



City of Perth

**Ordinary Council Meeting
Minutes**

**30 July 2019
6.00pm**

**Council Chamber
Level 9
Council House**

70

APPROVED FOR RELEASE

**MURRAY JORGENSEN
CHIEF EXECUTIVE OFFICER**



City of Perth

**Ordinary Council Meeting
Minutes**

**30 July 2019
6.00pm**

**Council Chamber
Level 9
Council House**

Present

Commissioner Eric Lumsden
Commissioner Gaye McMath
Commissioner Andrew Hammond

Minutes to be confirmed at the next Ordinary Council meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

DATE:-----

Minutes of the Ordinary Meeting of the Council of the City of Perth held in the Council Chamber, Ninth Floor, Council House, 27 St Georges Terrace, Perth, on Tuesday, 30 July 2019.

Presiding: **Chair Commissioner, Eric Lumsden**

Commissioners in Attendance:

Commissioner Gaye McMath
Commissioner Andrew Hammond

Officers in Attendance:

Mr Jorgensen	Chief Executive Officer
Mr Farley	Acting Director Planning and Development
Mr High	Acting Director Economic Development and Activation
Mr Ridgwell	Acting Director Corporate Services
Ms Landers	Acting Director Community and Commercial Services
Mr Ahern	Acting Director Construction and Maintenance
Ms Smith	Manager Development Approvals
Mr Corke	Acting Manager Governance
Ms Rippington	Governance Coordinator
Mr Anastas	Personal Aide
Ms Stefani	Governance Officer

Observers:

Six members of the public
Nine members of staff
No members of the media

1. Prayer / Acknowledgment of Country

The Chief Executive Officer read the prayer.

The Chair Commissioner read the Acknowledgement of Country.

2. Declaration of Opening

6.01pm The Chair Commissioner declared the meeting open.

3. Apologies

Nil

4. Question Time for the Public and Notification of Deputations

4.1 Question Time for the Public

Questions from Mr Tony Ransom, 47 Milligan Street, Perth WA 6000, in relation to City of Perth staff and item 13.11 (CM 197786/19 and 200212/19)

Question:	How many departments does the City of Perth have?
Answer:	The City does not have departments, there are directorate offices, teams and business units. The City has 36 'departments' (this figure includes 30 business units, five directorate offices, as well as the CEO's office).
Question:	How many people are paid to attend each of those departments?
Answer:	The City has 745 employees as at 26 June 2019.
Question:	The illustration (<i>as captured in Item 13.11</i>) shows five cars parked on the Median Parking Bays and shows six vacant parking Spaces. Is there any Legal Reason that all the Median Parking Bays could not simply be at grade with the rest of the Median, but with Mountable Kerb to the live traffic lane?
Answer:	The CEO advised that the question was to be considered a statement.

4.2 Notification of Deputations

Nil

5. Members on Leave of Absence and Applications for Leave of Absence

Nil

6. Confirmation of Minutes

Moved Commissioner Hammond, seconded Commissioner McMath

That Council CONFIRM the minutes of the Ordinary Council Meeting held on 25 June 2019, the Agenda Briefing Session held on 23 July 2019 and the Special Council Meeting held on the 23 July 2019 as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

7. Announcements by the Chair Commissioner

7.1 City of Perth wins Landscape Planning AILA 2019 Award

On Friday 25 July, the City's **Wellington Square Masterplan** received the 'Landscape Planning' category award at the 2019 WA Chapter of the Australian Institute of Landscape

Architects (AILA) Awards, for strategic design and guiding policy documents and visual assessments for urban development, residential and planned communities, local community and rural or regional planning.

7.2 Announcement of Resignation

Commissioner Lumsden announced that he will be reluctantly resigning from the position of Chair Commissioner, to focus on his health, at the close of business Friday, 9 August 2019.

Commissioner Lumsden acknowledged the extreme efforts and dedication of Commissioners Hammond and McMath during his recent absence due to ill health.

Commissioner Hammond thanked the Chair Commissioner for his efforts, leadership, enthusiasm, humour and knowledge as the Chair.

Commissioner McMath added her sincere thanks to Commissioner Lumsden in leading the Commissioners.

8. Disclosures of Members' Interests

Commissioner/Officer	Item No. and Title	Nature/Extent of Interest
Ben Fitzpatrick – Manager Marketing and Business Sponsorship (CM 185346/19)	Item 13.5 – Event Sponsorship 2019-20	Nature: Impartiality Interest. The Applicant responsible for Pride Festival, Hayley Hinchliffe was a former employer of Mr Fitzpatrick in 2015. Extent: Insignificant
Commissioner Gaye McMath (CM 197517/19)	Item 13.6 WASO – 2019 'Christmas Symphony'	Nature: Direct Financial Interest. Commissioner McMath has accepted hospitality (gifts) over 12-month period in excess of \$200. Extent: Significant
Mark Ridgwell – A/Director Corporate Services (CM 185354/19)	Item 13.7 – Business Improvement Grants 2019- 2020	Nature: Impartiality Interest. Mr Ridgwell is a friend of a grant applicant, Goody Two's. Extent: Insignificant
Murray Jorgensen - Chief Executive Officer (CM 197575/19)	Item 13.18 – Reappointment of the Chief Executive Officer	Nature: Direct Financial Interest. This item relates to Mr Jorgensen's contract of employment. Extent: Significant

9. Questions by Members of which due notice has been given

Nil

10. Correspondence

Nil

11. Petitions

Nil

12. Matters for which the Meeting may be Closed

Commissioner Lumsden advised that the *Local Government Legislation Amendment Act 2019* has amended the way local governments deal with confidential items and attachments, and requested Acting Manager Governance provide further information.

The Acting Manager Governance advised that recent changes to section 5.95(3) of the *Local Government Act 1995* provide that an individual has the right to inspect all information forming part of the agenda, save for information which was presented to Council when the meeting was closed. As the agenda contains a confidential report and confidential attachments to a number of reports, in order to ensure that all of this information remains confidential it is recommended that the meeting is closed at the appropriate time.

Accordingly, the CEO advised that In accordance with clause 5.2(1) of the Standing Orders Local Law, it was his recommendation that the meeting be closed to the public prior to consideration of Item **13.18** and confidential attachments to Items **13.7, 13.13, 13.15** and **13.16** in accordance with section 5.23 of the *Local Government Act*.

Attachment No.	Item No. and Title	Reason
Confidential Attachment 13.7A	Item 13.7 - Business Improvement Grants – 2019-2020 Program	S5.23(2)(e)(ii)
Confidential Attachment 13.13A	Item 13.13 – Sole Supplier Status – Core Systems	S5.23(2)(e)(ii)
Confidential Attachment 13.15B	Item 13.15 – Grant Undertaking - Outdoor Local Law – Undertaking	S5.23(2)(e)(ii)
Confidential Attachments 13.16A, 13.16B, 13.16C, 13.16D, 13.16E, 13.16G, 13.16H	Item 13.16 – Tender 117-18-19 – Electrical Maintenance Services	S5.23(2)(e)(ii)
Confidential Attachments 13.18A, 13.18B, 13.18D	Item 13.18 – Reappointment of Chief Executive Officer	S5.23(2)(e)(ii)

Moved Commissioner Hammond, seconded Commissioner McMath

That Council in accordance with clause 4.10 of the Standing Orders of Local Law, DEFER items 13.7, 13.13, 13.15, 13.16 and 13.8 as the last items of the meeting for the convenience of the members of the public.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

13. Reports

En Bloc Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. ADOPTS the Officer Recommendations for items 13.1, 13.2, 13.4, 13.11, 13.14 and 13.17.**
- 2. CONSIDERS items 13.3, 13.5, 13.6, 13.7, 13.8, 13.9, 13.10, 13.12, 13.13, 13.15, 13.16 and 13.18 separately.**

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.1 Strategic Arts Sponsorship – STRUT Dance collaboration with Hofesh Shechter

FILE REFERENCE: P1037135/06
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 27 June 2019
 ATTACHMENT/S: Nil

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(g) - to strengthen Perth’s reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Social

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:**Applicant Details**

Entity Name	STRUT Dance Incorporated
ABN	22 021 834 488
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity

STRUT Dance (STRUT) is the National Choreographic Centre based at the King Street Arts Centre. STRUT supports development, collaboration and presentation opportunities for independent dance artists from across Australia and the Asia Pacific region. STRUT aims to support world-class dance techniques and choreographic methodology to enrich the local dance sector and help ignite and inspire development.

In 2019 and 2020 STRUT will work with Israeli choreographer Hofesh Shechter for a development and performance program, co-commissioned and presented with the 2020 Perth Festival.

Details:

Applicant	STRUT Dance
Project Title	Hofesh Shechter collaboration
Project Dates	12/08/2019 - 23/02/2020
Venue	King Street Arts Centre and State Theatre Centre of WA
Estimated attendance	2,550 attendees
Total Project Cost	\$316,280
Total Amount Requested	\$25,000 (8% of total project cost)
Recommendation	Approval
Recommended amount	\$25,000 (8% of total project cost)
Assessment Score	47.17 out of 56 (84%)

Project Description

Hofesh Shechter is an internationally acclaimed Israeli choreographer, dancer, lighting designer and composer based in London. Hofesh Shechter is credited with the creation of a new genre: part dance, part gig and part theatre, with its own unique voice. Hofesh Shechter creates dance that is popular, entertaining and accessible with wide appeal.

Since 2017, STRUT has been working with the training and methodology that underpins Hofesh Shechter's unique vision with a team from the current Hofesh Shechter company. More than 200 Australian and Asia Pacific dance artists and choreographers have already been able to participate in a series of STRUT / Hofesh Shechter workshops.

This partnership will culminate in a restaging of Shechter's "Uprising" and "tHE bAD" ("HOFESH IN THE YARD"), co-commissioned and presented by the Perth Festival 2020. The project is a significant outcome of four years of strategic investment from STRUT Dance, the Western Australian Department of Local Government, Sport and Cultural Industries, the Australia Council, Department

of Foreign Affairs and Trade, Hofesh Shechter Dance Company and STRUT’s members, audience and donor circle.

Hofesh Shechter Masterclass Workshop Program and Showing

Date: 12 – 23 August 2019
 Venue: King St Arts Centre / State Theatre Centre of Western Australia
 Anticipated attendance: 60 participants
 Ticket price: N/A

For the third consecutive year, leading artists from the Hofesh Shechter Company will direct 60 dance artists (selected through an Expression of Interest process) from across Australia and the Asia Pacific region in a two-week intensive master workshop that unpacks the core principles and methodology of Hofesh's Shechter's choreographic vision. At completion of the workshops, STRUT will host a development showing where the public can meet the Hofesh creatives and the Perth Festival Artistic Director.

A two-day audition in August will identify the cast for the performances. More than 100 artists are expected to audition. It is anticipated the interstate and international artists will travel to Perth for this opportunity given the prestigious reputation of Hofesh Scheter. This process will also identify four professional development positions for recent graduates from Western Australian Academy of Performing Arts.

Hofesh Shechter Performances "Uprising" / tHE bAD" - Perth Festival 2020

Date: 18 – 23 February 2020
 Venue: Courtyard, State Theatre Centre of Western Australia
 Anticipated attendance: 1,860 attendees
 Ticket price: Adult \$35.00; Concession \$30.00

A cohort of 12 independent dance artists will perform "Uprising / tHE bAD" in the State Theatre Centre Courtyard as part of the 2020 Perth Festival, an Australian premiere exclusive to Perth.

Hofesh Shechter composes his own music and his performances have more of a rock concert feel than a traditional dance presentation. The work will be presented with an innovative standing room “mosh pit” set-up, complemented by more formal seating in the upper galleries.

Previous five years City of Perth Support and Acquittals

Year	Amount	Project
2014	\$20,000	M Casa es Su Casa
2015	Nil	
2016	\$10,000	MoveMe (joint application with Ausdance / Co3/ Performing Lines)
2017	\$12,500	One Flat Thing, Reproduced
2018	\$12,500	Sunset Creative Development
TOTAL	\$55,000	

- The City of Perth has received an acquittal for the previous support; and
- City Officers can confirm that all previous funding has been satisfactorily acquitted.

Sponsorship Benefits

- The City of Perth will be recognised as a Supporting Sponsor of the project;
- Acknowledgement of City of Perth across all promotional materials including posters, flyers, Perth Festival brochure, websites and e-newsletters;
- Verbal acknowledgement at relevant events including workshops, performances, fundraising events and media opportunities;
- The opportunity for a nominated City representative to speak in a special ABC report from Briana Shepard which will go to air in February as promotion for the Perth Festival season;
- City of Perth signage displayed at associated events; and
- The opportunity for a nominated City representative to speak at the Shechter workshop showing in August.

Strategic Arts Sponsorship Assessment Score Card

The application was assessed by a three-person assessment panel and scoring has been averaged for each outcome.

<u>ESSENTIAL ASSESSMENT CRITERIA</u>	<u>SCORE out of 4</u>
Does the project reflect and add value to the City of Perth’s strategic objectives, as outlined in the Strategic Community Plan?	2.83
Does the project demonstrate arts and cultural activity of a high calibre, with suitably experienced personnel?	3.50
Does the project deliver arts activity that represents Perth's unique cultural identity?	2.00
Does the project increase opportunities for the community to participate in cultural life and/or identify strategies to widen audience engagement?	3.33
Does the project foster meaningful collaborations across the local arts industry and/or community?	3.83
Does the project contribute to a positive sense of place within the city?	2.50
Does the project raise the profile and reputation of the City of Perth as a premier Capital City and arts industry leader?	3.67
Does the project provide professional development opportunities for local artists and/or cultural workers?	3.67
Does the project attract a broad audience, stimulate the local economy and provide opportunities for engagement with local businesses?	3.50
Does the project support the ongoing development, viability and sustainability of the organisation and the local arts industry?	3.67
Has the applicant demonstrated capacity to manage all aspects of the project?	3.33
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	3.00
Are the project plan and budget realistic and value for money?	3.33

Does the project demonstrate financial viability through evidence of support from other government agencies, businesses or community organisations?	3.50
Subtotal 45.67 out of 56	
<u>OPTIONAL ASSESSMENT CRITERIA</u>	
<i>The below are non-essential criteria (optional) based on goals identified in the City of Perth Strategic Community Plan. Applicants who can demonstrate their project achieves any of these outcomes can receive additional assessment points for each of these criteria.</i>	
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	1.50
Does the project celebrate Indigenous culture?	N/A
Does the project activate places along the riverfront?	N/A
Subtotal 1.50 Bonus Points	
TOTAL ASSESSMENT SCORE 47.17 out of 56 (84%)	

Financial Implications:

ACCOUNT NO:	PJ 1395-80050-0000-7901
BUDGET ITEM:	Annual Arts Sponsorship
BUDGETED AMOUNT:	\$690,500
AMOUNT SPENT TO DATE:	\$618,000
PROPOSED COST:	\$25,000
BALANCE REMAINING:	\$47,500
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

- This is a high quality artistic product and an excellent application. The key outcomes are around building and sustaining a local contemporary dance industry through employment, professional development and high-level partnership and networking at an international level. This proposal offers significant development opportunities for the local contemporary dance sector;
- STRUT have consistently delivered high quality programming in the past, attracting impressive audience numbers. This work will assist STRUT to capitalise on the momentum, success and audience engagement of STRUT Dance's 2019 Perth Festival presentation, "SUNSET" which sold out before it opened;
- STRUT has outlined a high quality contemporary dance offering that has the potential to engage new audiences and attract visitors from outside of Perth. Through the workshop the public has the opportunity to experience the development of the work;
- The program will attract interstate and international artists to Perth and support world class development opportunities for Western Australian dance artists. The engagement of Hofesh Shechter with the local arts sector will have considerable artistic outcomes and as part of Perth Festival, will increase Perth's reputation as a premier arts city;

- Ticket prices to the performance are accessible and will activate the State Theatre Centre courtyard which is underutilised as a performance space. Hofesh Shechter's inventive style will bring attention and may encourage new audiences to attend a dance performance; and
- STRUT have identified clear strategies for maximising opportunities to local Northbridge businesses.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***APPROVES a Strategic Arts Sponsorship of \$25,000 (excluding GST) to STRUT Dance for the collaboration with international choreographer Hofesh Shechter; and***
2. ***AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount.***

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Lumsden, McMath and Hammond

Against: Nil

Item 13.2 Business Event Sponsorship - TEDxPerth Flagship Event 2019

FILE REFERENCE: P1037825#01
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 27 June 2019
 ATTACHMENT/S: Nil

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(g) - to strengthen Perth's reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Economic

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:**Applicant Details**

Entity Name	TEDxPerth Inc
ABN	74 909 702 485
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed

TED is a global not-for-profit organisation devoted to spreading ideas, primarily in the form of short, powerful talks. Founded in 1984, the organisation's basis was a conference themed around Technology, Entertainment and Design, and has subsequently grown to global community and audience with the mission to share and spread ideas.

TEDxPerth is licensed by TED as an independently organised, volunteer run event, with the aim to promote the brightest ideas in Perth to a local, national and international audience. Organisers state their purpose is to gather Perth's finest thinkers and doers and provide a platform for "ideas worth spreading".

The TEDxPerth flagship event is held annually and features a program of industry thought leaders presenting bold and interesting ideas with the aim to be a beacon for all that is remarkable, challenging and thought provoking in Perth. TEDxPerth has grown into the second largest TEDx event in Australia after Sydney. The event has been hosted at the Perth Concert Hall since 2014.

