the net current assets at the end of the month to which the FAS relates. <p>Any other information which the local government deems relevant.</p>
Authority of Council/CEO:	The above legislation prescribes that this report be presented to Council on a monthly basis.
Policy:	CP 2.1 Management of Investments.

Financial Implications

35. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

Further Information

36. Employee related costs are disclosed at the end of May as being 1.0% (or \$717K) over year to date budget - compared to 5.7% (or \$1.0M) below at the end of September. This is because the earlier apparent favourable variance was due largely to the timing of registering the outside workers EBA agreement and the resultant lag in paying both the back pay and the increment, the timing of the additional 0.25% increase from 2.75% to 3.0% for the staff covered by the inside workers EBA and the final employee entitlement payouts to the childcare centre staff.
37. With all those factors incorporated into the management accounts, and the reclassification of costs relating to agency (temporary) staff as employee costs rather than materials and contacts, employee related costs across the organisation are now largely in line with budget expectations.



City of Perth Financial Activity Statement - Nature and Type

May - 2023

Attachment A

Detail	Note	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact
Revenue from Operating Activities							
Operating Grants	1	2,063,747	2,008,914	1,974,066	(34,848)	(1.7%)	✘
Contributions and Donations	2	1,382,343	1,348,814	1,397,123	48,309	3.6%	✔
Fees and Charges - Waste	3	10,015,264	9,935,942	9,840,777	(95,166)	(1.0%)	✘
Fees and Charges - Other	4	3,237,889	3,047,671	3,841,018	793,347	26.0%	✔
Rental and Hire Revenue	5	4,221,729	3,891,833	4,101,873	210,040	5.4%	✔
Parking Fees	6	66,748,050	61,226,858	62,385,576	1,158,718	1.9%	✔
Fines and Costs	7	6,819,363	6,326,621	6,773,235	446,614	7.1%	✔
Interest Earned	8	5,852,502	5,785,080	6,996,032	1,210,952	20.9%	✔
Profit on Disposal of Assets*	9	384,293	11,472	178,499	167,027	1456.0%	✔
Distribution from Investments*	10	325,000	325,000	691,480	366,480	112.8%	✔
Other Revenue	11	1,225,714	1,147,423	1,421,996	274,573	23.9%	✔
Recoverable works	39	16,947	16,947	98,125	81,178	479.0%	✔
Subtotal		102,292,840	95,072,575	99,699,799	4,627,225	4.9%	✔
Expenses							
Employee Costs	12	(78,863,667)	(72,078,217)	(72,795,701)	(717,484)	(1.0%)	✘
Advertising	13	(1,229,594)	(1,173,886)	(1,306,478)	(132,592)	(11.3%)	✘
Contractors and Consultants	14	(31,115,496)	(26,880,560)	(25,377,826)	1,502,734	5.6%	✔
Insurance	15	(1,395,434)	(1,279,916)	(1,299,144)	(19,228)	(1.5%)	✘
Waste Tipping Charges	16	(2,967,769)	(2,702,868)	(2,538,803)	164,065	6.1%	✔
Other Charges	17	(4,348,812)	(3,932,749)	(3,823,832)	108,917	2.8%	✔
Materials	18	(3,322,763)	(3,031,745)	(2,798,472)	233,272	7.7%	✔
IT Support and Maintenance	19	(5,150,574)	(4,582,352)	(4,138,865)	443,487	9.7%	✔
Plant and Fleet Costs	20	(688,093)	(627,791)	(771,484)	(143,693)	(22.9%)	✘
Utilities	21	(3,486,001)	(3,216,278)	(3,396,505)	(180,227)	(5.6%)	✘
Depreciation*	22	(37,493,726)	(34,538,374)	(35,498,900)	(960,526)	(2.8%)	✘
Interest Expenses	23	(118,376)	(108,867)	(109,131)	(264)	(0.2%)	✘
Loss on Asset Disposal*	24	(1,996,630)	(1,856,544)	(6,414,957)	(4,558,413)	(245.5%)	✘
