



**Finance and Administration
Committee
Minutes**

**22 August 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

APPROVED FOR RELEASE

**MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER**



City of Perth

**Finance and Administration Committee
Minutes**

**22 August 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

Minutes to be confirmed at the next **Finance and Administration** meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

J. E. Davidson

DATE: *19.9.2017*

Response:	The City of Perth is working with Main Roads to modify this intersection including potentially replacing the lanterns in the 2018/19 budget year. Replacement of the lanterns will be subject to funding through the Perth Parking Fund (Subject to Department of Transport funding support)
Question:	Has the City of Perth budgeted their portion to bring the Traffic Lights no 19 Up To Standard at the intersection of Bulwer and William Street?
Response:	This intersection is outside the City of Perth boundaries.

4. Confirmation of Minutes – 25 July 2017

Moved Cr Harley, seconded Cr Chen

That the minutes of the meeting of the Finance and Administration Committee held on 25 July 2017 be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

5. Correspondence

Nil

6. Disclosures of Members' Interests

Nil

7. Matters for which the Meeting may be Closed

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachments listed below, it is recommended that the Committee resolve to close the meeting to the public prior to discussion of the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachments 8.7A-8.7C	Item 8.7 – Tender 168 16/17 – Sweeping and Degreasing of Surfaces in Car Parks	S5.23(2)(e)(ii)
Confidential Attachment 8.8A	Item 8.8 – Tender 016-17/18 Office Refurbishment – Council House	S5.23(2)(e)(ii)

8. Reports

Item 8.1 Investments and Investment Returns for the Period Ended 31 July 2017

Moved Cr Chen, seconded by Cr Harley

That the Finance and Administration Committee RECEIVES the report detailing investments and investment returns for the period ended 31 July 2017, as detailed in Attachment 8.1A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.2 Payments from Municipal and Trust Funds – July 2017

Moved Cr Harley, seconded by Cr Chen

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 July 2017, be RECEIVED and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 36,826,133.18</i>
<i>Trust Fund</i>	<i>\$ 28,719.89</i>
<i>TOTAL:</i>	<i>\$ 36,854,853.07</i>

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.3 Financial Statements and Financial Activity Statement for the Period Ended 30 June 2017

Moved Cr Harley, seconded by Cr Chen

That Council APPROVES the Financial Statements and the Financial Activity Statement for the period ended 30 June 2017 as detailed in Attachment 8.3A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.4 Financial Statements and Financial Activity Statement for the Period Ended 31 July 2017

Moved Cr Chen, seconded by Cr Harley

That Council APPROVES the Financial Statements and the Financial Activity Statement for the period ended 31 July 2017 as detailed in Attachment 8.4A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.5 Annual Budget 2017/18 - Revised Capital Budget

Moved Cr Chen, seconded by Cr Harley

That Council:

1. ***APPROVES BY AN ABSOLUTE MAJORITY the additional \$8,491,708 of revised carry forward of unspent capital expenditure for 2016/17 totalling \$16,867,173 being incorporated into the 2017/18 Annual Budget and detailed in Attachment 8.5A and 8.5B; and***
2. ***APPROVES an increase of \$4,296,279 in the amount being funded through transfers from the appropriate reserve accounts detailed in the 2017/18 Annual Budget.***

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Meeting Note: Cr Harley queried the capital expenditure capacity of the organisation, specifically in relation to spending the budget on expanding CCTV locations to new areas such as the laneway in King Street. Cr Harley has requested this proposal in new areas in the past with no outcome.

The Director Corporate Service advised that local governments are restricted in their ability to spend the capital budget without prior approval of a Council decision or reallocation of money in the budget review. The Administration will take on notice the possible expenditure of the specific CCTV line item in the capital budget and provide an update to the Finance and Administration Committee.