The City of Perth has received a request for Business Event Sponsorship of \$20,000 (excluding GST) from TEDxPerth to support the 2019 TEDxPerth Flagship Event.

Details:

Sponsorship Category	Business Event Sponsorship
Applicant	TEDxPerth Inc
Project Title	TEDxPerth Flagship Event 2019
Project Dates	4 – 7 September 2019
Venue	Perth Town Hall and Perth Concert Hall
Total Project Cost	\$197,830
Total Amount Requested	\$20,000
Recommendation	Approval
Recommended amount	\$20,000 (\$15,000 cash sponsorship and \$5,000 in-kind support for the Perth Town Hall venue hire)
Assessment Score	42.83 out of 60 (71%)

Project Description**VIP Launch Reception**

Date: 4 September 2019
Venue: Perth Town Hall

Anticipated attendance: 250 attendees
 Ticket price: Invitation

Guests at the event will include partners, speakers, alumni, VIPS and TEDx organisers from across the Indo-Pacific region.

TedxPerth Flagship Event

Date: 7 September 2019
 Venue: Perth Concert Hall
 Anticipated attendance: 1,700 attendees
 Ticket price: Adult \$130 and Concession \$110

The 2019 TEDxPerth will feature a curated program of 16 speakers presenting ideas to an anticipated capacity audience of 1,700. 2019 speakers being considered include business leaders, microgravity researchers, community organisers, Aboriginal leaders, data scientists, sports scientists, linguists, surgeons, child protection specialists and many others.

In addition to the talks, TEDxPerth will be live streamed and after the event, professionally edited and presented online. To date, TEDxPerth talks have been viewed online more than 7.5 million times with three talks selected to be featured on the global TEDx platform.

Pay It Forward

This initiative will provide free admission to disadvantaged and marginalised community members who participate in a program delivered by one of TEDxPerth’s charity partners.

Previous five years City of Perth Support and Acquittals

Year	Amount	Project
2014	\$20,500	TEDxPerth
2015	\$20,000	TEDxPerth
2016	\$20,000	TEDxPerth
2017	\$5,000	TEDxPerth
2018	\$15,000	TEDxPerth
<u>TOTAL</u>	<u>\$80,500</u>	

- The City of Perth has received an acquittal for the previous support; and
- City Officers can confirm that all previous funding has been satisfactorily acquitted.

Sponsorship Benefits

The City of Perth will receive the following benefits:

- Recognition as a Principal Partner;
- Fourteen tickets which the City of Perth will donate to the *Pay It Forward* scheme enabling disadvantaged community members to attend the flagship event;
- Opportunity to install up to two activations in the foyer of Perth Concert Hall during the event;
- Full page advertisement and logo recognition in the printed program;

- Thanks, and Acknowledgment during official proceedings;
- Continued promotion of Perth as a global city through the onstage branding of Perth in every talk; and
- Logo recognition:
 - in promotional emails sent to 10,500 subscribers;
 - at the start of each video presented online by TEDxPerth; and
 - main stage on screen branding, TEDxPerth website, volunteer tshirts and event banners.

Assessment Score Card

The application was assessed by a three-person assessment panel and the scoring has been averaged for each outcome.

Assessment Criteria	Score /5
Economic Impact and Attendance	
To what extent will the event attract a significant number of attendees?	5.00
To what extent does the event demonstrate the potential to generate significant direct economic benefit to the city economy and local businesses?	3.00
For an event with travelling delegates, is the majority of accommodation within the boundaries of the City of Perth?	2.33
To what extent does the event attract tourism and visitors to the city and promote Perth as a destination?	2.67
To what extent does the event encourage delegates and their partners to explore Perth, through inclusion of a social program or free time for travelling delegates?	2.00
Subtotal 15 out of 25	
Sector and Business Development	
To what extent does the event provide opportunities to enhance and promote Perth’s reputation in a key industry sector?	4.33
To what extent does the event offer opportunities for business networking, education, information exchange and links to WA industry sectors, especially in a sector prioritised by the City of Perth?	4.17
To what extent does the event enhance business or community development and assist in building long-term relationships by providing Perth business and community leaders with the opportunity to meet visiting industry leaders?	3.50
Subtotal 12 out of 15	
Event Profile and Organisational Capacity	
To what extent does the event position Perth as a Capital City and lift the status, awareness or profile of Perth?	4.50
To what extent does the event demonstrate the participation of high calibre speakers and participants?	4.33
To what extent has the applicant provided evidence of a robust business plan including other funding sources to ensure sustainability of the event?	3.00
Please rate the level of benefits and recognition provided to the City	4.00
Subtotal 15.83 out of 20	
TOTAL ASSESSMENT SCORE 42.83 out of 60 (71%)	

Financial Implications:

ACCOUNT NO:	PJ 1395-55210-0000-7901
BUDGET ITEM:	Innovation and Technology
BUDGETED AMOUNT:	\$125,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$20,000
BALANCE REMAINING:	\$105,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

- TEDxPerth demonstrates to a global audience that Perth is a forward-thinking, progressive and connected city, embracing innovation and new technology. The event supports Object 8(1)(g) of the *City of Perth Act*, “to strengthen Perth’s reputation as innovative, sustainable and vibrant City”;
- Sponsorship of TEDxPerth demonstrates the City of Perth's strong commitment to innovation, development and community building. The primary return-on-investment from this sponsorship is in the marketing and positioning of Perth in a global context as a leading innovation hub, notably through the 7.5 million times the TEDxPerth videos have already been viewed online;
- The event is well aligned with the City’s Economic Development objectives and supports a number of the key strategic sectors including Innovation and Technology, Tourism, International Education and Mining and Resources;
- As a globally recognised event, TEDxPerth gives Perth-based industry thought leaders an international platform to share knowledge and ideas and encourage cross industry collaboration;
- The City of Perth will work closely with event organisers to drive activation outcomes including potential live streaming on the Northbridge Piazza or Cultural Centre screen and investigate further leveraging opportunities with City of Perth Library and inhouse at the Perth Concert Hall during the event;
- Event speakers have historically been well chosen and thought provoking. The event provides professional development opportunities to participants. In the lead up to the event, speakers will be paired with TEDx coaches to hone their ideas and delivery to maximise impact on the audience; and
- TEDxPerth is a not-for-profit event, run entirely by volunteers. It is unlikely the event would be held in Perth city without support from the City of Perth. The sponsorship request and benefits are considered appropriate, with the City being acknowledged as a Principal Partner.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***APPROVES a Business Event Sponsorship of \$20,000 (excluding GST) to TEDxPerth Inc for the TEDxPerth Flagship Event 2019, comprising \$15,000 (ex GST) cash sponsorship and up to \$5,000 in-kind support for hire of the Perth Town Hall; and***
2. ***AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount.***

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Lumsden, McMath and Hammond

Against: Nil

Item 13.3 Key Sector Development Sponsorship – WA Bio Innovation Symposium 2019

FILE REFERENCE: P1037825#02#04
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 1 July 2019
 ATTACHMENT/S: Nil

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
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- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*
Local Government Act 1995

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(g) - to strengthen Perth's reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Economic

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:**Applicant Details**

Entity Name	University of Western Australia
ABN	37882817280
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity

Details:

Sponsorship Category	Key Sector Development Sponsorship
Applicant	University of Western Australia
Project Title	WA Bio Innovation Symposium 2019
Project Start Date	17/10/2019
Project End Date	18/10/2019
Venue	EY Building, Mounts Bay Road
Estimated participants	150
Ticket Cost	N/A
Total Project Cost	\$26,000
Total Amount Requested	\$10,000 (38.5% of the total project cost)
Recommendation	Approve
Recommended amount	\$10,000 (38.5% of the total project cost)
Assessment Score	52.5 out of 65 (80.8%)

Project Description

The WA Bio Innovation Symposium is a curated two-day event linking industry with international pharmaceutical investors, providing access to Western Australian life science and research projects nearing translation stage of the commercialisation process. The aim of the symposium is to maximise the international investment and growth opportunities for Western Australian life science research projects.

Researchers, clinicians and entrepreneurs will present their work to a targeted audience of industry representatives from medtech, biotech and pharmaceutical companies, as well as venture capital investors. All early stage Australian venture capital investors with open funds in life sciences have been invited to attend, as well as scouted United States and European Union investors.

The symposium acknowledges that project commercialisation takes a considerable amount of time and the initiation of conversation is an important first step. The event leverages national programs such as Bridge and Bridgetech and is strategically scheduled before the national AusBiotech conference. The West Australian event will jumpstart relationships and allow participants to introduce themselves in Perth and then further leverage discussions at the national event. By connecting local industry to visiting industry stakeholders they may not have otherwise had access to, researchers and entrepreneurs can gain invaluable feedback on their ideas to increase their chances of success.

Organisers hope greater opportunities and resources will encourage the continued growth of the sector and retain skilled workers. Perth’s industry is considered a relatively new presence in the international bio-community. The establishment of the WA Bio Innovation Symposium provides a platform for the local industry to increase the visibility of the sector, with the aim to ultimately attract more investment into Western Australia. The event also provides an opportunity for colleagues within Western Australia to learn about projects and build cross-organisational collaborations to improve funding opportunities for West Australian research.

A networking dinner will be held on the first night to acknowledge and thank participants who are not paid for their presentations. In addition, optional tours of West Australian facilities will be offered as requested by industry participants to further their exposure to suitable projects.

Previous five years City of Perth Support and Acquittals

Year	Amount	Project
2015	N/A	
2016	N/A	
2017	\$2,500	QEII Symposium
2018	\$5,000	WA Bio Innovation Symposium
2019	N/A	
TOTAL	\$7,500	

- The City of Perth has received an acquittal for the previous support; and
- City Officers can confirm that all previous funding has been satisfactorily acquitted.

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Collaboration with the Think Perth campaign for social media posts, news stories and content for an electronic direct mail (EDM);
- Access to attendees to promote the City’s agenda of supporting medical life sciences;
- Opportunities for the City to provide content/marketing and or media to promote its Think Perth campaign to a specialised audience that can benefit of knowing more about investment opportunities in Perth;
- National branding, advertising and promotion through social and traditional media and ministerial briefings (if required);
- Incorporating and displaying any logos, signage and merchandise provided by the City of Perth at the event and in the booklet for attendees to take home;
- Logos on all invitations to the event to be sent to approximately 250 potential attendees; and
- A City of Perth representative will be invited to provide a speech at the dinner thanking the industry for participating in this special event.

Assessment Score Card

The application was assessed by a two-person assessment panel and the scoring has been averaged for each outcome.

Essential Project Criteria <i>All applications are assessed on the following criteria:</i>	Score (5)
Alignment with a Key Sector	
To what extent does the project support the growth and development of an established or emerging key sector that represents importance to the City of Perth's economy?	4.50
To what extent does the project assist the City of Perth in developing a compelling narrative on our unique selling points and raise the profile and reputation of the City of Perth as a premier Capital City to do business within the relevant sector?	4.50
Prestige and Significance	
To what extent does the applicant demonstrate prestige and significance?	3.75
Project Plan and Other Funding Sources	
Has the applicant provided evidence of a robust project plan?	4.50
Has the applicant included a budget detailing investment through a variety of funding sources?	3.00
Has the applicant demonstrated what specific elements the City of Perth funding is supporting and what extra capacity the funding will enable	4.25
Sponsorship Benefits	
Please rate the level of benefits and recognition provided to the City	4.25
Subtotal 28.75 out of 35	
Additional Project Outcomes <i>Applicants must address at least two of the following six outcome areas. Applicants can address as many outcome areas as are relevant to the project or initiative.</i>	
Outcome 1. Investment Attraction	4.00
Outcome 2. International Business Development	3.75
Outcome 3. Short term Direct Economic Benefits	3.50
Outcome 4. Long term Economic Development	4.00
Outcome 5. Professional Development, Training and Skill Development	4.00
Outcome 6. Linkages and Knowledge Exchange	4.50
Subtotal 23.75 out of 30	
TOTAL ASSESSMENT SCORE 52.5 out of 65 (80.8%)	

Financial Implications:

ACCOUNT NO:	PJ 13958067000007901
BUDGET ITEM:	Medical Health and Life Sciences
BUDGETED AMOUNT:	\$65,000*
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$10,000
BALANCE REMAINING:	\$55,000

ANNUAL MAINTENANCE: N/A
ESTIMATED WHOLE LIFE N/A
COST:

All figures quoted in this report are exclusive of GST.

*The FY19/20 budget is currently being finalised.

Comments:

The WA Bio Innovation Symposium provides a unique platform for local researchers and institutes to engage with investors. There are limited showcase events currently hosted in Perth and so by positioning the symposium ahead of Ausbiotech, participants can maximise their potential for success by initiating important relationships.

Difficultly accessing venture capital funds is a frequent cause of failure for start-up companies. The symposium provides the unique opportunity of directly connecting West Australian industry with available and interested investors. The addition of the tours to the symposium will facilitate on the ground access and demonstration of work, increasing investor understanding of projects.

The event aligns with the City's economic strategic priorities as detailed in the Strategic Community Plan, including partnering with industry to support the growth of a diverse economy and facilitating a globally connected economy through attraction of investment. The City's Economic Development Unit have focused their work within the medical life science sector to raise its profile and attract interest from other levels of government. Sponsorship of WA Bio Innovation Symposium will further contribute to this goal by highlighting the sector's potential for jobs and growth. The City will leverage this support through its ThinkPerth campaign.

City Officers have noted the continued success of WA Bio Innovation Symposium, which has become an important annual event for the sector. Officers have noted an increase in local attendance, visiting delegation and the length of the event.

An increase in funding will ensure the event is delivered to an appropriately high level, providing a conducive environment to showcase the best of Perth medical and life science to investors and ensuring outcomes are maximised.

Moved Commissioner McMath, seconded Commissioner Hammond

That Council:

- 1. APPROVES a Key Sector Development Sponsorship of \$10,000 (excluding GST) to the University of Western Australia for the WA Bio Innovation Symposium 2019; and***
- 2. AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.4 Major Events and Festivals Sponsorship – ATP Cup Perth

FILE REFERENCE: P1037137#05
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 24 June 2019
 ATTACHMENT/S: Nil

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*
Local Government Act 1995

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(g) - to strengthen Perth's reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Economic

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:**Applicant Details**

Entity Name	Tennis Australia Limited
ABN	61006281125
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed

Applicant Description

Tennis Australia is the governing body for the sport of tennis in Australia. The organisation exists to promote tennis and to conduct domestic and international tournaments on behalf of Australia.

Background:

The City of Perth has received a request for a Major Events and Festivals Sponsorship of \$130,000 (excluding GST) per annum for a two-year sponsorship term from Tennis Australia to support the Association of Tennis Professionals Cup (ATP Cup) - Perth stage.

In 2019, it was announced that the newly formed ATP Cup would replace the Hopman Cup after 31 years of being hosted in Perth. The Hopman Cup was one of Western Australia's most iconic and highest profile international sporting events, a hugely successful event which in recent years brought over 110,000 visitors annually into the city with a direct economic impact of \$3 million according to the impact report conducted by Nielsen Sports on behalf of Tennis Australia. The City supported the Hopman Cup since 2008.

The ATP is staging the new ATP Cup in partnership with Tennis Australia. The ATP is responsible for the management of participating players, the administration of the competition rules and global event promotion. Tennis Australia, as event promoter, is responsible for all other aspects of the competition.

It is anticipated that the ATP Cup will have an even greater impact on Perth than the Hopman Cup. The event will bring the best male players to Australia for a major teams' event showcasing live tennis in Perth. Along with the best players comes the class, prestige and quality of a grand slam with the patriotism of a Davis Cup. This 24 nation teams' competition features \$15 million USD in prize money; making it the richest tournament outside the four grand slams; and 750 singles and 250 doubles ATP Rankings points. An event of this prestige will enhance the City's reputation as a vibrant global city.

The event is expected to bring over 100,000 visitors to the city and attract significant economic stimulus through direct spend in Perth.

Details:

Event Title	ATP Cup - Perth
Event Start Date	03/01/2020
Event End Date	08/01/2020

Venue	RAC Arena and various city spaces
Estimated Attendance	104,000: <ul style="list-style-type: none"> • 100,000 at ticketed component; and • 4,000 at free components
Ticket Cost	Various prices from \$28.00
Total Project Cost	Commercial in Confidence
Total Amount Requested	\$130,000 per year
Recommendation	Approval for a one-year Major Events and Festival Sponsorship
Recommended Amount	\$130,000 for 1 year as follows: <ul style="list-style-type: none"> • \$120,000 cash sponsorship; and • \$10,000 in-kind for banner hire.
Assessment Score	52.48 out of 65 (80.74%)

Event Summary

The ATP Cup is a new international men's tennis tournament which will premiere in Australia in January 2020. The tournament is a hardcourt, team tournament between competing nations and will kickstart the men's tennis season for the year. The event will be played over ten days across three Australian cities – Sydney, Brisbane and Perth, with the finals taking place in Sydney.

Tournament Format

The tournament will feature 24 teams divided into six groups of four in the group stage, round-robin play. The six winners of each group and the two best runners-up emerge to contest the eight-nation knockout stage (quarter finals, semi-finals and final). Four of the top 12 male players, and eight of the top 24 will play in Perth, with 24 teams competing across the three cities.

The format will feature two singles and a doubles match per tie in two sessions per day, with six days of tennis in Perth. The nation winning two points wins the tie. Every team nation will be guaranteed to play three ties in the group stages.

