



City of **Perth**

Agenda

Agenda Briefing Session

23 November 2021

Notice of Meeting

To the Lord Mayor and Councillors

The next Agenda Briefing Session will be held on Tuesday, 23 November 2021 in the Council Chamber, Level 9, 27 St Georges Terrace, Perth commencing at 5.00pm.

Michelle Reynolds

Chief Executive Officer

20 November 2021

Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via governance@cityofperth.wa.gov.au.

Deputations

To submit a deputation request, please complete the Deputation Request form available on the City's website www.perth.wa.gov.au/council/council-meetings.

Disclaimer

Members of the public should note that in any discussion during a meeting regarding any item, a statement or indication of approval by any council member, committee member or officer of the City is not intended to be, and should not be taken as, notice of approval from the City. No action should be taken on any item discussed at a meeting of a Committee prior to written advice on the Committee or Council's resolution being received.

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1. **Declaration of Opening**
2. **Acknowledgement of Country/Prayer**
3. **Attendance**
 - 3.1 Apologies
 - 3.2 Leave of Absence
 - 3.3 Applications for Leave of Absence
This item will be dealt with at the Ordinary Council Meeting.
4. **Announcements by the Lord Mayor**
5. **Public Participation**
 - 5.1 Public Questions
This item will be dealt with at the Ordinary Council Meeting.
 - 5.2 Deputations
6. **Disclosures of Interests**
7. **Confirmation of Minutes**

This item will be dealt with at the Ordinary Council Meeting.
8. **Questions by Members which due Notice has been Given**

This item will be dealt with at the Ordinary Council Meeting.
9. **Correspondence**

This item will be dealt with at the Ordinary Council Meeting.
10. **Petitions**

This item will be dealt with at the Ordinary Council Meeting.

11. Planning and Economic Development Alliance Reports


Nil.

12. Community Development Alliance Reports

Nil.

13. Infrastructure and Operations Alliance Reports

13.1 RFT000083 - East Perth Foreshore Principal Shared Path & Lighting Upgrade Works

| | |
|---------------------|---|
| Responsible Officer | Allan Mason – General Manager Infrastructure and Operations |
| Voting Requirements | Simple Majority |
| Attachments | Attachment 13.1A – East Perth Project Plan ↓  Confidential Attachment 13.1B – Evaluation Report |

Purpose

For Council to consider accepting a tender for RFT000083.

Recommendation

That Council ACCEPTS D.B. Cunningham Pty Ltd trading as Advantearing Civil Engineers tender as the most advantageous for RFT000083 at a lump sum price of \$2,318,683.70 (excluding GST).

Background

1. The Perth Greater CBD Transport Plan was developed in August 2020 as part of the Perth City Deal. This plan is a \$105 million investment to improve active and public transport accessibility and safety in the CBD, increasing the attractiveness and sustainability of the city for residents and visitors.
2. The shared path upgrade on the East Perth Foreshore is one initiative of this plan. The local community and stakeholders noted that this area has safety and connectivity concerns. This initiative aims to:
 - a. improve user safety at night,
 - b. reduce conflicts between bike riders and pedestrians,
 - c. encourage mode shift with safer and more comfortable bike riding and walking conditions, and
 - d. provide more transport options for people to access popular tourist destinations.

A plan is attached at Attachment 13.1A.

3. This project is being jointly funded by the Department for Biodiversity, Conservation and Attractions (DBCA) and the Department of Transport (through the Perth City Deal agreement). The Collaborative Agreement between DBCA and the City was executed in May 2021 and grants the City funding of \$459,000 (excluding GST) for the foreshore stabilisation component of work. The Funding Agreement for Package 1 of the Perth City Deal – CBD Transport Plan projects which includes the Trinity Shared Path and Foreshore Stabilisation project is currently in draft format. It is expected that it will include a grant for the remaining value of the contract being \$1,859,683.70 (excluding GST).
4. The City invited tenders from suitably qualified Contractors for the upgrade of the Principal Shared Path (PSP) located on the East Perth Foreshore. Works are to include realignment of the PSP, drainage, pathway lighting, landscaping, irrigation and foreshore stabilisation works.
5. The Request for Tender was advertised in The West Australian and released on the City's e-Tendering portal Tenderlink on 11 September 2021 and closed on 14 October 2021 at 2.00pm.
6. Assuming a contract is able to be awarded in December, it is expected that works will commence in February 2022 and be completed in June 2022.

Discussion

7. Four tenders were received by the closing date from:
 - a. BOS Civil Pty Ltd
 - b. D. B. Cunningham Pty Ltd T/A Advanteering Civil Engineers
 - c. LD Total
 - d. MG Group
8. All tenders were deemed compliant against the compliance criteria and proceeded through to the qualitative assessment stage.
9. Tenderers were required to address the following qualitative criteria:
 - a. Relevant Experience – 30%
 - b. Respondent's Resources – 20%
 - c. Demonstrated Understanding – 30%

- d. Sustainability (Economy) – 10%
 - e. Sustainability (Social and Environment) – 10%
10. The Evaluation Report which details the assessment of each tender response against the selection criteria is contained in Confidential Attachment 13.1B.
11. As detailed in the Evaluation Report, DB Cunningham were assessed as the preferred tenderer with the highest ranking against the selection criteria, as:
- a. They demonstrated significant past experience delivering similar projects in an environmentally sensitive site.
 - b. The nominated team was considered to be competent and well qualified for the project.
 - c. The response was compelling and demonstrated an excellent understanding of the scope which was considered to represent a low risk to the City.
 - d. They tendered the second lowest price of the four bids received.

