

Finance and Administration Committee

Notice of Meeting
19 September 2017
4.00pm

Committee Room 1
Ninth Floor
Council House
27 St Georges Terrace, Perth



Agenda

ORDER OF BUSINESS AND INDEX

- 1 Declaration of Opening
- 2 Apologies and Members on Leave of Absence
- 3 Question Time for the Public
- 4 Confirmation of minutes – 22 August 2017
- 5 Correspondence
- 6 Disclosure of Members' interests
- 7 Matters for which the meeting may be closed

In accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachment/s listed below, it is recommended that the Committee resolve to close the meeting to the public prior to discussion of the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachments 8.4A & 8.4B	Item No 8.4 – Tender 017-17/18 Camera Supply And install – CCTV Network	S5.23(2)(e)(ii)
Confidential Attachments 8.5A & 8.5B	Item No 8.5 –Tender 010-17/18 – Manufacture and Delivery of Various Exposed Aggregate Slabs	S5.23(2)(e)(ii)
Confidential Attachments 8.6A - 8.6B	Item No 8.6 –Tender 173-16/17 Manufacturing and Delivery of Litter Bin Enclosures	S5.23(2)(e)(ii)
Confidential Attachments 8.7A - 8.7C	Item No 8.7 – Tender 003 17/18 – Security & Operational Support for Car Parks	S5.23(2)(e)(ii)
Confidential Attachments 8.8A & 8.8B	Item No 8.8 – Tender 160–16/17 Supply of Irrigation Parts, Products and Equipment	S5.23(2)(e)(ii)

- 8 Reports
 - 8.1 - Investments and Investment Returns for the Period Ended 31 August 2017
 - 8.2 - Payments from Municipal and Trust Funds – August 2017
 - 8.3 - Financial Statements and Financial Activity Statement for the Period Ended 31 August 2017

8.4 - Tender 017-17/18 Camera Supply And install – CCTV Network

8.5 - Tender 010-17/18 – Manufacture and Delivery of Various Exposed Aggregate Slabs

8.6 - Tender 173-16/17 Manufacturing and Delivery of Litter Bin Enclosures

8.7 - Tender 003 17/18 – Security & Operational Support for Car Parks

8.8 - Tender 160–16/17 Supply of Irrigation Parts, Products and Equipment

8.9 - Underpropping of Cultural Centre Car Park for Fringe World 2018- 15 January to 26 February 2018

8.10 - Streetscape Upgrade to Footpaths And Roadway of Irwin Street Footpath Upgrade to Murray and Hay Street Fronting The Westin Hotel Site – Rescheduling of Approved Expenditure

9 Motions of which Previous Notice has been given

10 General Business

10.1 - Responses to General Business from a Previous Meeting

Nil

10.2 - New General Business

11 Items for consideration at a future meeting

Outstanding Reports:

- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, updated 06/12/17).

12 Closure



MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER

14 SEPTEMBER 2017

This meeting is open to members of the public

FINANCE AND ADMINISTRATION COMMITTEE

Established: 17 May 2005 (Members appointed 22 October 2015)

Members:	1st Deputy:	2nd Deputy:
Cr Davidson OAM JP (Presiding Member)	Cr Green	Cr Yong
Cr Chen		
Cr Harley		

Quorum: Two

Expiry: October 2017

TERMS OF REFERENCE: [Adopted OCM 24/11/15]

1. To oversee and make recommendations to the Council on matters related to:
 - a. the financial management of the City including budgeting, payment of accounts, collection of debts, investment of funds and write-offs;
 - b. strategic and annual plans;
 - c. management of local government property including issues relating to the City's civic buildings (Council House, Perth Town Hall, Perth Concert Hall and the City of Perth Library);
 - d. business opportunities and proposals, including those related to parking, having the potential to achieve new income or savings for the City, which may have been initiated by other Committees of the Council;
 - e. fees and charges levied by the City in accordance with Sections 6.16 or 6.32 of the Local Government Act 1995;
 - f. Elected Members, including protocols and procedures, benefits and allowances;
 - g. Council's policies, local laws and Register of Delegations;
 - h. the management and enforcement of permanent and temporary on-street parking proposals or restrictions and any associated fees or signage;
 - i. any other matters requiring a decision of the Council and not specifically defined in the Terms of Reference for any other Committee of the Council or where the substantive Committee is unable to be convened and a decision is necessary to fulfil operational requirements.

NOTE:

Delegated Authority 1.1.1 – Finance and Administration Committee provides authority for the Committee to:

1. Approve or decline requests for receptions of up to \$5,000 in value referred to the Committee by the Lord Mayor [FM Reg.12(1)(b)].
2. Purchase artworks worth over \$5,000 and the deaccession of artworks [FM Reg.12(1)(b) and s.3.58(2) and (3)].
3. Determine matters assigned by delegated authority to the Marketing, Sponsorship and International Engagement Committee and the Audit and Risk Committee, only where the respective Committee is unable to be convened and a decision is necessary to fulfil operational requirements.

INFORMATION FOR THE PUBLIC ATTENDING COMMITTEE MEETINGS

Question Time for the Public

- An opportunity is available at all Committee meetings open to members of the public to ask a question about any issue relating to the City. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible in order to allow the City sufficient time to prepare a response.
- The Presiding Person may nominate a Member or officer to answer the question, and may also determine that any complex question requiring research be answered in writing. No debate or discussion is allowed to take place on any question or answer.
- To ask a question please write it on the white Question Sheet provided at the entrance to the Council Chamber and hand it to a staff member at least an hour before the meeting begins. Alternatively, questions can be forwarded to the City of Perth prior to the meeting, by:
 - Letter: Addressed to GPO Box C120, Perth, 6839;
 - Email: governance@cityofperth.wa.gov.au.
- Question Sheets are also available on the City's web site: www.perth.wa.gov.au.

Deputations

A deputation wishing to be received by a Committee is to apply in writing to the CEO who will forward the written request to the Presiding Member. The Presiding Member may either approve the request or may instruct the CEO to refer the request to the Committee to decide whether or not to receive the deputation. If the Presiding Member approves the request, the CEO will invite the deputation to attend the meeting.

Please refer to the 'Deputation to Committee' form provided at the entrance to the Council Chamber for further information on the procedures for deputations. These forms are also available on the City's web site: www.perth.wa.gov.au.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Committee meeting prior to written advice on the resolution of the Council being received.

Any plans or documents contained in this agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and the express permission of the copyright owner(s) should be sought prior to their reproduction.

EMERGENCY GUIDE

Council House, 27 St Georges Terrace, Perth



The City of Perth values the health and safety of its employees, tenants, contractors and visitors. The guide is designed for all occupants to be aware of the emergency procedures in place to help make an evacuation of the building safe and easy.

BUILDING ALARMS

Alert Alarm and Evacuation Alarm.

ALERT ALARM

beep beep beep

All Wardens to respond.

Other staff and visitors should remain where they are.



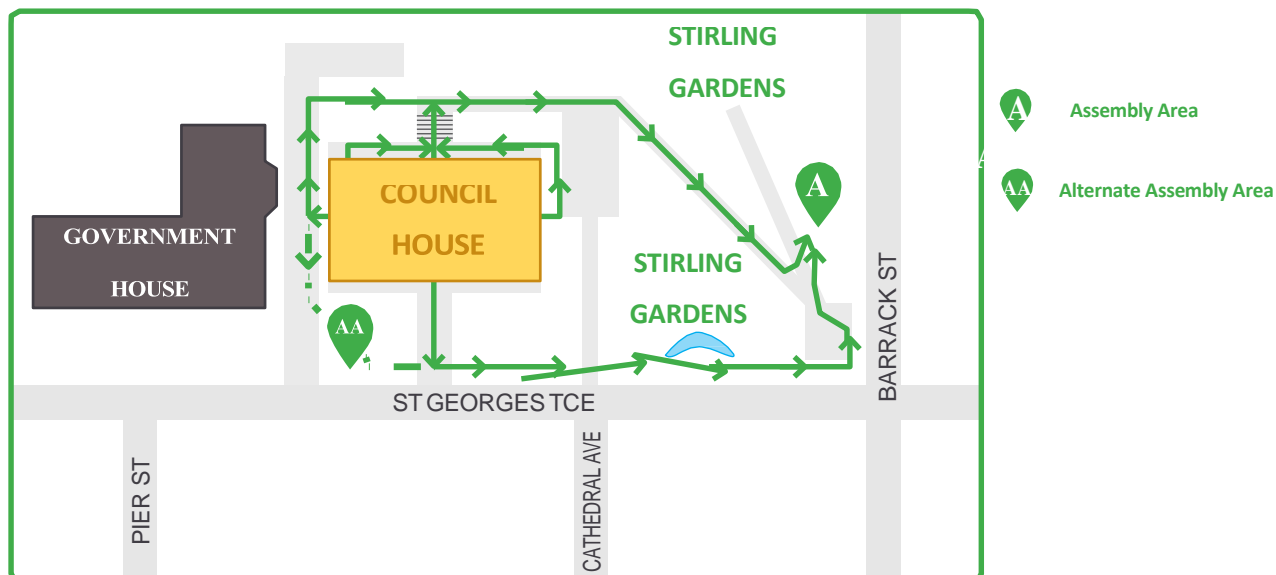
EVACUATION ALARM / PROCEDURES

whoop whoop whoop

On hearing the Evacuation Alarm or on being instructed to evacuate:

1. Move to the floor assembly area as directed by your Warden.
2. People with impaired mobility (those who cannot use the stairs unaided) should report to the Floor Warden who will arrange for their safe evacuation.
3. When instructed to evacuate leave by the emergency exits. **Do not use the lifts.**
4. Remain calm. Move quietly and calmly to the assembly area in **Stirling Gardens** as shown on the map below. Visitors must remain in the company of City of Perth staff members at all times.
5. After hours, evacuate by the nearest emergency exit. **Do not use the lifts.**

EVACUATION ASSEMBLY AREA



Agenda **Investments and Investment Returns for the Period Ended 31**
Item 8.1 **August 2017**

Recommendation:

That the Finance and Administration Committee RECEIVES the report detailing investments and investment returns for the period ended 31 August 2017, as detailed in Attachment 8.1A of this Report.

FILE REFERENCE:	P1032980-17
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	7 September 2017
ATTACHMENT/S:	Attachment 8.1A – Investment Report for the period ended 31 August 2017, Short Term Investments and Institution Credit and Rating

Council Role:

- | | | |
|-------------------------------------|----------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input checked="" type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Section 6.14 of the <i>Local Government Act 1995</i> Regulation 19C of the <i>Local Government (Financial Management) Regulations 1996</i>
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**Integrated Planning and
Reporting Framework
Implications**

Strategic Community Plan
Goal 7 An open and engaged city

Policy

Policy No and Name: 9.3 – Management of Investments

Financial Implications:

Reported investment earnings (excluding interest on rates arrears) at \$378,811 after Trust Account adjustments, were \$1,360 below budget in August.

Details:

	Actual \$	Budget \$	Variation \$
Interest Earnings	378,811	380,171	(1,360)

Average Rate	2.68%
Benchmark Rate	1.69%
RBA Cash Rate	1.5%

*Figures exclude interest on rate arrears.

Call Accounts

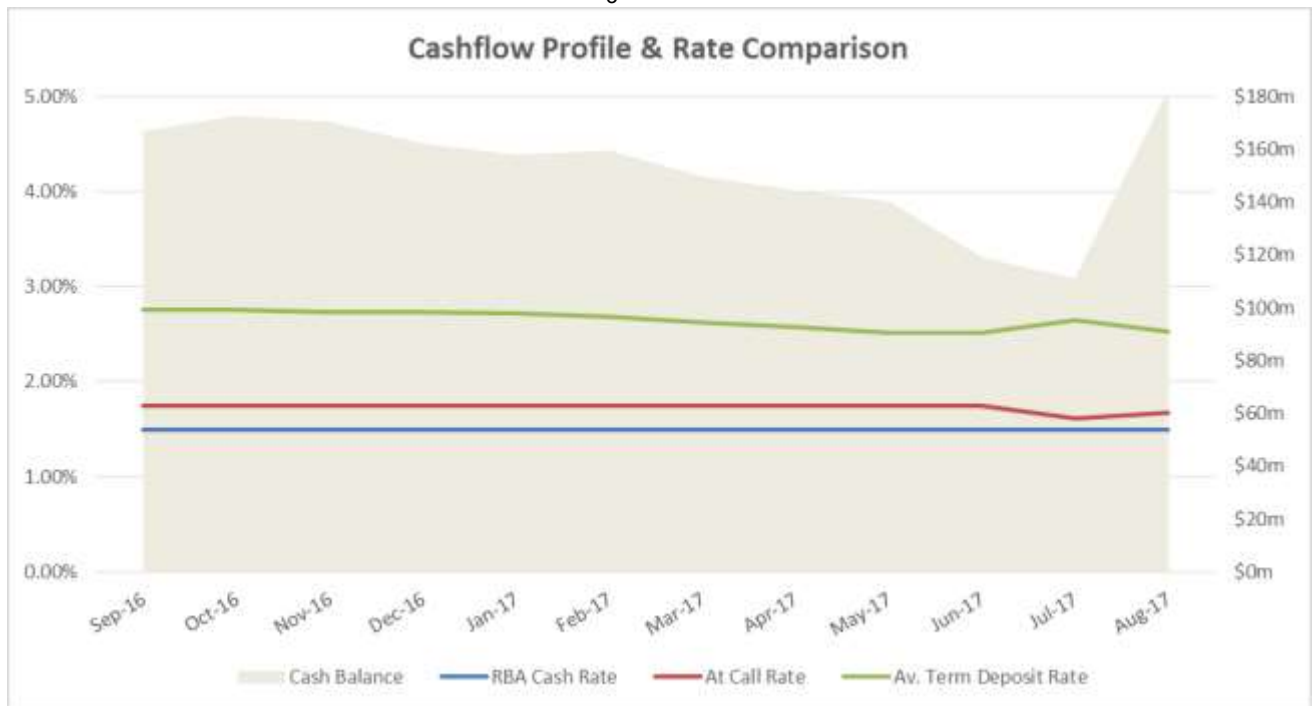
Balance at 31 August 2017	\$16.8 million
Interest Earned	\$34,041
Rate for balances over \$2 million	1.75%

Term Deposits

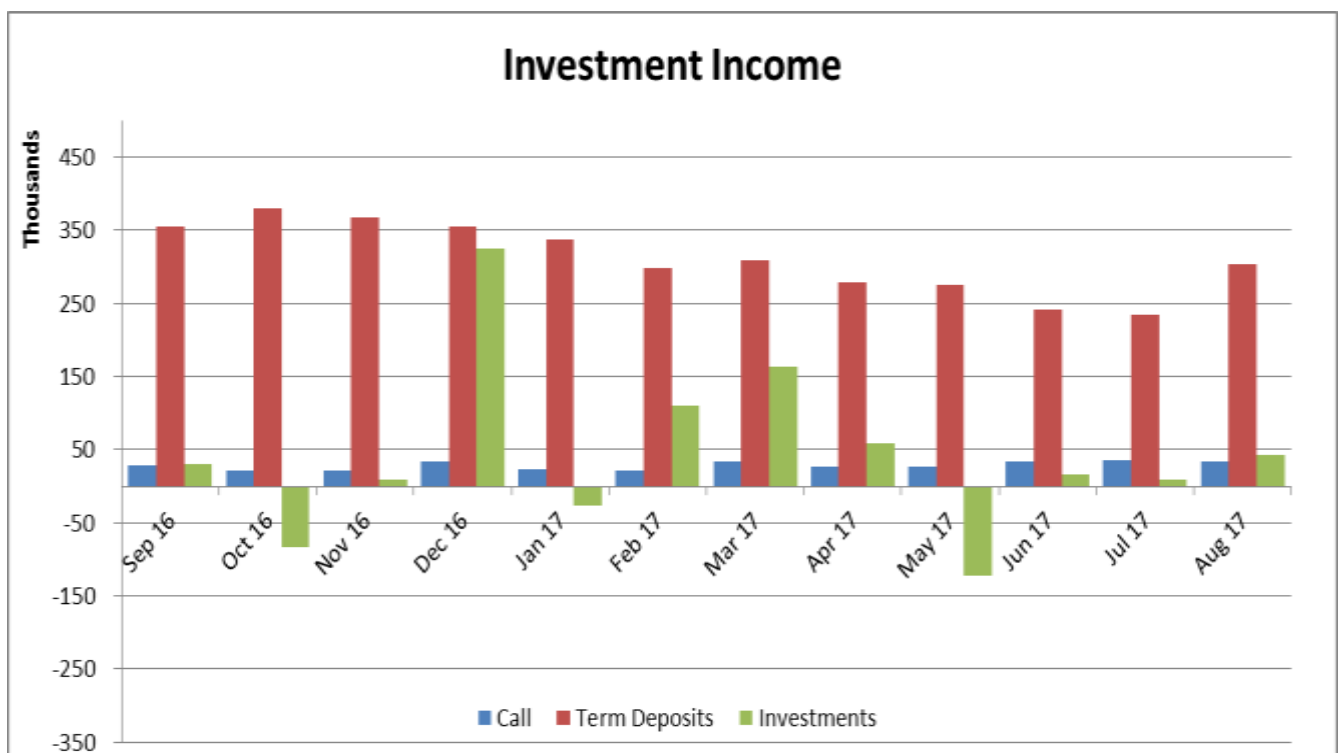
Balance at 31 August 2017	\$165.8 million
Interest Earned	\$303,030
Average Rate (Municipal funds)	2.52%
Most Recent Rate (Municipal funds)	2.55%

Other Investments

	Interest Earned \$	Interest Rate %
Emerald Mortgage Backed Security	9,336	2.59
Colonial Share Index Balanced Fund	32,403	N/A



The above chart shows the City's cash flow cycle reflecting the significant inflow of rates income in August. It also compares the average interest rates the City earns with the RBA cash rate.