Each team may have up to five players, made up of the nation's three highest ATP ranked singles players. The remaining two places will be filled by players with the next highest singles or doubles ranking. Each team will have a captain, selected by the No. 1 singles player.

Event Details

The inaugural ATP Cup Perth will be held at the RAC Arena from 3-8 January 2020. The lead up to the tournament will see numerous events and activations held across the city with free, family orientated activity with the aim to drive awareness and interest in the event, encourage ticket sales and visitation into the city. The ATP Cup Perth will consist of several components both free and ticketed:

ATP Cup Perth Launch (Free)

Date	17 September 2019
Timing	12noon – 2pm (TBC)
Location	Venue within Perth city (TBC)
Projected Attendance	500

The ATP Cup will be launched in all three cities on the same date when the official team rankings are announced. This is the official celebration of the start of the tournament announcing the player field and schedule for ATP Cup Perth. It will be held at an iconic location within the city of Perth (pending suitable location found).

Sponsors, media and VIP guests will be invited to this free, but exclusive event.

Kids Day (Free)

Date	1 October 2019
Timing	10am – 2pm (approx. TBC)
Location	Yagan Square (TBC)
Projected Attendance	1,000

A free, family orientated activation encouraging children and their parents alike to pick up a racquet and have a go. Activities throughout the day include: mini tennis, tennis dart board, hit the target, face painting, balloons, hoppy the mascot, giveaways and competitions.

ATP Cup Perth Takeover (Free)

Date	1 November 2019
Timing	10am – 4pm
Location	Yagan Square (TBC)
Projected Attendance	2,500

Appealing to young adults and professionals, ATP Cup Perth will take over a bar turning it into all things tennis, enabling a local venue to leverage the event for commercial opportunities as well as promote the event to the Perth public.

ATP Cup (Ticketed)

Date	3-8 January 2020
Timing	Two sessions per day, starting at 10am and 5.30pm. The sessions continue until the tennis has finished. Each session consists of two singles and 1 doubles matches.
Location	RAC Arena
Projected Attendance	100,000
Ticket Price - Adult	Various prices from \$28.00

ATP Cup Perth is a ticketed event, running for six days and 12 sessions (six-day sessions and six-night sessions) with all sessions having paid tickets.

The ticketing structure supports the family friendly nature with free tickets for children for day sessions, whilst also maintaining a family friendly price for the higher end ticket options.

Previous five years City of Perth Support and Acquittals

Year	Amount	Project
2015	\$110,000	Hopman Cup
2016	\$100,000	Hopman Cup
2017	\$95,830	Hopman Cup
2018	\$100,000	Hopman Cup
2019	\$130,000	Hopman Cup
TOTAL	\$535,830	

- The City previously supported the Hopman Cup which has been replaced by the ATP Cup;
- The City of Perth has received an acquittal for the previous support of the Hopman Cup; and
- City Officers can confirm that all previous funding has been satisfactorily acquitted.

Media Coverage

The ATP Cup will build on the strength of Hopman Cup to grow broadcast, social media and online exposure, as well as attract additional media interest, which will provide a valuable opportunity to promote Perth to a global audience.

The organisers state that the ATP Cup is expected to have a global broadcast audience far in excess of that achieved by the Hopman Cup. In comparison, according to the Global Broadcast Report by Futures, the 2019 Hopman Cup's global TV audience was 31 million.

The ATP Cup will be broadcast nationally through Channel 9 during primetime and internationally across networks in over 200 countries with visuals of Perth and Western Australia included in the international broadcast feeds of the Perth event, providing global destination marketing.

Impact Reporting

As the ATP Cup is a new event no impact reporting has been conducted. In 2019, Tennis Australia engaged 'Nielsen Sports' to conduct Patron Research to measure the success of the Hopman Cup. It is anticipated that the similar nature of the ATP Cup – being a large-scale, international tennis event with a vast prize fund - will ensure the event has an even greater economic and social impact.

Key insights from the 2019 Hopman Cup Patron Survey Report include:

- A record 110,364 people attended the Hopman Cup, up 3.6% from 2018;
- 99% of all patrons surveyed believe it is important for a large-scale, international sporting event like the Hopman Cup to be held in Perth;
- 94% of patrons surveyed would not have spent time in the city if not for attending the Hopman Cup;

- It was estimated that the average spend of patrons was \$173 per person in the CBD, excluding spend in the Arena as part of the Hopman Cup;
- 57% of patrons surveyed frequented a restaurant, café or bar before or after attending the Hopman Cup,
- 17% of patrons surveyed went shopping whilst in the CBD for the Hopman Cup; and
- 63% of patrons surveyed said their perception of Perth city changed for the better as a result of attending the Hopman Cup.

Sponsorship Benefits

Organisers will provide a suite of substantial commercial benefits for the requested sponsorship fee of \$130,000 (excl GST). The final sponsorship benefits would be subject to negotiation based on the Council approved funding amount.

Event Sponsorship Assessment Score Card

The application was assessed by a three-person assessment panel and the scoring has been averaged for each outcome.

PRESTIGE AND SIGNIFICANCE	SCORE /5
Is the event a large-scale event that has the ability to position Perth on a national and/or international stage?	4.67
Does the event demonstrate prestige and significance, through the quality and status of competitors / performers / artists, participants, sponsors, media and involvement or endorsement from international federations and organisations?	4.33
Subtotal	9 out of 10 (90%)
ECONOMIC IMPACT AND ATTENDANCE	
Does the event demonstrate a proven track record of attracting a large audience into the central city and surrounds for the event or have the capacity to do so?	3.83
Does the event demonstrate significant direct economic benefit to the city economy?	3.83
Does the event identify ways to proactively engage with City businesses and traders to maximise visitor spend within the city?	3.33
Is the event preferably longer than one day in duration, with events over multiple days or weeks highly regarded?	3.33
Subtotal	14.32 out of 20 (71.6%)
MEDIA IMPACT	
Does the event demonstrate a proven track record, or have the potential of attracting, significant mainstream media coverage? Demonstrated media coverage that drives awareness of Perth as a destination, on a local, national and international platform will be assessed favourably under this criterion.	4.50
Subtotal	4.5 out of 5 (90%)
OTHER FUNDING AND PRIVATE SECTOR INVESTMENT	

Does the event demonstrate significant investment through a variety of funding sources, including the private sector, and that the event is not reliant on City of Perth funding to be delivered?	5
Does the event demonstrate it is operating through a commercial structure through the management of various revenue streams, including the sale of broadcast and media rights, commercial sponsorship, ticketing, membership etc?	4.83
Subtotal	9.83 out of 10 (98.3%)
COMMERCIAL SPONSORSHIP BENEFITS	
Does the event offer, and demonstrate it is able to deliver on, negotiated commercial sponsorship benefits to the City of Perth?	3.83
The City of Perth aims to sponsor a range of events that presents City residents and visitors with a diverse calendar. Does the event complement and diversify the existing offering within the City?	4.33
Subtotal	8.16 out of 10 (81.6%)
COMMUNITY INVOLVEMENT	
Does the event demonstrate accessibility to a broad demographic?	3.50
Does the event demonstrate potential to involve the local and larger communities in the event or the surrounding support activities?	3.17
Subtotal	6.67 out of 10 (66.7%)
TOTAL ASSESSMENT SCORE 52.48 out of 65 (80.74%)	

Financial Implications:

ACCOUNT NO:	PJ 13958065000007901
BUDGET ITEM:	Major Events and Festivals
BUDGETED AMOUNT:	\$1,025,000
AMOUNT SPENT TO DATE:	\$825,000
PROPOSED COST:	\$130,000
BALANCE REMAINING:	\$70,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The City's approach is to help attract and retain significant events to Perth as the city is currently underrepresented with regards to international calibre sporting events compared to other capital cities. Whilst the State Government is crucial in providing the majority portion of the funding, the assessment panel believes the importance of support from the local government in hosting matches

and players shouldn't be underestimated in a very competitive national market place to secure international events such as this.

The panel noted the outstanding success of the previous Hopman Cup tournaments and commented that to avoid the risk of having no major tennis tournaments at all, Perth had to pitch to win some part of the new ATP Cup.

The assessment panel stated that international sporting events drive social, cultural and economic benefits for the community and felt that being associated with an event of this prominence should be seen as a coup for Perth.

The panel were supportive of the funding request for \$130,000 with \$120,000 being cash sponsorship and \$10,000 being in-kind for banner hire. It is felt that the new event would benefit from "dressing" the city with banners which would provide some of the necessary exposure to promote the event. The panel were supportive of a one-year sponsorship term, instead of a two-year term as requested. As this is a new event the panel would like to gauge how successful the event is in its first year and delivers on expectations.

The assessment panel noted on comparison to the Hopman Cup the loss of a women's element to the tournament was regrettable but noted that Tennis Australia is working with the WTA (Women's Tennis Association) to introduce a women's event in the future.

Overall, the panel have full confidence in the ability of the event organisers to deliver a high-quality event that will help promote Perth as an ideal destination to interstate and international audiences.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council subject to the approval of the 2019/20 budget:

- 1. APPROVES a Major Events and Festivals Sponsorship of \$130,000 (excluding GST) for one year to Tennis Australia for the ATP Cup – Perth, as follows:***
 - 1.1 \$120,000 (excl. GST) cash sponsorship; and***
 - 1.2 \$10,000 in-kind sponsorship for banner hire.***
- 2. AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount.***

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Lumsden, McMath and Hammond

Against: Nil

Item 13.5 Event Sponsorship Round 2019/20

FILE REFERENCE: P1037136#06#01
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Assessor - Manager Business Support and Sponsorship declared an Impartiality Interest for the PrideFest 2019 application.
 DATE: 24 June 2019
 ATTACHMENT/S: Attachment 13.5A - Detailed Officer Assessment

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*
Local Government Act 1995

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(g) - to strengthen Perth’s reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Social

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:

Event Sponsorship is available to organisations that deliver large scale annual events which activate the city and deliver significant economic, social and cultural outcomes in Perth city. Sponsorship upwards of \$20,000 is available for applicants in this category. The maximum sponsorship contribution provided by the City of Perth cannot exceed 30% of the total project budget.

Event Sponsorship Agreements can have a negotiated term of between one to two years, at the discretion of the City of Perth and is dependent on the quality of the application, the assessment score and the strategic outcomes likely to be achieved.

The City of Perth conducts one competitive round of Events Sponsorship each year. This round is applicable for projects occurring between 1 August 2019 and 31 July 2020.

Details:

The City received five applications for the Event Sponsorship Round 2019/20. One application was withdrawn and the following four applications were considered by the assessment panel:

RAN K	APPLICANT	PROJECT	ASSE SMEN T SCORE	AMOUNT REQUESTED	RECOMMENDATION
1	Pride WA Inc.	PrideFEST	78%	\$ 70,000 p/a for 2 years	\$65,000 p/a for 2 years
2	Seven West Media	Christmas Pageant	72.50%	\$120,000	\$120,000
3	Chung Wah Association	Perth Chinese New Year Fair	69.3%	\$75,000	\$75,000
4	Open House Perth	Open House Perth	62.04%	\$50,000 p/a for 2 years	\$40,000 p/a for 2 years
<u>TOTAL</u>				<u>\$315,000</u> <u>Requested for FY</u> <u>2019/20 and</u> <u>\$120,000</u> <u>requested for FY</u> <u>2020/21</u>	<u>\$300,000</u> <u>Recommended for FY</u> <u>2019/20</u> <u>and \$105,000</u> <u>recommended for FY</u> <u>2020/21</u>

The applications were assessed against the criteria in the Event Sponsorship Guidelines, based on goals identified in the City of Perth Strategic Community Plan.

The total sponsorship requested was \$315,000 for FY 2019/20 and \$120,000 for FY 2020/21 with an available budget of \$380,000 for the Event Sponsorship program for FY 2019/20, noting \$80,000 is allocated for Strategic Events Sponsorships which form part of this budget item. All applications have a history of funding from the City with four applications recommended for approval.

Applications were assessed by a four-person assessment panel consisting of members from the City of Perth's Administration. A detailed Officer Assessment of all applications is included in Attachment 13.5A.

All applications scoring 60% and above in assessment are recommended for support. All applications under this threshold are recommended for decline.

The Assessment Criteria for the Event Sponsorship are:

Essential Assessment Criteria (5 points awarded to each criteria):

1. To what extent does the event celebrate the diversity of Perth as a capital city?
2. To what extent does the event provide opportunities to connect and encourage the participation of the broader community?
3. To what extent does the event provide experiences that are unique to the City?
4. To what extent does the event activate private or public spaces with vibrant activity?
5. To what extent are environmental and sustainable practices integrated into the event?
6. Does the event stimulate the local economy and provide opportunities for engagement with local business?
7. Does the event raise the profile of Perth as a premier Capital City?
8. Does the applicant have a demonstrated capacity to manage all aspects of the event?
9. Does the event demonstrate financial viability through evidence of support from other government agencies, business or community organisations?
10. Does the event offer adequate benefits/ recognition for the City?

Financial Implications:

FY 2019/20

ACCOUNT NO:	PJ 1395-80430-0000-7901
BUDGET ITEM:	Event Annual Sponsorship
BUDGETED AMOUNT:	*\$700,000
AMOUNT SPENT TO DATE:	\$320,000
PROPOSED COST:	\$300,000
BALANCE REMAINING:	**\$80,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

*Subject to adoption of budget FY2019/20

** Balance remaining is allocated for Strategic Events FY2019/20

All figures quoted in this report are exclusive of GST.

FY 2020/21

ACCOUNT NO:	PJ 1395-80430-0000-7901
BUDGET ITEM:	Event Annual Sponsorship
BUDGETED AMOUNT:	*\$700,000
AMOUNT SPENT TO DATE:	\$230,000
PROPOSED COST:	\$105,000

BALANCE REMAINING:	\$365,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

*Subject to adoption of budget FY2020/21

All figures quoted in this report are exclusive of GST.

Comments:

Assessing the Event Sponsorship applications within one round allows the Administration to benchmark the applications against each other and award funding based on qualitative rankings and return on objectives. The remainder of the budget will be used to consider Strategic Event Sponsorships that may arise and that are deemed to have important benefits and significance to the City.

The four applications recommended for funding have a long history with the City and demonstrated ability to deliver both a successful event and attract high levels of visitation, and alignment with the Event Sponsorship assessment criteria. The Assessment Panel is confident that the events recommended for support will provide significant contribution to the city's vibrancy, cultural, social and economic outcomes.

The Assessment Panel has recommended two applicants to receive multiyear funding which will provide longer term certainty around planning and provide for stronger outcomes for the community.

Moved Commissioner Hammond, seconded Commissioner Lumsden

That Council:

1. ***APPROVES two-year Event Sponsorships totaling \$210,000 (excluding GST) to the following applicants:***
 - 1.1 ***Open House Perth for the 2019 and 2020 Open House Perth events (\$80,000)***
 - 1.1.1 ***FY 2019/20 - \$40,000 (excl GST); and***
 - 1.1.2 ***FY 2020/21 - \$40,000 (excl GST).***
 - 1.2 ***Pride Western Australia Inc for the 2019 and 2020 PrideFest events (\$130,000)***
 - 1.2.1 ***FY 2019/20 - \$65,000 (excl GST); and***
 - 1.2.2 ***FY 2020/21 - \$65,000 (excl GST).***
2. ***APPROVES one-year Event Sponsorship totaling \$195,000 (excluding GST) to the following applicants for the 2019/20 FY:***
 - 2.1 ***Chung Wah Association for Perth Chung Wah Chinese New Year Fair 2020 – Year of the Rat (\$75,000); and***

(Cont'd)

2.2 Channel Seven Perth Pty. Limited for Christmas Pageant (\$120,000).

- 3. AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount.**

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

6:28pm Commissioner McMath declared a direct financial interest in Item 13.6 (as detailed in Item 8) and departed the meeting.

Item 13.6 West Australian Symphony Orchestra - 2019 ‘Christmas Symphony’

FILE REFERENCE: P1037135#05#03
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 10 July 2019
 ATTACHMENT/S: Nil

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(g) - to strengthen Perth’s reputation as an innovative, sustainable and vibrant city that attracts and welcomes all

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Social

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:

Applicant Details

Entity Name	West Australian Symphony Orchestra Pty Ltd
ABN	26 081 230 284
Entity Type	Australian Private Company
ABN Status	Active
ATO Endorsed Charity Type	Charity

Background

WASO 'Symphony in the City' Annual Arts Sponsorship

Held annually in December since 2007, 'Symphony in the City' (SITC) is a free, outdoor community orchestral classical musical concert that is traditionally the final West Australian Symphony Orchestra (WASO) performance of the year. At its meeting held on **26 June 2018**, Council approved an Annual Arts Sponsorship of \$300,000 (\$150,000 per annum) to support the 2018 and 2019 SITC events.

2018 Cancellation of 'Carols by Candlelight'

Carols by Candlelight has been a traditional event in Perth city for over 75 years. In 2018, event organiser Variety contacted the City of Perth to advise that, due to a shortfall in funding, the 2018 event would be cancelled.

Christmas Symphony 2018

To ensure that a carols event remained on Perth's Christmas event calendar, the City of Perth worked with WASO, Variety and Channel 9 to add a carols element to the 2018 SITC event (renamed Christmas Symphony). The City's financial support for this event totalled \$210,000 (\$150,000 sponsorship to WASO and \$60,000 sponsorship to Variety).