Stakeholder Engagement

12. Throughout the design process, local businesses such as Trinity College and other related projects such as the Waterbank Redevelopment have been consulted and informed about the progress of the project.
13. As this project forms a part of the Perth City Deal, CBD Transport Plan project, the development of the tender documentation was done in consultation with the Department of Transport and the Department of Infrastructure, Transport, Regional Development and Cities. Additionally, the project team have worked with DBCA to ensure the scope relating to the foreshore stabilisation is suitable and meets the requirements of the specific area.
14. Furthermore, this project forms a part of the Perth City Deal agreement and is subject to the Memorandum of Understanding (MOU) established in 2020 between the Department of Transport and the City. A Funding Agreement between the parties to the MOU will be finalised and provide the mechanisms for provision of funding by the Department of Transport. A Collaborative Agreement has been executed between the Department of Biodiversity, Conservation and Attractions and the City of Perth.

Decision Implications

15. If Council supports the recommendation, a contract will be entered into with DB Cunningham Pty Ltd for the provision of services as requested in the Shared Path Upgrade – East Perth Foreshore tender for a period of eight months, commencing as soon as practical after Council approval.
16. If Council does not support the recommendation, a new tender process will need to be conducted which is estimated to take a minimum of four months to complete. This carries a reputational risk to the City, where responding to tenders is a time consuming and costly exercise for suppliers who may not be willing to resubmit offers.
17. If Council does not support the recommendation, and a new tender process is not run there is a risk that the issues intended to be resolved by this project (improved pedestrian and cycle connectivity as well as foreshore stabilisation) will further deteriorate and result in either a safety or environmental incident.

Strategic, Legislative and Policy Implications

| Strategy | |
|--|----------|
| Strategic Pillar (Objective) | Liveable |
| Related Documents (Issue Specific Strategies and Plans): | Nil. |

| Legislation, Delegation of Authority and Policy | |
|---|--|
| Legislation: | Regulation 11 of the <i>Local Government (Functions and General Regulations) 1996</i> prescribes the requirements for local governments to invite tenders. |
| Authority of Council/CEO: | <i>Regulation 20 of the Local Government (Functions and General Regulations) 1996</i> prescribes the requirements for accepting tenders. Council has delegated authority (2.10) to the Chief Executive Officer to accept tenders up to \$2,000,000 (excl GST). As the total consideration of this tender exceeds that amount, a decision is required by Council. |
| Policy: | 2.2 Purchasing |

Financial Implications

18. This project forms a part of the Perth City Deals CBD Transport Plan program. The Department of Transport and Department of Biodiversity, Conservation and Attractions are the funding partners for this project sharing the cost of the total project value. The reimbursement of costs by Department of Transport is subject to the finalisation of a Funding Agreement.
19. The financial implication of the recommendation is accommodated within existing budget:

| | | |
|-----------------------------|---|-------------------------------|
| Account Number | 1104-234-83-10473 | Capital & Non Operating Grant |
| Account Description | East Perth Foreshore PSP and Lighting Upgrade | |
| Current Expenditure Budget | \$1,390,000 | |
| Required Expenditure Budget | \$2,318,684 | |
| Current Revenue Budget | \$459,000 | |
| Required Revenue Budget | \$2,318,684 | |
| Budget Impact | The additional capital expenditure has been accommodated by re-purposing a generic budget allocation under CBD Transport Initiatives to this specific project. The additional \$931K CBD Transport Initiatives component is fully funded by the Department of Transport through the City Deal Transport initiative. The \$459K grant has been received from the Department of Biodiversity, Conservation and Attractions. | |





Further Information

Nil.



14. Corporate Services Reports

14.1 Monthly Financial Report for September 2021

| | |
|----------------------------|---|
| Responsible Officer | Michael Kent – Project Director Strategic Finance (CFO) |
| Voting Requirements | Simple Majority |
| Attachments | Attachment 14.1A – Financial Activity Statement P3 ↓  Attachment 14.1B – Notes to Financial Activity Statement P3 ↓  Attachment 14.1C – Capex Comments P3 ↓  Attachment 14.1D – Alliance Variances ↓  Attachment 14.1E – Net Current Position P3 ↓  Attachment 14.1F – Investment Register P3 ↓  Attachment 14.1G – Rates Collection P3 ↓  |

Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City’s operating activities, financial performance and financial position.

Recommendation

That Council RECEIVES the following financial reports for the period ended 30 September 2021

1. Financial Activity Statement by Nature & Type - Attachment 14.1A
 2. Notes to the Financial Activity Statement by Nature & Type - Attachment 14.1B
 3. Capital Projects Schedule - Attachment 14.1C
 4. Financial Variances by Alliance & Service Unit - Attachment 14.1D
 5. Net Current Position - Attachment 14.1E
 6. Investment Report - Attachment 14.1F
 7. Statement of Rates Debtors - Attachment 14.1G
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Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
 - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
 - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
 - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Financial Activity Statement (FAS) is the minimal statutory requirement of *the Local Government Act 1995* and regulation 34 of *the Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
 - a. Operational financial performance against budget expectations
 - b. Explanations for identified variances from expectations
 - c. Financial position of the City at each given month end
4. This statutory financial information is supported by additional information including investments performance and reports on rates and general debtors.

Understanding the Financial Reports

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
 - a. Favourable variance
 - b. Unfavourable variance
 - c. Timing variance
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

10. A realised unfavourable year to date variance on an expenditure item (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Variances (Attachment 14.1A & Attachment 14.1B provide commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

Discussion

13. The Financial Activity Statement by Nature & Type (Sep 2021) - Attachment 14.1A presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
14. The headline data from the Financial Activity Statement is shown in Table 1 below.