Change in valuation of Disposal*	25	0	0	0	0	0.0%	!
Work in Progress not Capitalised*	26	0	0	(333,668)	(333,668)	0.0%	!
Parking Bay Levy	27	(16,594,425)	(15,115,736)	(14,642,644)	473,092	3.1%	✔
Other Expenses	28	(13,070,888)	(7,792,573)	(8,013,282)	(220,709)	(2.8%)	✘
Recoverable works	39	0	0	0	0	0.0%	!
Subtotal		(201,842,250)	(178,918,455)	(183,259,693)	(4,341,238)	(2.4%)	✘
Total - Operating Activities		(99,549,410)	(83,845,880)	(83,559,894)	285,987	0.3%	✔
Add Back Non Cash Items*		39,106,063	36,383,446	41,629,546	5,246,100	14.4%	✔
Net Surplus / (Deficit) from Operations		(60,443,346)	(47,462,434)	(41,930,348)	5,532,086	11.7%	✔
Investing Activities							
Non Operating Grants	29a	14,483,607	1,389,602	1,594,407	204,804	14.7%	✔
Initial recognition/Contributed Assets	29b	0	0	4,418,328	4,418,328	0.0%	!
Purchase of Property, Plant & Equipment	30	(17,547,707)	(10,683,679)	(8,901,545)	1,782,134	16.7%	✔
Construction of Infrastructure	30	(41,758,761)	(30,960,115)	(30,549,062)	411,053	1.3%	✔
Proceeds from Sale of Plant & Equipment	31	996,471	0	0	0	0.0%	!
Sub Total - Investing Activities		(43,826,390)	(40,254,192)	(33,437,873)	6,816,319	16.9%	✔
Financing Activities							
New Loan Proceeds	32	0	0	0	0	0.0%	!
Repayment of Borrowings	33	(705,434)	(705,434)	(705,434)	0	0.0%	!
Lease Principal Payments	34	0	0	0	0	0.0%	!
Transfers to Reserves	35	(40,647,731)	(37,403,594)	(37,679,734)	(276,140)	(0.7%)	✘
Transfers from Reserves	36	28,792,916	25,592,916	25,592,916	0	0.0%	!
Sub Total - Financing Activities		(12,560,249)	(12,516,112)	(12,792,252)	(276,140)	2.2%	✔
Budget Deficiency before Rates		(116,829,985)	(100,232,738)	(88,160,473)	12,072,266	12.0%	✔
Opening Position at 1 July	37	22,015,725	22,015,725	22,015,725	0	0.0%	!
Amount Raised from Rates	38	100,931,734	100,933,674	100,882,493	(51,181)	(0.1%)	✘
Closing Position Surplus (Deficit)		6,117,475	22,716,661	34,737,746	12,021,085	52.9%	✔
Legend							
Favourable impact on Budget Surplus	✔	Unfavourable impact on Budget Surplus		✘			

15.2 Schedule of Accounts Paid - May 2023

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.2A – Schedule of Accounts Paid - May 2023 ↓

Purpose

For Council to note details of payments made under delegated authority for the month of May 2023.

Recommendation

That Council:

- 1. RECEIVES the Schedule of Accounts Paid for the period ended 31 May 2023 as attached as Appendix 15.2A.
- 2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$18,351,053.92
Trust Fund	0
Total - All Funds	\$18,351,053.92

Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as an attachment to this report.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

Discussion

6. The Schedule of Accounts Paid (Attachment 15.2A) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid - May 2023		
Municipal Fund		
EFT & Cheque Payments	Direct Creditor Payments	14,589,292.72
Sub Total - EFT & Cheques		14,589,292.72
Direct Debits	Bank Charges and Merchant Fees	53,291.78
Sub Total - Direct Debits		53,291.78
Payroll	05/05/2023	\$1,816,206.43
	19/05/2023	\$1,877,646.66
Sub Total - Payroll		\$3,693,853.09
Corporate Cards		14,616.33
Sub Total - Cards		14,616.33
Total per Attachment 15.2A		
Total Payments from Municipal Fund		18,351,053.92
Investments in Term Deposits		0
Trust Fund		
Trust EFT & Cheques		
Total - Trust Funds		

Consultation

Nil.