The event was held on Saturday, 15 December 2018 and was considered by stakeholders to be a great success, with over 35,000 visitors attending the event at Langley Park (previous Carols and SITC events were attended by up to 20,000 patrons at each event).

Details:

Christmas Symphony 2019

Date: Saturday 14 December 2019

Venue: Langley Park

Anticipated attendance: 35,000 attendees

Ticket price: Free-to-the-public

It is proposed that in 2019 WASO will again stage a 'Christmas Symphony' event, combining the classical music programming of 'Symphony in the City', with sing-a-long carols and family entertainment.

It is recommended that Council approve an additional \$30,000 in sponsorship funding to WASO to assist in covering the additional costs, including:

- the additional infrastructure required to support an estimated 15,000 extra patrons including crowd control, toilet facilities and additional lighting and audio-visual requirements;
- a larger stage to incorporate a choir and other entertainment acts; and

- programming of carols content and event entertainment for children and families.

Financial Implications:

ACCOUNT NO:	PJ 1395-80430-0000-7901
BUDGET ITEM:	Event Annual Sponsorship
BUDGETED AMOUNT:	\$700,000
AMOUNT SPENT TO DATE:	\$320,000
PROPOSED COST:	\$30,000
BALANCE REMAINING:	\$350,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The City of Perth recognises that carols in the city have been an important inclusion on the annual Christmas event calendar for over 75 years and plans for this tradition to continue into the future.

City officers had investigated the option of staging a standalone carols event in 2019, however this option was not considered viable due to the timeline required and existing commitments. The Christmas Symphony event was determined to be the most cost effective option for ensuring that the Perth community can enjoy carols as part of their 2019 Christmas celebrations.

The City of Perth will continue to investigate a standalone carols event for inclusion in the 2020 Christmas calendar.

Moved Commissioner Hammond, seconded Commissioner Lumsden

That Council APPROVES a sponsorship of \$30,000 (excluding GST) to the West Australian Symphony Orchestra to support the additional costs of including a carols element as part of the 2019 Christmas Symphony event.

The motion was put and carried.

The votes were recorded as follows:

For: Commissioners Hammond and Lumsden

Against: Nil

6.29pm Commissioner McMath returned to the meeting.

Item 13.8 Heritage Grant for a Conservation Management Plan – Bon Marche Arcade, 78 - 84 (Lot 123) Barrack Street, Perth

FILE REFERENCE: P1023383-3
 REPORTING UNIT: Arts, Culture and Heritage
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 10 July 2019
 ATTACHMENT/S: Attachment 13.8A - Assessment Report
 Attachment 13.8B - Photograph of Subject Site

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists
 8(1)(h) - to nurture and support the initiatives and innovations of the diverse precincts of Perth city

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Built Environment

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:

Bon Marche Arcade is heritage listed in the City Planning Scheme and the State Heritage Register.

The City of Perth received an application for a Heritage Grant of \$20,000 (excluding GST) from the owners of 78-84 (Lot 123) Barrack Street, Perth (Bon Marche Arcade) to prepare a Conservation Management Plan. Photograph image of the site are shown in Attachment 6.8B.

The request is in response to the City of Perth Policy 18.13 Sponsorship and Grants and the Heritage Grant Program Guidelines which support the full funding of the preparation of a Conservation Management Plan to a maximum of \$20,000 (excluding GST).

A report was presented to the Ordinary Meeting of Council held 30 April 2019, with a recommendation that the Council approves a Heritage Grant of \$20,000 (excluding GST) for the preparation of a Conservation Management Plan. The Council resolved to defer the consideration of the report subject to review of the policy guiding the application.

Update following the Ordinary Meeting of Council 30 April 2019

Following the decision to defer a determination of this application at the Ordinary Meeting of Council held on **30 April 2019**, Officers subsequently met with Commissioners on 4 June 2019 to review the heritage grants and incentives program.

Guidelines for the Heritage Grants are being updated for the 2019/20 financial year, with proposed changes to include:

- Set rounds each financial year: this has the benefit of ensuring all heritage grants are received together, are competitively assessed, managed consistently with other grant programs and make best use of City's resources;
- Applications received for Conservation Management Plans for places included on the State Register of Heritage Places may apply for up to 50% of the cost of preparing a Conservation Management Plan, capped at a maximum of \$10,000. This is in recognition that grants are also available from the Department of Planning, Lands and Heritage for places on the State Register which can contribute to the cost of a Conservation Management Plan; and
- Applications received for Conservation Management Plans for places included on the Local Heritage List may apply for 100% funding (as is currently allowable), but capped at \$15,000 (a reduced maximum amount). This is in recognition that the City wishes to increase support for the conservation and profile of places of local significance and funding options for these places are not available elsewhere.

Given that the Applicant for this grant applied under guidelines which allows up to 100% of funding and has shown eligibility under those guidelines, it is recommended that it be approved as per those guidelines. Future applications received in 2019/2020 (i.e. applications submitted after 30 June 2019) will be considered under the revised guidelines.

The City of Perth has previously funded 26 heritage grants for Conservation Management Plans for heritage listed buildings in the City. Of these properties, the Council has received 23 applications for development (an 88% implementation rate), for which the Conservation Management Plans have informed design, assessment and/or interpretation of a site.

All Conservation Management Plans are notated against the relevant property and any assessment of future redevelopment, restoration, additions or interpretation of those places will utilise the Conservation Management Plan to inform the works and decisions.

Details:

The Conservation Management Plan for Bon Marche will be prepared in accordance with the State Heritage Office guidelines as described in the Australian ICOMOS Burra Charter and as required by the City's heritage grant conditions.

The Conservation Management Plan involves research and preparation of the history, physical evidence, preparation of a Statement of Significance and areas/levels of significance of the Place.

Conservation and interpretation policies based on the Statement of Significance will be developed, and a schedule of works identified to conserve the Place will also be prepared. This schedule of works can assist future planning for the site.

The Conservation Management Plan is needed to inform and assist the Owners in making key decisions about the conservation of the Place. The document will guide the owners, the City of Perth and the State Heritage Office for decisions about the building now and into the future.

The Conservation Management Plan will also greatly assist the City of Perth in developing and telling the stories of not only the building and who built it, the architects, who owned it and operated out of the building, but also the connections of this building and those people into the broader history of Perth. These stories add to our unique identity and sense of place and provide the cultural context for the city.

The City retains non-exclusive copyright of the Conservation Management Plan so it can publish and make it available via the City's History Centre.

Financial Implications:

At the Ordinary Council meeting held on **9 October 2007**, Council resolved to commit to Heritage Grants of up to \$400,000 per annum. The tables below reflect the Commitment and Budgeted allocations for 2019/20.

ACCOUNT NO:	PJ1435-51220-0000-7901
BUDGET ITEM:	Donations & Sponsorships
BUDGETED AMOUNT:	\$566,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$20,000
BALANCE REMAINING:	\$546,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Payment claims for approved heritage grants can be made following completion of the works or documentation and acquittal to the City's satisfaction. If approved, this grant payment will be made in the financial year 2019/20.

Comments:

The report by the Heritage Grant Assessment Panel (Attachment 13.8A) recognises the positive benefits of the Conservation Management Plan and the value of preparing such a document for the owner, the City and State Heritage Office.

The Assessment Panel acknowledged that the documentation supplied by the applicant justifying the Conservation Management Plan did focus on potential development outcomes rather than focussing on understanding the cultural heritage significance of the place. However, given the Conservation Management Plan will also be used by the City and the State Heritage Office to guide appropriate conservation works in the future, the panel saw the positive outcomes of funding the preparation of a Conservation Management Plan, if undertaken in accordance with the grant conditions and industry standards.

The panel noted that all Conservation Management Plan's subject to the City of Perth Heritage grants are prepared under State Heritage Office guidelines (to a standard set under the Burra Charter), with specified outcomes that are well documented. The quality checks and compliance with Conservation Management Plan industry standards will be undertaken by the Officers to ensure the final document supports conservation outcomes.

A grant of \$20,000 (excluding GST) was requested by the applicant for the preparation of a Conservation Management Plan. This is consistent with the 100% funding criteria outlined in the Heritage Grant Policy specifically for Conservation Management Plan's and the amount requested is consistent with the preparation of such plans for buildings of this size and complexity.

The City is now reviewing and updating its Heritage Grants guidelines, drawing on best practice from around Australia. Concepts being considered include incremental funding, targeted areas for funding based on strategic direction and conservation needs, splitting works into minor and major conservation works, and moving to grant set rounds per financial year.

OFFICER RECOMMENDATION

That Council APPROVES a Heritage Grant of \$20,000 (excluding GST) to Canci Property Group Pty Ltd for the preparation of a Conservation Management Plan for Bon Marche Arcade, at 78 - 84 (Lot 123) Barrack Street, Perth.

ALTERNATE MOTION

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the Heritage Grants Program being put on hold pending the adoption of the City's Corporate Business Plan so as to have a thorough understanding of the true financial capacity of the City.

The motion was put an carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Reason: At the **30 April 2019** Ordinary Council Meeting, Council resolved to defer a decision on the Conservation Management Plan for Bon Marche Arcade, at 78 - 84 Barrack Street Perth, subject to the review of the policy guiding the application. The policy review has not been completed. In addition, no decisions regarding the Heritage Grant Program should be made until the true financial capacity of the City is understood.

Item 13.9 Parklet Trial Outcomes Report – Hampden Road, Nedlands

FILE REFERENCE: P1036590#11
 REPORTING UNIT: Marketing and Activation
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 8 July 2019
 ATTACHMENT/S: Attachment 13.9A – Culture Counts Nedlands
 Parklet Evaluation – User Trader Feedback
 Attachment 13.9B – SimplyCity data Analysis
 Report – Hampden Road Parklets

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation	N/A
City of Perth Act 2016	Objects of the City of Perth 8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists 8(1)(e) - to promote awareness of the facilities and events provided and encourage use of them and participation
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Strategic Priority - Social
Policy	
Policy No and Name:	N/A

Purpose and Background:

In May 2019, the City of Perth installed two parklets on Hampden Road in Nedlands as part of a 12-week trial. The aim of the activation was to engage with the local community, increase street level vibrancy and public amenity. The parklets offer additional outdoor seating, a free community library, a designated dog area, as well as free music performances programmed by the City throughout May. The activation is the first of its kind for City of Perth and community engagement was essential to the future of the parklets on Hampden Road and throughout the City of Perth.

Based on the outcomes of the trial, the City considered two options:

1. leave the parklets in situ long term should feedback be overwhelmingly supportive, or
2. remove the parklets and re-locate to an alternative location or re-use for pop up activation purposes, as the structure is modular and designed for easy reuse.

Details:

To date, the parklets have been installed for a total of eight weeks with a remaining four weeks left in the trial period. Throughout the trial, the City has continuously engaged with stakeholders through various methods including:

- ‘Surprise and delight’ acoustic music performances during Friday lunchtimes periods throughout May (10-31 May). Performances added vibrancy to the street and promoted the parklet trial to the community;
- Culture Counts surveys evaluating public and trader perceptions of the two parklets. The evaluation measured a wide scope of feedback including parklet usage behaviour, general sentiment, community connection outcomes and impact on local business. Surveys were open to the public via an online link, and traders were given the additional opportunity to provide feedback through face to face interviews; and
- Sensor technology capturing foot traffic data on Hampden Road.

Culture Counts survey

Feedback from the Culture Counts survey found the majority of those surveyed (89%) enjoy having the parklets on Hampden Road. On average, those who were ‘just passing by’ were the most positive in their responses to five of the eight dimensions measured. Workers were most likely to agree that they enjoyed the vibrancy and activity here (Vibrancy), their response just above that of student respondents. Both groups ranked ‘Local Impact’ very highly.

Respondents were invited to provide further comments about the parklets based on their experience. It was found that 68% of this feedback was happy or supportive, 14% was unhappy or unsupportive and the remainder was neutral or constructive. All users that indicated they were unhappy or unsupportive also lived in the area. Most happy and supportive feedback came from local workers. Student and passers-by respondents did not leave any negative feedback.

Overall, traders were supportive of the initiative with two thirds (67%) of surveyed traders agreeing or strongly agreeing that the parklets increased visitation to Hampden Road. This is a positive result and a good indication that the parklets brought people to the area and encouraged them to stay longer. Similarly, 66% of traders agreed that the parklets increased the exposure of their business,

highlighting the importance of street level activation for local business. Both outcomes will have ongoing benefits for the revitalisation of the area.

It is evident that there is some demand for on street parking, particularly for residents visiting the area, however these responses were outweighed by responses from workers, students and passers-by who enjoyed having access to the shared space.

Data analysis report

To measure the success of the activation, the Economic Development and Activation Unit worked in close collaboration with the Data and Information Unit to measure foot traffic using innovative wireless sensors to detect Wi-Fi and Bluetooth activity.

The purpose of the data collection was to analyse pedestrian traffic during the parklet installations compared to the baseline established prior to the activation. Footfall technology measured passers-by within a 10-20m radius.

The data collected showed that there was a steady increase in local footfall activity with significant increases on Thursdays and Fridays. The most significant change was a 35% average increase in footfall on Thursdays and 20% average increase on Fridays. These figures may be attributed to the lunch time live music sessions which featured on Fridays throughout May.

Assessment of this data has determined that the parklet trial was successful in achieving its objectives and obtained community support from a majority. The success of the trial can be attributed to high level stakeholder engagement and the delivery of high quality parklets which meet capital city standards. The City of Perth has since received requests for additional parklets to be delivered in East Perth and West Perth.

The parklets in Hampden Road, and in West Perth and East Perth if delivered, will be monitored on an on-going basis including engagement with stakeholders. Should the community desire for parking outweigh the positive vibrancy outcomes and economic impacts the parklets achieve, the City of Perth can investigate relocating the structures to other locations or repurposing them for other activation purposes.

Stakeholder Engagement:

Stakeholder engagement was undertaken in relation to this trial including local businesses, residents, workers, visitors, the City of Nedlands and the local member for Nedlands.

Culture Counts and SimplyCity were also engaged to measure feedback and engagement.

Financial Implications:

ACCOUNT NO:	PJ 1055-14110*
BUDGET ITEM:	Parklets*
BUDGETED AMOUNT:	\$150,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$140,000
BALANCE REMAINING:	\$10,000

ANNUAL MAINTENANCE:	\$2,000
ESTIMATED WHOLE LIFE COST:	\$10,000

All figures quoted in this report are exclusive of GST.

**subject to Council adoption of 2019/2020 budget*

Comments:

The trial has been deemed successful and all key outcomes have been met including increasing vibrancy, supporting local business and fostering community engagement in Nedlands. Feedback from local community members and businesses demonstrates majority support for the parklets on Hampden Road, and agree they would like to see the parklets stay in place. The modular nature of the parklets means that they can be removed at any time in the future should local circumstances and priorities change.

There have been numerous requests from the East Perth Community Group and West Perth Local for parklets to be supplied on their local highstreets and it is considered that the provision of additional parklets will provide similar benefits to that demonstrated on Hampden Road.

Moved Commissioner Lumsden, seconded Commissioner McMath

That Council APPROVES the continued installation of two parklets on Hampden Road in Nedlands following a successful trial period.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.10 Preparation of a New City Planning Scheme and Local Planning Policies

FILE REFERENCE: P1036369
 REPORTING UNIT: City Planning
 RESPONSIBLE DIRECTORATE: Planning and Development
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 11 July 2019
 ATTACHMENT/S: Attachment 13.10A – City of Perth Scheme Area Map

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Regulation 19 and 20 of the Planning and Development (Local Planning Schemes) Regulations 2015
 City of Perth City Planning Scheme No. 2
 City of Perth Minor Town Planning Schemes No.'s 11, 13, 14, 16, 21, 23 and 24
 City of Perth Local Planning Scheme No. 26
 City of Subiaco Town Planning Scheme No. 4
 City of Nedlands Town Planning Scheme No. 2

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Built Environment

Policy

Policy No and Name: All Planning Policies adopted under City Planning Scheme No. 2 and City of Subiaco Town Planning Scheme No. 4 (the latter as at 1 July 2016)

Purpose and Background:

The purpose of this report is to provide an overview of the proposed preparation of a new City Planning Scheme No. 3 (CPS3) and local planning policies and to fulfil the associated requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)*.

Current Local Planning Framework:

The *Planning and Development Act 2005 (the Act)* empowers local governments to make local planning schemes to guide development and use of land within the municipality.

The City has various local planning schemes operating within its boundaries. The primary scheme which applies to the majority of the local government area is City Planning Scheme No. 2 (CPS2). Minor Town Planning Schemes (MTPS) No.'s 11, 13, 14, 16, 21, 23 and 24 and Local Planning Scheme No. 26 – Normalised Redevelopment Areas (LPS26) also apply in select areas of the city.

In addition, the City applies the following local planning schemes within the areas transferred to the City on the 1 July 2016 under the *City of Perth Act, 2016*:

- City of Subiaco Town Planning Scheme No. 4 (TPS4); and
- City of Nedlands Town Planning Scheme No. 2 (TPS2).

To support the local planning schemes, additional guidance is provided in the form of 15 precinct plans and 75 local planning policies (38 of these applying to the former Main Roads Australia normalised redevelopment areas) created under CPS2 and 35 local planning policies created under TPS4.

Review of City of Perth's Local Planning Schemes

At its meeting on 24 April 2018 the Council considered a review of the City of Perth's local planning schemes in accordance with regulations 65 and 66 of the *Regulations*.