Spread of Investments

The City's exposure to investment institutions is as follows:

Institution	Credit Rating	Percentage	Percentage Allowed
ANZ	A1+	5%	100%
Bankwest	A1+	23%	
NAB	A1+	10%	
		38%	
AMP	A1	5%	100%
ING (Upgraded from A2 to A1)	A1	1%	
Suncorp Metway	A1	21%	
		27%	
		65%	60%
Bank of Queensland	A2	31%	
		31%	10%
Barclays	NR	1%	
Colonial	NR	3%	
		4%	

Comments:

The *Local Government (Financial Management) Regulations 1996* were amended in May 2017 to enable fixed term deposits of up to three years (increased from one year). This amendment will have no impact at this time due to the low interest rate environment.

The City continues to adhere to its policy of obtaining the best returns commensurate with risk and the constraints imposed by the State Government regulations.

ATTACHMENT 8.1A

5

INVESTMENT REPORT		Market Value	Market Value	Cost & Impairment	% of	Interest Earned	Weighted Average Monthly	Interest Earned
31-Aug-17		31-Jul-17	31-Aug-17	31-Aug-17	Class	Aug	Rate	YTD
Municipal								
Short term Direct Investments								
Call	\$10,986,690	\$12,886,581	\$12,886,581	7.0%		\$26,730	1.82%	\$52,582
Term Deposits	\$28,500,000	\$99,000,000	\$99,000,000	53.5%		\$154,617	2.52%	\$209,717
Short	\$39,486,690	\$111,886,581	\$111,886,581			\$181,347	2.42%	\$262,299
Total Municipal - Cash Backed Securities		\$39,486,690	\$111,886,581	\$111,886,581		\$181,347	2.42%	\$262,299
Total Municipal Investments		\$39,486,690	\$111,886,581	\$111,886,581		\$181,347	2.42%	\$262,299
Reserves								
Short term Direct Investments								
Call	\$3,793,401	\$3,799,550	\$3,799,550	2.1%		\$6,305	1.68%	\$15,112
Term Deposits	\$62,500,000	\$62,500,000	\$62,500,000	33.8%		\$138,249	2.64%	\$305,373
Total	\$66,293,401	\$66,299,550	\$66,299,550			\$144,555	2.60%	\$320,485
Floating Rate Notes/ CLNs								
WPAC- Sub Debt -FRN	\$0	\$0	\$0	0.0%		\$0	0.00%	\$0
Total	\$0	\$0	\$0			\$0	0.00%	\$0
Medium term Direct Investments								
Barclays - Emerald -MBS	2,589,685	2,552,637	\$2,542,187	1.4%		\$9,336	2.59%	\$18,949
Total	\$2,589,685	\$2,552,637	\$2,542,187			\$9,336	2.59%	\$18,949
Total Reserve - Cash Backed Securities		\$68,883,086	\$68,852,187	\$68,841,737		\$153,891	2.60%	\$339,434
Balanced Funds								
Colonial Share Index	\$4,716,449	\$4,748,992	\$4,748,992	100%		\$32,403	8.70%	\$31,587
Total	\$4,716,449	\$4,748,992	\$4,748,992			\$32,403	8.70%	\$31,587
Total Reserve Investments		\$73,599,535	\$73,601,179	\$73,590,729		\$186,294	8.70%	\$371,021
Trust								
Short term Direct Investments								
Call	\$25,354	\$25,358	\$25,358	0.0%		\$1,006	1.35%	\$1,733
Term Deposits	\$5,107,569	\$4,284,278	\$4,284,278	2.3%		\$10,164	2.52%	\$22,323
Total	\$5,132,923	\$4,309,636	\$4,309,636			\$11,170	2.42%	\$24,055
Total Trust - Cash Backed Securities		\$5,132,923	\$4,309,636	\$4,309,636		\$11,170	2.42%	\$24,055
Total Investments-Cash Backed Securitie		\$113,502,700	\$185,048,404	\$185,037,954		\$346,408	2.50%	\$625,788
Grand Total Investments		\$118,219,148	\$189,797,396	\$189,786,946		\$378,811	2.67%	\$657,375

31-Aug-17					
INSTITUTION CREDIT AND RATING					
INSTITUTION	AMOUNT	PERCENTAGE	CREDIT RATING	MAX AMOUNT	
ANZ	9,449,098.74	5%	A1+	OK	
AMP	10,245,549.16	5%	A1	OK	
ING	2,500,000.00	1%	A1	OK	
BOQLD	58,500,000.00	31%	A2	OK	
BANKWEST	43,016,840.96	23%	A1+	OK	
BARCLAYS	2,542,187.44	1%	NR	OK	
C B A	-	0%	A1+	OK	
BENDIGO	-	0%	A2	OK	
MACQUARIE	0.00	0%	A1	OK	
MEQUITY	0.00	0%	A2	OK	
NAB	19,284,277.71	10%	A1+	OK	
ST GEORGE	-	0%	A1+	OK	
SUNCORP METWAY	39,500,000.00	21%	A1	OK	
WESTPAC	-	0%	A1+	OK	
COLONIAL	4,748,992.16	3%	NR	OK	
TOTAL	189,786,946.17	100%			

GLOBAL CREDIT EXPOSURE			
INSTITUTION	AMOUNT	PERCENTAGE	MAX ALLOWED
A1+, A1, AA	123,995,766.57	65%	100%
A2	58,500,000.00	31%	60%
A3 and Unrated	7,291,179.60	4%	10%
TOTAL	189,786,946.17	100%	

A1+	45%	INDIVIDUAL ADI EXPOSURE ALLOWED
A1	45%	
A2	40%	
A3	10%	
AAA	45%	
AA	45%	
Unrated	10%	

CITY OF PERTH - SHORT TERM INVESTMENTS (Excluding Call) AS AT 31 August 2017

7

<u>FUND</u>	<u>INSTITUTION</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>LODGED</u>	<u>MATURITY</u>	<u>Total Investment Days</u>	<u>TOTAL INTEREST</u> individual outstanding investment
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.65%	7/07/2017	4/01/2018	181	\$ 39,423.29
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.65%	30/06/2017	4/01/2018	188	\$ 40,947.95
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.65%	31/07/2017	28/02/2018	212	\$ 61,567.12
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.55%	17/08/2017	15/03/2018	210	\$ 44,013.70
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.65%	1/08/2017	30/03/2018	241	\$ 87,486.30
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.65%	2/08/2017	30/04/2018	271	\$ 98,376.71
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.55%	23/08/2017	17/05/2018	267	\$ 55,960.27
MUNICIPAL	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.40%	20/07/2017	31/10/2017	103	\$ 33,863.01
MUNICIPAL	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.45%	21/08/2017	23/11/2017	94	\$ 12,619.18
MUNICIPAL	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.45%	21/08/2017	30/11/2017	101	\$ 20,338.36
MUNICIPAL	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.46%	18/08/2017	21/12/2017	125	\$ 42,123.29
MUNICIPAL	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.60%	27/06/2017	25/01/2018	212	\$ 75,506.85
			\$ 99,000,000.00					
RESERVES	AMP	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.80%	6/07/2017	5/04/2018	273	\$ 104,712.33
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.65%	16/03/2017	12/10/2017	210	\$ 30,493.15
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.65%	18/05/2017	16/11/2017	182	\$ 66,068.49
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 1,000,000.00	2.65%	15/06/2017	12/12/2017	180	\$ 13,068.49
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.60%	22/06/2017	21/12/2017	182	\$ 25,928.77
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 4,500,000.00	2.65%	22/06/2017	18/01/2018	210	\$ 68,609.59
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.60%	24/08/2017	31/07/2018	341	\$ 97,161.64
RESERVES	BWEST	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.54%	10/08/2017	10/05/2018	273	\$ 37,995.62
RESERVES	ING	Short Term Direct Investments TERM DEPOSITS	\$ 2,500,000.00	2.65%	23/03/2017	21/09/2017	182	\$ 33,034.25
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	2.65%	22/06/2017	22/02/2018	245	\$ 124,513.70
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.65%	22/06/2017	22/02/2018	245	\$ 88,938.36
			\$ 62,500,000.00					
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 784,277.71	2.46%	8/06/2017	7/09/2017	91	\$ 4,810.09
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.46%	25/05/2017	28/09/2017	126	\$ 16,984.11
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 1,500,000.00	2.45%	24/08/2017	23/11/2017	91	\$ 9,162.33
			\$ 4,284,277.71					
TOTAL investments			\$ 165,784,277.71					
								\$ 2,290,945.30

Agenda
Item 8.2

Payments from Municipal and Trust Funds – August 2017

Recommendation:

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 August 2017, be RECEIVED and recorded in the Minutes of the Council, the summary of which is as follows:

FUND	PAID
Municipal Fund	\$ 13,121,263.83
Trust Fund	\$ 4,514.30
TOTAL:	\$ 13,125,778.13

FILE REFERENCE:	P1032265
REPORTING OFFICER:	Con White
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	1 September 2017
ATTACHMENT/S:	A detailed list of payments made under delegated authority for the month ended 31 August 2017 can be accessed by Elected Members via the Council Hub. Members of the public can access the list of payments on request.

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input checked="" type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
Goal 7 An open and engaged city

Comments:

Payments for the month of August 2017 included the following significant items:

- \$437,975.04 to the Building and Construction Industry for the Building and Construction Training Levy for July 2017;
- \$322,330.97 to the Building Commission, Department Of Commerce for the Building Services Levy for July 2017; and
- \$287,365.39 to LGIS Liability for the first instalment of the City of Perth insurance renewal for 2017/18.

Agenda Item 8.3 Financial Statements and Financial Activity Statement for the Period Ended 31 August 2017

Recommendation:

That Council APPROVES the Financial Statements and the Financial Activity Statement for the period ended 31 August 2017 as detailed in Attachment 8.3A of this Report.

FILE REFERENCE:	P1014149-25
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	8 September 2017
ATTACHMENT/S:	Attachment 8.3A – Financial Statements and Financial Activity Statement for the period ended 31 August 2017

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
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| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Section 6.4(1) and (2) of the <i>Local Government Act 1995</i> Regulation 34(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
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Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 7 An open and engaged city
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Financial Implications:

There are no direct financial implications arising from this report.

Details:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

Comments:

The Financial Activity Statement commentary compares the actual results for the two month to 31 August 2017 with the original budget approved by Council on **28 June 2017**.

**FINANCIAL ACTIVITY STATEMENT FOR THE TWO MONTHS TO
31 AUGUST 2017**

REPORT OF VARIANCES TO BUDGET

This report compares the actual performance for the two months to 31 August 2017 to the 2017/18 Budget adopted by Council on 28 June 2017.

Operating Revenue

- Parking revenue year to date was \$12.5 million, which was \$356,000 above the budget. The variance mainly consisted of \$117,000 for Open Air Car Parks, \$51,000 for Kerbside Parking, \$196,000 for Undercover Car Parks and \$(9,000) for events.
- The variances for Open Air Car Parks were primarily for the following carparks: \$59,000 Point Fraser, \$96,000 Queens Gardens and \$13,000 for the Fire Station. The \$9 all day parking promotion at Queens Gardens resulted in increased patronage and revenue for the car park.
- Undercover Car Parks that performed better than the budget on a year to date basis were: Convention Centre \$149,000, Concert Hall \$66,000 and His Majesty \$45,000 and partly offset with lower than budget for Roe Street \$(35,000) and Pier Street \$(32,000).
- Fines and Costs were lower than the budget by \$(115,000) predominantly due to parking fines.
- Investment Income and Interest was \$293,000 above the budget. This is predominantly due to more Ratepayers opting to pay their Rates by installments; thus earning higher interest on installments revenue than anticipated at budget setting.
- Rental and Hire Charges were \$54,000 or 6.5% higher than the budget at the end of August, mainly due to higher than expected revenue earned from Reserve Hire Charges.
- Recurrent Grants were \$56,000 above budget with grants being received earlier than anticipated, being a timing variance only.
- Other income was \$581,000 above the budget. The variance mainly consists of Building Licence Fees \$152,000, Outdoor Eating Area Licence Fees of \$59,000 and Food Premises Inspection Fees of \$63,000.

Operating Expenditure

- Employee costs ended the month on \$12.3 million being \$191,000 below the year to date budget. Vacant positions throughout the City were the main reasons for this underspend.

**FINANCIAL ACTIVITY STATEMENT FOR THE TWO MONTHS TO
31 AUGUST 2017**

REPORT OF VARIANCES TO BUDGET

- Materials and Contracts were \$2.0 million below the budget. The main areas of underspend were: Advertising \$337,000 due to timing differences, Consultancy \$261,000 and Property Maintenance \$188,000.
- Utilities were lower than the budget by \$113,000 due to lower than budgeted power consumption.
- Depreciation and Amortisation was above budget by \$(21,000) or 0.4% at the end of August.
- Other Expenditure was below the budget by \$428,000. This is mainly due to less than anticipated spending on donations and sponsorships, and is expected to be a timing variance only. During August the City expensed \$285,000 for the Annual Perth Convention Bureau (PCB) Sponsorship. The PCB has been helping not-for-profit associations, corporations and agents bring their conferences and incentive groups to Western Australia for more than 40 years.

Investing Activities

- Capital expenditure was \$3.6 million lower than the budget to date. August capital spend was \$1.4 million, with the year to date spend being \$1.8 million or 3% of the adopted capital budget for 2017/18.

Financing Activities

- Transfers to Reserves were \$(1.8 million) below the budget. Utilisation of reserve funds were lower than expected, and can be linked to the lower than anticipated capitals spend.
- Transfers from Reserves were below budget by \$(1.8 million), mainly due to lower than anticipated year to date spend on capital projects.

Amounts sourced from Rates

- Rates revenue raised was \$646,000 or 0.7% above the budget. During August interim rates of \$341,000 was raised.