Table 1:

| Item Details | YTD Budget | YTD Actual | Variance | F/ U |
|-------------------------------------|-------------|-------------|------------|------|
| Operating Revenue - Excluding Rates | \$ 31.889 M | \$ 33.426 M | \$ 1.537 M | F |
| Rates Revenue | \$ 98.256 M | \$ 97.813 M | (\$ 443 K) | U |
| Operating Expenditure | \$ 55.420 M | \$ 50.520 M | \$ 5.173 M | F |
| Non-Operating Revenue | \$ 0.450 M | \$ 0.025 M | \$ 0.425 M | U |
| Capital - Infrastructure | \$ 6.955 M | \$ 5.330 M | \$ 1.624 M | F |
| Property, Plant & Equipment | \$ 1.136 M | \$ 1.268 M | \$ 0.132 M | U |

15. Material operating revenue and expenditure variances from Attachment 14.1A are detailed (with explanatory comments) in the Notes to the Financial Activity Statement - Attachment 14.1B.
16. Comments on the material variances between budget and actual capital expenditures are presented in Attachment 14.1C - Capital Projects Schedule which lists all approved, budgeted capital projects for 2021/22.
17. Each line item listed in the Financial Activity Statement by Nature & Type Attachment 14.1A can be cross referenced (using the Note reference) back to the relevant note in Attachment 14.1B or Attachment 14.1C for explanations of variances.
18. Attachment 14.1B provides an alternative view showing how the organisation is tracking against budget by Alliance - and then disaggregating those figures by Service. This reporting view includes all internal charges and internal recoveries so the full service-cost can be understood.
19. Examining the Financial Activity Statement - Attachment 14.1A in more detail; the aggregation of operating revenues and operating expenses reflects a year to date Net Cash Deficit from Operations of (\$7.8M) compared to a year to date budget of (\$13.9M). This is a favourable variance of \$6.1M at the end of the month.
20. Investing activities reflect a result of (\$6.6M) compared to a year to date budget of \$7.6M). This is a favourable variance of \$1.0M - and is largely attributable to a favourable timing variance on invoicing for construction of infrastructure at Roe Street.

21. Construction of infrastructure to 30 September 2021 is at 77% of year to date budget expectations at \$5.3M, against \$6.9M budget as noted at paragraph 14. Attachment 14.1C provides comments on specific variances for capital projects.
22. Acquisition of non-infrastructure to 30 September 2021 is \$1.3M, and is 11% ahead of the year to date budget. Readers are directed to Attachment 14.1C for comments on specific variances.
23. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount and the Deficiency before Rates is the Closing Position.
24. The Financial Activity Statement for the period to 30 September shows that a rate yield of \$97.8M has been levied compared to the \$98.3M budget at rates strike date. This is because of the impact of the WACA concession (\$183K) and Heritage Concessions (\$232K) on the net rates yield.
25. The disclosed year to date Closing Position of \$123.0M compares favourably to the year to date budgeted closing position of \$116.2M - a variance of 5.8%, reflecting the combined impact of the favourable variances noted in this report for revenues, expenses, financing activity and investing activity.
26. The Net Current Position Report (Attachment 14.1C) indicates a year to date adjusted Net Current Position value of \$122.6M versus the budget of \$115.0M. This is primarily attributable to a favourable variance in cash from a timing difference in spending on capital works and a lower than budgeted level of current liabilities. This is not considered unusual as it essentially reflects a timing difference.
27. Headline data from this month's Net Current Position report is shown in Table 2 below. Comparative figures are provided for September 2020 as well as the 30 June 2021 year-end figures.

Table 2:

| Item Details | June 2021 | Sept 2020 | Sept 2021 |
|-------------------------------|----------------|---------------|---------------|
| Current Assets | \$ 179.657 M | \$ 267.134 M | \$ 271.376 M |
| Current Liabilities | (\$ 44.730 M) | (\$ 45.158 M) | (\$ 53.342 M) |
| Unadjusted Net Assets | \$ 134.927 M | \$ 221.972 M | \$ 218.033 M |
| Less Restricted Items | (\$ 102.872 M) | (\$ 89.634 M) | (\$ 95.341 M) |
| Adjusted Net Current Position | \$ 32.054 M | \$ 132.338 M | \$ 122.692 M |

28. The comparative numbers from the Net Current Position report at September 2020 and September 2021 reflect the impact of approximately \$10M higher value of payables. This is simply due to the timing of creditor payments rather than any adverse financial trend.
29. Attachment 14.1D - Investment Report at September 2021 presents detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
30. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.
31. The Monthly Rates Debtors Report for September 2021 (Attachment 14.1E) shows the City has collected 66.3% of all outstanding rates (current year rates plus arrears) by the end of September. This is a strong collection result bettering the previous two year's rates collection profiles in quantum, noting the 3 weeks earlier issue date in 2021/22 (as presented graphically in the attachment).

32. Attachment 14.1E - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. It also contains some brief commentary regarding payment arrangements and financial hard-ship cases.
33. Outstanding rates at month end are \$33.5M, outstanding ESL Levy is \$8.5M and outstanding waste charges are 1.3M representing \$43.3M in total as shown in Attachment 14.1E.

Stakeholder Engagement

34. As the contents of this report focus on the organisation's recent past financial performance, only internal consultation with General Managers and Alliance Managers is relevant to the preparation of this report.

Decision Implications

35. Council's acknowledgement of receiving the Financial Activity Statement and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

Strategic, Legislative and Policy Implications

| Strategy | |
|--|------------|
| Strategic Pillar (Objective) | Prosperous |
| Related Documents (Issue Specific Strategies and Plans): | Nil. |

| Legislation, Delegation of Authority and Policy | |
|---|---|
| Legislation: | <p>Section 6.4(1) and (2) of the Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations 1996</p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council (monthly), a Financial Activity Statement (FAS). That FAS should contain:</p> <ul style="list-style-type: none"> • Annual Budget estimates, and approved revisions to these for comparison purposes. • Actual amounts of income and expenditure to the end of the month of the FAS. • Material variances between the comparable amounts and commentary on reasons for these variances. • The net current assets at the end of the month to which the FAS relates. • An explanation of the composition of the net current assets at the end of the month to which the FAS relates. • Any other information which the local government deems relevant. |

| | |
|---------------------------|---|
| Authority of Council/CEO: | The above legislation prescribes that this report be presented to Council on a monthly basis. |
| Policy: | 2.1 - Management of Investments. |

Financial Implications

36. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

Further Information

Nil.