Item 8.6 Telethon Event 2017 – 21 and 22 October 2017

Moved Cr Harley, seconded by Cr Chen

That Council:

1. ***APPROVES cash and in-kind support donations to Telethon valued at \$65,433:***

(Cont'd)

- 1.1 *a City of Perth cash donation to Telethon valued at \$40,000 to be presented on Telethon weekend;*
- 1.2 *security and staff services valued at \$7,623; and*
- 1.3 *provision of subsidised parking (less applicable costs) at the Convention Centre Car Park to the value of \$17,810;*
2. ***APPROVES the waiver of parking fees associated with the City's support for Telethon valued at \$12,178 which includes:***
 - 2.1 *330 free bump passes for the use of the Telethon telephone room volunteers for parking at His Majesty's Car Park at night;*
 - 2.2 *up to 100 free permits for the Convention Centre Car Park for employees of Channel 7;*
 - 2.3 *2 bays on street parking in Mill Street outside Parmelia Hilton for VIP parking; and*
 - 2.4 *7 VIP bays in the PCEC Carpark (bays #194 - #200);*
3. ***APPROVES the concessional fees for the Convention Centre Car Park, with these fees to apply only during the Telethon weekend as follows:***
 - 3.1 *for 0 – 3 hours – \$5.00 flat fee per entry; and*
 - 3.2 *for above 3 hours – \$10.00 flat fee per entry;*
4. ***NOTES that Telethon will provide the following free promotional opportunities for City of Perth Parking (CPP) as a financial offset to the costs associated with parts 3 and 4 above:***
 - 4.1 *an opportunity for the Lord Mayor or City representative to present the City's cheque to Telethon;*
 - 4.2 *CPP logo recognition during broadcast along with other non-conflicting sponsors;*
 - 4.3 *CPP support of Telethon verbally referred to by on air talent during Telethon broadcast;*
 - 4.4 *CPP Parking offer mentioned in Telethon Diary column in The West Australian; lead up to the Telethon Weekend;*
 - 4.5 *CPP Parking offer mentioned in Telethon Diary Email to Telethon database of over 60,000 inboxes in lead up to the Telethon weekend;*
 - 4.6 *Display of City of Perth and CPP logos on the Telethon Weekend partners page of the Telethon website; and*
 - 4.7 *CPP portable banners to be displayed at Telethon Information Desk; and*

(Cont'd)

- 4.8 CPP promotional merchandise/giveaways supplied by CPP to be used/ displayed by Telethon at both the Call Centre and PCEC at their discretion.**

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.7 Tender 168 16/17 – Sweeping and Degreasing of Surfaces in Car Parks

Moved Cr Chen, seconded by Cr Harley

That Council:

- 1. ACCEPTS the most suitable tender for Part A – Industrial Sweeping Services being that submitted by Cleansweep WA Pty Ltd; and***
- 2. ACCEPTS the most suitable tender for Part B – Removal of all Surface Grease and Oil Spills from Floors, Dirt, Soot and Encrustations on Walls, Murals and other Surfaces & part C Cleaning of Flexible Polyurethane Surfaces being that submitted by Environpath Pty Ltd;***

for the Sweeping and Degreasing of Surfaces in Car Parks (Tender 168-16/17) for a period of three years with an option to extend for a further period of two years as per the Schedule of Rates detailed in Attachment 8.7D including CPI increase.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Meeting Note: Cr Harley queried whether the City has considered undertaking this work in house or whether further consideration can be made to do this and other type of work internally. The Director Corporate Services advised that a comparison of cost internally versus externally could be investigated prior to the expiry of this next contract.