CITY OF PERTH

FINANCIAL ACTIVITY STATEMENT - for the period ended 31 August 2017

	Budget 2017/18 \$	Budget YTD 31-Aug-17 \$	Actual YTD 31-Aug-17 \$	Variance YTD 31-Aug-17 \$
Proceeds from Operating Activities				
Operating Revenue				
<i>Nature of Income</i>				
Parking Fees	71,807,578	12,191,486	12,547,080	355,594
Fines and Costs	9,113,255	1,612,725	1,497,314	(115,412)
Investment Income and Interest	4,619,401	725,246	1,018,232	292,986
Community Service Fees	1,509,400	249,350	231,620	(17,730)
Rubbish Collection	9,250,450	8,649,359	8,667,531	18,172
Rentals and Hire Charges	4,993,543	829,012	882,595	53,583
Recurrent Grants	1,985,738	104,815	160,551	55,736
Contributions, Donations and Reimbursements	421,783	66,464	56,176	(10,288)
Other Income	4,059,824	1,460,015	2,041,459	581,444
Distribution from TPRC	200,000	0	0	0
	107,960,972	25,888,472	27,102,557	1,214,085
Less: Operating Expenditure				
<i>Nature of Expenditure</i>				
Employee Costs	74,752,665	12,486,075	12,294,653	191,422
Materials and Contracts	50,713,391	7,627,119	5,639,794	1,987,326
Utilities	3,464,509	574,710	461,442	113,268
Insurance Expenditure	920,937	151,757	128,606	23,151
Depreciation and Amortisation	33,534,088	5,595,036	5,615,629	(20,593)
Interest Expenses	1,380,827	257,208	254,284	2,923
Expense Provisions	915,726	152,621	188,036	(35,415)
Loss on Disposal of Assets	1,664,126	4,552	0	4,552
Other Expenditure	25,791,159	4,606,226	4,178,569	427,657
	193,137,428	31,455,305	28,761,013	2,694,291
Add back Depreciation	(33,534,088)	(5,595,036)	(5,615,629)	20,593
(Loss) / Profit on Disposals	(1,664,126)	(4,552)	0	(4,552)
	157,939,213	25,855,716	23,145,384	2,710,332
Net Surplus/(Deficit) from Operations	(49,978,242)	32,756	3,957,173	3,924,417
Investing Activities				
Capital Grants	1,275,000	0	0	(0)
Capital Expenditure	(60,374,332)	(5,453,827)	(1,840,193)	3,613,634
Proceeds from Disposal of Assets/Investments	801,800	136,196	6,364	(129,832)
	(58,297,532)	(5,317,630)	(1,833,829)	3,483,801
Financing Activities				
Repayment of Borrowings	(6,423,186)	(1,077,473)	(1,077,473)	0
Transfers to Reserves	(33,929,087)	1,382,536	(410,480)	(1,793,016)
Transfer from Reserves	43,345,720	17,362,835	15,528,441	(1,834,394)
	2,993,447	17,667,897	14,040,487	(3,627,410)
Add: Opening Funds	20,769,460	20,769,460	35,104,931	14,335,471
Net Surplus/(Deficit) before Rates	(84,512,867)	33,152,483	51,268,761	18,116,278
Amount Sourced from Rates	89,256,330	89,544,572	90,190,873	646,303
Closing Funds	4,743,463	122,697,054	141,459,635	18,762,581
Net Cash on Hand				
Cash On Hand	5,928,176	10,638,160	13,704,241	3,066,081
Money Market Investments	89,850,328	167,450,030	173,510,509	6,060,479
Funds on Hand	95,778,504	178,088,190	187,214,750	9,126,560
Analysis of Funds on Hand				
Reserves	81,962,969	73,866,013	73,972,712	106,699
Provisions	12,753,523	12,768,196	9,989,971	(2,778,225)
General Funds	1,062,012	91,453,981	103,252,067	11,798,086
Funds on Hand	95,778,504	178,088,190	187,214,750	9,126,560

CITY OF PERTH

CURRENT POSITION AS AT THE END OF THE PERIOD 31 AUGUST 2017

	Budget 2017/18 \$	Budget YTD 31-Aug-17 \$	Actual YTD 31-Aug-17 \$	YTD Variance \$
Current Assets				
Cash and Cash Equivalents	5,928,176	10,638,160	13,704,241	3,066,081
Deposits and Prepayments	446,730	14,678,239	17,245,839	2,567,600
Money Market Investments - Municipal Funds	7,887,359	93,584,017	99,537,797	5,953,780
Money Market Investments - Restricted Funds	81,962,969	73,866,013	73,972,712	106,699
Trade and Other Receivables	10,710,035	46,262,292	45,337,046	(925,246)
Inventories	1,104,206	1,128,883	918,863	(210,020)
Total Current Assets	108,039,475	240,157,603	250,716,498	10,558,895
Current Liabilities				
Trade and Other Payables	20,677,575	32,404,371	34,908,557	2,504,186
Employee Entitlements	12,753,523	12,228,584	9,989,971	(2,238,613)
Provisions	655,467	539,612	375,594	(164,018)
Borrowings	7,487,847	7,487,847	7,172,862	(314,985)
Total Current Liabilities	41,574,412	52,660,414	52,446,984	(213,430)
Working Capital Position Brought Forward	66,465,063	187,497,190	198,269,514	10,772,324
Deduct Restricted Cash Holdings	(81,962,969)	(81,962,969)	(73,972,712)	7,990,257
Add Current Liabilities not expected to clear	12,753,523	9,989,971	9,989,971	0
Add Current Borrowings	7,487,847	7,172,862	7,172,862	0
Current Funds Position Brought Forward	4,743,464	122,697,054	141,459,635	18,762,581

EXPLANATORY NOTES – FINANCIAL ACTIVITY STATEMENT

BACKGROUND

- Regulation 34 of the Local Government (Financial Management) Regulations 1996 was amended effective from 1 July 2005.
- The amendment prescribes a monthly Financial Activity Statement (FAS) reporting the sources and application of funds, as set out in the Rate Setting Statement which is included in the Annual Budget.

PURPOSE

- The FAS reports the actual financial performance of the City in relation to its adopted budget, which has been structured on financial viability and sustainability principles.
- The FAS is intended to act as a guide to Council of the impact of financial activities and the reasons for major variances to the annual budget estimates.

PRESENTATION

- Regulation 34 prescribes the minimum detail to be included in the FAS. These are listed below.
 - Annual Budget estimates, and approved revisions to these, are to be included for comparison purposes.
 - Actual amounts of income and expenditure to the end of the month of the FAS.
 - Material variances between the comparable amounts and commentary on reasons for these.
 - The net current assets at the end of the month to which the FAS relates.
- An explanation of the composition of the net current assets at the end of the month to which the FAS relates; less committed and restricted assets.
- Councils are given the option of adopting a format which is considered most appropriate to their needs. These options are listed below.
 - According to nature and type classification,
 - by program, or
 - by business unit.
- It is recommended that while the information presented by cost objects (programs and activities) or by cost centres (business units) are useful for expense allocation and cost centre accountability purposes, they are less informative and difficult to comprehend in matters of disclosure and less effective in cost management and control.
- The FAS has therefore been presented in the format using nature and type classification as the most meaningful disclosure to the Council and public.

FORMAT

- The FAS is formatted to align with the Rate Setting Statement.
- The first part deals with operating income and expenditure, excluding rate revenue.
- The next classification is the amount spent on capital expenditure and debt repayments.
- The classification 'Financing Activities' provides a statement of sources of funds other than from operating or rates revenue, which are usually associated with capital expenditure.
- Attached to the FAS is a statement of 'Net Current Assets' for the budget and actual expenditure to the end of the month to which the FAS relates.
- Opening and closing funds represent the balance of 'Net Current Assets', not including any funds which are committed or restricted.
- "Committed assets" means revenue unspent but set aside under the annual budget for a specific purpose.
- "Restricted assets" means those assets the uses of which are restricted, wholly or partially, by regulations or other externally imposed requirements", e.g. reserves set aside for specific purposes.
- To avoid duplication in calculating 'Closing Funds on hand', certain balances, such as provisions and borrowings, are also deducted.
- The total Closing Funds on hand are to be taken into account when calculating the amount to be raised by rates each year.
- The classification "Net Cash on Hand" represents the balances of funds held in cash or invested and the analysis into those funds reserved, carried forward or remaining unspent at the end of the month to which the FAS relates.



CITY of PERTH

CITY of PERTH

Financial Report

For the 2 months ended 31 August 2017

**CITY OF PERTH
MUNICIPAL**

Statement of Comprehensive Income for the month ended 31 August 2017

(By Program)

	<i>Note</i>	Budget 2017/2018	Revised Budget YTD	Actual YTD 31/08/2017	YTD Variance	
		\$	\$	\$	\$	%
OPERATING REVENUE						
General Purpose Funding Rates		90,264,232	89,712,555	90,881,521	1,168,966	1.3%
General Purpose Funding Other		5,049,952	640,509	744,429	103,920	16.2%
Law, Order, Public Safety		53,534	24,889	9,847	(15,042)	-60.4%
Health		788,100	731,833	875,545	143,712	19.6%
Education and Welfare		1,810,125	296,859	300,176	3,317	1.1%
Housing		1,078,000	179,667	144,055	(35,612)	-19.8%
Community Amenities		11,754,116	9,057,828	9,059,495	1,667	0.0%
Recreation and Culture		1,488,764	167,333	234,207	66,874	40.0%
Transport		83,229,274	14,186,366	14,386,691	200,325	1.4%
Economic Services		727,275	306,216	542,091	235,875	77.0%
Other Property and Services		773,930	128,988	115,375	(13,613)	-10.6%
Total Operating Income		197,017,302	115,433,043	117,293,432	1,860,389	1.6%
OPERATING EXPENDITURE						
Governance		7,904,924	1,212,520	1,244,959	(32,439)	-2.7%
General Purpose Funding		2,109,852	401,312	399,283	2,029	0.5%
Law, Order, Public Safety		5,674,719	924,581	925,409	(828)	-0.1%
Health		1,744,520	304,896	220,420	84,476	27.7%
Education and Welfare		3,738,514	602,792	594,862	7,930	1.3%
Housing		636,116	106,019	92,887	13,132	12.4%
Community Amenities		30,761,301	5,090,094	4,066,536	1,023,558	20.1%
Recreation and Culture		31,838,820	5,006,884	4,590,612	416,272	8.3%
Transport		81,611,822	13,253,128	12,847,952	405,176	3.1%
Economic Services		16,435,044	3,166,564	2,478,878	687,686	21.7%
Other Property and Services		9,017,671	1,381,963	1,299,215	82,748	6.0%
Total Operating Expenditure		191,473,303	31,450,752	28,761,013	2,689,739	8.6%
NET FROM OPERATIONS		5,543,999	83,982,291	88,532,419	4,550,128	5.4%
GRANTS/CONTRIBUTIONS						
For the Development of Assets						
- General Purpose Funding		100,000	16,667	-	(16,667)	-100.0%
- Law, Order, Public Safety		-	-	40,000	40,000	0.0%
- Recreation and Culture		150,000	25,000	-	-	0.0%
- Transport		1,025,000	104,167	436,687	332,520	319.2%
Total Grants/Contributions		1,275,000	145,833	476,687	330,854	226.9%
DISPOSAL/WRITE OFF OF ASSETS						
Gain/(Loss) on Disposal of Assets	2	(1,664,126)	(4,552)	-	4,552	-100.0%
Change in net assets resulting from operations before significant items		5,154,873	84,123,572	89,009,106	4,885,534	5.8%
SIGNIFICANT ITEMS						
Distribution from TPRC		200,000	-	-	-	0.0%
Change in net assets resulting from operations after significant items		5,354,873	84,123,572	89,009,106	4,885,534	5.8%

**CITY OF PERTH
MUNICIPAL**

Statement of Comprehensive Income for the month ended 31 August 2017

(By Nature)

	Note	Budget 2017/2018	Revised Budget YTD	Actual YTD 31/08/2017	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
Rates		89,256,330	89,544,572	90,190,873	646,301	0.7%
Grants and Contributions for Non Capital Purposes		1,785,738	104,815	160,551	55,736	53.2%
Donations and Reimbursements		421,783	66,464	56,176	(10,288)	-15.5%
Fees and Charges		99,524,414	24,759,747	25,582,890	823,143	3.3%
Interest and Investment Income		4,619,401	725,246	1,018,232	292,986	40.4%
Other Revenue		1,409,636	232,200	284,710	52,510	22.6%
Total Revenue from Operating Activities		197,017,302	115,433,043	117,293,432	1,860,389	1.6%
OPERATING EXPENDITURE						
Employee Costs		74,752,665	12,486,075	12,294,653	191,422	1.5%
Materials and Contracts		50,713,391	7,627,119	5,639,794	1,987,325	26.1%
Utilities		3,464,509	574,710	461,442	113,268	19.7%
Depreciation and Amortisation		33,534,089	5,595,036	5,615,629	(20,593)	-0.4%
Interest		1,380,827	257,208	254,284	2,924	1.1%
Insurance		920,937	151,757	128,606	23,151	15.3%
Expenses Provision		915,726	152,621	188,036	(35,415)	-23.2%
Other Expenses from Ordinary Activities		25,791,159	4,606,226	4,178,569	427,657	9.3%
Total Expenses from Ordinary Activities		191,473,303	31,450,752	28,761,013	2,689,740	8.6%
Change in Net Assets from Ordinary Activities before Capital Amounts		5,543,999	83,982,290	88,532,419	4,550,129	5.4%
GRANTS/CONTRIBUTIONS						
Grants and Contributions- Capital		1,275,000	145,833	476,687	330,854	226.9%
NET OPERATING SURPLUS		6,818,999	84,128,124	89,009,106	4,880,983	5.8%
DISPOSAL/WRITE OFF OF ASSETS	2	(1,664,126)	(4,552)	-	4,552	-100.0%
SIGNIFICANT ITEMS						
Distribution from TPRC		200,000	-	-	-	0.0%
<i>Change in net assets resulting from operations after capital amounts and significant items</i>		5,354,873	84,123,572	89,009,106	4,885,536	5.8%

**CITY OF PERTH
MUNICIPAL**

Statement of Financial Position as at 31 August 2017

	Note	31/08/2017	30/06/2017
CURRENT ASSETS		\$	\$
Cash and Cash Equivalents	11	13,704,241	16,126,137
Deposits/Prepayments	4	17,245,839	1,835,306
Investments	3, 11	173,510,509	112,454,335
Trade and Other Receivables	5	16,209,522	10,860,663
Rates Receivable	1	29,127,524	323,913
Inventories		918,863	916,701
TOTAL CURRENT ASSETS		250,716,498	142,517,055
NON CURRENT ASSETS			
Investments	3	6,356,501	6,362,865
Trade and Other Receivables	5	53,853	46,356
Property, Plant and Equipment	8	715,026,487	718,109,139
Infrastructure	8	472,162,751	474,695,728
Capital Work in Progress	8	36,483,598	34,539,598
TOTAL NON CURRENT ASSETS		1,230,083,190	1,233,753,686
TOTAL ASSETS		1,480,799,688	1,376,270,741
CURRENT LIABILITIES			
Trade and Other Payables	6	34,908,557	18,781,970
Employee Benefits	7	9,989,971	9,880,062
Provisions	7	375,594	79,744
Loan Liability	9	7,172,862	6,423,187
TOTAL CURRENT LIABILITIES		52,446,984	35,164,963
NON CURRENT LIABILITIES			
Employee Benefits	7	1,655,504	1,655,504
Provisions	7	4,714,277	4,649,307
Loan Liability	9	21,304,594	23,131,742
TOTAL NON CURRENT LIABILITIES		27,674,375	29,436,553
TOTAL LIABILITIES		80,121,359	64,601,516
NET ASSETS		\$1,400,678,330	\$1,311,669,225
EQUITY			
Accumulated Surplus		737,297,517	630,815,151
Asset Revaluation Reserve	10	586,865,914	586,865,914
Reserves	10	76,514,899	93,988,160
TOTAL EQUITY		\$1,400,678,330	\$1,311,669,225