City of Perth Financial Activity Statement - Nature and Type

Sep - 2021

| Detail | Note | Revised Annual Budget | YTD Budget | YTD Actual | YTD Budget Variance \$ | YTD Budget Variance % | Budget Impact |
|--|------|---------------------------------------|---------------------|---------------------|------------------------|-----------------------|---------------|
| Revenue from Operating Activities | | | | | | | |
| Operating Grants | 1 | 2,111,502 | 322,656 | 426,877 | 104,221 | 32.3% | ✓ |
| Contributions and Donations | 2 | 756,209 | 157,177 | 675,349 | 518,171 | 329.7% | ✓ |
| Fees and Charges - Waste | 3 | 10,183,504 | 9,706,711 | 9,563,799 | (142,911) | (1.5%) | ✗ |
| Fees and Charges - Community Services | 4 | 4,106,194 | 969,445 | 1,035,670 | 66,225 | 6.8% | ✓ |
| Rental and Hire Revenue | 5 | 4,506,426 | 1,088,550 | 944,149 | (144,402) | (13.3%) | ✗ |
| Parking Fees | 6 | 61,785,590 | 16,106,725 | 17,151,751 | 1,045,026 | 6.5% | ✓ |
| Fines and Costs | 7 | 9,223,200 | 2,392,398 | 2,288,265 | (104,133) | (4.4%) | ✗ |
| Interest Earned | 8 | 2,859,146 | 928,486 | 614,170 | (314,316) | (33.9%) | ✗ |
| Profit on Disposal of Assets* | 9 | 259,891 | 484 | 133,225 | 132,741 | - | ✓ |
| Distribution from Investments* | 10 | 90,000 | 0 | 114,595 | 114,595 | 0.0% | ⓘ |
| Other Revenue | 11 | 810,996 | 216,152 | 477,885 | 261,732 | 121.1% | ✓ |
| Subtotal | | 96,692,659 | 31,888,786 | 33,425,735 | 1,536,949 | 4.8% | ✓ |
| Expenses | | | | | | | |
| Employee Costs | 12 | (76,960,603) | (19,400,274) | (17,399,684) | 2,000,590 | 10.3% | ✓ |
| Advertising | 13 | (905,200) | (127,925) | (147,877) | (19,952) | (15.6%) | ✗ |
| Contractors and Consultants | 14 | (33,080,198) | (7,398,119) | (5,933,459) | 1,464,660 | 19.8% | ✓ |
| Insurance | 15 | (1,264,278) | (316,069) | (322,464) | (6,395) | (2.0%) | ✗ |
| Waste Tipping Charges | 16 | (3,046,085) | (981,520) | (795,607) | 185,912 | 18.9% | ✓ |
| Other Charges | 17 | (12,612,958) | (8,235,062) | (7,933,790) | 301,271 | 3.7% | ✓ |
| Materials | 18 | (3,611,842) | (904,905) | (657,939) | 246,967 | 27.3% | ✓ |
| IT Support and Maintenance | 19 | (4,563,161) | (1,140,790) | (981,624) | 159,166 | 14.0% | ✓ |
| Plant and Fleet Costs | 20 | (592,961) | (148,240) | (172,689) | (24,449) | (16.5%) | ✗ |
| Utilities | 21 | (3,562,144) | (888,961) | (799,700) | 89,261 | 10.0% | ✓ |
| Depreciation* | 22 | (37,480,212) | (9,371,112) | (9,369,766) | 1,346 | 0.0% | ✓ |
| Interest Expenses | 23 | (226,587) | (72,617) | (72,138) | 479 | 0.7% | ✓ |
| Loss on Asset Disposal* | 24 | (2,269,424) | (203,299) | (26,294) | 177,005 | 87.1% | ✓ |
| Change in valuation of Disposal* | 25 | 0 | 0 | 0 | 0 | 0.0% | ⓘ |
| Work in Progress not Capitalised* | 26 | 0 | 0 | (11,475) | (11,475) | 0.0% | ⓘ |
| Parking Bay Levy | 27 | (17,485,756) | (4,366,454) | (4,313,722) | 52,732 | 1.2% | ✓ |
| Other Expenses | 28 | (8,816,073) | (1,864,708) | (1,581,367) | 283,341 | 15.2% | ✓ |
| Subtotal | | (206,477,482) | (55,420,054) | (50,519,596) | 4,900,458 | 8.8% | ✓ |
| Total - Operating Activities | | (109,784,823) | (23,531,269) | (17,093,861) | 6,437,408 | 27.4% | ✓ |
| Add Back Non Cash Items* | | 39,489,745 | 9,573,927 | 9,232,760 | (341,167) | (3.6%) | ✗ |
| Net Surplus / (Deficit) from Operations | | (70,295,078) | (13,957,342) | (7,861,101) | 6,096,241 | 43.7% | ✓ |
| Investing Activities | | | | | | | |
| Non Operating Grants | 29a | 12,887,340 | 450,936 | 25,177 | (425,759) | (94.4%) | ✗ |
| Initial recognition/Contributed Assets | 29b | 0 | 0 | 0 | 0 | 0.0% | ⓘ |
| Purchase of Property, Plant & Equipment | 30 | (21,768,547) | (1,136,062) | (1,268,056) | (131,994) | 11.6% | ✓ |
| Construction of Infrastructure | 30 | (35,060,345) | (6,955,224) | (5,330,636) | 1,624,587 | (23.4%) | ✗ |
| Proceeds from Sale of Plant & Equipment | 31 | 879,063 | 0 | 0 | 0 | 0.0% | ⓘ |
| Sub Total - Investing Activities | | (43,062,489) | (7,640,350) | (6,573,516) | 1,066,834 | 14.0% | ⓘ |
| Financing Activities | | | | | | | |
| New Loan Proceeds | 32 | 0 | 0 | 0 | 0 | 0.0% | ⓘ |
| Repayment of Borrowings | 33 | (3,840,500) | (266,369) | (266,369) | 0 | 0.0% | ⓘ |
| Lease Principal Payments | 34 | 0 | 0 | 0 | 0 | 0.0% | ⓘ |
| Transfers to Reserves | 35 | (39,039,146) | (7,190,909) | (7,110,057) | 80,852 | 1.1% | ✓ |
| Transfers from Reserves | 36 | 30,433,114 | 15,000,000 | 15,000,000 | 0 | 0.0% | ⓘ |
| Sub Total - Financing Activities | | (12,446,532) | 7,542,722 | 7,623,574 | 80,852 | 1.1% | ✓ |
| Budget Deficiency before Rates | | (125,804,099) | (14,054,970) | (6,811,043) | 7,243,927 | 51.5% | ✓ |
| Opening Position at 1 July | 37 | 32,056,924 | 32,056,924 | 32,056,924 | 0 | 0.0% | ⓘ |
| Amount Raised from Rates | 38 | 98,332,904 | 98,256,449 | 97,813,585 | (442,863) | (0.5%) | ✗ |
| Closing Position Surplus (Deficit) | | 4,585,729 | 116,258,403 | 123,059,466 | 6,801,064 | 5.8% | ✓ |
| Legend | | | | | | | |
| Favourable impact on Budget Surplus | ✓ | Unfavourable impact on Budget Surplus | | ✗ | | | |