Item 8.8 Tender 016-17/18 Office Refurbishment – Council House

Moved Cr Harley, seconded by Cr Chen

That Council ACCEPTS the most suitable tender, being that submitted by Metrowest Construction Pty Ltd for a lump sum cost of \$874,364.00 excluding GST, for Tender 016-17/18 Office Refurbishment – Council House.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Item 8.9 Encroachment Easement – Lot 381 (No 7) Errichetti Place, Perth

Moved Cr Harley, seconded by Cr Chen

That Council:

- 1. in accordance with Section 3.58 of the Local Government Act 1995, AGREES to the creation of a structural easement between the City of Perth and Florin Pty Ltd over the land the subject of the building encroachment at 7 Errichetti Place, Perth in accordance with the survey plan detailed in Attachment 8.9A; and*
- 2. AUTHORISES the Chief Executive Officer to finalise and execute the structural easement deed.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

4.32pm Senior Assets Officer departed the meeting and did not return.

Item 8.10 Petition for 30 Minutes Free Parking at Royal Street, East Perth

Moved Cr Chen, seconded by Cr Davidson

That Council:

1. ***RECEIVES and NOTES*** the Petition requesting the allowance of free 30 minute parking in Royal Street, East Perth; and
2. ***SUPPORTS*** the current parking restrictions, including the payment of a parking fee for use of each bay where the time restrictions are in excess of 15 minutes, remain in place pending:
 - 2.1 *development of a plan to manage the impact on parking amenity in the East Perth precinct from the Perth Stadium over the next three months; and*
 - 2.2 *the installation and commissioning of new parking technologies as part of the current Integrated Parking Management System tender, which will provide the City with improved data in relation to the utilisation, occupancy and compliance in parking bays.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Cr Harley

Meeting Note: Cr Harley queried an estimation of when the new machines will be on the streets. The Manager Parking Services advised that the proposed installation of the new machines is to commence in the first week of February 2018.

Item 8.11 Motorcycle Parking on Footpaths

Moved Cr Chen, seconded by Cr Harley

That Council:

- 1. NOTES the implications of allowing motorcycle parking on footpaths;*
- 2. waits until completion of City Link and Perth Stadium before progressing motorcycle parking on footpaths to allow the administration to EVALUATE pedestrian desire lines and parking implications associated with these major projects;*
- 3. in the interim, SUPPORTS further investigation into identifying and analysing specific sites in the City where motorcycle parking on footpaths may be appropriate rather than a broad based approach to motorcycle parking on all footpaths;*
- 4. SUPPORTS an investigation into a trial of motorcycle loading bays in Grand Lane; and*
- 5. NOTES that the City would need to modify the City of Perth Parking Law 2017 to implement changes.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson, Chen and Harley

Against: Nil

Meeting Note: Cr Harley queried the comment in the report regarding the lack of complaints from motorcyclists and advised that he has received many complaints with copies being provided to Administration. Cr Harley also queried whether there is potential to look more broadly in terms of locations or look at extending the existing carpark in Mounts Bay Road to allow for more parking locations.

9. Motions of which previous notice has been given

Nil

10. General Business

10.1 Responses to General Business from a Previous Meeting

Nil

10.2 New General Business

1. Illegal Parking

Cr Chen raised safety concerns regarding the bike lane near the Treasury building on Barrack Street being used illegally by taxi drivers. Cr Harley queried whether a formal response could be provided from Director Community and Commercial Services regarding why City Parking Officers are not able to fine / infringe drivers who utilise bike lanes illegally.

The Director Corporate Services advised that a response would be provided to the Elected Members.

11. Items for consideration at a future meeting**Outstanding Reports:**

- Petition to allow for 30 minute parking on Royal Street (raised at Council 09/05/17).

Please be advised that Council at its meeting held 9 May 2017 resolved:

That, in accordance with Clause 4.9(4) of the City of Perth Standing Orders Local Law 2009, the petition from Mr George Manios relating to allowing free 30 minute parking in Royal Street, East Perth, be received and be referred to the Finance and Administration Committee.

The item above is provided at Agenda Item 8.10

- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, updated 06/12/17).
- Motion – Availability of motorcycle parking in City of Perth including on footpaths (raised 30/05/17).

The item below is provided at Agenda Item 8.11

12. Closure

4.56pm The Presiding Member declared the meeting closed.