**CITY OF PERTH
MUNICIPAL**

Statement of Changes in Equity for the 2 months ended 31 August 2017

	Accumulated Surplus	Asset Revaluation Reserve	Cash Backed Reserves	Total Equity
	\$	\$	\$	\$
Balance at 1 July 2016	623,860,830	560,035,698	88,228,247	1,272,124,775
Change in net assets resulting from operations	39,544,451	-	-	39,544,451
Transfer to Cash Backed Reserves	(26,876,714)	-	26,876,714	-
Transfers to Asset Revaluation Reserve	(26,896,899)	26,896,899	-	-
Transfers from Asset Revaluation Reserve	66,683	(66,683)	-	-
Transfer from Cash Backed Reserves	21,116,810	-	(21,116,810)	-
Balance at 30 June 2017	\$630,815,160	\$586,865,914	\$93,988,151	\$1,311,669,225
	\$	\$	\$	\$
Balance at 1 July 2017	630,815,160	586,865,914	93,988,151	1,311,669,224
Change in net assets resulting from operations	89,009,106	-	-	89,009,105
Transfer to Cash Backed Reserves	(410,480)	-	410,480	-
Transfers to Asset Revaluation Reserve	-	-	-	-
Transfers from Asset Revaluation Reserve	-	-	-	-
Transfer from Cash Backed Reserves	17,883,732	-	(17,883,732)	-
Balance at the end of the reporting period	\$737,297,516	\$586,865,914	\$76,514,899	\$1,400,678,330

**CITY OF PERTH
MUNICIPAL**

Statement of Cash Flows for the 2 months ended 31 August 2017

	Note	Budget 2017/2018	YTD Actual 31/08/2017	YTD Variation	
		\$	\$	\$	%
<i>Cash Flows from Operating Activities</i>					
Receipts					
Rates		89,228,696	55,359,287	(33,869,409)	-38.0%
Fees and Charges		99,465,787	26,062,674	(73,403,113)	-73.8%
Interest		4,619,401	1,072,229	(3,547,172)	-76.8%
Other		1,209,636	318,912	(890,724)	-73.6%
		194,523,520	82,813,102	(111,710,418)	-57.4%
Payments					
Employee Costs		(73,748,183)	(11,223,949)	62,524,234	84.8%
Materials and Contracts		(49,982,742)	(5,615,672)	44,367,070	88.8%
Interest		(1,380,827)	(195,428)	1,185,399	85.8%
Other		(31,092,331)	(4,891,683)	26,200,648	84.3%
		(156,204,083)	(21,926,732)	134,277,351	86.0%
Net Cash Flows from Operating Activities	12	38,319,437	60,886,370	22,566,934	-58.9%
<i>Cash Flows from Investing Activities</i>					
Receipts					
Distribution from TPRC		200,000	-	(200,000)	-100.0%
Proceeds from Disposal of Assets		801,800	-	(801,800)	-100.0%
Payments					
Purchase Land and Buildings		(11,652,500)	-	11,652,500	-100.0%
Purchase Infrastructure Assets		(20,986,426)	-	20,986,426	-100.0%
Purchase Plant and Mobile Equipment		(15,100,443)	-	15,100,443	100.0%
Purchase Office Furniture and Equipment		(12,634,963)	-	12,634,963	-100.0%
Work in Progress		-	(1,840,193)	(1,840,193)	0.0%
Purchase of Investments (Non Current)		-	-	-	
		(60,374,332)	(1,840,193)	58,534,139	97.0%
Net Cash Flows from Investing Activities		(59,372,532)	(1,833,829)	57,538,703	96.9%
<i>Cash Flows from Financing Activities</i>					
Repayment of Borrowings		(6,423,186)	(1,077,473)	5,345,712	83.2%
		(6,423,186)	(1,077,473)	5,345,712	83.2%
<i>Cash Flows from Government and Other Parties</i>					
Receipts from Appropriations/Grants					
Recurrent		2,596,843	182,525	(2,414,318)	-93.0%
Capital		1,275,000	476,687	(798,313)	-62.6%
		3,871,843	659,212	(3,212,631)	-83.0%
Net Increase (Decrease) in Cash Held		(23,604,437)	58,634,280	82,238,717	-348.4%
Cash at 1 July 2017		119,829,671	128,580,472	8,750,801	7.3%
Cash at 31 August 2017	11	96,225,234	187,214,750	90,989,516	94.6%

MUNICIPAL

Notes to the Balance Sheet for the 2 months ended 31 August 2017

1 Rates Receivable

	Actual YTD 31/08/2017	2016/17 YTD 31/08/2016
	\$	\$
Outstanding Amount at 30 June 2017	323,913	190,816
Rates Levied for the Year	90,101,731	87,790,985
Late Payment Penalties	25,348	34,650
Ex Gratia Rates	7,377	17,741
Rates Administration Fee	308,574	285,011
Back Rates	81,765	72,849
Bins Levy	959,010	902,909
	92,159,438	89,659,853
Amount Received during the Period	63,031,914	57,530,734
Outstanding Amount at 31 August 2017	\$29,127,524	\$32,129,119

2 Gain/(Loss) on Disposal/Write off of Assets

	Annual Budget	Actual YTD 31/08/2017
Infrastructure		
Proceeds on Disposal	-	-
Less: Carrying amount of assets written off	1,786,615	-
(Loss) on Write Off	(1,786,615)	-
Plant and Mobile Equipment		
Proceeds on Disposal	801,800	-
Less: Carrying amount of assets sold/written off	679,311	-
Profit on Disposal/Write Off	122,489	-
Gain/(Loss) on Disposal/Write off of Assets	(\$1,664,126)	\$ -

3 Investments

Current	31/08/2017	30/06/2017
Short Term Cash Investments *	\$	\$
Call Funds	7,261,517	6,237,197
Bank/Term Deposits	161,500,000	101,500,000
Managed Funds	4,748,992	4,717,138
Total Current Investments	\$173,510,509	\$112,454,335

* Short Term Cash Investments as stated in Note 11.

Non Current Investments	31/08/2017	30/06/2017
	\$	\$
Mortgage Backed Securities (MBS)	2,542,187	2,589,685
	2,542,187	2,589,685
Equity in Local Government House	10,000	10,000
Equity in Mindarie Regional Council	444,132	444,132
Equity in Tamala Park Regional Council	3,360,182	3,319,048
	\$6,356,501	\$6,362,865

MUNICIPAL

Notes to the Balance Sheet for the 2 months ended 31 August 2017

4 Deposits/Prepayments

	31/08/2017	30/06/2017
	\$	\$
Prepaid Parking Bay Licence Fees	14,734,021	111,877
Other	2,082,414	1,723,429
	\$17,245,839	\$1,835,306

5 Trade And Other Receivables

	31/08/2017	30/06/2017
Current	\$	\$
Emergency Services Levy (ESL)	7,016,393	79,576
Accrued Interest and Investment Income	651,520	705,517
Accrued Income	1,665,285	3,173,250
Modified Penalties/Fines and Costs	8,204,684	7,859,984
Debtors - General		
Australian Taxation Office - GST Refundable	-	279,197
Works and Services	12,800	24,737
Other Debtors	2,151,763	2,093,487
	19,702,445	14,215,748
Less: Provision for Doubtful Debts	(3,492,923)	(3,355,085)
	\$16,209,522	\$10,860,663
Non Current		
Pensioners' Rates Deferred	53,853	46,356
	\$53,853	\$46,356

6 Trade And Other Payables

	31/08/2017	30/06/2017
Current	\$	\$
Trade Creditors	2,646,113	11,749,668
Emergency Services Levy	22,379,539	-
Interest Payable on Loans	215,303	156,447
Accrued Expenses - Operating	5,324,528	3,768,545
Accrued Expenses - Capital	344,199	240,392
Advances Received for Recoverable Works	98,682	85,300
Income Received / Raised in Advance	621,482	730,949
Australian Taxation Office - GST Payable	132,655	-
Other Creditors	3,146,056	2,050,669
	\$34,908,557	\$18,781,970

MUNICIPAL

Notes to the Balance Sheet for the 2 months ended 31 August 2017

7 Employee Benefits

	31/08/2017	30/06/2017
Current	\$	\$
Leave Entitlements		
Annual Leave	4,404,156	4,287,802
Self Funded Leave	173,844	155,262
Long Service Leave	5,292,521	5,313,597
Recognition of Employees- Presentations	119,450	123,401
	\$9,989,971	\$9,880,062
Non Current		
Annual Leave	383,359	383,359
Long Service Leave	1,272,145	1,272,145
	\$1,655,504	\$1,655,504

Provisions

	31/08/2017	30/06/2017
Current	\$	\$
Workers Compensation	375,594	79,744
	\$375,594	\$79,744
Non Current		
Provision for Equipment Replacement PCEC	4,714,277	4,649,307
	\$4,714,277	\$4,649,307

8 Property, Plant and Equipment and Work in Progress

	31/08/2017	30/06/2017
	\$	\$
Land and Air Rights - at cost/fair value	406,954,192	406,954,193
Less: Accumulated Depreciation	(3,791,322)	(3,698,457)
	403,162,870	403,255,736
Buildings - at fair value	385,210,897	385,210,898
Less: Accumulated Depreciation	(163,180,093)	(161,825,318)
	222,030,804	223,385,580
Improvements - at fair value	52,478,227	52,478,228
Less: Accumulated Depreciation	(7,929,550)	(7,562,030)
	44,548,677	44,916,198
Infrastructure Assets - at cost/fair value	756,201,851	756,201,852
Less: Accumulated Depreciation	(284,039,100)	(281,506,123)
	472,162,751	474,695,729
Plant and Mobile Equipment - at cost/fair value	48,864,558	48,864,558
Less: Accumulated Depreciation	(31,909,442)	(31,180,569)
	16,955,116	17,683,989
Office Furniture and Equipment - at cost/fair value	46,213,438	46,213,438
Less: Accumulated Depreciation	(18,679,689)	(18,141,070)
	27,533,749	28,072,368
Agricultural - at cost	795,271	795,271
Less: Accumulated Depreciation	-	-
	795,271	795,271
Property, Plant and Equipment	1,187,189,238	1,192,804,871
Work in Progress - at cost	36,483,598	34,539,598
	36,483,598	34,539,598
Total Property, Plant and Equipment and Work in Progress	\$1,223,672,836	\$1,227,344,465

MUNICIPAL

Notes to the Balance Sheet for the 2 months ended 31 August 2017

8 Property, Plant and Equipment and Work in Progress - Movement at Cost

	Balance 30/06/2017	Acquisitions Actual YTD 31/08/2017	Transfers Actual YTD 31/08/2017	Disposals/ Write off/ Actual YTD 31/08/2017	Revaluation Actual YTD 31/08/2017	Balance 31/08/2017
	\$	\$	\$	\$		\$
Land and Air Rights	406,954,193	-	-	-	-	406,954,193
Buildings	385,210,898	-	-	-	-	385,210,898
Improvements	52,478,228	-	-	-	-	52,478,228
Infrastructure Assets	756,201,852	-	-	-	-	756,201,852
Plant and Mobile Equipment	48,864,558	-	-	-	-	48,864,558
Office Furniture and Equipment	46,213,438	-	-	-	-	46,213,438
Agricultural	795,271	-	-	-	-	795,271
Work in Progress	34,539,598	1,944,000	-	-	-	36,483,598
	\$1,731,258,036	\$1,944,000	-	-	-	\$1,733,202,036

9 Loan Liability

	31/08/2017	30/06/2017
Current	\$	\$
Loans - Western Australian Treasury Corporation	7,172,862	6,423,187
Non Current		
Loans - Western Australian Treasury Corporation	21,304,594	23,131,742

10 Reserve Funds

Purpose of Reserve Fund	Balance 30/06/2017	Transfer from Accumulated Surplus	Transfer to Accumulated Surplus	Balance 31/08/2017
	\$	\$	\$	\$
Refuse Disposal and Treatment	3,638,247	17,493	(1,378)	3,654,362
Concert Hall - Refurbishment and Maint.	6,431,853	30,903	(2,580)	6,460,176
Asset Enhancement	28,849,417	137,882	(232,428)	28,754,871
Street Furniture Replacement	420,867	2,024	-	422,891
Parking Levy	18,466,786	5,389	(17,543,470)	928,705
Art Acquisition	399,512	1,854	(14,177)	387,189
Heritage Incentive	628,770	3,024	-	631,794
Parking Facilities Development	22,349,972	107,730	(89,699)	22,368,003
Employee Entitlements	1,823,030	8,767	-	1,831,797
David Jones Bridge	314,683	1,513	-	316,196
Bonus Plot Ratio	634,651	3,052	-	637,703
PCEC Fixed Plant Replacement	4,649,307	64,970	-	4,714,277
Enterprise and Initiative	4,974,072	23,921	-	4,997,993
Public Art	406,993	1,958	-	408,951
	93,988,161	410,480	(17,883,732)	76,514,908
* Asset Revaluation	586,865,914	-	-	586,865,914
	\$680,854,074	\$410,480	(\$17,883,732)	\$663,380,822

* The Asset Revaluation Reserve is a non cash backed reserve and cannot be used, except for adjustments to fixed assets on their revaluation, disposal or write off

MUNICIPAL

Notes to the Balance Sheet for the 2 months ended 31 August 2017

11 Cash Reconciliation

	31/08/2017	30/06/2017
	\$	\$
Cash and Cash Equivalents	13,704,241	16,126,137
Short Term Cash Investments	173,510,509	112,454,335
	\$187,214,750	\$128,580,472

12 Reconciliation of Net Cash Provided By Operating Activities to Operating Surplus

	31/08/2017	30/06/2017
	\$	\$
Change in Net Assets Resulting from Operations	89,009,106	12,827,850
Adjustment for items not involving the movement of Funds:		
Depreciation	5,615,629	33,309,060
Doubtful Debts	137,838	(68,695)
Non Capitalised Work in Progress	-	1,126,063
(Gain)/Loss on Disposal/Write off/Contribution of Assets	-	2,398,595
	94,762,573	49,592,873
Revenues Provided By :		
Government Grants	(659,212)	(4,700,790)
Contribution from Other Parties	-	-
	(659,212)	(4,700,790)
Change in Operating Assets and Liabilities		
Add Back		
Decrease in Inventories	-	99,522
Decrease in Accrued Interest and Dividend Income	53,997	-
Decrease in Trade and Other Receivables	-	993,815
Decrease in Accrued Income	1,507,965	-
Increase in Accrued Interest Payable	58,856	-
Increase in Accrued Expenses	1,555,983	1,475,439
Increase in Provisions	470,729	-
Increase in Trade and Other Payables	14,504,026	1,378,823
Deduct		
Decrease in Income Received /Raised in Advance	(96,085)	(232,416)
Decrease in Accrued Interest Payable	-	(43,401)
Increases in Deferred Debtors	(7,497)	(13,922)
Decrease in Provisions	-	(1,198,570)
Increase in Inventories	(2,162)	-
Increase in Trade and Other Receivables	(35,852,270)	-
Increase in Prepayments	(15,410,533)	(588,323)
Increase in Accrued Income	-	(1,727,573)
Increase in Accrued Interest and Investment Income	-	(168,848)
	(33,216,993)	(25,454)
Net Cash Provided by Operating Activities	\$60,886,371	\$44,866,629

MUNICIPAL

Notes to the Balance Sheet for the 2 months ended 31 August 2017

13 Ratios

	31/08/2017	30/06/2017
1 Current Ratio		
<u>Current Assets minus Restricted Assets</u>		
<u>Current Liabilities minus Liabilities</u>	3.37	1.45
associated with Restricted Assets		
2 Debt Ratio		
<u>Total Liabilities</u>		
<u>Total Assets</u>	5.41%	4.69%
3 Debt Service Ratio		
<u>Debt Service Cost</u>		
Available Operating Revenue	1.13%	4.25%
4 Rate Coverage Ratio		
<u>Net Rate Revenue</u>		
Operating Revenue	77.48%	44.36%
5 Outstanding Rates Ratio		
<u>Rates Outstanding</u>		
Rates Collectable	31.61%	0.36%
6 Untied Cash to Unpaid Creditors Ratio		
<u>Untied Cash</u>		
Unpaid Trade Creditors	42.80	3.16
7 Gross Debt to Revenue Ratio		
<u>Gross Debt</u>		
Total Revenue	24.28%	14.70%
8 Gross Debt to Economically Realisable Assets Ratio		
<u>Gross Debt</u>		
Economically Realisable Assets	2.82%	3.28%

Restricted Assets includes reserve funds and tied contributions not utilised at 31.08.2017

**Agenda
Item 8.4**

Tender 017-17/18 Camera Supply And install – CCTV Network

Recommendation:

That Council ACCEPTS the most suitable tender, being that submitted by Data Line Visual Link Pty Ltd for Camera Supply and Install – CCTV Network (Tender 017-17/18) for a fixed sum of \$677,982.21.