Notes to Financial Activity Statement - September 2021

The Note reference and descriptor in each summary box below link back to the relevant line item on the Financial Activity Statement. The variance is then expressed as both a dollar value and a percentage. Letter F or U refers to the impact of the variance on the budget surplus (favourable / unfavourable).

Notes to Accompany FAS - Operating Revenues

Comments on the 4.8% favourable variances in Operating Revenues are provided below.

| Note 1 | Operating Grants | Variance \$ | Variance % | Type |
|--------|-------------------------|-------------|------------|------|
| ▲ | Increase Actual Surplus | \$104K | 32.3% | F |

The variance is related to timing of the prepayment of the Metropolitan Regional Road Group (MRRG) direct grant for road maintenance.

| Note 2 | Contributions & Donations | Variance \$ | Variance % | Type |
|--------|---------------------------|-------------|------------|------|
| ▲ | Increase Actual Surplus | \$518K | 329.7% | F |

The variance relates to a Western Power contribution in relation to the Roe Street Enhancement project. It will be offset by additional costs through a recoverable works mechanism.

| Note 3 | Fees & Charges - Waste | Variance \$ | Variance % | Type |
|--------|-------------------------|-------------|------------|------|
| ▼ | Decrease Actual Surplus | (\$143K) | (1.5%) | U |

Mainly relates to interim waste services rebate to seniors.


| Note 4 | Fees & Charges - Community Services | Variance \$ | Variance % | Type |
|--------|-------------------------------------|-------------|------------|------|
| ▲ | Increase Actual Surplus | \$66K | 6.8% | F |

The favourable variance relates mainly to rates instalment administration fees in Financial Services being higher than anticipated. This was partially offset by lower health premise inspection income than expected.

| Note 5 | Rental & Hire Revenue | Variance \$ | Variance % | Type |
|--------|-------------------------|-------------|------------|------|
| ▼ | Decrease Actual Surplus | (\$144K) | (13.3%) | U |

Rental revenue in Property Management is lower than anticipated due to COVID rent relief stage 3 January to March 2021 with the credit being applied in Jul 2021. Additionally reserve hire charges are lower due to income being moved to prepayments awaiting event completion.

14.2 Schedule of Accounts Paid - September 2021

| | |
|----------------------------|--|
| Responsible Officer | Michael Kent – Project Director Strategic Finance (CFO) |
| Voting Requirements | Simple Majority |
| Attachments | Attachment 14.2A – Schedule of Payments - September 2021 ↓  |

Purpose

The purpose of this report is to note details of payments made under delegated authority for the month of September 2021.

Recommendation

That Council:

- RECEIVES the Schedule of Accounts Paid for the period ended 30 September 2021 as at Attachment 14.2A.
- RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

| Total Accounts Paid | |
|--------------------------|------------------------|
| Municipal Fund | \$38,018,302.82 |
| Trust Fund | \$0 |
| Total - All Funds | \$38,018,302.82 |

Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as Attachment 14.2A.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

Discussion

6. The Schedule of Accounts Paid (Attachment 14.2A) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

| Schedule of Accounts Paid - September 2021 | | |
|--|--------------------------------|----------------------|
| Municipal Fund | | |
| EFT & Cheque Payments | Direct Creditor Payments | 34,532,934.52 |
| Sub Total - EFT & Cheques | | 34,532,934.52 |
| Direct Debits | Bank Charges and Merchant Fees | 95,876.33 |
| Sub Total - Direct Debits | | 95,876.33 |
| Payroll | 15/09/2021 | 1,711,243.10 |
| | 28/09/2021 | 1,671,261.02 |
| | | 3,382,504.12 |
| Sub Total - Payroll | | |
| Corporate Cards | September 2021 | 6,987.85 |
| Sub Total - Cards | | 6,987.85 |
| Total per Attachment 14.2A | | |
| | | |
| Total Payments from Municipal Fund | | 38,018,302.82 |
| | | |
| New Investments | (Not Rollover Investments) | 17,000,000 |
| | | |
| Trust Fund | | |
| Trust EFT & Cheques | | 0 |
| Total - Trust Funds | | 0 |
| | | |

Stakeholder Engagement

7. As the contents of this report focus on the organisation's recent past financial performance, no external consultation is relevant to the preparation of this report.