This review involved a high-level examination of the City's existing local planning schemes and consideration as to whether they were satisfactory.

The review found that overall, the City's primary local planning scheme, CPS2, had met its objectives and been effective in providing flexibility for a variety of land uses as well as capacity for future growth.

A number of planning issues were however identified, many of which have now been addressed in part through the draft City Planning Strategy which is currently out for preliminary consultation.

The review noted inconsistency between the City's local planning schemes, largely due to the different approach taken by the Metropolitan Redevelopment Authority, which the City has applied to the normalised redevelopment areas under LPS26 and the City's expansion under the *City of Perth*

Act, 2016 and application of the City of Subiaco's TPS4. The inconsistencies occur in terms of structure and format, objectives, terminology, land use zones and categories as well as development standards. There is also inconsistency between the existing local planning schemes and the State Government's Model Planning Provisions. The review found that whilst this lack of consistency had not affected planning outcomes it was not optimal from an administrative perspective. It also makes the local planning framework more difficult and complex for customers to navigate.

The review concluded that the preparation of a new local planning scheme would be appropriate to:

- align with the City Planning Strategy that was being prepared;
- address several identified planning issues; and
- consolidate the City's current local planning schemes.

The Council resolved, pursuant to the *Regulations*, to:

- approve the review of the City 's local planning schemes and provide the approved review report to the Western Australian Planning Commission (WAPC); and
- recommend to the WAPC that upon finalisation of the City Planning Strategy, a new Local Planning Scheme (CPS3) be prepared and that upon approval of this, the current City's local planning schemes be repealed.

The WAPC advised on 29 August and 19 October 2018 that it agreed with the recommendations of the review report.

Resolution to Prepare City Planning Scheme

The draft City Planning Strategy is intended to set out the long-term planning directions, apply State or regional planning policy and provide the rationale for the zoning or classification of land under the local planning scheme.

The *Regulations* allow for a local planning strategy and local planning scheme to be prepared, concurrently and require the Council to resolve to prepare a local planning scheme, provide public notification of this resolution and seek recommendations from adjoining local governments and public authorities.

Details:

Purpose

The CPS3 project will comprise the preparation of:

- a new City Planning Scheme to guide future development within those areas of the city under the planning control of the City of Perth; and
- a new set of local planning policies to support the new City Planning Scheme.

Objectives and Principles

The objectives of the project are listed as follows:

1. To demonstrate leadership befitting to the capital city through the creation of best practice City Planning Scheme and local planning policies.
2. To ensure the new City Planning Scheme and local planning policies align with the City of Perth's strategic vision of the development of the city as set out in the City Planning Strategy.
3. To ensure that the new City Planning Scheme and local planning policies respond to key planning issues as identified in the City Planning Strategy and Review of the City of Perth's Local Planning Schemes.
4. To create a new streamlined City Planning Scheme and local planning policy framework which can be easily navigated and understood.
5. To minimise regulation wherever possible.
6. To ensure the new City Planning Scheme and local planning policies provide sufficient certainty for investment and decision making whilst being robust and flexible to rapidly respond to planning and development issues as they arise and allow for site specific responses and innovation.
7. To ensure that the new City Planning Scheme and local planning policies acknowledge and respect the local planning frameworks of other planning agencies within and adjoining the city.
8. To ensure that the costs of implementing the new City Planning Scheme and local planning policies are reasonable and do not stifle development or business activity within the city nor create a financial burden for the City of Perth in administering it.
9. To ensure the new City Planning Scheme and local planning policies provide for integrated planning outcomes.
10. To ensure that the new City Planning Scheme and local planning policy provisions are practical, not overly complex and are easy to administer and implement.
11. To ensure wherever possible that the new City Planning Scheme and local planning policies enable ease of transition of MRA redevelopment areas upon normalisation.

The principles that will be applied in the delivery of the project are:

1. Achieve consistency with State Government Planning Policy and guidance including the Model Scheme provisions and Residential Design Codes wherever possible unless they compromise the City's strategic intent or are impractical given the capital city context.
2. Standardise planning provisions across the city wherever possible except where needed to reflect specific place needs.
3. Place the majority of planning provisions in local planning policies with provisions only being placed in the City Planning Scheme where they are considered non-discretionary, critical and/or are needed to provide a head of power to policy provisions.
4. Ensure sufficient guidance is provided to assist in the application of discretion.
5. Avoid the duplication of planning provisions and the potential for inconsistency.
6. Ensure planning provisions are written in a simple and concise manner so that they are easy to understand.
7. Ensure that planning provisions are clearly linked to strategic planning objectives.
8. Ensure a consistency of approach to local planning policy development.
9. Ensure that State Government, adjoining local governments, key stakeholders and the broader community are actively engaged to provide input and feedback at key stages of the process in a manner that is effective, inclusive, respectful and genuine.
10. Ensure that the multidisciplinary input is sought in developing the planning provisions.
11. Ensure that the need for planning provisions is evidence based.

Planning Provisions

Planning provisions (local planning scheme and local planning policy) will be developed to provide direction and guidance around the following elements:

1. Land use – zones and reserves, land use definitions and land use permissibilities;
2. Density of development – plot ratios and R codes;
3. Built form – building heights, setbacks and design;
4. Heritage – heritage places and heritage areas;
5. Special issues – these being issues that apply across a discrete area of the city and may warrant special planning provisions;
6. Special sites – these sites would generally be those which are large in size and may warrant special planning provisions;
7. Transport – residential parking, end of trip facilities, service vehicle parking;
8. Development incentives/contributions – bonus plot ratio and transfer of plot ratio;
9. Community engagement processes – approach to be taken with respect to various planning applications;
10. Design review processes including the City’s design advisory committee; and
11. Exemptions from development approval.

Key Phases and Timeframes

The general process for the delivery of a local planning scheme is laid out in the *Act, Regulations and Environmental Protection Act 1986*.

The key phases and timeframes for the CPS 3 project are outlined below. It should be noted that the legislation dictates the timeframes for phase 3 and phases 9-14. Phases 5 and 6 are discretionary phases.

City Planning Scheme No. 3 - Schedule - July 2019															
Project Phase	2019-20				2020 - 21				2021 - 22				2022 - 23		
	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	
Phase 1: Scoping															
Phase 2: Initiation (this report)															
Phase 3: Government Agency and Key Scheme User Engagement															
Phase 4: Research & Analysis															
Phase 5: Preliminary Community Engagement															
Phase 6: Consideration of Comments															
Phase 7: Drafting (Scheme)															
Phase 8: Drafting (Policies)															
Phase 9: Environmental Protection Authority Consideration of Scheme															
Phase 10: State Government Referral/Consideration of Scheme															
Phase 11: Formal Advertising															
Phase 12: Consideration of Comments and Support															
Phase 13: State Government Referral/Consideration of Scheme															
Phase 14: Modification of Scheme as required by Minister															
Phase 15: Finalisation															

Further details of each phase are provided below.

Phase 1 – Scoping

Phase 1 involves scoping of the project and the preparation of a Project Plan.

Phase 2 – Initiation

Phase 2 is a statutory phase with the Council being required to resolve to prepare a local planning scheme.

Phase 3 – Government Agency and Key External Users Engagement

Phase 3 is a statutory phase with the Council being required to engage with various government agencies and adjoining local governments on their recommendations with respect to the preparation of the local planning scheme. Broader community engagement is not required.

This phase also involves engagement with key external users of the existing local planning schemes and local planning policies to identify detailed issues to be addressed.

Phase 4 – Research and Analysis

Phase 4 is an important phase to ensure that there is a sound evidence base for the new City Planning Scheme and local planning policies.

Whilst research and analysis has been undertaken as part of the preparation of the draft City Planning Strategy, further, more detailed research and analysis will be needed. This will involve reviewing the City's current local planning schemes, precinct plans (x 15) and local planning policies (x 150). Consideration will need to be given as to how to best translate the aspirations set out in the City Planning Strategy into planning provisions as well as ensure consistency where possible with the State Government's Model Scheme provisions.

Examples of some of the further research and analysis required include:

Density of Development

The draft City Planning Strategy outlines principles for where future growth should occur and identifies a number of growth areas across the city. The extent of growth to be accommodated however needs to be determined, taking into consideration matters such as the land use demand forecasts, minimum population targets for neighbourhood catchments as well as built form aspirations. Consideration also needs to be given to how this growth is facilitated, i.e. whether this is through increases to base plot ratio or through planning incentives such as bonus plot ratio.

Built Form

The draft City Planning Strategy identifies the need to strengthen the desired character of each city neighbourhood through built form and to protect and enhance public spaces. Investigation will be undertaken as to whether there are any additional character areas that deserve protection. The current planning provisions relating to the public interface of buildings and podiums will also be reviewed with a view of taking a more place based approach to these. Overshadowing provisions will be examined to ensure that key public spaces receive appropriate levels of sunlight access.

Land Use

The draft City Planning Strategy sets out the high-level land use intent for each city neighbourhood and acknowledges the need for greater alignment with the State Government's Model Scheme provisions in relation to land use provisions (i.e. the use of zones rather than the current scheme use areas, the assigning of individual land use permissibility rather than the current land use groups). A comprehensive review of the City's land use provisions is needed, with careful consideration being given to the permissibility of land uses given the exemptions from development approval which currently apply to permitted land uses under the State Government's deemed planning provisions.

Development Incentives

The draft City Planning Strategy identifies the need to review the need, effectiveness and outcomes of the City's current planning incentives relating to residential and special residential land uses, heritage conservation, public spaces, pedestrian facilities as well as specific facilities on private land. It also calls for investigation of the potential for new planning incentives to encourage affordable

housing, cultural industries, public art, design excellence and environmentally sustainable design. This review will occur as part of the CPS 3 project.

A standardised approach to the research and analysis phase is proposed as follows:

- A detailed examination of the existing situation;
- Identification of detailed issues;
- Identification and analysis of options to address issues; and
- Recommendation as to preferred option.

The bulk of this research and analysis will be undertaken in house by City staff. External consultant assistance will generally only be sought where internal technical capability is lacking or where there are internal capacity issues.

Consultant assistance is currently proposed in relation to the following:

- Built Form Assessment;
- Heritage Impact Assessment;
- Mount Street Design Policy Land Survey;
- Neighbourhood Retail Analysis; and
- Development Incentive Cost Analysis.

This phase will culminate in the preparation of a report to Council on the preferred options for key planning elements.

These key planning elements will need to be defined but are likely to entail those relating to land use, built form, density of development and development incentives. The preferred options will provide the key content for the drafting of planning provisions.

Phases 5 and 6 – Preliminary Community Engagement and Consideration of Comments

Phase 5 involves preliminary community engagement on the Council's preferred options for key planning elements coming out of the research and analysis phase.

Phase 6 involves consideration of the comments received during preliminary community engagement and what, if any, changes may be required to the key content of key planning elements. This will involve a report to Council seeking endorsement on the key content of the key planning elements to enable complete drafting of the planning provisions.

Whilst these phases are discretionary they are considered important as they will reduce the risks of proceeding straight from research and analysis to drafting the planning provisions and then changes in key content being requested.

Phases 7 and 8 – Drafting – Scheme and Policies

Phases 7 and 8 involve the drafting of the City Planning Scheme provisions and accompanying policies. These phases will run in parallel to phases 5 and 6 but will continue beyond these two phases to take into account any changes required due to community feedback. Whilst the Model

Scheme provisions of the *Regulations* guide the general structure to be followed for the Scheme and provides many of its administrative provisions, it does not provide the key planning content or detail of the Scheme provisions and as such these will need to be developed as part of this phase.

Phase 7 will culminate in a report to Council seeking its endorsement of the draft Scheme to proceed to advertising which is a statutory requirement. It is anticipated that some of the key local planning policies will also be presented to Council at this time to provide greater context to the draft Scheme provisions.

The bulk of the planning provisions will be placed in local planning policies rather than the Scheme as they provide for greater flexibility and a more agile response to changing needs. Unlike the Scheme, most local planning policies (except those which seek to vary some elements of the Residential Design Codes) do not require the approval of the WAPC. Phase 8 will culminate in a report to Council seeking its adoption of the draft local planning policies for formal advertising which is a statutory requirement.

Phase 9 and 10 – Referral to EPA and WAPC

Phases 9 and 10 are statutory phases with the City being required to refer the draft Scheme to the EPA for its consideration and advice as to the need for formal environmental assessment and to the WAPC to obtain its consent to formally advertise the draft Scheme. The WAPC is not able to consent to the formal advertising of the Scheme until EPA advice is received.

Phase 11 – Formal Advertising

Phase 11 is a statutory phase with the City being required to publicly advertise the draft Scheme. The Planning Policies will also be concurrently advertised at this time which is also a statutory requirement.

Phase 12 – Consideration of Comments and Support

Phase 12 is a statutory phase with the City being required to consider the comments received on both the draft Scheme and Planning Policies during their advertisement. This phase will conclude with a report to Council outlining the comments received, how these have been considered and recommendations as to whether to support the draft Scheme and Planning Policies with or without modifications or not to support the draft Scheme.

Phase 13 – WAPC Referral/Consideration of Scheme

Phase 13 is a statutory phase with the City being required to refer to the Scheme to the WAPC for its consideration and recommendation to the Minister.

Phase 14 – Modification of Scheme as required by the Minister

The Minister may choose to approve, refuse or request modifications to the Scheme. Once any required modifications are made, the Scheme will then be endorsed by the City, WAPC and Minister.

Phase 15 – Finalisation

Phase 15 involves the gazettal of the Scheme and is when the Planning Policies will also come into effect. It also involves publishing the Scheme and Planning Policies in various forms.

Project Governance

Local Planning Schemes are required to be approved by the Minister and WAPC under the Act and the *Regulations* and the project governance structure, outlined below, reflects this.



The Project Steering Group, Project Manager, Project Delivery Team and Reference Groups are intended to comprise officers from the Administration of the City of Perth.

The role of the External Advisor – Department of Planning, Lands and Heritage will be to provide advice as to the likely WAPC and Minister acceptability of the Scheme.

Resolution to Prepare a Local Planning Scheme

The *Regulations* require local governments to resolve to prepare a local planning scheme and as soon as is reasonably practicable advertise the resolution:

- in a newspaper circulating in the area; and
- provide a copy of the published notice to the following persons or bodies for recommendations with respect to the preparation of the local planning scheme:
 - adjoining local governments;
 - each licensee under the *Water Services Act 2012*;

- the chief executive officer of the Department of Biodiversity, Conservation and Attractions; and
- each other public authority likely to be affected by the Scheme.

The local government is required to provide the above persons or bodies with a minimum of 21 days to provide recommendations.

Whilst the draft City Planning Strategy and the Review of the City of Perth’s Local Planning Schemes have identified the high-level planning issues to be addressed in preparing the new City Planning Scheme and Planning Policies, there is also a need for more detailed issues with the existing local planning schemes and local planning policies to be identified and addressed. To assist in identification of these, it is also proposed to engage with key external users (i.e. planners, architects, etc) of the existing local planning schemes and local planning policies at this time.

A 28-day engagement period is proposed in excess of the statutory requirement to provide stakeholders with additional time to consider and formulate their recommendations.

Financial Implications:

The anticipated specific cost associated with resolving to prepare City Planning Scheme and public notice requirements is \$2,000.

The total budget for project is currently estimated as follows:

Year	Budget
2019/20	\$432,500
2020/21	\$290,950
2021/22	\$27,225
2022/23	\$51,700
Total	\$802,375

The above amounts will be subject to the City’s standard budget consideration and approval process.

Further details of the budget are provided below.

2019/20

Budget is currently proposed for the following project phases and items:

- Phase 4 - Research and Analysis: Budget of \$300,000 is proposed for consultancy and document production; and
- Phase 5 – Preliminary Community Engagement: Budget of \$132,500 is proposed for various items associated with engagement.

2020/21

Budget is estimated for the following project phases:

- Phase 6 – Consideration of Comments;
- Phases 7 and 8 - Drafting of Scheme and Policies; and
- Phase 11 – Formal Advertising.

Expenditure is proposed for final research and analysis consultancy including the need for possible legal advice, document production and for various items associated with advertising.

2021/22

Budget is estimated for the following project phases:

- Phase 11 – Formal Advertising (continued);
- Phase 12 – Consideration of Comments; and
- Phase 14 – Modifications of Scheme Where Required by the Minister.

Expenditure is proposed for various items associated with advertising as well as document production and possible legal advice.

2022/23

Budget is estimated for Phase 15 – Finalisation.

Expenditure is proposed on document production as well public notification.

All figures quoted in this report are exclusive of GST.

Comments:

With the draft City Planning Strategy being approved by Council for preliminary consultation and given the significant work that will be involved in preparing a new local planning scheme and set of local planning policies, it is now considered timely to commence preparation of CPS3. Whilst the City Planning Strategy is in draft form and may change following community engagement and formal consideration by the WAPC, it is considered that both projects can run concurrently with work on CPS3 being modified to align with any changes in the direction of the Strategy wherever necessary.

It is recommended that Council resolve to prepare a new local planning scheme and engage with adjoining local governments and public authorities to comply with the requirements under the *Regulations*. Engagement with key users of the existing local planning framework is also recommended to assist in identification of finer grain issues to be addressed as part of CPS3.

Wider community engagement will occur in subsequent phases of the project.