FILE REFERENCE:	P1034605
REPORTING UNIT:	Community, Amenity and Safety
RESPONSIBLE DIRECTORATE:	Director, Community and Commercial Services
DATE:	28/08/2017
ATTACHMENT/S:	Confidential Attachment 8.4A – Qualitative Selection Criteria Evaluation Matrix Confidential Attachment 8.4B – Price Schedule (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Part 4 of the <i>Local Government (Functions and General) Regulations</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 2 An exceptionally well designed, functional and accessible city
Policy	9.7 - Purchasing

Purpose and Background:

The City of Perth city wide CCTV surveillance system plays a crucial role in the observation and management of activities occurring within and adjacent to the areas provided with camera coverage. It is imperative that the existing CCTV system (and associated equipment and devices) remain up-to-date and operational at all times.

The scope of work for this contract comprises of replacing analogue cameras and cabling with high end digital cameras and fibre. This contract will increase the resolution and viewing capabilities of the CCTV system and enable analytic programs to be used to assist in early detection and prevention of antisocial behaviour.

Details:

Advertisements requesting Tender Submissions for the Camera Supply and Install - CCTV Network contract were lodged on Wednesday, 19 July 2017 with an advertised closing date set at 5.00pm on Thursday, 17 August 2017. Five responses were submitted and duly processed for compliance and Qualitative Assessment against Selection Criteria.

Qualitative Assessments:

1. Supply a Gantt chart outlining the various stages of the project, the steps within each stage and the milestones for each stage. Provision of a Gantt chart is essential to demonstrate the ability to complete the works by the due date and to integrate installation interruptions with surveillance operations.

- **Data Link Visual Pty Ltd (DVL)** provided a detailed chart clearly outlining each stage and milestone of the process including locations, work required and start and finish projections and allowances for programming and acceptance testing.
- **CSE Transtel** supplied a Gantt chart with stages and milestones identified, but the information provided lacked detail.
- **Edge Security Professionals Pty Ltd** supplied a Gantt chart outlining individual camera placements but did not supply specific milestones or provide sufficient information on time lines.
- **Intervid – Powerstart Nominees Pty Ltd** supplied a Gantt chart but provided insufficient information on time lines and milestones.
- **Total Security Systems Pty Ltd** did not provide a Gantt chart and were not rated in this section.

2. Experience with installation of CCTV cameras, network switches and fibre into an existing CCTV system. Experience with this type of installation is critical to avoid any delay in completion and deliver a high quality product without compromising the profile and surveillance operation provided by the City of Perth.

- **DVL** provided a comprehensive response outlining significant experience relevant to installation works into existing systems and detailed specific experience with the current City of Perth system.

- **CSE Transtel** detailed significant experience in the telecommunications field and some experience in CCTV new installs but did not provide sufficient information relating to experience and installation in relation to dovetailing into existing CCTV systems.
- **Intervid** listed projects claimed to be of a similar nature including 3 previous projects with the City of Perth but provided insufficient supporting detail.
- **Edge Security** identified one project involving a prison upgrade and mentioned two other internal projects that probably involved upgrades from analogue to digital but provided no supporting information.
- **Total Security** listed three projects completed but provided no supporting information regarding the nature of work involved or experience with installation into an existing system.

3. Describe the methodology for installation and design of the project. The response should demonstrate an understanding of what is required to meet the scope of works and highlight reservations or impediments that may prevent the completion of the tender by the due date.

- **DVL** presented a comprehensive response clearly demonstrating their methodology and understanding of what is required to achieve the desired outcome on this project. They have identified potential issues such as camera downtime and operational impacts and made allowances to mitigate them.
- **Intervid** outlined a strong methodology with good information on preparation, installation and step by step information from start to work completion.
- **Total Security** demonstrated a sound methodology providing information on risk assessment, mobilisation of staff and the production of an operational and maintenance manual.
- **CSE Transtel** demonstrated a sound methodology presenting clear pre-planning, development and execution but supporting details lacked sufficient detail.
- **Edge Security** provided a brief outline of their methodology but the information provided was basic and lacked detail.

4. Documentation showing the experience and qualifications of the personnel working on the project. Documents will be supplied for all personnel associated with the project outlining any qualifications, licences and experience. This provides assurance on security and ability of personnel not allowing the system or operations to be compromised.

- **Total Security** provided detailed documentation on staff earmarked to complete the project outlining relevant experience and including relevant certificates of qualifications.
- **DVL** provided substantial and detailed information regarding personnel, relevant experience and qualifications.

- **Edge Security** provided a detailed list of employees earmarked to complete the works complete with relevant qualifications and experience.
- **Intervid** provided brief details on four staff members holding basic qualifications.
- **CSE Transtel** provided insufficient information simply presenting an organisational chart and a generic list of qualifications which lacked detail.

Financial Implications:

ACCOUNT NO:	CW2181
BUDGET ITEM:	CCTV Migration
BUDGETED AMOUNT:	\$750,000
AMOUNT SPENT TO DATE:	\$Nil
PROPOSED COST:	\$677,982
BALANCE REMAINING:	\$ 72,018
ANNUAL MAINTENANCE:	\$ 78,125
ESTIMATED WHOLE OF LIFE COST:	\$234,375

All figures quoted in this report are exclusive of GST.

Comments:

When evaluating the tender responses, the panel took into consideration the responses to the selection criteria, with reference to pricing, although the CSE submission was considerably lower, their submission was outscored by two others. A particular concern was failure to submit the names, qualifications and experience of persons involved with the project.

Dataline Visual Link (DVL) demonstrated a greater understanding of service provision in line with the scope of the tender. The DVL submission provided greater assurances of quality and delivery of a value for money end product. DVL's comprehensive response, methodology and timelines demonstrate significant experience specific to the current City of Perth CCTV system and operations.

CONFIDENTIAL ATTACHMENT 8.4A – 8.4B
ITEM 8.4 – TENDER 017-17/18 CAMERA SUPPLY AND INSTALL –
CCTV NETWORK

FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING

19 SEPTEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda **Tender 010-17/18 – Manufacture and Delivery of Various**
Item 8.5 **Exposed Aggregate Slabs**

Recommendation:

That Council ACCEPTS the most suitable tender, being that submitted by Urbanstone Pty Ltd, for the manufacture and delivery of various exposed aggregate slabs for a period of three years commencing 15 October 2017 with the option to extend for a further two years in accordance with Confidential Attachment 8.5A - Tender 010-17/18 Schedule of Rates for the first year with each subsequent year increase based upon the Consumer Price Index for the preceding year.

FILE REFERENCE:	P1034595
REPORTING UNIT:	Street Presentation and Maintenance
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	5 September 2017
ATTACHMENT/S:	Confidential Attachment 8.5A – Tender 010-17/18 Schedule of Rates Confidential Attachment 8.5B – Evaluation Matrix (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Part 4 of the Local Government (Functions and General) Regulations 1996
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Integrated Reporting Implications	Planning and Framework	Strategic Community Plan	
		Goal 1	A city for people
		Goal 2	An exceptionally well designed, functional and accessible city
		Goal 5	A prosperous city
		Goal 8	A city that delivers for its community

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

Tender 010-17/18 – Manufacture and Delivery of Various Exposed Aggregate Slabs was advertised in the West Australian on Wednesday, 15 July 2017. Tenders closed at 2.00pm on Tuesday, 8 August 2017, with the following tenders received:

- Urbanstone Pty Ltd

The tender specifications called for both coloured and standard ‘City Grey’ paving blocks and pit cover lids. ‘City Grey’ items are used throughout the City to match the standard paving slab, while coloured items are used in streetscape enhancement projects within specific precincts

Details:

At close of tenders, one submission was received. Due to the specialised nature of the slabs required, it was not unexpected to receive a limited number of submissions.

Tenderers were required to address the selection criteria in the specification in detail to demonstrate both their experience and ability to provide the required services and to submit a Form of Tender that included a Schedule of Rates.

The selection criteria were:

- Experience;
- Quality control procedures;
- Support resources – Staff;
- Support resources – Equipment;
- Programme of Works; and
- Schedule of Rates.

The single submission from Urbanstone Pty Ltd addressed most criteria, particularly in respect to experience within the precast concrete industry. The City has dealt successfully with this company on previous occasions and is the City’s contracted supplier for the standard ‘City Grey’ 400 x 400mm exposed aggregate paving slab.

Financial Implications:

ACCOUNT NO:	Various Capital Accounts
BUDGET ITEM:	Footpath Replacement Program
BUDGETED AMOUNT:	\$1,039,160
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$ 60,000
BALANCE REMAINING:	\$ 979,160
ANNUAL MAINTENANCE:	NA
ESTIMATED WHOLE OF LIFE COST:	NA

ACCOUNT NO:	Various Operational Accounts
BUDGET ITEM:	Footpath Maintenance
BUDGETED AMOUNT:	\$1,216,277
AMOUNT SPENT TO DATE:	\$180,919.08
PROPOSED COST:	\$ 45,000
BALANCE REMAINING:	\$990,357.92
ANNUAL MAINTENANCE:	NA
ESTIMATED WHOLE OF LIFE COST:	NA

All figures quoted in this report are exclusive of GST.

Rates offered represent increases of 1.5% (300 x 200mm driveway slabs) and 5% (710 x 710mm pit covers) when compared to current pricing.

Comments:

Urbanstone Pty Ltd are well known within the construction industry, specifically for their paving range and product quality. Previous services to the City have been completed in an efficient and timely manner. The company offers a professional service with a high quality end product. It is therefore recommended that Urbanstone Pty Ltd be awarded the contract for three years commencing 15 October 2017 with the option to extend the contract for a further two years.

CONFIDENTIAL ATTACHMENT 8.5A – 8.5B
ITEM 8.5 – TENDER 010-17/18 – MANUFACTURE AND DELIVERY OF
VARIOUS EXPOSED AGGREGATE SLABS

FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING

19 SEPTEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

**Agenda
Item 8.6**

Tender 173-16/17 Manufacturing and Delivery of Litter Bin Enclosures

Recommendation: APPROVAL

That Council ACCEPTS the most suitable tender, being that submitted by E P Draffin Manufacturing Pty Ltd, for the manufacture and delivery of litter bin enclosures for a period of three years commencing 15 October 2017 with the option to extend for a further two years in accordance with Confidential Attachment 8.6B - Tender 173-16/17 Schedule of Rates for the first year with each subsequent year increase based upon the Consumer Price Index for the preceding year.

FILE REFERENCE:	P1034528
REPORTING UNIT:	Street Presentation and Maintenance
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	6 September 2017
ATTACHMENT/S:	Confidential Attachment 8.6A – Tender 173-16/17 Comparative Schedule of Rates Confidential Attachment 8.6B – Tender 173-16/17 Schedule of Rates – E P Draffin Manufacturing Pty Ltd Confidential Attachment 8.6C – Selection Criteria Matrix – (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation Part 4 of the *Local Government (Functions and General) Regulations 1996*

Integrated Planning and Strategic Community Plan
Reporting Framework Strategic Community Plan 2029
Implications

- Goal 1 A city for people
- Goal 2 An exceptionally well designed, functional and accessible city
- Goal 5 A prosperous city
- Goal 8 A city that delivers for its community

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

Tender 173-16/17 – Manufacturing and Delivery of Litter Bin Enclosures was advertised in the West Australian on Wednesday, 14 June 2017. Tenders closed at 2.00pm on Thursday, 29 June 2017, with the following tenders received:

- Vision Design Metal Fabrication Pty Ltd;
- TRJ Pty Ltd;
- Eurotech International Pty Ltd;
- Falcon Engineering 95 Pty Ltd;
- Kingman Signs and Graphics Pty Ltd trading as Kingman Visual;
- AH Fabrications;
- J C Brown – Blakiston and Shortell Pty Ltd aft J C Brown – Blakiston and Shortell Unit Trust;
- Sukatoni No.1 Pty Ltd trading as Simcraft Products; and
- E P Draffin Manufacturing Pty Ltd.

Following successful trials in late 2013 and the first half of 2014, the City introduced higher capacity bins and public place recycling in selected, high profile sites of the Central Business District (CBD) and Northbridge during 2016. The installation of these higher capacity, stainless steel enclosures has reduced both service and maintenance requirements and it is now proposed to further expand the installation program to complete both Northbridge and the CBD.

The City has requested three enclosure sizes, capable of taking 80 litre, 120 litre or 240 litre mobile garbage bin with each size having four different design elements, those being:

- Waste bin enclosure with hood;
- Waste bin enclosure with incorporated ashtray and no hood;
- Waste bin enclosure with no ashtray or hood; and
- Recycle bin enclosure.

In addition to the above, a smaller capacity 60 litre enclosure and associated galvanised liner were also requested for use at locations where space is a limiting factor.

Enclosures are to be manufactured utilising stainless steel, polished to a satin finish.

Details:

Tenderers were required to address the selection criteria in the specification in detail to demonstrate both their experience and ability to manufacture and deliver the bin enclosures and to submit a Form of Tender that included a Schedule of Rates.

The criteria were:

- Experience;
- Support Resources;
- Program of Works;
- Quality Control; and
- Value for Money (Price).

The nine submissions were assessed and ranked according to the criteria with particular emphasis on relevant experience and resources, predominantly in respect to plant, facilities and trained labour. Each submission was assessed individually and ranked in order of merit against the qualitative criteria.

1. E P Draffin Manufacturing Pty Ltd

This company provided a very thorough and informative submission meeting or exceeding all selection criteria. Draffin have substantial experience manufacturing various styles of street furniture utilising a number of materials including wood and stainless steel and have supplied numerous institutions and local governments including the City of Melbourne and the City of Perth. Prices supplied were considered competitive.

2. A H Fabrications

A H Fabrications supplied a thorough submission meeting all selection criteria. The company has supplied street furniture, including stainless steel litter bins to various local governments, government agencies and private enterprise predominantly in New South Wales. Pricing provided in the Schedule of Rates was competitive.

3. J C Brown – Blakiston and Shortell Pty Ltd

This company provided a reasonable submission generally meeting all criteria. J C Brown have completed similar works in stainless steel for a number of public organisations including the City of Melbourne, Manly Council and Yarra Trams. Pricing offered was very competitive. Unfortunately the company withdrew their offer at the end of the evaluation process and could not be considered further.

4. Simcraft Products

Simcraft addressed all criteria and were considered a good offer with minor deficiencies. This company have provided similar services through Western Australia for over 30 years and were the previous manufacturers of the City's stainless steel litter bin enclosures. Simcraft pricing was amongst the more expensive offered.

5. TRJ Pty Ltd

The offer from TRJ generally met the criteria with some minor deficiencies relating to Support Resources and Program of Works. TRJ have undertaken similar works for the City of Melbourne and private enterprise.