Decision Implications

8. In Council’s acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

Strategic, Legislative and Policy Implications

| Strategy | |
|--|---------------|
| Strategic Pillar (Objective) | Prosperous |
| Related Documents (Issue Specific Strategies and Plans): | Annual Budget |

| Legislation, Delegation of Authority and Policy | |
|---|--|
| Legislation: | <p>Section 6.10 of the <i>Local Government Act 1995</i> Regulation 13 (1) of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the ‘list’) should contain, for each payment:</p> <ul style="list-style-type: none"> • Payee Name. • Amount of the Payment. • Date of the Payment. • Sufficient information to identify the transaction. |
| Authority of Council/CEO: | In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. |
| Policy: | Delegated Authority 2.14 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. |


Financial Implications

9. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended)..

Further Information

Nil.

14.3 Infrastructure Capital Project Reprioritisation - November 2021

| | |
|---------------------|--|
| Responsible Officer | Michael Kent – Project Director Strategic Finance (CFO) |
| Voting Requirements | Absolute Majority |
| Attachments | Attachment 14.3A – Infrastructure Capital Projects Reprioritisation ↓  |

Purpose

The purpose of this report is to present to Council the outcome from 2021/22 first quarter infrastructure projects review. The review aims to achieve following objectives:

- Recognise savings made on some projects
- Identify changes in 2021/22 infrastructure projects including scope change and delivery timeframe change due to resource availability and other latent conditions
- Free up and reprioritise resources
- Redeploy resources to new projects that offer synergies with other projects and to projects with scope increments to facilitate timely delivery of projects within available financial resources.

A further city-wide statutory budget review will be undertaken in late January 2022 as required by regulation 33A of *the Local Government (Financial Management) Regulations 1996*.

Recommendation

That Council:

1. APPROVES surplus funding of \$4,304,939 as detailed in Attachment 14.3A to be returned to the Municipal fund and the budget amended accordingly.
 2. APPROVES an amendment to the budget to recognise additional external funding received of \$837,379 as detailed in Attachment 14.3A.
 3. APPROVES \$4,693,536 funding to be reprioritised to the identified projects having higher than anticipated quotations for works or high-risk rating as detailed in Attachment 14.3A.
 4. NOTES the potential for re-profiling of \$2.35M of grant funding associated with the Roe St project with \$2.35M initially anticipated for receipt in 2021/22 now to occur in 2022/23.
-

Background

1. Given the long lead timeframe between budget preparation and final adoption, cost escalations in a 'hot market' and the risk of latent conditions associated with capital projects once they commence, require regular review and refinement of the original adopted budget to achieve following outcomes:
 - a. Minimise delay in project and service delivery
 - b. Reprioritize and redeploy funding sources to facilitate projects with expanded scope, new projects with high risk rating or projects with grant funding opportunities attached
 - c. Proactively recognise project savings or released project contingencies.

Discussion

2. The Administration has critically reviewed 2021/22 infrastructure related project budgets to date to identify potential project savings, deferrals, scope changes and emerging risk-based remedial works. The infrastructure project delivery team, transport and urban design team have been actively engaged in the review.
3. Timely identification and action to address the recommended budget adjustments will allow the Infrastructure & Operations team to begin timely procurement actions to ensure that these projects can be delivered by year end.
4. Were these adjustments not actioned until after the statutory mid-year budget review to be adopted by Council at the end of February, there is a risk that these projects may not be able to be completed by year end.
5. Dynamic treasury management to recognise realised savings and make them available to support emerging initiatives is considered to be sound financial management practice.
6. Following the project review, the recommended budget changes (summarised by project category) are:

Table 1:

| Budget Program | Surplus Funds Available | New Funds Required | Additional Grants | Net Budget Impact |
|--------------------------------|-------------------------|--------------------|-------------------|-------------------|
| Fleet Replacement Program | 1,005,710 | (9,950) | 0 | 995,760 |
| Plant & Equip. Replacement | 13,214 | (12,658) | 0 | 556 |
| Path & Kerbs Renewals | 1,056,500 | (155,259) | 165,000 | 1,066,281 |
| Building Renewals | 475,103 | (800,867) | 0 | (362,419) |
| Electrical Program | 473,035 | (97,989) | 0 | 374,046 |
| CBD Transport Projects | 337,000 | (0) | 663,000 | 1,000,000 |
| Drainage Projects | 156,520 | (61,986) | 0 | 94,535 |
| Roads Program | 593,200 | (515,790) | (16,298) | 61,112 |
| Major Projects - Roe St | 0 | (2,356,000) | 0 | (2,356,000) |
| Major Projects - PCEC Carpark | 183,290 | (0) | 0 | 183,290 |
| Major Projects - Mall Bollards | 0 | (195,000) | 0 | (195,000) |

| | | | | |
|---------------------------|------------------|----------------------|----------------|----------------|
| Major Projects - East End | 0 | (270,007) | 0 | (270,007) |
| Other Projects | 11,367 | (218,030) | 25,177 | 231,840 |
| Grand Total | 4,304,939 | ((4,693,536)) | 837,379 | 448,782 |

7. Commentary on each of the major project categories impacted is below:

Fleet Program

Following critical assessment of the age and condition of fleet and plant items, it has been determined that the replacement of some items can be deferred to a later year without adverse impact on the service capacity of the vehicles.

Path & Kerb Renewals

Physical site inspection prior to works commencing has determined that planned path replacements in James St and Aberdeen St do not represent value for money outcomes at this time and may be safely deferred without adverse consequences.

Building Projects

Recommended changes within this category of projects are a combination of savings on some projects, deferral of others pending the results of the property review, re-distribution of fire management related costs across various aspects of fire management activities, and progressing urgent remedial works on the Perth Concert Hall and Town Hall.

CBD Transport Projects

The 2021/22 budget allowed for the City to deliver a greater value of projects than will now be delivered, but they are all 100% externally funded (not included in the original revenue budget due to them not being confirmed at that time).

Major Projects

There are four projects within this category that are impacted by this project reprioritisation in the 2021/22 year.