Decision Implications

7. Council’s acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i> Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the ‘list’) should contain, for each payment:</p> <ul style="list-style-type: none"> • Payee Name • Amount of the Payment • Date of the Payment • Sufficient information to identify the transaction
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

Financial Implications

8. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

Further Information

9. Questions and Responses forming part of the Agenda Briefing Session held on 18 July 2023 are as follows:

	Question	Response
1.	<p>Page 104 Item 15.2 Attachment A - Schedule of Accounts Paid Can you tell us what the "legal services for summons" refers to? Payments were made to Thomson Geer.</p>	<p>Thomson Geer were engaged by the City for a matter relating to a dog attack.</p>
2.	<p>Page 101 Can you tell us what "FOI Advice to be used for complex FOI's" relates too? There appears to be a legal case being managed by Herbert Smith Freehills - Legal case 21-020-CORREC-G - are these related?</p>	<p>The invoices relate to various FOI matters that required specialist legal advice. The majority of which were briefed out by the Legal Services Team and date back as far as March 2022.</p> <p>Legal case 21-020-CORREC-G relates to legal advice for an FOI.</p>

15.3 Corporate Business Plan Quarterly Progress Report 4

Responsible Officer	Melissa Murphy – General Manager Corporate Services
Voting Requirements	Simple Majority
Attachments	Attachment 15.3A – Corporate Business Plan Quarterly Progress Report 4 ↓

Purpose

To inform Council of the progress made against the Corporate Business Plan 2022/23-2025/26 during the fourth and final quarter of the 2022/23 financial year, covering the period 1 April to 30 June 2023.

Recommendation

That Council:

1. ENDORSES the Corporate Business Plan Quarterly Progress Report 4 for the period 1 April to 30 June 2023, as contained in Attachment 15.3A; and
 2. APPROVES the amendment of the Corporate Business Plan 2022/23-2025/26 to remove the project 'Ozone Park boardwalk replacement' and its associated deliverable for the 2022/23 financial year.
-

Background

1. The Corporate Business Plan 2022/23-2025/26 (CBP) was adopted by Council at its Ordinary Meeting held 26 July 2022. The CBP sets out the City's priorities for the next four years, guided by the Strategic Community Plan 2022-2032.
2. The City provides quarterly reports to Council on the progress of the deliverables set out in the CBP. The first, second and third quarterly reports were endorsed by Council at its Ordinary Meetings held 22 November 2022, 28 February 2023 and 26 April 2023, respectively.
3. The CBP must be reviewed annually. At the Special Council Meeting on 17 July 2023, Council considered the new Corporate Business Plan 2023/24-2026/27, which will replace the Corporate Business Plan 2022/23-2025/26.

Discussion

4. Of the 71 deliverables scheduled for the 2022/23 financial year:
 - a. 63 (88.5%) have been delivered
 - b. 7 (10%) are delayed
 - c. 1 (1.5%) was not progressed.
5. The report is the last against the Corporate Business Plan 2022/23–2025/26. Future reports will cover progress against the new Corporate Business Plan 2023/24–2026/27.
6. Of the 63 (88.5%) deliverables achieved, 44 (62%) were achieved during the quarter. Key achievements are listed below.