Moved Commissioner Lumsden, seconded Commissioner Hammond

That Council:

1. ***APPROVES pursuant to section 75 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, the preparation of a new local planning scheme; City Planning Scheme No. 3, with reference to the area of the City of Perth shown on the City of Perth Scheme Area Map as provided in Attachment 13.10A;***
2. ***AUTHORISES the advertising of the resolution and the seeking of recommendations with respect to the preparation of the local planning scheme over a 28-day period from:***
 - 2.1 ***relevant persons or bodies in accordance with regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015; and***
 - 2.2 ***key users of the existing local planning schemes and local planning policies.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.11 Mount Street East Concept Plan - Final

FILE REFERENCE: P1033195
 REPORTING UNIT: Coordination and Design
 RESPONSIBLE DIRECTORATE: Planning and Development
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 25 June 2019
 ATTACHMENT/S: Attachment 13.11A – Consultation Results Summary
 Attachment 13.11B – Mount Street East Concept Plan -Final
 Attachment 13.11C – Mount Street East Concept Plan – Overview Report

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation	N/A
City of Perth Act 2016	Objects of the City of Perth 8(1)(c) - to provide a safe, clean and aesthetic environment for the community, city workers, visitors and tourists
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Strategic Priority - Social Strategic Priority - Built Environment Strategic Priority - Natural Environment
Policy	
Policy No and Name:	N/A

Purpose and Background:

At the Ordinary Council meeting held on **26 February 2019**, the Council endorsed the following:

1. *APPROVES the Draft Mount Street Concept Plan as detailed in this report and Attachments 13.8A and 13.8B for consultation purposes; and*
2. *NOTES that the results of the consultation will be used to inform the Final Concept Plan which will be presented to Council at a future meeting.*

This report presents feedback from the stakeholder consultation received on the Draft Mount Street East Concept Plan. The report also outlines the Final Concept and proposed next steps in the implementation of this Plan.

Details:

The development of the Draft Mount Street Concept Plan involved an initial phase of consultation in November 2018 with key stakeholders including local businesses, building owners, interest groups and service providers. Following Council approval to do so, a second stage of community engagement was conducted.

During the second stage of the consultation process between 8 March 2019 and 5 April 2019, the Draft Concept attracted a total number of 721-page visits with 145 responses through Engage Perth (92 survey responses and 54 comments)

Several key areas of interest emerged during the consultation process on the Draft Concept Plan and the feedback received has informed the refinement of the Final Plan:

Draft Concept Plan	General feedback	Final Concept Plan Response
Safety	Crossing the street is difficult for pedestrians	<ul style="list-style-type: none"> • The Spring Street intersection will include a formalised East/West pedestrian crossing. • An improved widened and raised North/South crossing will enhance pedestrian movement across Mount Street. • Paving on the road will provide a visual indication to drivers to reduce speeds in the pedestrian area – particularly adjacent the median parking bays. • Road lane widths are reduced to slow vehicles. • Lights will be upgraded to ensure pedestrians and cyclists are clearly visible when entering the road.
Trees	More trees	<ul style="list-style-type: none"> • An additional 12 trees will increase the canopy and help cool street in summer.
Cycling	Needs to provide a safer environment for cyclists	<ul style="list-style-type: none"> • A slower street environment will reduce conflict between cyclists and cars.

		<ul style="list-style-type: none"> • Wider footpaths will provide more room for pedestrians and cyclists. • A cycle entry ramp will be provided to create a safe place for cyclists to exit the street and access the Mount Street Bridge without navigating through the pick-up and drop-off area.
Lighting	Safety and security and the need for more detail about the lighting	<ul style="list-style-type: none"> • The Final Concept Plan proposes extensive new LED lighting to existing footpaths and roads. The lighting has been sized and located to avoid conflicts with tree canopies. • Enhancement lighting to tree canopies in key locations.
Parking	Reduce the amount of on street parking	<ul style="list-style-type: none"> • Parking has been rationalised to respond to the demands of the street • Several bays have been removed to allow for a pedestrian plaza and a pickup/drop-off area.
Vehicle access	Need to maintain vehicle access to buildings and improve street function	<ul style="list-style-type: none"> • Building access via existing crossovers will be retained. • Dedicated pickup/drop-off zone will be provided to improve function of street during peak periods.

Other key elements of the Final Concept Plan include:

- Creation of social spaces for respite and relaxation;
- Creation of event spaces with associated infrastructure;
- Provisions for future smart cities technologies including CCTV cameras, WiFi and upgrading of parking monitoring technologies;
- Opportunity for more native planting display areas to strengthen the City’s connection to Kings Park; and
- Water harvesting side collection pits for new and existing trees where possible.

Further information on how the consultation process informed the Final Concept Plan can be found within Attachment 13.11A and 13.11C.

Stakeholder Engagement:

Initial engagement – Scoping and vision

In November and December 2018 key stakeholders were asked for insights into the way the street was currently used. Stakeholders were also asked for input on the proposed opportunities identified by the City including footpath widening, road surface material and changes to parking layouts.

Stage 2 engagement Draft Concept Plan – Feedback and proposal

Stakeholder engagement on the Draft Concept Plan was undertaken from 8 March 2019 to 5 April 2019 and included the following:

- Content on Engage Perth;
- A letter-drop to local businesses;
- Follow up emails to previously contacted Stakeholders;
- A submission to ‘Perth Business e-news’;
- Targeted social media releases and content;
- Onsite flyer handouts; and
- Footpath decals.

The Engage Perth page provided a Draft Masterplan, and FAQ section, artist impression perspective images, a ‘fast facts’ page, a project timeline, a general comments section and a survey.

Key stakeholders contacted included the following:

State Government	Community	Other
Member for Perth	Local and adjacent businesses	St John Ambulance
Main Roads WA	Property owners of buildings on site and adjacent	Bicycling Western Australia
Water Corporation	Activate Perth	Department of Fire and Emergency Services
Western Power		Access and inclusion Advisory Group

Future engagement – Implementation

Consultation will continue during the construction phase as part of an educational and delivery phase. This will include but not be limited to the following:

- Construction hoarding signage;
- Project signage;
- Letter-drops; and
- Social media releases and content.

Financial Implications:

ACCOUNT NO:	PJ14089
BUDGET ITEM:	Mount Street Concept Plan
BUDGETED AMOUNT:	\$90,316
AMOUNT SPENT TO DATE (18/19 FY):	\$72,524
REMAINING COMMITMENTS COST:	\$5,445
BALANCE REMAINING:	\$12,347

All figures quoted in this report are exclusive of GST.

The indicative cost estimate for this Draft Concept for construction in 2020/21 is approximately \$2,210,000. This cost is inclusive of professional fees, design and construction contingency fees and escalation.

The surface material for the road is currently proposed to be a combination of paved areas using the standard City of Perth trafficable paver and asphalt in the turning circle. This treatment is designed to contribute to a slower speed environment in turn creating a safer space for pedestrians.

It is acknowledged this paving treatment will be a higher increased capital cost at installation than asphalt (estimated at \$50k over and above asphalt – representing a 2.5% increase of the whole project). There may also be an increased maintenance cost. However, given the area is a key pedestrian gateway into the city and there is need to create a slower and safer environment the treatment warrants further investigation.

Installation, ongoing maintenance and asset renewal at end of life of paving material (after 25 years) is estimated at \$150,000 over and above a standard asphalt treatment.

It is proposed that further design development be undertaken following approval of this Final Concept Plan. This would include engineering reports and further detail design/cost/life cycle analysis, reinstatement guidelines and maintenance regimes to ensure a robust outcome and reduce the maintenance requirements as far as practical. This work is proposed be undertaken during the detail design stage which will be presented to Council in the future.

Comments:

The Mount Street East Concept Plan incorporates key strategic considerations and will guide the future enhancement of this portion of the street. Feedback during the Draft Concept Plan process has indicated a high level of support for the enhancement.

Consideration for a start date for construction will be based on finding the least disruptive timeframe for local businesses and integrating with the proposed Water Corporation works within the area in the **2020/21 FY**.

Further detailed design outcomes, cost estimates and program details of the enhancement works will be presented to Council in the future.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. RECEIVES the consultation on the Draft Mount Street East Concept Plan as detailed in Attachment 13.11A;***
- 2. APPROVES the Final Mount Street East Concept Plan as detailed in this report and Attachments 13.11B and 13.11C;***

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.12 Interim Homelessness Plan 2019/2020

FILE REFERENCE: P1033601
 REPORTING UNIT: Community Services
 RESPONSIBLE DIRECTORATE: Community and Commercial Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 12 July 2019
 ATTACHMENT/S: Attachment 13.12A – Homeless Sector Review Update
 Attachment 13.12B – Interim Homelessness Plan 2019/2020 Resource Requirement

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Nil

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Social

Policy
 Policy No and Name: Nil

Purpose and Background:

The purpose of this report is for Council to endorse the interim homelessness plan and articulated program of works for the City to deliver. An interim Homelessness plan has been developed pending the completion of the City's Social Strategy in 2020 and the development of the Department of Communities Homelessness Strategy expected late 2019.

In 2018, the City conducted a review of the homeless sector within the Perth City and surrounding areas. This review identified 12 initiatives the City could undertake to lead, support, leverage or advocate for initiatives aligned to the Homeless Sectors strategic direction. Of these 12 initiatives, 9 are in progress.

This Homeless Sector Review Update provides an overview of what work has been undertaken by the City of Perth, in collaboration with the sector since the initial review.

Details:

The City Homelessness Framework Committee was established in February 2018 by the City of Perth and John Carey MLA to address key emerging issues and trends regarding rough sleeping and broader homelessness in the inner city of Perth. The City Homeless Framework Committee consists of key stakeholders including Not for Profits, Government and Non-Government organisations.

The City Homeless Framework Committee created three working groups to consult with and capture the voice of the sector. These working groups were divided into:

- Coordination of Services into a Housing Plus Model;
- Coordination of Services within the Inner City; and
- Unsolicited Distribution of Goods and Services in the Inner City.

Six consecutive fortnightly meetings were held for each working group from July to September 2018. These findings were condensed into a City Homeless Framework Committee Action Plan which articulated 34 actions from four key themes:

- The Accreditation Process (Actions 1-10);
- The No Wrong Door Concept (Actions 11-20);
- Aligning the Homelessness Sector (Actions 21-28); and
- Future research / work (Actions 29-34).

The City Homeless Framework Committee Action Plan has been endorsed and supported by all representatives on the City Homeless Framework Committee. Within the City Homeless Framework Committee Action Plan there are actions which the City is responsible for leading and/or supporting.

The actions from the City Homeless Framework Committee Action Plan identified as the responsibility of the City of Perth have been articulated in the interim Homelessness Plan for the City. In addition, the existing 12 recommendations from the Homeless Sector Review have been incorporated. The City is currently developing a Social Strategy and associated Community Needs Study. It is anticipated the Strategy and Community Needs Study (due for finalisation in March 2020) will identify further opportunity for the City to support the Homeless Sector.

Pending the development of the State Government's Strategy for homelessness, the City will be leading the facilitation of the Interim Homelessness Plan. The City currently employs 1 FTE to deliver the projects identified under the Homelessness Portfolio. Homelessness, particularly rough sleeping, is a complex social context which is becoming an increasing concern for community. To progress all actions outlined within the Interim Homelessness Plan within the next 12 months, a commitment reprioritisation of current resources to deliver these actions will be required.

Stakeholder Engagement:

City Homeless Framework Committee inaugural meeting was held in February 2018 is compromised key stakeholders within the Homelessness Sector. This Committee has met on several occasions since this date. The working groups held six consecutive fortnightly meetings from July to September 2018, where key themes and opportunities were collected from each.

Financial Implications:

ACCOUNT NO:	1075 70110
BUDGET ITEM:	
BUDGETED AMOUNT:	\$326,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$359,000
BALANCE REMAINING:	\$-33,000

All figures quoted in this report are exclusive of GST.

Comments:

The City, in collaboration and consultation with the sector, has identified opportunities for improvement across all layers of the architecture of the Homeless Sector.

These opportunities have been outlined in the City Homeless Framework Committee Action Plan with roles and responsibilities across all State Government, Local Government, Not for Profit and community Sector. These actions have been endorsed through the City Homeless Framework Committee Meeting.

The City has developed an Interim Homelessness Plan that will provide leadership in facilitation within the Homeless Sector and commit to a program of works to be implemented within the next three years. The City can provide leadership and funding in the interim whilst the Department of Communities strategy for Homelessness is developed.

Officer Recommendation

That Council ENDORSE the interim Homelessness Plan 2019/2020 outlined at Appendix 2 of the Homeless Sector Review Update.

ALTERNATE MOTION

Moved Commissioner McMath, seconded Commissioner Hammond

That Council:

- 1. ACKNOWLEDGE that the City of Perth has a shared responsibility in ending homelessness in the inner City together with the State Government.***
- 2. ENDORSE the City taking a leadership role in collaborating with State Government and not for profit service providers in tackling homelessness as guided by agreed plans and strategies.***
- 3. ENDORSE the interim Homelessness Plan 2019/2020, Homeless Sector Review Update, including the City Homeless Framework Committee Action Plan prioritising the following key issues:***
 - 3.1 The improved coordination of services;***
 - 3.2 The implementation of an assertive outreach service;***
 - 3.3 The expansion of existing day centres operating hours to 7am -7pm, 7 days per week;***
 - 3.4 The establishment of a safe shelter outside of the core retail area of the CBD with integrated provision of support services; and,***
 - 3.5 The establishment of a low barrier/low threshold social housing options within the City.***
- 4. ENSURE that regular progress reports be provided on plan implementation detailing the resources, programs and general support provided by all collaborating parties having committed to the plan.***
- 5. ENDORSE that the 2019 /2020 Budget and relevant Service Plans and the Corporate Business Plan accommodate the necessary resources to honour the City's commitment to the Action Plan.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Reason: The Interim Homelessness Plan and Council Report 13.12 were originally written at the end of June, since this time the homeless sector landscape has changed considerably and it was identified that there was a need for the City of Perth to take the lead on homelessness within the inner city. In addition, the Interim

Homelessness Plan required amendments to wording of actions to reflect the City’s leadership within the Homeless Sector.

Item 13.14 Financial Statements and Financial Activity Statement for the Period Ended 31 May 2019

FILE REFERENCE: P1014149-25
 REPORTING UNIT: Finance
 RESPONSIBLE DIRECTORATE: Corporate Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 25 June 2019
 ATTACHMENT/S: Attachment 13.14A - Financial Statements and Financial Activity Statement for the period ended 31 May 2019

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 6.4(1) and (2) of the *Local Government Act 1995*
 Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Leadership

Policy
 Policy No and Name: N/A

Details:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

Comments:

The Financial Activity Statement commentary compares the actual results for the 11 months to 31 May 2019 with the original budget approved by Council on 3 July 2018, and amended on 28 August 2018, 27 November 2018 and 26 February 2019.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council RECEIVES the Financial Statements and the Financial Activity Statement for the period ended 31 May 2019 as detailed in Attachment 13.14A of this report.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

**Item 13.17 Third Party Travel Contribution – Library Coordinator – Public Libraries
SA Conference 2019 – Adelaide**

FILE REFERENCE: P1025504-14
 REPORTING UNIT: Library
 RESPONSIBLE DIRECTORATE: Community and Commercial Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 22 July 2019
 ATTACHMENT/S: Nil

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation 5.83 of the *Local Government Act 1995*

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(e) - to promote awareness of the facilities and events provided and encourage use of them and participation

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Leadership

Policy
 Policy No and Name: 12.7 – Staff Conference Attendance and Expenses
 10.1 – Code of Conduct

Purpose and Background:

Council at its Ordinary Council Meeting held on 17 May 2016 resolved that;

“That Travel being paid for by a Third Party comes to Council for Approval”.

The contribution to Travel as determined in the Local Government Act 1995 includes airfares and accommodation incidental to a journey.

The invitation from South Australian Public Libraries Network to present at their 2019 conference is an excellent opportunity to promote City of Perth Library within the Library sector. The focus of the presentation will be to highlight the logistics of integrating services, staffing, safety and communication across this seven-floor building. The City of Perth Library is a one of its kind in Australia.

Presenting at the conference provides an opportunity to highlight the logistics of integrating services, staffing, safety and communication across this seven-floor building. This Library service is a one of its kind in Australia.

Details:

The Public Libraries SA Biennial Conference is to be held at the Adelaide Convention Centre, 2 - 3 September 2019. Joanna will be presenting on 2 September. It is estimated that travel, accommodation and incidental costs will total approximately \$1,350.

Financial Implications:

There are no financial implications related to this report.