6. Eurotech International Pty Ltd

Overall this company failed to adequately address the selection criteria. Eurotech fabricate various stainless steel items for a number of businesses and organisations but did not provide sufficient evidence of manufacturing similar street furniture items. Pricing from this company was the most competitive offered.

7. Vision Design Metal Fabrication Pty Ltd

Vision failed to adequately address the criteria and were particularly deficient in relation to support resources and quality control. Pricing from the company was the least competitive offered.

8. Falcon Engineering 95 Pty Ltd

This company failed to adequately address the selection criteria. The litterbin enclosures offered were fully imported, generic items and not in accordance with the specifications or drawings. Consequently the offer from Falcon could not be considered further.

9. Kingman Visual

Kingman Visual failed to adequately address the selection criteria and could not be considered further.

Financial Implications:

ACCOUNT NO:	CW2033
BUDGET ITEM:	Street Furniture – Bin Enclosure Replacement Program
BUDGETED AMOUNT:	\$220,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$220,000
BALANCE REMAINING:	\$ 0
ANNUAL MAINTENANCE:	\$75 per enclosure
ESTIMATED WHOLE OF LIFE COST:	\$4,500 per enclosure

All figures quoted in this report are exclusive of GST.

Prices provided by the recommended manufacturer for the most commonly utilised litter bin enclosure represents an increase of 54% when compared to the previous contract. It should be noted, however, that pricing from the previous supplier was exposed as being unsustainable and resulted in the City withdrawing from the supply Contract. This was substantiated by the pricing offered from the previous supplier for this Contract being 126% greater than previous for the same enclosure.

Price modelling, utilising the enclosures and quantities scheduled for replacement in 2017/18, was undertaken to better demonstrate expenditure against each manufacturer as evidenced in Table 1 (below).

	Enclosure Description	80lt with ashtray	120lt with ashtray	TOTAL
Manufacturer	Rank	60 enclosures	21 Enclosures	
Draffin	1	\$145,020.00	\$53,172.00	\$198,192.00
JC Brown	3	\$130,500.00	\$50,400.00	\$180,900.00
AH Fabrications	2	\$ 141,000.00	\$55,650.00	\$196,650.00
TRJ	5	\$174,000.00	\$64,050.00	\$238,050.00
Simcraft	4	\$177,700.80	\$67,584.09	\$245,284.89
Vision	6	\$232,680.00	\$82,992.00	\$315,672.00
Eurotech	7	\$109,848.00	\$41,983.20	\$151,831.20
Kingman	8	\$193,081.80	\$75,636.12	\$268,717.92

Table 1: Price Modelling

Comments:

Following evaluation of all submissions the top four ranked suppliers were all considered capable of providing the required services. Of those four, E P Draffin Manufacturing were ranked highest while providing competitive pricing. A check of referees resulted in positive feedback, in particular the company's work with stainless steel. EP Draffin have supplied furniture to the City previously and have provided quality products with excellent customer service and support.

It is therefore recommended that the offer E P Draffin Manufacturing Pty Ltd be accepted for a period of three years with an option to extend for a further two years effective from 15 October 2017.

CONFIDENTIAL ATTACHMENT 8.6A – 8.6C
ITEM 8.6 – TENDER 173-16/17 MANUFACTURING AND DELIVERY
OF LITTER BIN ENCLOSURES

FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING

19 SEPTEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda Item 8.7 Tender 003 17/18 – Security & Operational Support for Car Parks

Recommendation:

That Council ACCEPTS the most suitable tender, being that submitted by MSS Security Pty Ltd for the Security & Operational Support for Car Parks (Tender 003 17/18) for a period of one (1) year with an option to extend for a further period of two (2) years as per the Schedule of Rates detailed in Confidential Attachment 8.7C including CPI increases.

FILE REFERENCE:	P1034559
REPORTING UNIT:	Commercial Parking
RESPONSIBLE DIRECTORATE:	Community & Commercial Services
DATE:	7 September 2017
ATTACHMENT/S:	Confidential Attachment 8.7A – Assessment Matrix Confidential Attachment 8.7B – Comparative Pricing Analysis Confidential Attachment 8.7C – MSS Security Schedule of Rates (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Regulation 3.57 of the <i>Local Government Act 1995</i> Part 4 of the <i>Local Government (Functions and General) Regulations 1996</i>
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**Integrated Planning and
Reporting Framework
Implications**

Strategic Community Plan

Goal 8 A city that delivers for its community

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

The purpose of the contract is for the provision of security and operational assistance for the efficient running of the City's car parks (CPP). The Contractor is required to provide static and mobile security guards to patrol all parking facilities, and provide operational support as and when required.

Details:

An invitation seeking public tenders for the provision of security and operational assistance services was advertised in the West Australian newspaper on Wednesday, 28 June 2017 and also released to the market through the Tenderlink E-Tendering website.

At the close of tenders at 2:00pm on Thursday, 13 July 2017, ten (10) submissions were received.

Tender submissions were received from the following companies:

1. AST Protective Services Pty Ltd (AST)
2. Confido Security Pty Ltd (Confido)
3. Executive Risk Solutions (Australia) Pty Ltd (Executive)
4. Iconic Property Services (Ionic)
5. MCS Security Group Pty Ltd (MCS)
6. MSS Security Pty Ltd (MSS)
7. Perth Security Services Pty Ltd (PSS)
8. Seth Holdings Pty Ltd (Seth)
9. Threat Protect Security Services Pty Ltd (Threat Protect)
10. Wilson Security Pty Ltd (Wilson)

As part of their submissions, tenderers were required to address the selection criteria as set out in the tender specification, and complete the schedule of rates for the services to be provided.

All tender submissions were evaluated on their responses to the following selection criteria:

- Organisation and Resource Capacity;
- Track record / relevant experience;
- Occupational Safety & Health; and
- Quality Assurance.

AST

The tender evaluation panel (panel) found the submission by AST to be a fair offer with a few deficiencies. It provided details of its organisational structure however; the detail on resources and support services for Western Australia (WA) was found to be limited. AST provided good client references; it was however, noted that all were based over east. The panel agreed that AST had good Occupational Safety & Health (OSH) and Quality Assurance systems and procedures, but there was not sufficient detail on how the policies would be applied in carrying out the services.

Confido

The Confido submission was found to be lacking in detail in all criteria. The panel noted that Confido was a fairly new company, and had been in operation for just for over a year. The panel agreed that the submission was a marginal offer, and there was not sufficient evidence to demonstrate that Confido had the capacity and capabilities to meet the requirements of the contract.

Executive

The panel found the responses by Executive to all criteria comprehensive. Executive demonstrated it has the capacity and capabilities to manage the contract. It provided good references of similar contracts and size. The panel found the responses to the OSH and Quality assurance criteria adequate. It demonstrated good OSH managements systems and its Quality Management System is ISO certified, and has recently been audited.

Iconic

The panel found Iconic to be a property management company, providing cleaning and security services. The experience for security services was found to be mainly guards patrolling shopping centres. Iconic submitted its OSH policy but did not provide sufficient detail on how the policy will be used to manage the security services. The panel noted Iconic has certified ISO quality management system and scored it higher for the Quality Assurance criterion.

MCS

The response to the organisation and resource capacity criteria was found to be lacking in detail. There was not sufficient information on expertise of the security personnel. There was also a suggestion in the submission that MCS did not have mobile support and that this service will be subcontracted. Examples of past experience provided were for shopping centre guard patrols. The panel did not find sufficient detail of operational support, and no information was provided on the value of past contracts. MCS showed it has OSH and Quality management systems in place; there was however, no evidence that any of them were certified.

MSS

MSS has presence in all states and has 5700 employees nationwide. It provided a detailed outline of its organisational structure and support resources for WA. It has more than 760 employees in WA. It provided comprehensive details of employees and resources earmarked for the contract. MSS demonstrated it has experience with contracts of similar size and scope as CPP which included the Public Transport Authority and the WA Police. The panel found the responses to the OSH and Quality Assurance very good, and MSS were scored high for these criteria. It has SAI Global certification for its OSH system and provided specific detail on how it will apply the policy in carrying out the services. Its Quality Management

System is ISO certified, and it offered a list of key performance indicators for the services that exceeded those specified in the request for tender.

PSS

The panel found the information provided on organisation and resource capacity lacking in detail. Past contracts for PSS included City of South Perth and City of Gosnell. However, no contract values were provided. The panel found the responses to the OSH and Quality Assurance criteria lacking in detail. It was agreed the submission was a marginal offer, and not adequate information was provided to address the selection criteria.

Seth

Seth has been in operation since 2000. The panel found the information on organisation and resource capacity limited. Seth did not provide an organisation structure, and details on administrative and support services were found to be inadequate. Seth provided a list of previous contracts which included the City of Swan. It however, did not provide contract values, and descriptions of the services for some of the examples were found inadequate. The panel found its responses to the OSH and Quality Assurance criteria inadequate. Its OSH and Quality management systems are not certified, and there was not sufficient information to demonstrate how the systems will be applied to meet the requirements of the contract.

Threat Protect

Threat Protect demonstrated it has the capacity and resources to carry out the services for the contract. It provided good details of its resources and key personnel for the contract. It also provided a good outline of its administrative and service delivery capabilities. Its experience included contracts with Caltex Australia and Brookfield Global Integrated Solutions. The panel was in agreement that Threat had demonstrated that it has good OSH and quality Assurance Management Systems. Its OSH system is certified and audited by SAI Global, and operates an ISO certified Quality Management System.

Wilson

Wilson Security has operations nationwide with a strong presence in WA. The panel was satisfied that Wilson had demonstrated that it has the resources and capabilities required for the contract. It provided a good list of resources and profiles for the key personnel nominated for the contract. Wilson also provided a good list of past contracts of similar scale and scope as CPP. The experience included providing security services to local councils in WA and Wilson Parking Australia. It was also noted that Wilson had previously provided security services to CPP. The panel was in agreement that Wilson had demonstrated that it had a good OSH system and procedures. Its OSH system is ISO certified. Wilson also demonstrated that it has a good Quality Management system which forms part of its ISO certified integrated management system.

Shortlisting

Based on the aggregate weighted score that each tenderer achieved in the qualitative selection criteria, four (4) tenderers were shortlisted to progress for the price evaluation. The results of the qualitative selection criteria in order of ranking as per the Qualitative Selection Criteria Evaluation Matrix (See Confidential Attachment 8.7A) are as follows:

Qualitative Selection Criteria Results (Shortlist)

Tenderer	Rank
MSS Security	1
Wilson Security	2
Threat Protect Security Services	2
Executive Risk Solutions (Australia)	2

Pricing Evaluation

The tender required tenderers to complete schedules of rates with hourly rates for the different personnel and services for the contract plus monthly costs of two vehicles. The rates were used to estimate the approximate annual contract value. See Confidential Attachment 8.7B - Comparative Price Analysis.

The price rankings for the shortlisted tenderers were as follows:

Price Ranking for Shortlisted Tenders

Tenderer	Rank
MSS Security	1
Wilson Security	2
Executive Risk Solutions	3
Threat Protect Security Services	4

The comparative price analysis for the shortlisted tenderers showed MSS Security presented the City with lowest total price for the contract.

Financial Implications:

ACCOUNT NO:	09B13000-7245 (various account)
BUDGET ITEM:	Security Service
BUDGETED AMOUNT:	\$2,172,047
AMOUNT SPENT TO DATE:	\$231,074
PROPOSED COST:	\$1,179,334 p.a
BALANCE REMAINING:	\$1,940,940
ANNUAL MAINTENANCE:	\$1,179,334 plus CPI
ESTIMATED WHOLE OF LIFE COST:	3,600,000

All figures quoted in this report are exclusive of GST.

Comments:

Based on a combination of qualitative factors and pricing to ascertain the best value for money for the City, it is recommended that MSS Security Pty Ltd be awarded the tender for

the Security & Operational Support for car parks (Tender 003 17/18) as per the Schedule of rates outlined in Confidential Attachment 8.7C.

CONFIDENTIAL ATTACHMENT 8.7A - 8.7C
ITEM 8.7 — TENDER 003 17/18 – SECURITY & OPERATIONAL
SUPPORT FOR CAR PARKS

FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING

19 SEPTEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

**Agenda
Item 8.8****Tender 160–16/17 Supply of Irrigation Parts, Products and Equipment****Recommendation:**

That Council ACCEPTS the Schedule of Rates detailed in Confidential Attachment 8.8A, with annual CPI increases submitted by Total Eden Pty Ltd as part of the tender process for supply of irrigation parts, products and equipment (Tender 160-16/17).

FILE REFERENCE:	P1034204
REPORTING OFFICER:	Blake Humble
REPORTING UNIT:	Parks
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	17/08/2017
ATTACHMENT/S:	Confidential Attachment 8.8A – Schedule of Rates Confidential Attachment 8.8B – Tender Matrix (Confidential Attachments Distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Part 4 of the <i>Local Government (Functions and General) Regulations 1996</i>
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**Integrated Planning and
Reporting Framework
Implications**

Strategic Community Plan
Goal 3 A city connected to its natural beauty

Policy

Policy No and Name: 15.2 – Protection and Enhancement of Open Space
9.7 – Purchasing Policy

Purpose and Background:

The purpose of this report is to recommend that Council accepts the complete schedule of rates included in the tender submission by Total Eden Pty Ltd for the supply of irrigation parts, products and equipment. Due to an oversight, the tender report considered and accepted by Council at its Ordinary Council Meeting on **1 August 2017** attached an extract of schedule of rates rather than the complete schedule.

Details:

The complete schedule of rates provided by Total Eden is detailed in Confidential Attachment 8.8A.

Financial Implications:

ACCOUNT NO:	Various parks accounts
BUDGET ITEM:	Operational
BUDGETED AMOUNT:	\$56,500.32 (2017/18 Irrigation Stores and Materials)
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	Circa \$50,000.00 per annum
BALANCE REMAINING:	\$56,500.32
ANNUAL MAINTENANCE:	As required

The costs associated with this tender are funded from both the City's parks operational and capital budgets. The total operational cost anticipated during the 2017/18 financial period is \$56,500.32.

Over the three year life of the contract the total operational and capital expenditure is expected to exceed \$500,000.00.

Comments:

The tender submission for irrigation parts, products and equipment from Total Eden Pty Ltd was accepted by Council at its meeting on **1 August 2017**. Attached to that report was an incomplete schedule of rates. Attached to this report as Confidential Attachment 8.8A is a complete schedule of rates for Council to accept.

**CONFIDENTIAL ATTACHMENT 8.8A – 8.8B
ITEM 8.8 – TENDER 160–16/17 SUPPLY OF IRRIGATION PARTS,
PRODUCTS AND EQUIPMENT**

FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING

19 SEPTEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

**Agenda
Item 8.9**

**Underpropping of Cultural Centre Car Park for Fringe World
2018- 15 January to 26 February 2018**

Recommendation:

That the Finance and Administration Committee:

1. **APPROVES** *in-kind support of Fringe World 2018 valued at \$7,260.45, representing a 50% discount applied to the value of offset parking fee income at the Cultural Centre Car Park including:*
 - 1.1 *25 bays for bump-in parking on 17 January 2018, valued at \$636.36;*
 - 1.2 *19 bays for 41 days for the purpose of underpropping, valued at \$13,248.18; and*
 - 1.3 *25 bays for bump-out parking on 26 February 2018, valued at \$636.36;*
2. **NOTES** *that Fringe World will promote opportunities for City of Perth Parking (CPP) as a financial offset to the costs associated with part 1. These have been listed in Attachment 8.9B – 2017 Partnership Renewal; and*
3. **AUTHORISES** *the Chief Executive Officer (or an appointed delegate) to negotiate with the partner the final list of partnership benefits according to the Council approved offset parking fee income amount.*

FILE REFERENCE:	P1031012-1
REPORTING UNIT:	Commercial Parking
RESPONSIBLE DIRECTORATE:	Community & Commercial Services
DATE:	29 August 2017
ATTACHMENT/S:	Attachment 8.9A – Fringe World 2018 Underprop of Perth Cultural Centre Car Park Attachment 8.9B – 2018 Partnership Renewal Attachment 8.9C – Fringe World 2018 Fees and Charges

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Sections 6.16, 6.17 and 6.19 of the *Local Government Act 1995*

Integrated Planning and Strategic Community Plan
Reporting Framework Council Four Year Priorities: Perth as a Capital City
Implications Goal 1 A city for people

Policy

Policy No and Name: 9.1- Budget Policies
 18.8 – Provision of Sponsorship and Donations

Purpose and Background:

Each year, Fringe World uses a number of bays at the Cultural Centre Car Park for the purpose of under-propping. The installation of the Spiegel tent in the Urban Orchard puts significant pressure on the car park structure. The Car Park is under-propped to ensure structural integrity. This arrangement was previously administered in the form of a Partnership Agreement with Delegated Authority provided by the CEO under Delegation 1.2.14, to partly waive applicable parking fees in return for marketing exposure.