The most significant is the Roe St Enhancement. Although there is no change to the overall project budget which remains as provided for in the LTFP, the cashflow profile associated with the project has changed with a further \$2.35M of works likely to be completed by 30 June 2022 rather than occurring in the 2022/23 year. Therefore, cash outflow in the current year may be impacted - but with a corresponding reduction in the following year. This review makes accommodation for the potential additional expenditure in 2021/22.

The PCEC carpark remediation works has been completed with a saving of \$183K and this is returned to the Municipal Fund. Quotations for the mall safety bollards has come in some \$195K higher than expected, so additional funding will be required to deliver this public safety project. Provisional cost adjustments and variations also require a further \$270K to close out the East End Revitalisation project.

8. Timely identification and action to address the recommended budget adjustments will allow the Infrastructure & Operations team to begin timely procurement actions to ensure that these projects can be delivered by year end.
9. Details of changes made to individual projects and their financial impacts are provided in Attachment 14.3A.

Stakeholder Engagement

10. As the contents of this report focus on the organisation’s recent past financial performance, only internal consultation with General Managers and Alliance Managers in the affected service areas is relevant to the preparation of this report.

Decision Implications

11. Adoption by Council of this report will result in a net improvement of \$448,782 to the 2021/22 Budget Closing Position and will allow the Infrastructure & Operations team to initiate timely procurement actions on a number of impacted projects.
12. There may be a further implication relating to the timing of the transfer from the Major Infrastructure Projects Reserve but that will not be actioned until the City gets greater clarity of the timing of the City Deal contribution towards the Roe Street project.

Strategic, Legislative and Policy Implications

| Strategy | |
|--|--|
| Strategic Pillar (Objective) | Prosperous |
| Related Documents (Issue Specific Strategies and Plans): | Annual Budget Corporate Business Plan |

| Legislation, Delegation of Authority and Policy | |
|---|--|
| Legislation: | Local Government (Financial Management) Regulations 1996 – Regulation 33A - Budget Review. |
| Authority of Council/CEO: | The above legislation requires that Council must approve amendments to the adopted budget. |
| Policy: | 2.6 - Budget Variations |


Financial Implications

13. Adopting the recommendations in this report will result in increase of \$448,782 to the 2021/22 Budget Closing Position.

Further Information

Nil.

14.4 Corporate Business Plan - Quarter 1 Report

| | |
|---------------------|---|
| Responsible Officer | Melissa Murphy – Interim General Manager Corporate Services |
| Voting Requirements | Simple Majority |
| Attachments | Attachment 14.4A – Quarter 1 Report ↓  |

Purpose

To inform Council on the progress of the Corporate Business Plan 2021/22 – 2024/25.

Recommendation

That Council NOTES the Corporate Business Plan Quarterly Report 1 for the period 1 July to 30 September 2021 as detailed in Attachment 14.4A.

Background

1. The Corporate Business Plan (Plan) provides guidance and direction to the City's Administration on requirements for core project and service delivery. The CBP outlines the City's operational project and capital project priorities over the next four years.
2. To drive transparency and accountability, the City is required to track and report on a quarterly basis to Council. A project portfolio management system has been established by the City's Administration to track and report progress on the CBP.

Discussion

3. The City's administration is tabling its first Quarterly Report for the period 1 July to 30 September 2021. (Attachment 14.4A).
4. The Quarterly Report has been designed to align with the CBP.
5. There are 77 Capital and Operational Projects across the Alliances comprising the City's administration.
 - 92% (71 projects) are on track towards completion.
 - 6% (5 projects) are on watch.
 - 1% (1 project) has been cancelled. The project with this status is Better Bins FOGO Implementation Program. This is due to the lack of licensed processing facilities available to receive Council waste. Further consideration of Food and Garden organic waste processing is addressed in the City's Waste Plan.

Stakeholder Engagement

Nil.

Decision Implications

Nil.

Strategic, Legislative and Policy Implications

| Strategy | |
|--|--------------------------|
| Strategic Pillar (Objective) | Liveable |
| Related Documents (Issue Specific Strategies and Plans): | Strategic Community Plan |

| Legislation, Delegation of Authority and Policy | |
|---|--|
| Legislation: | Section 5.56 of the Local Government Act 1995 A local government is to plan for the future of the district. |
| Authority of Council/CEO: | This report is for noting only. |
| Policy: | Nil. |

Financial Implications


Nil.

Further Information

Nil.

15. Chief Executive Officer Reports

15.1 Inquiry into the City of Perth Recommendations - Quarterly Progress Update

| | |
|---------------------|--|
| Responsible Officer | Michelle Reynolds – Chief Executive Officer |
| Voting Requirements | Simple Majority |
| Attachments | Attachment 15.1A – Quarterly Progress Update ↓  |

Purpose

To provide an update on the progress of the implementation of the recommendations from the Inquiry into the City of Perth.

Recommendation

That Council NOTES:

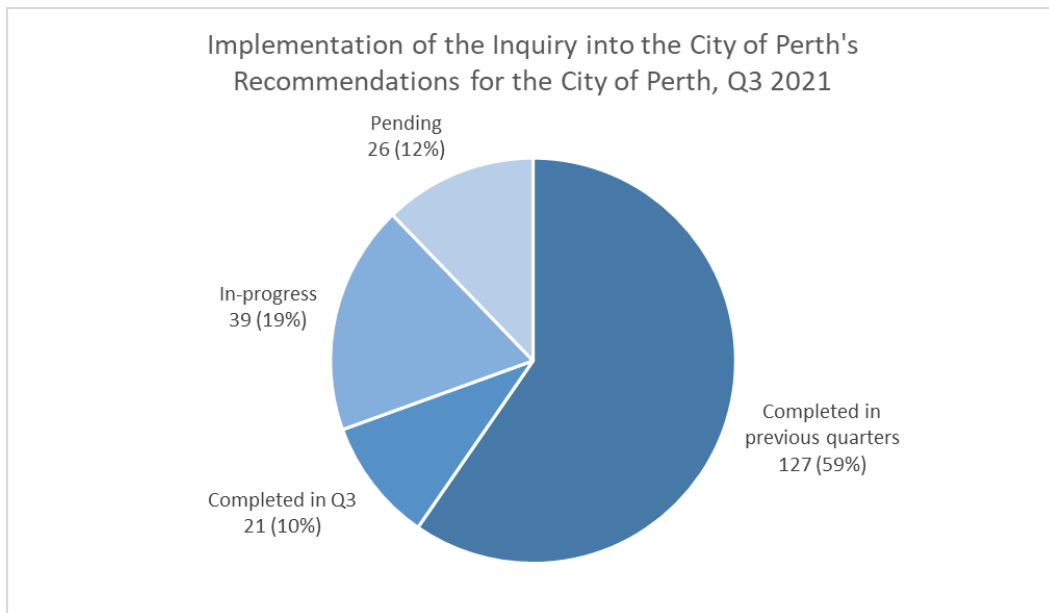
1. the quarterly progress update on the remaining Inquiry into the City of Perth recommendations for the City (Attachment 15.1A).
 2. the proposed cancellation of the implementation of recommendations 17, 18 and 210 of the Inquiry into the City of Perth, as outlined in Attachment 15.1A.
-

Background

1. The final report of the Inquiry into the City of Perth (the Inquiry) was tabled at State Parliament on 11 August 2020. The report detailed 341 recommendations for both the City of Perth (the City) (215) and State Government (126).
2. Quarterly progress updates on the implementation of the Inquiry's recommendations were previously presented to Council on 15 December 2020, 30 March 2021 and 27 July 2021.
3. A further quarterly progress update is now presented to Council for noting (Attachment A).
4. The City is continuing to make significant progress toward addressing the Inquiry's recommendations, in conjunction with responding to similar findings from other City-commissioned reviews and audits.
5. The City has completed 150 of its 215 recommendations to date, with 22 being completed since 30 June 2021 whilst a further 40 were actively progressed.
6. The City is also working closely with the Department of Local Government, Sport and Cultural Industries and the Recommendations of the Inquiry into the City of Perth Oversight Group (the Oversight Group) to formally 'close out' the recommendations which were completed at the time of the June 2021 update. Evidence supporting the completion of those recommendations has been provided to the Oversight Group for assessment and the Oversight Group is expected to advise the City as to the outcome of their assessments at the next Oversight Group meeting on 24 November 2021.

Discussion

7. Significant milestones delivered during the past quarter include:
 - a. The adoption of a three-year Strategic Internal Audit Plan for 2021/22 to 2023/24, Annual Internal Audit Plan for 2021/22 and revised Internal Audit Charter which are based upon leading audit practice (recommendations 252, 258, 260, 256, 257).
 - b. The launch of live-streaming of Council Meetings, creating greater transparency and accessibility for Council decision-making (recommendation 63).
 - c. The development of a comprehensive Carry Forward Projects Methodology Statement to ensure clarity and consistency in the process of identifying, validating and approving carry forward projects (recommendation 280).
8. Overall, the progress achieved to date can be surmised as follows:



Next steps

9. Evidence of the City's completion of 23 recommendations over the past quarter will be provided to the Oversight Group for assessment, along with the rationale for the cancellation of the implementation of recommendations 17, 18 and 210. Once the Oversight Group deems the completed recommendations to have been satisfactorily addressed by the City, the recommendations may be formally 'closed-out' through a formal report to the Minister at the end of the financial year. This is in line with the process undertaken as part of the previous quarterly progress report in July 2021 in agreement with the Oversight Group, and Inquiry recommendation.
10. If the Oversight Group supports the propose cancellation of three recommendations, they too will included in the formal report to the Minister at the end of the financial year for formal 'close-out'.
11. It is important to note that delivering prosperity, sustainability and liveability into the future requires the recommendations to be considered as more than just a 'tick-box' exercise for the City. In recognition of this, the recommendations have been incorporated into the City's Evolution to Excellence transformation plan to ensure the intent of the Inquiry's findings are embedded into the organisation.

Stakeholder Engagement

Nil.

Decision Implications

12. If this update is noted by Council, the recommendations completed since 30 June 2021 will be submitted to the Oversight Group for assessment. The cancelled recommendations will also be submitted to the Oversight Group for endorsement of the City's proposal to not implement them.

Strategic, Legislative and Policy Implications

| Strategy | |
|--|--|
| Strategic Pillar (Objective) | Prosperous |
| Related Documents (Issue Specific Strategies and Plans): | Report of the Inquiry into the City of Perth |

| Legislation, Delegation of Authority and Policy | |
|---|--|
| Legislation: | Sections 8.22 and 8.24 of the <i>Local Government Act 1995</i> |
| Authority of Council/CEO: | The recommendation of this report is for noting only. |
| Policy: | Nil. |

Financial Implications

Nil.

Further Information

Nil.

16. Committee Reports

Nil.

17. Motions of which Previous Notice has been Given

This item will be dealt with at the Ordinary Council Meeting.

18. Matters for which the meeting may be closed

In accordance with Section 5.23(2)(e) of the Local Government Act 1995, the following Item 18.1 and its attachment are confidential.

18.1 Perth Concert Hall - Reserve Transfer Request

| | |
|---------------------|---|
| Responsible Officer | Allan Mason – General Manager Infrastructure and Operations |
| Voting Requirements | Simple Majority |
| Attachments | Confidential Attachment 18.1A |

In accordance with Section 5.23(2)(d) of the Local Government Act 1995, the following Item 18.2 and its attachment are confidential.

18.2 Perth Concert Hall (Cash Backed) Reserve - Request to Release Funds

| | |
|---------------------|---|
| Responsible Officer | Michael Kent – Project Director Strategic Finance (CFO) |
| Voting Requirements | Simple Majority |
| Attachments | Confidential Attachment 18.2A |

19. Urgent Business

This item will be dealt with at the Ordinary Council Meeting.

20. Closure