



**Finance and Administration
Committee
Minutes**

**19 September 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

APPROVED FOR RELEASE

A handwritten signature in black ink, appearing to read 'Martin Mileham', written over a horizontal dashed line.

**MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER**



City of Perth

**Finance and Administration Committee
Minutes**

**19 September 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

Minutes to be confirmed at the next **Finance and Administration** meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

DATE:

14 - 12 17.

MINUTES

TUESDAY, 19 SEPTEMBER 2017

Minutes of the **Finance and Administration** meeting of the City of Perth in Committee Room 1, Ninth Floor, Council House, 27 St Georges Terrace, Perth on Tuesday, 19 September 2017.

Members in Attendance:

Cr Davidson Presiding Member
Cr Harley

Officers:

Mr Mileham	Chief Executive Officer
Mr Mianich	Director Corporate Services
Mr Crosetta	Director Construction and Maintenance
Ms Battista	Director Economic Development and Activation
Mr Moore	Director Community and Commercial Services
Mr Ridgwell	Manager Governance
Mr Richards	Manager Finance
Mr Seidl	Manager Community Amenity and Safety
Mr Watts	Manager Transport
Mr Hegney	Governance Coordinator
Mr White	Chief Accountant
Ms Ferreira	Senior Management Accountant
Ms Wilson	Urban Designer
Ms Rutigliano	Governance Administration Officer

Guests and Deputations:

Nil

1. Declaration of Opening

4.01pm The Presiding Member declared the meeting open.

2. Apologies and Members on Leave of Absence

Cr Chen (Absent)

3. Question Time for the Public

Nil

4. Confirmation of Minutes – 22 August 2017

Moved Cr Harley, seconded Cr Davidson

That the minutes of the meeting of the Finance and Administration Committee held on 22 August 2017 be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

5. Correspondence

The Chief Executive Officer advised that an Attachment to Item 8.10 “Streetscape Upgrade to Footpaths and Roadway of Irwin Street Footpath Upgrade to Murray and Hay Street Fronting The Westin Hotel Site – Rescheduling of Approved Expenditure” was distributed to Elected Members under separate cover, refer to Attachment 8.10C.

6. Disclosures of Members' Interests

Nil

7. Matters for which the Meeting may be Closed

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachments listed below, it is recommended that the Committee resolve to close the meeting to the public prior to discussion of the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachments 8.4A & 8.4B	Item No 8.4 – Tender 017-17/18 Camera Supply And install – CCTV Network	S5.23(2)(e)(ii)
Confidential Attachments 8.5A & 8.5B	Item No 8.5 –Tender 010-17/18 – Manufacture and Delivery of Various Exposed Aggregate Slabs	S5.23(2)(e)(ii)
Confidential Attachments 8.6A - 8.6C	Item No 8.6 –Tender 173-16/17 Manufacturing and Delivery of Litter Bin Enclosures	S5.23(2)(e)(ii)
Confidential Attachments 8.7A – 8.7C	Item No 8.7 – Tender 003 17/18 – Security & Operational Support for Car Parks	S5.23(2)(e)(ii)
Confidential Attachments 8.8A & 8.8B	Item No 8.8 – Tender 160–16/17 Supply of Irrigation Parts, Products and Equipment	S5.23(2)(e)(ii)

8. Reports

Item 8.1 Investments and Investment Returns for the Period Ended 31 August 2017

Moved Cr Harley, seconded by Cr Davidson

That the Finance and Administration Committee RECEIVES the report detailing investments and investment returns for the period ended 31 August 2017, as detailed in Attachment 8.1A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.2 Payments from Municipal and Trust Funds – August 2017

Moved Cr Harley, seconded by Cr Davidson

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 August 2017, be RECEIVED and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 13,121,263.83</i>
<i>Trust Fund</i>	<i>\$ 4,514.30</i>
<i>TOTAL:</i>	<i><u>\$ 13,125,778.13</u></i>