Advice from Governance after Fringe World 2017 was that Council approval be sought to formalise any future agreement. In addition to the use of bays for under-propping, Fringe World 2018 will also be purchasing \$51,637 of parking at the Cultural Centre Car Park for Perth Institute of Contemporary Arts and Art Gallery Staff as well as 18 on-street bay bookings valued at \$5,040 from the City of Perth.

Council has previously approved a \$300,000 per year Sponsorship Agreement for three years from 2017 – 2020 totalling \$900,000 with Fringe World.

This report details the proposed contribution by CPP for the Fringe World 2018 events to be held at the Perth Cultural Centre.

Details:

The following table details the in kind and financial support provided by CPP to Fringe World in 2017 and the proposed in kind support for 2018. Please see Attachment 8.9C – Fringe World 2018 Fees and Charges, for full details of fees and charges.

Financial Support Provided	2017 Actual	2018 Proposed
Bump In Parking	\$421.59	\$318.18
Underpropping	\$8,045.87	\$6,624.09
Bump Out Parking	\$421.59	\$318.18
Total	\$8,889.05	\$7,260.45

Due to changes in the 2016/17 CPP Fee Structure the value of financial support to Fringe World has decreased as a result of the change in the day and night rates at the Cultural Centre Car Park. However, though the financial cost of CPP has decreased, the service received by Fringe World (i.e. number of bays and duration) remains the same as previous years. Furthermore, the apparent reduction in financial support is mirrored by the reduction in fees payable by Fringe World for the under-propping and bump in/bump out. Please refer to Attachment 8.9C – Fringe World 2017 Fees and Charges.

Bump in Parking

25 bays at the Cultural Centre Car Park on 17 January 2018 for the bump in of underpropping equipment. Please refer to Attachment 8.9C – Fringe World 2018 Fees and Charges for calculations.

Underpropping

19 bays between 17 January to 26 February 2018. Please refer to Attachment 8.9C – Fringe World 2018 Fees and Charges for these calculations.

The underpropping will be facilitated by Scaff West, and subject to independent Engineering Certification facilitated by the City of Perth to be invoiced to Fringe World. Please refer to Attachment 8.9A – Fringe World 2018 Underprop of Perth Cultural Centre Car Park for specific information on the underpropping schedule.

Bump out Parking

25 bays at the Cultural Centre Car Park on 26 February 2018 for the bump out of underpropping equipment. Please refer to Attachment 8.9C – Fringe World 2018 Fees and Charges for these calculations.

Additional bays for parking

In addition to the bay requirements for underpropping and bump in/bump out, Fringe World will purchase over \$56,000 worth of parking (on-street and off-street) for the duration of the event. This parking is being provided at full cost to Fringe World with no applicable discount or in-kind support.

Associate Partnership

Fringe World will offer an Associate Partnership package for CPP's support of the festival. This package includes advertising opportunities for CPP, the use of the CPP logo on most collateral and access to Fringe World footage and photography for communications. Please refer to Attachment 8.9B – 2018 Partnership Renewal which lists the opportunities.

Financial Implications:

ACCOUNT NO:	CL62B130007205
BUDGET ITEM:	Page 60
BUDGETED AMOUNT:	\$445,000
AMOUNT SPENT TO DATE:	\$ 64, 838

PROPOSED COST:	\$ 7,260.45 ⁵⁷
BALANCE REMAINING:	\$372,901.55
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

Provision of the support outlined above facilitates the staging of the annual Fringe World event. The marketing exposure received by CPP for the use of the car park bays, allows CPP to be recognised for its on-going support of this event. The support from CPP for Fringe World 2018 would be additional to the ongoing three year Sponsorship Agreement that the City holds.

FRINGE WORLD 2018

UNDERPROP OF PERTH CULTURAL CENTRE CAR PARK

UNDERPROP CONTRACTOR

Contractor: Scaff West
Contact: Tony Cooke
Mobile: 0488 082 138

UNDERPROP PRODUCTION TIMELINE

Monday 15th January

Task: Install of Venues – Urban Orchard
Details: Signage installed in Underprop area
Notify public of impending closure

Wednesday 17th January

Tasks: Complete build of Venues – Urban Orchard
Level Two of Cultural Centre Car Park Fenced
Additional safety signage installed
Details: Fringe World to manage process
Task: Scaffold Build
Bays for Install: 25
Details: Car Park access limited to 1 tonne Utility Vehicles

Thursday 18th JANUARY – Tuesday 25th FEBRUARY

Number of Bays: 19 bays
Total Days: 41 days

Wednesday 26th FEBRUARY – 6:30AM

Tasks: Additional fencing installed
Dismantle of Underpropping
Removal of Fencing and Signage
Bays for Dismantle: 25
Details: Car Park access limited to 1 tonne Utility Vehicles
Details: Fringe World and Scaff West to manage process

Wednesday 26th FEBRUARY – Friday 28th FEBRUARY

Task: Dismantle of Venues – Urban Orchard

Thursday 27th FEBRUARY

Details: Car Park Open to Public

FRINGE WORLD & CPP IN-KIND PARTNERSHIP

PROPOSAL OVERVIEW

FRINGE WORLD Festival seeks CPP's in-kind investment of \$7,260.45 (ex. GST), representing a 50% discount applied to the value of forgone parking fee income in the Cultural Centre car park, for use of bays for scaffolding/underpropping. CPP's commitment to support FRINGE WORLD Festival will see CPP acknowledged across FRINGE WORLD Festival with an Associate level partnership benefits package. The partnership proposal outlines the Associate level partnership benefits packages in full.

TOTAL HIRE VALUE: **\$14,520.91 ex. GST**

**CPP PARTNERSHIP
IN-KIND CONTRIBUTION:** **\$7,260.45 ex. GST**

FRINGE WORLD PAYMENT
Incl. \$10,000 refundable bond **\$17,260.45 ex. GST**

UNDERPROP PRODUCTION DETAILS

SIGNAGE

Signage installed by FRINGE WORLD on Monday 15th January at Scaffold area to notify the public of closure. City of Perth to provide this signage to FRINGEWORLD.

City of Perth to place signage at entrance and pay stations to let customers know access is only in case of emergency.

FENCING

Fencing will be installed by FRINGEWORLD on Wednesday 17th January at 6AM to cordon off bays prior to install of scaffold. This fencing line will run through bays 303 and 275.

Once scaffolding is complete - fencing will be adjusted accordingly and no entry signage will be installed.

SECURITY

Not required for the scaffold area. FRINGE WORLD event security and overnight guards will be instructed to patrol the area regularly.

SOUTHERN STAIRWELL

The southern stairwell door has been locked by the City Of Perth during the day of install and reopened once final fencing is secured.

Entry to or from the Stairwell to the Urban Orchard (Exit 2) will be unavailable during the period of bump in on Wednesday 17th January and bump out on Wednesday 26th February.

NORTHERN STAIRWELL

The Northern stairwell does not need to be locked at any time during bump in or dismantle of the scaffold system. FRINGE WORLD will ensure there is safe access to and from the Car park to the stairwell

NORTHERN STAIRWELL ACCESS DURING FESTIVAL

STAIRWELL REQUIREMENTS – URBAN ORCHARD – ROE ST CARPARK

FRINGEWORLD requires patron / public access of the Northern Stairwell to remain open during all operational hours of the Festival. This ensures patron access from the Urban Orchard to the PICA Car park toilets in compliance with our Liquor License.

Operational Hours are as follows:

DAY	OPEN	CLOSE
Monday	5pm	12am
Tuesday	5pm	12am
Wednesday	5pm	12am
Thursday	5pm	1am
Friday	5pm	2am
Saturday	3pm	2am
Sunday	3pm	12am

FRINGE WORLD PARKING CARDS

PARKING CARD REQUIREMENTS

13 x cards – PICA Carpark - TBC

Start: Monday 15th January

Finish: Friday 2nd March

Days: 1 month @ \$555, 16 days @ \$28 per day

Total: \$13039

42 x Cards – Art Gallery Car Park

Start: Wednesday 17th January

Finish: Thursday 1st March

Days: 1 month @ \$555, 13 days @ \$28 per day

Total: \$38598

TOTAL: \$51637

DEPOSIT: 55 cards @ \$15 per card = \$825

OVERALL: \$52462 inc. GST

Payment via cheque to City of Perth Parking in November 2017

Parking Card application form is included in documentation.

FRINGEWORLD will collect Parking Cards on Monday 18th December 2017

FRINGE WORLD will return Parking Cards on Friday 23rd March 2018

FRINGE WORLD PARKING BAYS – PARKER STREET

PARKING BAY REQUIREMENTS FOR 40ft CONTAINERS

40ft containers will be placed within parking bays located on Parker St and Shenton St for a during the bump in of the festival.

COP will be requested to place NO PARKING signs on allocated bays on the day prior to the arrival of the 40ft Container. FRINGE WORLD will be responsible for placing traffic cones on allocated bays.

Bay Requirements Parker St

Total Bays required:	11
Cost per Bay / per Day:	\$70
Maximum Days Required:	4
Maximum Cost:	\$3080 inc. GST

Bay Requirements Shenton St

Total Bays required:	7
Cost per Bay / per Day:	\$70
Maximum Days Required:	4
Maximum Cost:	\$1960 inc. GST

*subject to change

*finalised dates will be provided to CPP in December 2017



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ATTACHMENT 8.9B

FRINGE WORLD



2018 Partnership Renewal

ATTACHMENT 8.9B



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Cheers to 2017



FRINGE WORLD Festival is a non-for-profit registered charity that is dedicated to enriching and evolving the creative arts and culture of WA.

The 2017 Festival was a huge success and with more than \$10 million tickets sold it was our best yet!

Thanks to your support, Fringe was able to deliver a massive program of events, reach a huge audience and deliver great benefits to the Western Australian community.

We have also retained our standing as the third-largest Fringe in the world and the largest annual event in WA.

[Click here](#) to read the 2017 Impact Report for a recap of the success of the 2017 Festival across cultural, social and economic terrains. The Report also contains key insights into the Festival's massive and broad audience.

Here's to 2018!



FRINGE WORLD Festival 2018 will run from Saturday 27 January through Sunday 25 February.

Plans are well underway for the 2018 Festival, which looks set to be bigger, better and brighter than ever before.

Here's some new and returning treats that we can already tell you about:

- The City of Perth FRINGE WORLD Buskers Weekender: bringing the best in street entertainment to the Murray and Hay St Malls from 2 - 4 February;
- The return of The Pleasure Garden (bigger and better than ever before) along with FRINGE Central at the Perth Cultural Centre;
- Brand new shows and some favourites from local, interstate and international artists; and
- A new ticketing platform and improved online customer experience to increase customer sales and audience visitation.

Renewing Our Partnership

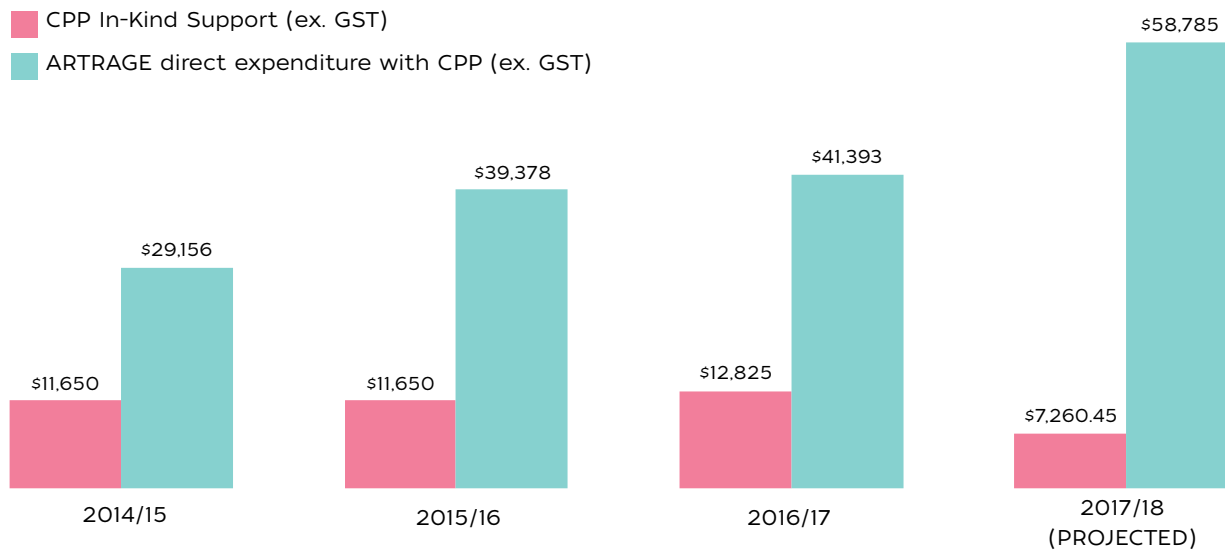


We're super proud and happy with what we achieved together in 2017 and we want to grow and improve on the partnership in 2018.

For FRINGE WORLD Festival 2018, we are asking City of Perth Parking to provide in-kind support of **\$7,260.45 (ex. GST)**, representing a 50% discount applied to the value of forgone parking fee income in the Cultural Centre car park, for use of bays for scaffolding/underpropping.

This figure represents the maximum number of bays required for underpropping and is subject to decrease pending changes to the FRINGE WORLD site plan.

In recognition of your commitment to support FRINGE WORLD Festival for one year, we can offer an Associate level partnership benefits package. Benefits are detailed in full on pages 6-7 of this proposal.



ARTRAGE direct expenditure with CPP values reflect ARTRAGE's direct expenditure with CPP for FRINGE WORLD Festival's delivery, operations and infrastructure, i.e. kerbside parking, parking cards, and use of bays for scaffolding/underpropping. 2017/18 projected direct expenditure and revenue generated for CPP values reflect maximum projected direct expenditure for CPP. Subject to change.



Circus Freak Show. Photo by Jason Matz



Partnership Benefits



LOGO EXPOSURE VIA:	ASSOCIATE
FRINGE WORLD Festival printed guide	✓
FRINGE WORLD Festival poster	✓
FRINGE WORLD Festival website, with click-through to partner's website	✓
FRINGE WORLD Festival e-newsletter	✓
FRINGE WORLD Festival site signage, including digital/screen and static (subject to signage plan)	✓
Area of exposure proportional to partnership level	✓

ADVERTISING	
Complimentary print advertisement published in the FRINGE WORLD Festival printed guide. Up to 250,000 copies distributed throughout the Perth metropolitan area. Print advertisement placement and size are subject to printed guide design.	Quarter-Page

MEDIA	
Access to FRINGE WORLD Festival's footage and photography to suit your communications needs.	✓



Dirty Blues: The Sinning Edition.
Photo by Shannon Hamilton

Partnership Benefits



HOSPITALITY

ASSOCIATE

Opportunity to purchase hospitality packages at FRINGE WORLD for client, staff and stakeholder entertainment.