Comments:

The South Australian Public Libraries Conference Committee has invited Joanna Andrew, Library Coordinator, to present at their 2019 conference. The SAPLN committee is interested in the development of the new build at the Perth City Library, of particular interest is the Library as a community hub and how the Library has embraced technology and programs. Several of committee members have visited the City of Perth Library and been inspired by the collection, the art work and the sense of place for all.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES Third Party Travel offered to the Library Coordinator by the South Australian Public Libraries Conference Committee to present at the South Australian Public Libraries Conference.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

14. Motions of which Previous Notice has been given

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***IMPLEMENT*** a 12-month trial of weekend and public holiday “up to 3-hour free parking” in strategically located on and off-street parking facilities controlled by the City of Perth that service CBD core retail precinct patrons;
2. ***ENDORSE*** the development of a City led outreach service for homelessness and the establishment of a shelter and support services hub away from the core retail precinct;
3. ***FACILITATE*** a forum of key property owners, retailers and relevant industry associations directly involved with the CBD Core retail precinct with the following agenda:
 - i) Discussion and agreement on key challenges facing the precinct such as anti-social behaviour, economic factors, paid parking and competition from major regional centres;
 - ii) Consideration of a collective marketing and management entity such as a business improvement district or hybrid model; and
 - iii) Feedback on the best use of City’s discretionary events, marketing and promotions budgets in the context of direct and measurable benefits to the precinct.
4. ***REALLOCATE*** funds from discretionary expenditure programs and reserve funds to resource parking revenue shortfalls created by the one-year trial; and
5. ***COLLABORATE*** with the State Government in delivering a sustainable and effective solution to homelessness in the City.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

MOTION TO CLOSE THE MEETING TO THE PUBLIC

Moved Commissioner Lumsden, seconded Commissioner Hammond

That Council RESOLVES to close the meeting to the public to consider item 13.18 and confidential attachments to items 13.7, 13.13, 13.15 and 13.16 in accordance with section 5.23(2) of the Local Government Act 1995.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

6:58pm The meeting was closed to the public and staff, with the exception of the A/Manager of Governance.

6:58pm Chief Executive Officer, Murray Jorgensen, disclosed a direct financial interest in Item 13.18 (detailed at Item 8) and departed the meeting.

Item 13.18 Reappointment of Chief Executive Officer

FILE REFERENCE:	P1033713
REPORTING UNIT:	Not Applicable
RESPONSIBLE DIRECTORATE:	Not Applicable
REPORT AUTHOR DISCLOSURE OF INTEREST:	Nil
DATE:	16 July 2019
ATTACHMENT/S:	Confidential Attachment 13.18A – Legal Advice 28 March 20109 Attachment 13.18B – WA Salaries and Allowances Act 1975 Determination of the Salaries and Allowances Tribunal 9 April 2019 Attachment 13.18C – WAEC Postal Election Timetable 2019

In accordance with Section 5.23(2)(b) of the *Local Government Act 1995*, this item is confidential and has been distributed to the Commissioners under separate cover.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***ENDORSE the Annual Performance Review undertaken on the CEO and congratulate him on progress to date and acknowledge his excellent performance and commitment and passion in restoring good governance to the City of Perth; and***
2. ***APPROVE a new contract of employment with the incumbent CEO, Murray Jorgensen based upon the following terms and conditions:***
 - 2.1 ***Total remuneration package of \$379,532 per annum inclusive of a \$25,000 motor vehicle allowance and mandatory and non-mandatory superannuation;***
 - 2.2 ***A term of 12 months commencing on 2 August 2019;***
 - 2.3 ***A professional development allowance of \$10,000; and***
 - 2.4 ***Key Focus Areas:***
 - 2.4.1 ***Oversee the commencement of the new Executive Team and their orientation and ongoing development into a high- performance team (by 31 March 2020).***
 - 2.4.2 ***Deliver an accurate and functional strategic planning framework, including integrated financial modelling and projections to inform the 2020/2021 budget deliberations (by 30 April 2020).***
 - 2.4.3 ***In order to resource changes to the City's parking fee regime, undertake an immediate review of the City's fixed cost base in order to significantly***

reduce year in year out expenditure across all areas of the City's operations. One off costs relating to structural change are to be funded by reserves (by 30 June 2020).

2.4.4 *In collaboration with the Commissioners, provide the administrative support and necessary resources to facilitate the recruitment of a new CEO so as the appointee can commence circa last week in July / first week in August 2020 (1st Quarter 2020).*

2.4.5 *Deliver a business plan for the City of Perth Off Street Parking business (by 31 December 2020).*

2.4.6 *Implement a public realm amenity improvement program with a particular focus upon lighting and cleanliness.*

2.4.7 *Support and resource the development and implementation of the joint City/State Strategy aimed at managing, reducing and ultimately eliminating homelessness in the City of Perth (31 March 2020).*

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

7.09pm The meeting was reopened to the public and staff. The Chair Commissioner advised the public gallery of the resolution made on Item 13.18, as detailed above.

Item 13.7 Business Improvement Grants – 2019-2020 Program

FILE REFERENCE: P1037726
 REPORTING UNIT: Economic Development
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 1 July 2019
 ATTACHMENT/S: Confidential Attachment 13.7A – 2019-20 Business Improvement Grants Program Applications Assessment Summary
Confidential Attachments are distributed to Commissioners under separate cover

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

City of Perth Act 2016

Objects of the City of Perth

8(1)(f) - to promote environmentally sustainable development, while ensuring Perth’s role as a thriving business, cultural and entertainment centre, considering the flow-on impact to the Perth metropolitan area

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Strategic Priority - Economic

Policy

Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:

In support of local traders, business operators and land owners, the City administers the Business Improvement Grant Program (the program). The program assists the City by stimulating and encouraging diverse inner-city commerce, supporting and rewarding local businesses, improving precinct amenity and streetscape interfaces, creating employment opportunities and to stimulate business activity.

Details:

The City accepted applications during a six-week period from Monday, 15 April until Monday, 27 May 2019. The program was promoted through the following promotional channels during the application period:

- the City's website;
- the City's LinkedIn social media account; and
- direct liaison with business owners by City Officers.

Applications Received

A total of nine applications were received at the close of the submission period. One application was withdrawn due to not complying with the eligibility criteria of the program.

Assessment

The eight eligible applications were assessed against desired outcomes of the Business Improvement Grant Program as well as objectives and initiatives from the City's Strategic Community Plan and the assessment criteria of the 2019-20 program guidelines.

Assessment was undertaken by an internal panel of four officers.

Summary of Recommendations

The below table provides a summary of applications and the panel's recommendations. A detailed summary of the assessments is provided in Confidential Attachment 13.7A – Assessment Summary.

No.	Business/Property Owner	Address	Project	Requested	Recommended
1	The Royal Hotel	300 Murray Street, Perth	Restoration & Renovation of The Royal Hotel	\$20,000	<i>\$20,000</i>
2	Picabar	51 James Street, Perth	Refurbishment of existing business fit-out	\$20,000	<i>\$20,000</i>
3	Mustang Bar	40 Lake Street, Northbridge	Refurbishment of the Property's façade &	\$15,000	<i>\$15,000</i>

No.	Business/Property Owner	Address	Project	Requested	Recommended
			construction of a new awning		
4	Bright Tank Brewery	100 Brown Street, East Perth	Development of an outdoor dining area	\$20,000	\$15,000
5	Lion Oriental	13 Fitzgerald Street, Northbridge	Shopfront Renovation	\$11,902	\$10,000
6	Universal Bar	221 William Street, Northbridge	Development of an outdoor dining area	\$20,000	\$10,000
7	Veritas Engineering	67 Milligan Street, Perth	Office refurbishment	\$20,000	\$0
8	Goody Two's	40 Irwin Street, Perth	Activation of stairwell and entrance landing	\$5,000	\$0
				Total Funding Proposed	\$90,000

Request for Lot 20 acquittal extension

The proponent of "Lot 20" (2018-19 grant recipient) has proposed to develop an outdoor dining area installation along James Street to activate the area and to provide a new breakfast service for patrons.

On 27 May 2019, the City received a request from the proponent to extend the time on their acquittal of grant funding, as they were unable to complete their project before the end of the 2018-19 financial year. The proponents have experienced delays in obtaining the necessary approvals from multiple agencies to progress the development of their outdoor dining project at 198-206 James Street Northbridge.

As per Clause 5 of the Business Improvement Grant terms and conditions an extension of the grant acquittal time can be made subject to the determination and approval by Council. The request received from "Lot 20" complies with this clause.

Stakeholder Engagement:

No stakeholder engagement was undertaken in relation to this report

Financial Implications:

ACCOUNT NO:	PJ13606097000007230
BUDGET ITEM:	Place Activation
BUDGETED AMOUNT:	\$100,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$100,000
BALANCE REMAINING:	\$0
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The 2019-20 Business Improvement Grant Program will leverage approximately \$1,728,685 of private investment into city property and businesses.

It is recommended that Council award six Business Improvement Grants as detailed in the recommendation section of this report. This amounts to a total funding contribution by the City of \$90,000 (excluding GST).

Post Council decision, officers will liaise with the successful funding recipients to agree on payment schedules and timeframes that suit the needs of each business project and minimise the City's financial risk. Funding recipients are required to obtain all relevant approvals and be compliant with requirements as outlined by City Officers before funding is released by the City.

Approved funding must be claimed by 30 June 2020, and each business must provide evidence of eligible expenditure, all relevant approvals supported by before and after photographs of the project undertaken using grant funding and a short testimonial that will be used for promotional purposes.

It is also recommended that Council approves the request to extend the \$10,000 2018-19 grant acquittal time for "Lot 20" from 1 July 2019 to 31 January 2020. The funding for this request has been allocated for in the 2019-20 Business Improvement Grant budget.

OFFICER RECOMMENDATION

That Council:

1. APPROVES the provision of six Business Improvement Grants totaling \$90,000 (excluding GST) subject to the conditions that all developments and installations comply with City guidelines and are approved by the City as follows:
 - 1.1 \$20,000 to "The Royal Hotel" to assist with the restoration and renovation of The Royal Hotel at 300 Murray Street, Perth;
 - 1.2 \$20,000 to "Picabar" to assist with the refurbishment and business fit-out at 51 James Street Mall, Perth;
 - 1.3 \$15,000 to "Mustang Bar" to assist with the refurbishment of the property's façade and construction of an awning at 40 Lake Street, Northbridge;
 - 1.4 \$15,000 to "Bright Tank Brewery" to assist with the development of an outdoor dining area at 100 Brown Street, East Perth;
 - 1.5 \$10,000 to "Lion Oriental" to assist with a shopfront renovation at 13 Fitzgerald Street, Northbridge; and
 - 1.6 \$10,000 to "Universal Bar" to assist with the development of an outdoor dining area at 221 William St, Northbridge.
2. DECLINES the awarding of Business Improvement Grants to the following two applications:

- 2.1 \$20,000 to “Veritas Engineering” to assist with an office fit-out at 67 Milligan Street, Perth; and
 - 2.2 \$5,000 to “Goody Two’s” to assist with the activation of the stairwell and landing at 1/40 Irwin Street Perth.
3. APPROVES the extension of the \$10,000 2018-19 Business Improvement Grant acquittal for “Lot 20” from 1 July 2019 to 31 January 2020.

MOVED WITH AMENDMENT

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. **APPROVES** the provision of six Business Improvement Grants totaling \$90,000 (excluding GST) subject to the conditions that all developments and installations comply with City guidelines and are approved by the City as follows:
 - 1.1 \$20,000 to “The Royal Hotel” to assist with the restoration and renovation of The Royal Hotel at 300 Murray Street, Perth;
 - 1.2 \$20,000 to “Picabar” to assist with the refurbishment and business fit-out at 51 James Street Mall, Perth;
 - 1.3 \$15,000 to “Mustang Bar” to assist with the refurbishment of the property’s façade and construction of an awning at 40 Lake Street, Northbridge;
 - 1.4 \$15,000 to “Bright Tank Brewery” to assist with the development of an outdoor dining area at 100 Brown Street, East Perth;
 - 1.5 \$10,000 to “Lion Oriental” to assist with a shopfront renovation at 13 Fitzgerald Street, Northbridge; and
 - 1.6 \$10,000 to “Universal Bar” to assist with the development of an outdoor dining area at 221 William St, Northbridge.
2. **DECLINES** the awarding of Business Improvement Grants to the following two applications:
 - 2.3 \$20,000 to “Veritas Engineering” to assist with an office fit-out at 67 Milligan Street, Perth; and
 - 2.4 \$5,000 to “Goody Two’s” to assist with the activation of the stairwell and landing at 1/40 Irwin Street Perth.
3. **APPROVES** the extension of the \$10,000 2018-19 Business Improvement Grant acquittal for “Lot 20” from 1 July 2019 to 31 January 2020.
4. **That the Business Improvement Grants Program be placed on hold pending the adoption of the City’s Corporate Business Plan.**

PRIMARY MOTION AS AMENDED

That Council:

1. **APPROVES** the provision of six Business Improvement Grants totaling \$90,000 (excluding GST) subject to the conditions that all developments and installations comply with City guidelines and are approved by the City as follows:
 - 1.1 \$20,000 to “The Royal Hotel” to assist with the restoration and renovation of The Royal Hotel at 300 Murray Street, Perth;
 - 1.2 \$20,000 to “Picabar” to assist with the refurbishment and business fit-out at 51 James Street Mall, Perth;
 - 1.3 \$15,000 to “Mustang Bar” to assist with the refurbishment of the property’s façade and construction of an awning at 40 Lake Street, Northbridge;
 - 1.4 \$15,000 to “Bright Tank Brewery” to assist with the development of an outdoor dining area at 100 Brown Street, East Perth;
 - 1.5 \$10,000 to “Lion Oriental” to assist with a shopfront renovation at 13 Fitzgerald Street, Northbridge; and
 - 1.6 \$10,000 to “Universal Bar” to assist with the development of an outdoor dining area at 221 William St, Northbridge.
2. **DECLINES** the awarding of Business Improvement Grants to the following two applications:
 - 2.1 \$20,000 to “Veritas Engineering” to assist with an office fit-out at 67 Milligan Street, Perth; and
 - 2.2 \$5,000 to “Goody Two’s” to assist with the activation of the stairwell and landing at 1/40 Irwin Street Perth.
3. **APPROVES** the extension of the \$10,000 2018-19 Business Improvement Grant acquittal for “Lot 20” from 1 July 2019 to 31 January 2020.
4. ***That the Business Improvement Grants Program be placed on hold pending the adoption of the City’s Corporate Business Plan.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Reason: No further decisions on Business Improvement Grants should be made until the true financial capacity of the City is understood.

Item 13.13 Sole Supplier Status – Core Systems

FILE REFERENCE: P1019059-54
 REPORTING UNIT: Information Technology
 RESPONSIBLE DIRECTORATE: Corporate Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 10 July 2019
 ATTACHMENT/S: Confidential Attachment 13.13A –
 Spreadsheet of Core Systems and Costs
Confidential Attachments are distributed to Commissioners under separate cover

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Regulation 11(2)(f) of the *Local Government (Functions and General) Regulations 1996*

City of Perth Act 2016

Objects of the City of Perth

8(1)(a) - to provide for the good government of persons in City of Perth, including residents, ratepayers and visitors

Integrated Planning and Reporting Framework Implications

Strategic Community Plan
 Strategic Priority - Leadership

Policy

Policy No and Name: 9.7- Purchasing

Purpose and Background:

The purpose of this report is to inform and obtain Council approval of sole supplier status to the suppliers of core systems to the City of Perth to enable the continuation of licensing and support services for 2019/20 to 2021/22 financial year periods.

Details:

The City previously tendered for all core systems. Following installation and implementation the systems have had annual licensing, support and maintenance provided by the suppliers. The Contract Period and Warranty expired 90 days after acceptance. However, the Period of Licence is "Perpetual, provided maintenance charge is paid".

Over time, the suppliers providing the licensing, support and maintenance have changed and the legal entity from who originally tendered, some of which no longer exist as follows:

Tenderer	Current Entity Name
Technology One Pty Ltd	Technology One Ltd
Logica Pty Ltd	Infor Global Solutions
Management Information Systems (WA) Pty Ltd	Empower Masterpay Pty Ltd*
Sigma Data Solutions	Entco Australia Pty Ltd**
Business Objects Australia Pty Ltd	SAP Australia Pty Ltd

Empower Masterpay Pty Ltd* is scheduled to be decommissioned in late 2019.

Entco Australia Pty Ltd** is trading as Micro Focus Australia Pty Ltd from June 2019.

The recently endorsed Corporate Recovery Implementation Plan (CRIP) identifies a number of key deliverables specifically:

- Develop and implement an ICT Governance Framework to ensure integrity and validity of data, data security, defined accountabilities for data collection, analysis and reporting;
- Document current and desired ICT systems on a roadmap showing interrelationships between systems;
- Develop and implement an ICT Strategy. Prioritise systems that impact on customer interactions; and
- Improve alignment between Information Technology (IT) and Data functions.

Initial analysis has identified that the core system landscape at the City is highly complex, has multiple integration points and manual processes, leading to inefficient business operations and opportunity for improved customer service.

Approving Sole Supplier Status across core systems for an extended period allows the City to continue ongoing service delivery initiatives in parallel with focussing on key initiatives required to support the CRIP deliverables above, and then determine:

- Which systems need to be replaced;
- The order in which they will need to be replaced; and
- When specific system implementations can be scheduled.

This approach supports the direction mandated to transition to an integrated Enterprise Resource Planning (ERP) environment, and enables the City to maximise the use of and investment in core systems, to improve organisational productivity by leveraging ICT and Business Systems.

Sole Supplier status has previously been approved on an annual basis for each supplier.

Financial Implications:

ACCOUNT NO:	1115-55120/130/140/150/160 1115-82175/176 1330-55190
BUDGET ITEM:	Application Software, Maintenance & Support
BUDGETED AMOUNT:	\$2,948,133.13 (see Confidential Attachment 6.13A)
AMOUNT SPENT TO DATE:	\$0.00
PROPOSED COST:	\$2,948,133.13 (see Confidential Attachment 6.13A)
BALANCE REMAINING:	\$2,948,133.13 (see Confidential Attachment 6.13A)
ANNUAL MAINTENANCE:	Included in above
ESTIMATED WHOLE LIFE COST:	\$2,948,133.13 if over 3 years

All figures quoted in this report are exclusive of GST.