Project/program	Deliverables achieved	Comments
Heritage Perth month	Heritage events delivered	The Boorloo Heritage Festival was held in April. Ninety-six events were delivered across neighbourhoods, with overall attendance of 30,000.
Social Health and Wellbeing Plan	Plan provided to Council for consideration	Council endorsed the Social, Health and Wellbeing Strategy 2023-2033 at its Ordinary Meeting held 27 June 2023.
Public Toilet Plan	Plan reviewed and outcomes report provided to Elected Members for consideration	Council adopted the Public Toilet Plan 2022-2032 at its Ordinary Meeting held 26 April 2023.
Roe Street Enhancement (City Deal)	Construction works completed	Practical completion was achieved in June.
Property portfolio projects	Council House level 3 lease progressed	Council approved a lease proposal at its Ordinary Meeting held 27 June 2023.
Workforce Learning and Development Framework	Framework completed	The Framework was approved by the ELT in June. Rollout has commenced and includes an annual staff learning and development calendar with more than 90

Project/program	Deliverables achieved	Comments
		in-person offerings from accredited training providers.
Marketing for City of Perth Parking	Campaign rollout completed	<p>The marketing campaign ran from 12 March through to 8 May 2023. Outcomes were presented to Elected Members through a Current Issues Briefing Note on 13 June and included:</p> <ol style="list-style-type: none"> 1. The perception that 'parking is hard to find' decreased by 3.6% in March (2.5 weeks) and 5.4% in April. 2. App downloads increased 106% over the campaign period, year on year. 3. Mobile app page views increased by 1,054% year on year.

7. The following seven deliverables are delayed. All continue to progress, with several expected to be completed early in 2023/24.

Project/program	Deliverables delayed	Comments
UWA + QEII Precinct Plan	Draft technical studies completed	<p>A briefing paper was provided to Elected Members in June that outlined out the scope and status of all technical studies. The majority of studies were completed by the end of June 2023. The Transport Impact Assessment and Parking Management Plan have been deferred to enable State Government transport investigations to be integrated into the City's work. The draft report is expected to be completed during quarter 1 of FY2022/23.</p> <p>A Request for Tenders for the preparation of the Precinct Plan has been released, closing on 20 July 2023.</p>
	Precinct Plan commenced	
Local Planning Scheme No. 3	Draft land use and built-form controls	<p>A briefing paper was provided to Elected Members in June that set out the work that has been completed and the work yet to be completed. The draft land use terms, zones/reserve objectives, land use permissibilities and Scheme Map have been prepared and are undergoing internal review.</p> <p>Building heights and setbacks for character and heritage areas have been finalised, and identification and modelling for outside character and heritage areas is underway. Draft statements of cultural heritage significance and design guidelines for six heritages areas and eight character areas have been prepared and are undergoing internal review.</p>
	Draft heritage and character design guidelines	

Project/program	Deliverables delayed	Comments
Upgrade City business systems to a cloud-based platform (City of Perth Technology Strategy, Year 1 of 4)	Procurement processes completed	At its Ordinary Meeting held 28 March Council supported a change of strategic pathway. The scope has changed to the extent that it is no longer achievable in its entirety within this financial year. Procurement processes commenced during quarter 4 in accordance with the new pathway.
Thomas Street/Winthrop Avenue bike path project	Bike path between Stirling Highway and Aberdare Road constructed	Construction has commenced and is expected to be completed early in FY2023/24. The project encountered delays due to unforeseen environmental approvals outside the City's control requiring a dieback management plan.
Hay Street East End two-way conversion	Design for Bennett Street to Victoria Avenue completed	Detailed design is underway and is expected to be completed during quarter 1 of FY2023/24. Design has been delayed due to the initial tender attracting no responses.

8. The following project did not progress. It is recommended that Council approves amending the CBP to remove the project and its associated deliverable for 2022/23.

Project/program	Deliverables	Comments
Ozone Park boardwalk replacement	Completion of works	This project has been deferred to a future year. Initial and secondary attempts to procure a contractor were unsuccessful and did not yield a value for money outcome (210% over budget).

9. If Council supports the recommendation to remove the project and deliverable identified under point 8, the total number of deliverables is revised to 70. On that basis, the revised and final outcomes for 2022/23 are:
- 63 (90%) have been delivered
 - 7 (10%) are delayed.