COMMUNICATION AND LEVERAGING

Regular communication with FRINGE WORLD Festival management



Opportunity to explore additional opportunities for partnership exposure and servicing.



REPORTING

End-of-season partnership report summarising the benefits of your investment.



FRINGE WORLD 2018: Key Dates



Monday 25 September 2017:

Deadline for partner negotiations to be finalised

Thursday 7 December 2017:

Program launch and tickets onsale

Thursday 25 January 2018:

FRINGE WORLD Festival Official Opening

Saturday 27 January - Sunday 25 February 2018:

FRINGE WORLD Festival 2018

Sunday 25 February 2018:

FRINGE WORLD Festival Awards Ceremony

Next Steps



Thanks for considering our proposal.

We're aiming to have partnership renewals for the 2018 FRINGE WORLD Festival confirmed by September 2017.

We look forward to talking with you further about the great work we can continue to do.

Jo Hos

MARKETING DIRECTOR

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(08) 9227 6288

Indi Ranson

PARTNERSHIPS COORDINATOR

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(08) 9227 6288



Fringe World 2018 Fees and Charges

Below costings are based on CPP Long Term Parking Fees & Charges 2017 - 2018

REQUEST

Start	End	Use	Total Days	Rate	Value Per Bay	# of Bays	TOTAL(inc GST)	TOTAL (ex GST)
17-Jan-18	17-Jan-18	Bump In	1	Day Rate + Night Rate (24 hours)	\$ 28.00	25	\$ 700.00	\$ 636.36
18-Jan-18	25-Feb-18	Underpropping	31	Rate C Permit	\$ 555.00	19	\$ 10,545.00	\$ 9,586.36
			5	Weekday Day Rate + Night Rate (24 hours)	\$ 28.00	19	\$ 2,660.00	\$ 2,418.18
			3	Weekend Day Rate + Night Rate (24 hours)	\$ 24.00	19	\$ 1,368.00	\$ 1,243.64
26-Feb-18	26-Feb-18	Bump Out	1	Day Rate + Night Rate (24 hours)	\$ 28.00	25	\$ 700.00	\$ 636.36
						Total Value	\$ 15,973.00	\$ 14,520.91

CPP Partnership 50% in-kind Contribution	\$7,986.50	\$ 7,260.45
Refundable bond	\$10,000.00	
FRINGE WORLD Payment	\$17,986.50	\$ 17,260.45

Refundable Bond to be paid:
\$10,000.00

Agenda **Streetscape Upgrade to Footpaths And Roadway of Irwin Street**
Item 8.10 **Footpath Upgrade to Murray and Hay Street Fronting The**
Westin Hotel Site – Rescheduling of Approved Expenditure

Recommendation:

That Council:

1. ***RECOGNISES the opportunity for the City to work with the developer of the Westin Hotel Site (BGC Development) to fund and build the footpath and roadway of Irwin Street North and the footpaths of Murray and Hay Street fronting the Westin site;***
2. ***AUTHORISES the Chief Executive Officer to negotiate and execute a final agreement between the City and BGC Development, to achieve a suitable outcome on behalf of the City of Perth;***
3. ***is satisfied, within the terms of regulation 11(2)(f) of the Local Government (Functions and General) Regulations 1996, that because of the reasons set out in the report, it is unlikely that there is more than one potential supplier who can execute the works to the footpaths around the Westin Hotel site, prior to practical completion;***
4. ***AGREES to bring forward \$1,507,650 to the 2017/2018 financial year to enable implementation of part 1 above; and***
5. ***NOTES funding will be allocated as part of the January 2018 budget review process.***

FILE REFERENCE:	P1033804#09
REPORTING UNIT:	Coordination and Design
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	11 September 2017
ATTACHMENT/S:	Attachment 8.10A – East End Staging Plan for Capital Works Attachment 8.10B – Quantity Surveyor costing for works

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- | | | |
|--------------------------|----------------|---|
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation

N/A

**Integrated Planning and Strategic Community Plan
Reporting Framework
Implications**

- | | |
|--------|--|
| Goal 8 | A city that delivers for its community |
| Goal 7 | An open and engaged city |
| Goal 2 | An exceptionally well designed, functional and accessible city |

Purpose and Background:

This report is to request that Council authorise the Chief Executive Officer to negotiate and execute final agreement between the City and BGC Development (480 Hay Street Pty Ltd) to achieve a suitable outcome on behalf of the City of Perth. This will facilitate the initiation of the redevelopment and upgrade of Irwin Street north, Hay Street and Murray Street fronting the Westin Hotel site.

By way of background information, the City of Perth and BGC Development have been in discussion recently in regards to public realm works surrounding the Westin Hotel development from the following perspectives:

City of Perth

- **Irwin Street**
 - The City has budgeted for the upgrade of Irwin Street as part of its 2017/18 and 2020/2021 Capital Works Projects.
 - Construction is programmed to commence in July 2020, following the completion of enhancement works on Pier Street and Hay Street
- **Hay Street**
 - The City has budgeted for the upgrade of Hay Street as part of its 2017/18 and 2018/2019 Capital Works Projects.
 - Construction is programmed to commence in February 2019

Plans for the design of the upgrade of Irwin Street North and Hay Street will be tabled at the Finance and Administration Committee to be held 19 September 2017.

BGC Development

- BGC Development has an obligation to reinstate the footpaths surrounding the Westin Hotel site following completion of works.
- BGC Development has expressed a preference to carry out the programmed Capital Works design for Hay and Irwin Street, which includes Granite Kerbs and City of Perth Concrete Pavers.
- BGC Development also propose to upgrade the footpath along the section of Murray Street fronting the Westin Hotel.
- BGC Development proposes that these upgrades be carried out to coincide with the completion of the Westin Hotel development in March 2018, i.e. prior to the City's programmed works for Irwin and Hay Street. See attached Staging Plan
- BGC Development will meet the costs of procurement of materials and contracts and will install pavement, kerbing, street trees and lighting. They will subsequently seek reimbursement from the City.
- BGC Development have highlighted that the potential retail tenancies may not be able to deliver alfresco dining should the existing paving be retained.

The rationale for utilising the *Local Government (Functions and General) Regulations 1996 Regulation 11(2)(f)* is based on the time limitations for the development and subsequent opening of the Westin Hotel, these include but are not limited to:

- Minimise disruption to pedestrians (by eliminating the need to have the footpath closed a second time for public works)
- Minimise disruption to vehicles (by eliminating the need to have traffic management in place)
- Eliminate disruption to surrounding businesses by having the works done as part of the building construction works by the developer BGC Development. This includes visitors to the City who will be accessing the Hotel's new accommodation
- Reduces the City's exposure to reputational risk associated with the installation of a new footpath and subsequent replacement/additional works
- Timing cost benefits including traffic management that is already located on site

Details:

The Westin Hotel site, surrounded by Murray Street, Irwin Street and Hay Street is one of the most significant developments within the East End of the city. The hotel is currently being developed and is due to open in March 2018.

The developer of the Westin Hotel, BGC Development, has expressed to the City a preference to upgrade Irwin Street north, the northern footpath of Hay Street and the southern footpath of Murray Street - fronting the hotel site with granite kerbs and concrete pavers. However, as concrete kerbing is the standard material for use in Murray Street it is recommended that any reinstatement works to Murray Street carried out by BGC Development continue to use this material.

In order for BGC Development to realise this upgrade, and for the City to maintain a strategic and consistent approach to the scope and funding of upgrades to city streets, BGC Development and the City of Perth would like to develop a plan to work in partnership.

Financial Implications:

ACCOUNT NO: CW2194 (Irwin Street)
CW1984 (Hay Street)

CURRENT FUNDING	2017/18	2018/19	2020/21
Irwin Street	\$50,000		\$1,000,000
Hay Street	\$500,000	\$1,500,000	
TOTAL	\$550,000	\$1,500,000	
PROPOSED FUNDING			
Irwin Street	\$1,453,612		
Hay Street	\$98,891		
Murray Street	\$54,038		
TOTAL	\$1,606,541		

All figures quoted in this report are exclusive of GST.

Quantity Survey costings for the works in Irwin Street North are estimated at \$1,453,612.50. Costings for the section of Hay Street and Murray Street (concrete pavers and kerbs) are estimated at \$98,891.25 and \$54,038 respectively.

With regard to the overall costing all preliminaries and demolition works have been included in the costing for Irwin Street and have not been included in the costings for Hay Street.

The City will be required to pay for the construction works to Irwin Street north footpath and roadway, Hay Street North (fronting the Westing Hotel Site) earlier than planned. Works for Hay Street are currently planned to commence in 2018/2019, works for Irwin Street North are currently planned to commence in 2020/2021. Both Hay and Irwin Street works are now proposed to commence in November 2017.

Materials to be used are part of the City's public realm suite, no additional maintenance costs are therefore anticipated.

Comments:

It is recognised that the agreement between the City and BGC Development is mutually beneficial for both parties – BGC Development will achieve a fresh, updated streetscape surrounding the Westin Hotel, completed in time for the buildings opening. The City will achieve the higher grade finish to the footpath well ahead of schedule, providing better amenity immediately for the community.

The Westin Hotel will make significant contribution to Irwin Street, Hay Street and Murray Street and to the vitality of the area and city generally.

As BGC Development is required to reinstate the original footpath area as part of its development approval, and this will not now occur, this will be taken into consideration in the final agreement between the City and BGC Development.



UNIT: COORDINATION AND DESIGN

IRWIN STREET STREETScape ENHANCEMENT

Finance	Asset Category & Type	Unit	Qty	Rate	Amount
	PRELIMINARIES				
	Contractors Supervision	Item	1	180,000.00	\$180,000.00
	Insurances	Item	1	18,850.00	\$18,850.00
	Site Accommodation	Item	1	18,500.00	\$18,500.00
	Survey Crew - Setting Out	Item	1	55,000.00	\$55,000.00
	Allowance for protecting existing services	Item	1	20,000.00	\$20,000.00
	Traffic Management (Assumed will be able to close Irwin street half at a time (north & south))	Item	1	70,000.00	\$70,000.00
	Dilapidation Survey	Item	1	5,000.00	\$5,000.00
	Safety Management	Item	1	10,000.00	\$10,000.00
	As-constructed survey & drawings	Item	1	5,000.00	\$5,000.00
	Allowance for Staging the Works	Item	1	10,000.00	\$10,000.00
	DEMOLITION WORKS				
	Break up and remove existing kerbs	m	385	15.00	\$5,775.00
	Break up and remove existing road pavement	m2	240	15.00	\$3,600.00
	Break up and remove existing brick paved median / splitter islands	m2	5	20.00	\$100.00
	Break up and remove existing pavers	m2	1,320	25.00	\$33,000.00
	Allowance for environmental disposal of existing pavers	Item	1	5,000.00	\$5,000.00
	INFRASTRUCTURE - LANDSCAPE				
	Trees				
	Supply 1000 litre trees	No	2	2,200.00	\$4,400.00
	Water harvesting cells	m2	50	600.00	\$30,000.00
	Polished concrete planter	No	2	10,000.00	\$20,000.00
	Seating to planter	m	14	450.00	\$6,300.00
	Planting to planter	m2	8	55.00	\$440.00
	Allowance for Landscape Establishment (12 Months)	Item	1	5,000.00	\$5,000.00
	INFRASTRUCTURE - PATHS AND KERBS				
	Kerb Construction				
	Granite kerbs (Hay St)	m	70	500.00	\$35,000.00
	Granite kerbs (Irwin St)	m	300	500.00	\$150,000.00
	Concrete kerbs (Murray St)	m	55	75.00	\$4,125.00
	Footpath Construction				
	Urbanstone paving (Murray St)	m2	145	145.00	\$21,025.00
	Urbanstone paving (Hay St)	m2	395	145.00	\$57,275.00
	Urbanstone paving (Irwin St)	m2	710	145.00	\$102,950.00
	150 roadbase to pavement (Murray St)	m2	145	16.75	\$2,428.75
	150 roadbase to pavement (Hay St)	m2	395	16.75	\$6,616.25
	150 roadbase to pavement (Irwin St)	m2	710	16.75	\$11,892.50
	Paving to crossovers (Murray St)	m2	135	175.00	\$23,625.00
	Paving to crossovers (Irwin St)	m2	65	175.00	\$11,375.00
	200 thick crushed limestone basecourse to crossover (Murray St)	m2	135	21.00	\$2,835.00
	200 thick crushed limestone basecourse to crossover (Irwin St)	m2	65	21.00	\$1,365.00
	Pram ramps	No	7	750.00	\$5,250.00
	INFRASTRUCTURE - OTHER				
	Infrastructure - Furniture & Equipment				
	Allowance for relocating existing street furniture as required	Item	1	10,000.00	\$10,000.00
	INFRASTRUCTURE - ROADS				
	Roads				
	60mm Asphalt surfacing	m2	605	32.50	\$19,662.50
	60mm Asphalt to embayment parking bays (Hay St)	m2	105	32.50	\$3,412.50
	60mm Asphalt to embayment parking bays (Irwin St)	m2	200	32.50	\$6,500.00
	Road pavement	m2	10	45.00	\$450.00
	Box out for road pavement	m3	10	150.00	\$1,500.00
	Subgrade preparation	m2	10	1.50	\$15.00
	Cold planing existing asphalt	m2	910	7.50	\$6,825.00
	Signs & linemarking (based on area of surfacing)	m2	910	5.00	\$4,550.00
	Allowance for making good existing paving to remain	Item	1	5,000.00	\$5,000.00

Finance	Asset Category & Type	Unit	Qty	Rate	Amount
	INFRASTRUCTURE - DRAINAGE				
	Drainage Pipe Works				
	150 dia RCP pipe in trench	m	60	165.00	\$9,900.00
	Drainage Structures				
	Side entry pit	No	1	2,500.00	\$2,500.00
	Drainage Services				
	Raise / lower existing pits to suit new levels	No	30	500.00	\$15,000.00
	INFRASTRUCTURE - LIGHTS				
	Street Lighting				
	Supply and install 6.5m multifunction poles with double outreach arm	No	9	7,500.00	\$67,500.00
	Lighting luminaire	No	18	1,250.00	\$22,500.00
	1 x 50mm power conduit (orange)	m	30	30.00	\$900.00
	2 x 50mm power conduit (orange)	m	240	40.00	\$9,600.00
	Extra for boring 50mm conduit	m	40	100.00	\$4,000.00
	Power pit (class D)	No	12	1,250.00	\$15,000.00
	1 x 2c 4mm2 + E cable	m	290	25.00	\$7,250.00
	Allowance for modification of switchboard	No	1	5,000.00	\$5,000.00
	Remove existing lighting poles	No	1	3,750.00	\$3,750.00
	PARKING EQUIPMENT				
	Parking equipment				
	Ticket machine	No	2	15,000.00	\$30,000.00
	Remove existing ticket machine	No	2	1,000.00	\$2,000.00
	IT - CONNECTIVITY				
	Supply and install 4.5m multifunction poles	No	1	6,500.00	\$6,500.00
	1 x 50mm comms conduit	m	30	30.00	\$900.00
	2 x 50mm comms conduit	m	240	40.00	\$9,600.00
	Extra for boring 50mm conduit	m	40	100.00	\$4,000.00
	Comms pit (class D)	No	12	1,250.00	\$15,000.00
	4 core Fibre cable	m	250	35.00	\$8,750.00
	CCTV Camera	No	1	1,500.00	\$1,500.00
	OTHER PROJECT COSTS				
	Other Project Costs				
	Allowance for Service Modifications	Item	1	25,000.00	\$25,000.00
	Contingency (25% approx)	Item	1	320,000.00	\$320,000.00
	Allowance for Western Power headworks	Item	1	10,000.00	\$10,000.00
	Escalation to Feb 2018	Item	1	10,750.00	\$10,750.00
	Total of Cost Indication				\$1,606,542.50