Comments:

Approving sole supplier status for core systems for up to a maximum of three years will enable the City to continue to maintain these systems while an IT Strategy is being developed and implemented.

It will provide certainty and ensure transparency during the planning and delivery of the required core systems transformation under Organisational Reform, to maximise benefits and deliver customer service excellence.

Moved Commissioner McMath, seconded Commissioner Hammond

That Council APPROVES sole supplier status to suppliers of core systems for up to a maximum period of 3 years. The Suppliers and systems are as follows:

- ***Technology One Limited– Finance One modules including Human Resources;***
- ***Infor Global Solutions (ANZ) Pty Ltd – Hansen Asset Management and Pathway Modules;***
- ***Empower Masterpay Pty Ltd– Empower Human Resources;***
- ***Entco Australia Pty Ltd – Content Manager; and***
- ***SAP Australia Pty Ltd – Business Objects***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.15 Undertaking for Outdoor Dining Local Law 2019

FILE REFERENCE: P1038020
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Corporate Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 8 July 2019
 ATTACHMENT/S: Attachment 13.15A – *Outdoor Dining Local Law 2019*
 Confidential Attachment 13.15B – Letter from the Joint Standing Committee on Delegated Legislation
Confidential Attachments are distributed to Commissioners under separate cover

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 3.12(7) of the *Local Government Act 1995*
City of Perth Outdoor Dining Local Law 2019

City of Perth Act 2016 **Objects of the City of Perth**
 8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Strategic Priority - Leadership

Policy
 Policy No and Name: N/A

Purpose and Background:

At its Ordinary Council Meeting held on **30 April 2019**, Council resolved to make the *City of Perth Outdoor Dining Local Law 2019*. In accordance with section 3.12 of the *Local Government Act 1995*, the local law was subsequently published on the Government Gazette on 27 May 2019 and came into operation on 10 June 2019.

In accordance with section 3.12(7) of the *Local Government Act 1995*, the Minister for Local Government has given directions requiring local governments to provide local laws and explanatory material to the Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL) in a prescribed manner following gazettal. The local law was sent to the JSCDL on 5 June 2019 accordingly.

The JSCDL's role is to oversee the making of delegated legislation (such as local laws, regulations and other subsidiary legislation). The role includes considering whether local laws are authorised or contemplated under the relevant empowering law. When considering local laws, the JSCDL considers whether they are in accordance with its terms of reference. The JSCDL is required to inquire whether the local law:

- (a) is within power;
- (b) has no unintended effect on any person's existing rights or interests;
- (c) provides an effective mechanism for the review of administrative decisions; and
- (d) contains only matters that are appropriate for subsidiary legislation.

Where, on consideration of the local law, the JSCDL finds that it is not in accordance with one of the above matters it may recommend to Parliament that the local law is disallowed in its entirety. As an alternative, the JSCDL may instead request that the local government give an undertaking to the JSCDL that it will complete certain actions in a certain timeframe.

The JSCDL has considered the *Outdoor Dining Local Law 2019* and formed the view that clause 2.5(2)(c) needs to be deleted, and any consequential amendments be made, in order for the local law to comply with their terms of reference. On 27 June 2019, the JSCDL requested an undertaking in relation to deleting clause 2.5(2)(c) of the *Outdoor Dining Local Law 2019*.

Details:

Clause 2.5(2)(c) of the *Outdoor Dining Local Law 2019* provides:

Without limiting the scope of the discretion of the local government or authorised person under subclause (1)(b), the local government or authorised person may refuse an application for a permit if, in their opinion-

- ...
- (c) *the proposed permit holder has been convicted during the preceding 5 years of an offence against-*
 - (i) *this local law;*
 - (ii) *the City of Perth Alfresco Dining Local Law 2009;*
 - (iii) *the Food Act;*
 - (iv) *the Health Act;*

- (v) *the Public Health Act;*
- (vi) *the Liquor Control Act; or*
- (vii) *any other written Law which affects outdoor dining.*

The JSCDL has detailed the reasoning for its concern with the clause in Confidential Attachment 6.15B. It is considered that the position of the JSCDL in relation to clause 2.5(2)(c) is well reasoned and the local law will function as well with the removal of the clause.

The JSCDL has requested an undertaking from the City to delete this clause and other actions to ensure the *Outdoor Dining Local Law 2019* is not enforced contrary to this undertaking. The JSCDL requested that the Council of the City of Perth provide undertakings that the City will:

1. When the *Outdoor Dining Local Law 2019* is next reviewed or amended, amend the *Outdoor Dining Local Law 2019* to:
 - (a) Delete clause 2.5(2)(c); and
 - (b) Make any further necessary consequential amendments required (for example, numbering clause 2.5(d) and 2.5(e)).
2. Until the *Outdoor Dining Local Law 2019* is amended in accordance with undertaking 1:
 - (a) Not enforce the *Outdoor Dining Local Law 2019* in a manner contrary to undertaking 1; and
 - (b) Where the *Outdoor Dining Local Law 2019* is made publicly available, whether in hard copy or electronic form (including on the City's website), ensure that it is accompanied by a copy of these undertakings.

On deletion of the clause the City will still have the ability to generally determine whether a person is a fit and proper person in accordance with clause 2.5(2)(d).

Undertakings

Undertakings are commitments to the JSCDL that certain actions will be completed within a certain time frame. Requesting undertakings is a serious matter as the JSCDL allows the delegated legislation to pass unimpeded into law subject to the commitment that the relevant local government, department or agency will abide by their undertakings.

The JSCDL accepts undertakings provided on the following terms:

- all consequential amendments arising from the undertakings will be made;
- offending clauses will not be enforced in a manner contrary to the undertakings;
- the undertakings will be completed within six months of their provision to the JSCDL;
- where the instrument is made publicly available, whether in hard copy or electronic form, it be accompanied by a copy of the undertakings; and
- in the case of a local government, it will provide a copy of the minutes of the meeting at which the relevant council resolves to provide the undertakings.

The JSCDL regularly reviews undertakings to determine whether they have been made in the required time.

Disallowance

Should the City determine not to give this requested undertaking the JSCDL is highly likely to recommend the disallowance of the *Outdoor Dining Local Law 2019* to Parliament. The JSCDL has advised in its past reports that when a local law offends its terms of reference, and an undertaking to correct the local law is requested and not given, the JSCDL has no option but to recommend disallowance. If disallowed, a local law will cease to have effect from the date of disallowance. The previous local law, the *Alfresco Dining Local Law 2009* would be revived.

Financial Implications:

The amendment to the local law will result in additional advertising and gazettal costs of approximately \$2000. These costs will be met through existing operating budgets.

All figures quoted in this report are exclusive of GST.

Comments:

As a local government, the City has an obligation to ensure good governance. Proper local laws are an important foundation of this and it is the responsibility of a local government to ensure the local laws comply with the all statutory requirements of the Parliament. Therefore, it is considered appropriate to grant the undertaking.

In addition, refusal to provide the undertaking will be likely to result in a recommendation that the *Outdoor Dining Local Law 2019* be disallowed. As the *Outdoor Dining Local Law 2019* is an improvement on the *Alfresco Dining Local Law 2009* this would result in a less effective law being in place.

The City has also undertaken significant work in developing an online platform using the *Outdoor Dining Local Law 2019* as its basis, therefore there would be some administrative consequences of disallowance of the local law.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council RESOLVES to undertake to the Joint Standing Committee on Delegated Legislation that the City will:

- 1. When the Outdoor Dining Local Law 2019 is next reviewed or amended, amend the Outdoor Dining Local Law 2019 to:***
 - 1.1 Delete clause 2.5(2)(c); and***
 - 1.2 Make any further necessary consequential amendments required; and***
- 2. Until the Outdoor Dining Local Law 2019 is amended in accordance with part 1:***
 - 2.2 Not enforce the Outdoor Dining Local Law 2019 in a manner contrary to the undertaking in part 1; and***

2.3 *Where the Outdoor Dining Local Law 2019 is made publicly available, whether in hard copy or electronic form (including on the City's website), ensure that it is accompanied by a copy of these undertakings.*

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

Item 13.16 Tender 117-18/19 – Electrical Maintenance Services

FILE REFERENCE:	P1038037
REPORTING UNIT:	Street Presentation and Maintenance
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
REPORT AUTHOR DISCLOSURE OF INTEREST:	Nil
DATE:	5 July 2019
ATTACHMENTS	Confidential Attachment 13.16A – Schedule of Rates – Various Confidential Attachment 13.16B – Schedule of Rates – Specific Items Confidential Attachment 13.16C – Schedule of Rates – Traffic Management Confidential Attachment 13.16D – Compliance Criteria Checklist Confidential Attachment 13.16E – Evaluation Matrix Attachment 13.16F - Street, Park, Feature and Artwork Lighting and Associated Infrastructure, Zones 1 and 2 Confidential Attachment 13.16G – Value for Money Modelling Attachment 13.16H – Evaluation Detail <i>Confidential Attachments are distributed to Commissioners under separate cover</i>

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:**Legislation**

Part 4 of the Local government (Functions and General) Regulations 1996

City of Perth Act 2016**Objects of the City of Perth**

8(1)(c) - to provide a safe, clean and aesthetic environment for the community, city workers, visitors and tourists

Integrated Planning and Reporting Framework Implications**Strategic Community Plan**

Strategic Priority - Built Environment

Policy

Policy No and Name:

9.7 – Purchasing Policy

Purpose and Background:

Tender 117-18/19 Electrical Maintenance Services was advertised in The West Australian on Saturday 1 June 2019. The Tender closed at 2.00pm on Tuesday 18 June 2019 with the following tenders received:

- Hoskins Investments Pty Ltd ATF MR Hoskins Family Trust t/a AE Hoskins Building Services;
- AKM Sunrise Electrical Group Pty Ltd t/a Amps 'N' Volts;
- Benang Energy Infrastructure Pty Ltd;
- Citybling Pty Ltd ATF The Mihevc Family Trust & The Fautleroy Family Trust t/a Boyan Electrical Services;
- Auriemma Electrical Services t/a AES Electrical Services;
- EAMCO Pty Ltd t/a EOS Electrical;
- Finestone Investments Pty Ltd t/a Ace Plus;
- Fredon (WA) Electrical;
- Gillmore Electrical Services Pty Ltd;
- Gilmour & Jooste Electrical;
- Gundi Contracting Pty Ltd;
- Heru Holdings Pty Ltd t/a Mechanical and Electrical Services (ME Services);
- Insight Electrical Technology Pty Ltd;
- Programmed Electrical Technologies Ltd;
- RNM Solutions Pty Ltd;
- Surun Services Pty Ltd; and
- Wilco Electrical (WA) Pty Ltd.

The City is seeking to engage suitably qualified contractors to undertake electrical maintenance services on infrastructure including but not limited to buildings, carparks, feature lighting, street and park lighting, pumps and switchboards. Maintenance must be to the highest standard in keeping with the expectations and requirements of a Capital City.

Qualified Electrical Contractors were invited to submit a tender to undertake electrical works for routine maintenance, emergency works, inspections and some minor capital works within specified areas of the City of Perth.

Tenderers were able to elect to provide offers for one, some or all areas and/or zones. Likewise, successful Contractors may be appointed to manage one, some or all areas and/or zones they have

made submission for. Contractors will be appointed for specific areas or zones and be expected to carry out all the electrical maintenance works within that area or zone.

Areas and Zones are:

- a) Car Parks – maintenance;
- b) Buildings – maintenance; and
- c) Street, park, feature and artwork lighting and associated infrastructure - maintenance and fortnightly inspections - Zones 1 and 2 (refer Attachment 6.16F).

Details:

Compliance Assessment Summary

Tenderers were required to complete a compliance checklist as summarised in Attachment 6.15C - Compliance Criteria Checklist. All tenderers were evaluated as meeting criteria despite some Tenderers making some minor omissions or providing outdated information.

Qualitative Assessment against Selection Criteria

Tenderers were required to address the selection criteria in the specification in detail to demonstrate both their experience and ability to provide the required services and to submit a Tender Offer that included a Schedule of Rates.

The criteria were:

- Demonstrated Capacity and Experience
- Methodology
- Resources - Staff
- Safety Management

The 17 submissions were assessed and ranked according to the criteria with particular emphasis on demonstrated capacity and experience. Each submission was assessed individually and ranked in order of merit against the qualitative criteria (ref attached Evaluation Matrix). The top six submissions in order of rank were:

1. Surun Services Pty Ltd
Surun provided a very good submission demonstrating a clear understanding of the required services. Works methodology and safety management were well defined and thorough. The company provides similar services to other local governments and are one of three current service providers to the City.
2. EAMCO Pty Ltd t/a EOS Electrical
EOS Electrical supplied very good response particularly in respect to capacity and experience. The company is well resourced, has experience working in a city environment and substantial local knowledge. EOS have an excellent understanding of the works required under this Contract and are a current service provider to the City.

3. Gilmour & Jooste Electrical
This company provided an adequate to very good response and clearly demonstrated their experience and capacity in the electrical service industry. The company has substantial experience working with local government and currently services the City's buildings and carparks.
3. Insight Electrical Technology Pty Ltd
Insight demonstrated a good understanding of works required under this contract providing an adequate to very good submission. The company has experience providing similar services to both state and local government and has a clear internal process to cover client requirements.
5. Fredon (WA) Electrical
This company provided an adequate tender submission addressing all criteria. Fredon are reasonably resourced and have experience with similar works in both the private and government sectors. The company demonstrated a reasonable understanding of the works required under this contract.
5. Programmed Electrical Technologies Ltd
This company provided an adequate submission demonstrating a proactive approach to cover the City's requirements and a clear works methodology. Programmed have undertaken works for state government agencies and completed works for the City under capital programs.

The remaining 11 submissions were all evaluated as marginal to adequate or below representing a high to unacceptable risk to the City as per the rating scale and were therefore not considered further:

7. Finestone Investments Pty Ltd t/a Ace Plus;
8. Hoskins Investments Pty Ltd ATF MR Hoskins Family Trust t/a AE Hoskins Building Services;
9. Citybling Pty Ltd ATF The Mihevc Family Trust & The Fauntleroy Family Trust t/a Boyan Electrical Services;
9. Gillmore Electrical Services Pty Ltd;
11. Auriemma Electrical Services t/a AES Electrical Services;
11. Gundi Contracting Pty Ltd;
11. RNM Solutions Pty Ltd;
14. AKM Sunrise Electrical Group Pty Ltd t/a Amps 'N' Volts;
14. Heru Holdings Pty Ltd t/a Mechanical and Electrical Services (ME Services);
14. Wilco Electrical (WA) Pty Ltd; and
17. Benang Energy Infrastructure Pty Ltd.

Financial Implications:

Works undertaken under this Contract utilise a large number and variety of operational accounts including electrical plant and equipment, street and park lighting, car park and building electrical infrastructure and various other associated electrical assets. It is anticipated expenditure in the first 12 months of the Contract will be in the vicinity of \$1,100,000 and approximately \$3,500,000 for the life of the Contract.

Operational expenditure for the three financial years ending 2017/18 are noted in Table 1, below:

Description	2015/16	2016/17	2017/18
Street, Parks, Artworks, Feature Lighting and Associated Assets	\$549,569	\$430,147	\$675,698
Carparks	\$334,603	\$296,387	\$263,562
Buildings and Other Property	\$246,130	\$225,720	\$281,891
TOTAL	\$1,130,302	\$952,254	\$1,221,151

Table 1: Financial Year Expenditure – Electrical Maintenance

All figures quoted in this report are exclusive of GST.

Comments:

In order to ensure a fair price comparison, Confidential Attachment G – Value for Money Modelling provides a comparative indication of each of the six top ranked tenderers rates for commonly utilised line items.

Gilmore & Jooste Electrical and EAMCO Pty Ltd t/a EOS Electrical provided good to very good submissions with generally fair and competitive pricing across most line items in the Schedule of Rates. Both companies are currently providing similar works to the City under the current, three-year Contract and have a sound knowledge of City assets and undertaking works in a built environment.

It is therefore recommended that the following companies be appointed to undertake electrical maintenance services in the locations indicated for a period of three years commencing 1 September 2019:

- Gilmore & Jooste Electrical - City buildings, carparks and Zone 2; and
- EAMCO Pty Ltd t/a EOS Electrical – Zone 1

Moved Commissioner McMath, seconded Commissioner Hammond

That Council:

1. ***ACCEPTS the most suitable submissions, being those submitted by the following, to undertake electrical maintenance services in the locations specified for a period of three years commencing 1 September 2019:***

1.1 Gilmour & Jooste Electrical:

- ***City of Perth Buildings and other Structures;***
- ***City of Perth Carparks;***
- ***Zone 2 Street, Park, Feature and Artwork Lighting and Associated Infrastructure;***

1.2 EAMCO Pty Ltd trading as EOS Electrical:

- *Zone 1 Street, Park, Feature and Artwork Lighting and Associated Infrastructure;*
2. *Accepts the rates in accordance with those indicated below for the first year with each subsequent year increase based upon the Consumer Price Index for the preceding year:*
- *'Confidential Attachment 13.16A –Schedule of Rates – Various',*
 - *'Confidential Attachment 13.16B –Schedule of Rates – Specific Items'*
 - *'Confidential Attachment 13.16C - Schedule of Rates – Traffic Management'*

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Lumsden, Hammond and McMath

Against: Nil

15. Urgent Business

Nil

16. Closure

7:10pm The Chair Commissioner declared the meeting closed.