



City of Perth

**Finance and Administration
Committee
Minutes**

**4 April 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

APPROVED FOR RELEASE

**MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER**



City of Perth

**Finance and Administration Committee
Minutes**

**4 April 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

Minutes to be confirmed at the next **Finance and Administration** meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

----- *J E Davidso* -----

DATE:----- *2/5/2017* -----

Minutes of the **Finance and Administration** meeting of the City of Perth in Committee Room 1, Ninth Floor, Council House, 27 St Georges Terrace, Perth on Tuesday, 4 April 2017.

Members in Attendance:

Cr Davidson - Presiding Member
Cr Chen

Officers:

Mr Mileham - Chief Executive Officer (entered the meeting at 4.04pm)
Mr Mianich - Director Corporate Services
Mr Crosetta - Director Construction and Maintenance
Ms Battista - Acting Director Economic Development and Activation
Mr Ridgwell - Manager Governance
Mr Richards - Manager Finance
Mr White - Chief Accountant
Ms Alderson - Collections & Infrastructure Coordinator
Mr Holland - Senior Media Advisor (departed the meeting at 4.07pm)
Ms French - Governance Officer
Ms Best - Governance and Risk Officer

Guests and Deputations:

One member of the media.

1. Declaration of Opening

4.00pm The Presiding Member declared the meeting open.

2. Apologies and Members on Leave of Absence

Cr Harley (Apology)

3. Question Time for the Public

Nil

4. Confirmation of Minutes – 7 March 2017

Moved by Cr Chen, seconded by Cr Davidson

That the minutes of the meeting of the Finance and Administration Committee held on 7 March 2017 be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson & Chen

Against: Nil

5. Correspondence
Nil

6. Disclosures of Members' Interests
Nil

7. Matters for which the Meeting may be Closed

The Director Corporate Services advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachment/s listed below, it is recommended that the Finance and Administration Committee resolve to close the meeting to the public prior to discussion of the following:

Schedule No.	Item No. and Title	Reason
Confidential Attachment 8.5A	Item 8.5 - Tender 022-16/17 – Provision of Banking Services	s 5.23(2)(e)(ii)

8. Reports

Item 8.1 Investments and Investment Returns for the Period Ended 28 February 2017

Moved by Cr Chen, seconded by Cr Davidson

That the Finance and Administration Committee receives the report detailing investments and investment returns for the period ended 28 February 2017 as detailed in Attachment 8.1A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson & Chen

Against: Nil

Item 8.2 Payments from Municipal and Trust Funds – February 2017

Moved by Cr Chen, seconded by Cr Davidson

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 28 February 2017, be received and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 13,106,666.11</i>
<i>Trust Fund</i>	<i>\$ 116,703.04</i>
<i>TOTAL:</i>	<i>\$ 13,223,369.15</i>

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson & Chen

Against: Nil

4.04pm The Chief Executive Officer entered the meeting.

Item 8.3 Financial Statements and Financial Activity Statement for the Period Ended 28 February 2017

Moved by Cr Chen, seconded by Cr Davidson

That Council approves the Financial Statements and the Financial Activity Statement for the period ended 28 February 2017 as detailed in Attachment 8.3A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson & Chen

Against: Nil

Item 8.3 City of Perth Art Collection – Art Acquisitions

Moved by Cr Chen, seconded by Cr Davidson

That the Finance and Administration Committee approves the purchase of the Makuru light work by Brendan Van Hek.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson & Chen

Against: Nil

Meeting note: Cr Chen queried the whether the City could consider investigating the potential contribution or purchase towards the public artwork at the Bell Tower, this artwork was part-funded with a contribution by the Rotary Club of Perth. The Acting Director Economic Development and Activation advised that this will be taken on notice and investigated.

4.07pm The Senior Media Advisor departed the meeting and did not return.

Item 8.3 Tender No. 022-16/17 – Provision of Banking Services

Moved by Cr Chen, seconded by Cr Davidson

That Council accepts the tender from the Commonwealth Bank Australia (CBA) for the Provision of Banking Services (Tender No. 022-16/17) for a period of five years with an option to extend for an additional five years.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson & Chen

Against: Nil

9. Motions of which previous notice has been given
Nil

10. General Business

- 10.1 Responses to General Business from a Previous Meeting
Nil
- 10.2 New General Business
Nil

11. Items for consideration at a future meeting

Outstanding Items:

The following items are currently being investigated and actioned by Officers. Information will be provided to Elected Members when available.

- Council Policy 1.9 – Public Relations Policy – Media Statements and Press Releases (raised at FA 04/10/16, updated FA 06/12/16 & FA 07/03/17).

Outstanding Reports:

- Council Dining Room (raised FA30/09/14, updated FA 21/04/15, 23/08/16 & 06/12/16).
- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, updated 06/12/17).

The Chief Executive Officer advised that the two items above will be presented at the Council Briefing session to be held 18 April 2017.

- Audit of commercial buildings that are vacant / in disrepair (raised at Council 30/08/16).
- Air and land rights available to City of Perth for potential creation of affordable housing (raised at Council 30/08/16, updated FA 06/12/16).

The Chief Executive Officer advised that the two items above will be presented at the Planning Committee Meeting to be held 4 May 2017.

- Land Value Capture Opportunities (raised at FA04/10/16, updated PL06/12/16)

The Chief Executive Officer advised that the item above will be presented at the Finance and Administration Committee Meeting to be held 4 May 2017.

12. Closure

4.10pm The Presiding Member declared the meeting closed.