Consultation

Nil.

Decision Implications

Nil.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Well-Governed
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan – Articulates the community’s vision for the city. The Corporate Business Plan sets out how the City plans to deliver this vision.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 2.7 of the <i>Local Government Act 1995</i> provides that Council is responsible for the performance of the local government’s functions.</p> <p>Section 5.56 of the <i>Local Government Act 1995</i> requires a local government to plan for the future of the district.</p> <p>Regulation 19DA of the <i>Local Government (Administration) Regulations 1996</i> establishes the requirements for a Corporate Business Plan, including adoption and modification.</p>
Authority of Council/CEO:	<p>Under the Act and Regulations, the Council is responsible for the performance of the City’s functions and setting the Corporate Business Plan. Accordingly, it is appropriate for Council to receive regular updates on the progress of this plan.</p> <p>Regulation 19DA(6) of the <i>Local Government (Administration) Regulations 1996</i> requires that a Corporate Business Plan, or modifications of such a plan, be considered and adopted by an absolute majority of Council.</p>
Policy:	Nil.

Financial Implications

Nil.

Further Information

10. Questions and Responses forming part of the Agenda Briefing Session held on 18 July 2023 are as follows:

	Question	Response
1.	Does this include both the wooden board walk sections? What maintenance is being done on the board walk in the meantime before the replacement can occur?	Yes, both sections of boardwalk are included. The increased maintenance regime includes inspections every 2 months followed by sanding timber boards flat where required. Steel plates may also be installed if required to cover any larger trip hazards.

16. Chief Executive Officer Reports

16.1 City of Perth Inquiry Recommendations - Quarterly Progress Update - Q4 (1 April - 30 June 2023)

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Attachment 16.1A – Recommendations of the Inquiry into the City of Perth - Quarterly Progress Update - Q4 (1 April - 30 June 2023) updates ↓

Purpose

To provide Council with an update on the progress of the recommendations from the Inquiry into the City of Perth.

Recommendation

That Council RECEIVES the quarterly (Q4 2022/23, 1 April – 30 June 2023) progress update on the remaining recommendations from the Inquiry into the City of Perth.

Background

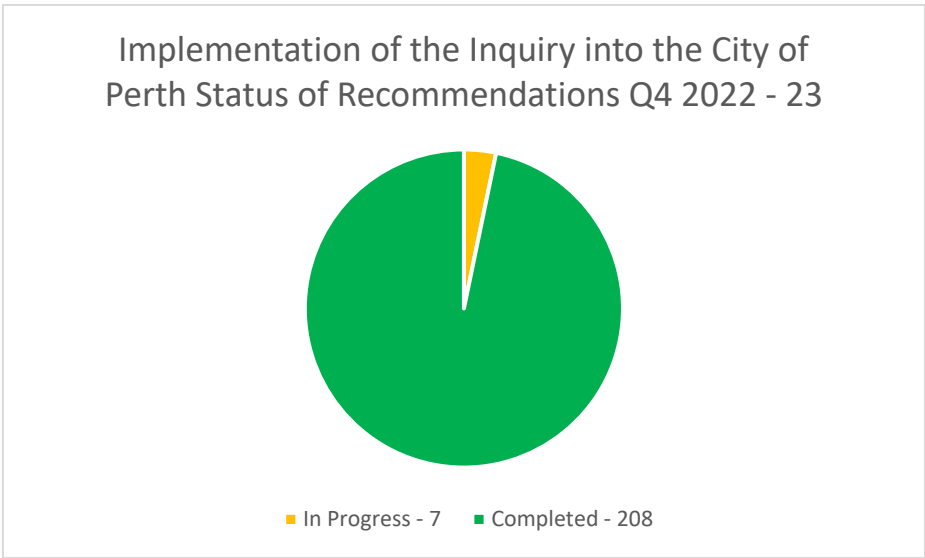
1. The final report of the Inquiry into the City of Perth (Inquiry) was tabled at State Parliament on 11 August 2020. The report detailed 341 recommendations for both the City of Perth (215) and State Government (126).
2. Quarterly progress updates on the implementation of the Inquiry’s recommendations have been presented to Council as outlined in the below table, and the City of Perth (the City) has made significant progress toward addressing the Inquiry's recommendations.

