



City of Perth

**Finance and Administration
Committee
Minutes**

**27 June 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

APPROVED FOR RELEASE

**MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER**



City of Perth

**Finance and Administration Committee
Minutes**

**27 June 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

Minutes to be confirmed at the next **Finance and Administration** meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

..... *I. E. Davidson*

DATE:..... *25/7/2017*

Minutes of the **Finance and Administration** meeting of the City of Perth in Committee Room 1, Ninth Floor, Council House, 27 St Georges Terrace, Perth on Tuesday, 27 June 2017.

Members in Attendance:

Cr Davidson - Presiding Member
Cr Chen
Cr Harley

Officers:

Mr Mianich - Director Corporate Services
Ms Battista - Acting Director Economic Development and Activation
Ms Moore - Director Community and Commercial Services
Mr Crosetta - Director Construction and Maintenance
Mr Ridgwell - Manager Governance
Mr Richards - Manager Finance
Mr White - Chief Accountant
Ms Ferreira - Senior Management Accountant
Ms Best - Governance and Risk Officer

Guests and Deputations:

Nil

1. Declaration of Opening

4.00pm The Presiding Member declared the meeting open.

2. Apologies and Members on Leave of Absence

Nil

3. Question Time for the Public

Nil

4. Confirmation of Minutes – 30 May 2017

Moved by Cr Chen, seconded by Cr Harley

That the minutes of the meeting of the Finance and Administration Committee held on 30 May 2017 be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Harley and Chen

Against: Nil

- 5. Correspondence
Nil
- 6. Disclosures of Members' Interests
Nil
- 7. Matters for which the Meeting may be Closed
Nil
- 8. Reports

Item 8.1 Investment and Investment Returns for the Period Ended 31 May 2017

Moved by Cr Harley, seconded by Cr Chen

That the Finance and Administration Committee receives the report detailing investments and investment returns for the period ended 31 May 2017 as detailed in Attachment 8.1A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Harley and Chen

Against: Nil

Item 8.2 Payments from Municipal and Trust Funds – May 2017

Moved by Cr Chen, seconded by Cr Harley

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 May 2017, be received and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 14,689,471.61</i>
<i>Trust Fund</i>	<i>\$ 34,958.51</i>
<i>TOTAL:</i>	<i>\$ 14,724,430.12</i>

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.3 Financial Statements and Financial Activity Statement for the Period Ended 31 May 2017

Moved by Cr Harley, seconded by Cr Chen

That Council approves the Financial Statements and the Financial Activity Statement for the period ended 31 May 2017, as detailed in Attachment 8.3A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.4 City of Perth 2017/18 Annual Budget

Moved by Cr Harley, seconded by Cr Chen

That Council APPROVES BY AN ABSOLUTE MAJORITY, the City of Perth 2017/18 Annual Budget as detailed in Attachment 8.4A, inclusive of the following:

- 1. STATEMENT OF COMPREHENSIVE INCOME**
The Statement of Comprehensive Income showing a Net Result of \$5.4 million;
- 2. STATEMENT OF CASH FLOW**
The Statement of Cash Flow showing a net decrease in cash held for the year of \$23.6 million;
- 3. RATE SETTING STATEMENT**
The Rate Setting Statement showing a requirement to raise \$89.3 million in rates to fund the budget deficit;

(Cont'd)

4. CAPITAL EXPENDITURE

The Capital Expenditure budget totals \$60.4 million;

5. NOTES TO AND FORMING PART OF THE BUDGET

The Notes to and forming part of the budget and supporting schedules;

6. STRIKING THE RATES AND LEVYING CHARGES

Strike the rates and levy the charges for the 2017/18 financial year as follows:

6.1 Differential Rates

Differential rates based on the predominant purpose for which the land is held to be adopted as follows:

- a. Commercial – 5.51929 cents in the dollar;*
- b. Office – 4.51513 cents in the dollar;*
- c. Residential – 5.69477 cents in the dollar;*
- d. Vacant Land – 6.20898 cents in the dollar;*

6.2 Minimum Rate Payment

A minimum rate payment of \$705 per annum be imposed pursuant to Section 6.35 of the Local Government Act 1995 in respect of any rateable land within the city;