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.3 Financial Statements and Financial Activity Statement for the Period Ended 31 August 2017

Moved Cr Harley, seconded by Cr Davidson

That Council APPROVES the Financial Statements and the Financial Activity Statement for the period ended 31 August 2017 as detailed in Attachment 8.3A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.4 Tender 017-17/18 Camera Supply and install – CCTV Network

Moved Cr Harley, seconded by Cr Davidson

That Council ACCEPTS the most suitable tender, being that submitted by Data Line Visual Link Pty Ltd for Camera Supply and Install – CCTV Network (Tender 017-17/18) for a fixed sum of \$677,982.21.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.5 Tender 010-17/18 – Manufacture and Delivery of Various Exposed Aggregate Slabs

Moved Cr Harley, seconded by Cr Davidson

That Council ACCEPTS the most suitable tender, being that submitted by Urbanstone Pty Ltd, for the manufacture and delivery of various exposed aggregate slabs for a period of three years commencing 15 October 2017 with the option to extend for a further two years in accordance with Confidential Attachment 8.5A -Tender 010-17/18 Schedule of Rates for the first year with each subsequent year increase based upon the Consumer Price Index for the preceding year.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.6 Tender 173-16/17 Manufacturing and Delivery of Litter Bin Enclosures

Moved Cr Harley, seconded by Cr Davidson

That Council ACCEPTS the most suitable tender, being that submitted by E P Draffin Manufacturing Pty Ltd, for the manufacture and delivery of litter bin enclosures for a period of three years commencing 15 October 2017 with the option to extend for a further two years in accordance with Confidential Attachment 8.6B - Tender 173-16/17 Schedule of Rates for the first year with each subsequent year increase based upon the Consumer Price Index for the preceding year.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Meeting Note: The Planning Committee requested a copy of the litter bin enclosure designs. The Director Construction and Maintenance advised a copy of the design will be circulated to Elected Members.

Item 8.7 Tender 003 17/18 – Security and Operational Support for Car Parks

Moved Cr Harley, seconded by Cr Davidson

That Council ACCEPTS the most suitable tender, being that submitted by MSS Security Pty Ltd for the Security & Operational Support for Car Parks (Tender 003 17/18) for a period of one (1) year with an option to extend for a further period of two (2) years as per the Schedule of Rates detailed in Confidential Attachment 8.7C including CPI increases.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.8 Tender 160–16/17 Supply of Irrigation Parts, Products and Equipment

Moved Cr Harley, seconded by Cr Davidson

That Council ACCEPTS the Schedule of Rates detailed in Confidential Attachment 8.8A, with annual CPI increases submitted by Total Eden Pty Ltd as part of the tender process for supply of irrigation parts, products and equipment (Tender 160-16/17).

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.9 Underpropping of Cultural Centre Car Park for Fringe World 2018- 15 January to 26 February 2018

Moved Cr Harley, seconded by Cr Davidson

That the Finance and Administration Committee:

- 1. APPROVES in-kind support of Fringe World 2018 valued at \$7,260.45, representing a 50% discount applied to the value of offset parking fee income at the Cultural Centre Car Park including:*
 - 1.1 25 bays for bump-in parking on 17 January 2018, valued at \$636.36;*
 - 1.2 19 bays for 41 days for the purpose of underpropping, valued at \$13,248.18; and*
 - 1.3 25 bays for bump-out parking on 26 February 2018, valued at \$636.36;*
- 2. NOTES that Fringe World will promote opportunities for City of Perth Parking (CPP) as a financial offset to the costs associated with part 1. These have been listed in Attachment 8.9B – 2017 Partnership Renewal; and*

(Cont'd)

3. **AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the partner the final list of partnership benefits according to the Council approved offset parking fee income amount.**

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Item 8.10 Streetscape Upgrade to Footpaths and Roadway of Irwin Street Footpath Upgrade to Murray and Hay Street Fronting The Westin Hotel Site – Rescheduling of Approved Expenditure