City of Perth Inquiry recommendations Quarterly progress updates			
2020	2021	2022	2023
<ul style="list-style-type: none"> • 15 December 2020 	<ul style="list-style-type: none"> • 30 March 2021 • 27 July 2021 • 23 November 2021 	<ul style="list-style-type: none"> • 22 February 2022 • 31 May 2022 • 30 August 2022 • 22 November 2022 	<ul style="list-style-type: none"> • 28 February 2023 • 26 April 2023

3. As of 31 March 2023, the City had completed 206 out of 215, or 96% of recommendations.
4. A further quarterly progress update (Q4 2022/23, 1 April – 30 June 2023) is now presented for Council to receive (Attachment 16.1A).

Discussion

5. Subject to the endorsement of the Department of Local Government, Sport and Cultural Industries (DLGSC), the City has completed a total of **208 out of 215, or 96.7 %** of the recommendations and **7** recommendations remain in progress.
6. The progress achieved to date, subject to DLGSC’s endorsement is included below:



Consultation

Next steps

- This quarterly progress update will be provided to the DLGSC along with evidence to validate completion. The Inquiry Oversight Group will then consider the information provided. If the recommendations are deemed to be addressed, they will be officially closed out.

Decision Implications

- The City is working with the DLGSC to close out the recommendations of the Inquiry.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Report of the Inquiry into the City of Perth.

Legislation, Delegation of Authority and Policy	
Legislation:	Sections 8.22 and 8.24 of the <i>Local Government Act 1995</i> .
Authority of Council/CEO:	The recommendation of this report is for noting only.
Policy:	Nil.

Financial Implications

- No financial implications are associated with the presentation of this information report.

Further Information

- Questions and Responses forming part of the Agenda Briefing Session held on 18 July 2023 are as follows:

	Question	Response
1.	It looks like all actions will be closed out by end of financial year 23/24. Can I confirm this timeframe?	Yes, all actions related to the Inquiry are set to be completed by the end of the 2023/24 financial year.

	Question	Response
2.	<p>Page 172 Item 16.1 Attachment A recommendations of the Inquiry into the City of Perth No. 181, 185 & 186 Auditing of compliance with Council Policy 12.4 - Can I see the Audit Scope which was given to the auditor/s? I'm assuming KPMG is doing both?</p>	<p>The three areas mentioned in the recommendations of the Inquiry into the City of Perth are as follows: No. 181 - Auditing of the City's compliance with Council Policy 12.4 "Payments under section 5.50 of the Local Government Act 1995. No. 185 - Audit of the recruitment, performance management and termination of employment processes. No. 186 - The results of the audit are to be reported to the Audit Committee and the Council The recruitment, performance management and termination of employment audits, are being conducted as three separate audits. The recruitment audit is currently underway, and the remaining two audits are due to commence in Q1 and Q2 FY23/24. The audit into the compliance with Council Policy 12.4 (No.181) will be included in the scope for the Terminations audit. The scope for the recruitment audit will be included with the final audit report when presented to the Audit and Risk Committee. The audit scopes for the terminations and performance management audits have not yet been finalised. However, these scopes will also be provided with the final audit reports. KPMG has been appointed to undertake the recruitment audit. Grant Thornton has been appointed to undertake the terminations audit. No auditor has been appointed yet to undertake the Performance Management Audit.</p>

17. Committee Reports

Nil.

18. Motions of which Previous Notice has been Given

Nil.

19. Matters for which the meeting may be closed

Nil.

20. Urgent Business

21. Closure