7. RATE PAYMENT OPTIONS

In accordance with Section 6.45 of the Local Government Act 1995, provide the options of one, two or four instalments for the payment of rates, with interest (subject to legislative change) and administration fees applicable as follows:

7.1 *5.5% per annum interest to be charged if either a two or four instalment option is selected;*

7.2 *An administration charge of \$47 is to be applied to the two and four instalment options if selected;*

7.3 *Instalment dates:*
18 August 2017
13 October 2017
15 December 2017
16 February 2018

(Cont'd)

8. LATE PAYMENT INTEREST

In accordance with Section 6.51(1) and subject to Section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulation 1996, adopts an interest rate of 11% for rates and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

9. HERITAGE RATE CONCESSION

In accordance with Section 6.47 of the Local Government Act 1995, continue the Heritage Rate Concession Scheme (Council Policy 9.2 refers), introduced to support the retention of the City's heritage, for the 2017/18 financial year;

10. FEES AND CHARGES

The schedule of fees and charges to be applied during the 2017/18 financial year;

11. RUBBISH REMOVAL CHARGES

The fees and charges for removal and deposit of domestic and commercial waste;

12. MATERIAL VARIANCE REPORTING

In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and AASB 1031 Materiality, the level to be used in statements of financial activity in 2017/18 for reporting material variances shall be 5% of the budget base or \$100,000 whichever is the greater; and

13. RESERVE ACCOUNTS

Approves the transfers to and from Reserve accounts.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.5 Nomination of Elected Member Representative and Deputy to the Mindarie Regional Council

Moved by Cr Harley, seconded by Cr Chen

That Council considers nominations for an Elected Member and a Deputy as the City of Perth's representative(s) to the Mindarie Regional Council for the period 30 June 2017 to 20 October 2017.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.6 Amended Council Policy 1.9 – Media Policy – Media Statements, Press Releases and Social Media

Moved by Cr Harley, seconded by Cr Chen

That Council adopts amended Council Policy 1.9 – “Media Policy – Media Statements, Press Releases and Social Media” as amended in the revised Attachment 8.6A.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Meeting Note: Cr Harley requested the proposed Policy be amended to replace the word “Postings” with “social media platforms” and remove the word “Personal” to allow for further clarity and to ensure compliance with the Policy is not onerous on Elected Members when complying with the Media Policy. The Manager Governance advised these amendments will be reflected in the Policy to be considered by Council on 4 July 2017.

9. Motions of which previous notice has been given

Nil

10. General Business

10.1 Responses to General Business from a Previous Meeting

Nil

10.2 New General Business

Nil

11. Items for consideration at a future meeting

Outstanding Items:

The following items are currently being investigated and actioned by Officers. Information will be provided to Elected Members when available.

- Bicycles available in City car parks (raised at FA 02/05/17).
- Land Use and Employment Survey (raised at FA 30/05/17).

A memorandum was provided to the Elected Members on 26 June 2017 in response to the item below, this item can now be removed from the outstanding actions list.

- Wildflower Initiative (raised at FA 30/05/17).

Cr Harley requested a report or written update be provided to the next Finance and Administration Committee meeting on 25 July 2017 in relation to the item below.

- Petition to allow for 30 minute parking on Royal Street (raised at Council 09/05/17).

Please be advised that Council at its meeting held 9 May 2017 resolved:

That, in accordance with Clause 4.9(4) of the City of Perth Standing Orders Local Law 2009, the petition from Mr George Manios relating to allowing free 30 minute parking in Royal Street, East Perth, be received and be referred to the Finance and Administration Committee.

Outstanding Reports:

- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, updated 06/12/17).
- Air and land rights available to City of Perth for potential creation of affordable housing (raised at Council 30/08/16, updated FA 06/12/16 & FA 02/05/17).
- Motion – Availability of motorcycle parking in City of Perth including on footpaths (raised 30/05/17).

The Manager Governance advised the Finance and Administration Committee that an update would be provided at the next meeting to be held 25 July 2017 in relation to the item below.

- Motion – Regulation of plastic bag usage and options for alternatives (raised 30/05/17).

12. Closure

4.32pm The Presiding Member declared the meeting closed.