Moved Cr Harley, seconded by Cr Davidson

That Council:

1. **RECOGNISES the opportunity for the City to work with the developer of the Westin Hotel Site (BGC Development) to fund and build the footpath and roadway of Irwin Street North and the footpaths of Murray and Hay Street fronting the Westin site;**
2. **AUTHORISES the Chief Executive Officer to negotiate and execute a final agreement between the City and BGC Development, to achieve a suitable outcome on behalf of the City of Perth;**
3. ***is satisfied, within the terms of regulation 11(2)(f) of the Local Government (Functions and General) Regulations 1996, that because of the reasons set out in the report, it is unlikely that there is more than one potential supplier who can execute the works to the footpaths around the Westin Hotel site, prior to practical completion;***
4. **AGREES to bring forward \$1,507,650 to the 2017/2018 financial year to enable implementation of part 1 above; and**
5. **NOTES funding will be allocated as part of the January 2018 budget review process.**

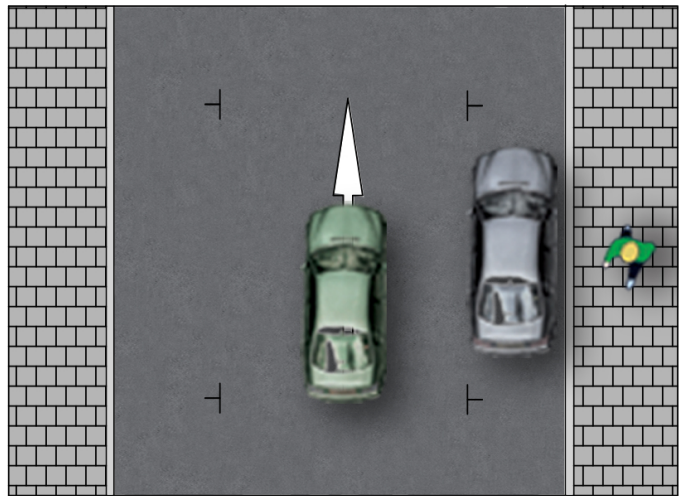
The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

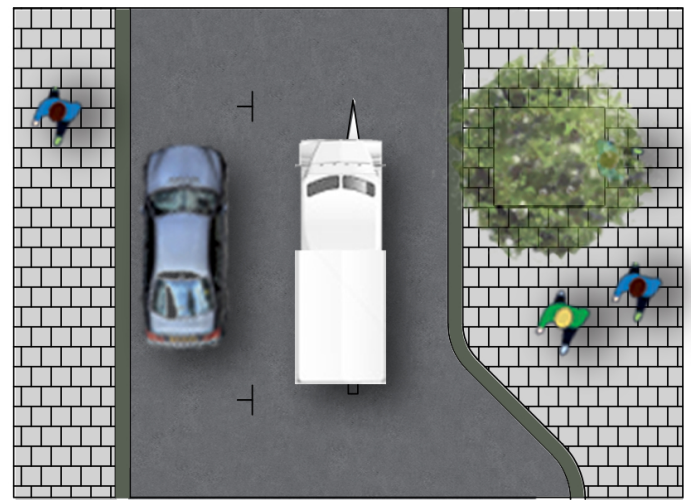
- Against:** Nil
- 9. Motions of which previous notice has been given**
Nil
- 10. General Business**
- 10.1 Responses to General Business from a Previous Meeting
Nil
- 10.2 New General Business
Nil
- 11. Items for consideration at a future meeting**
Outstanding Reports:
- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, updated 06/12/16).
- 12. Closure**
- 4.32pm** The Presiding Member declared the meeting closed.





2.2 2.3 4.6 2.3 2.2
 footpath parking carriageway north-bound parking footpath

Section A - Existing



2.3 2.5 4.0 2.5 2.3
 footpath parking carriageway north-bound parking/footpath footpath

Section A - Typical proposed



View looking south - existing



View looking south - proposed