



CITY of PERTH

MINUTES

FINANCE AND ADMINISTRATION COMMITTEE

27 JANUARY 2016

THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED

PRESIDING MEMBER'S
SIGNATURE

J-E Davidson

DATE: *16/2/2016*

FINANCE AND ADMINISTRATION COMMITTEE

INDEX

Item	Description	Page
FA1/16	DECLARATION OF OPENING	1
FA2/16	APOLOGIES AND MEMBERS ON LEAVE OF ABSENCE	1
FA3/16	QUESTION TIME FOR THE PUBLIC	1
FA4/16	CONFIRMATION OF MINUTES	2
FA5/16	CORRESPONDENCE	2
FA6/16	DISCLOSURE OF MEMBERS' INTERESTS	2
FA7/16	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	2
FA8/16	PAYMENTS FROM MUNICIPAL AND TRUST FUNDS – NOVEMBER 2015	2
FA9/16	PAYMENTS FROM MUNICIPAL AND TRUST FUNDS – DECEMBER 2015 PAYMENTS FROM MUNICIPAL AND TRUST FUNDS – NOVEMBER 2015	4
FA10/16	INVESTMENTS AND INVESTMENT RETURNS FOR THE PERIOD ENDED 30 NOVEMBER 2015	5
FA11/16	INVESTMENTS AND INVESTMENT RETURNS FOR THE PERIOD ENDED 31 DECEMBER 2015	8
FA12/16	FINANCIAL STATEMENTS AND FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 NOVEMBER 2015	11
FA13/16	FINANCIAL STATEMENTS AND FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 DECEMBER 2015	12
FA14/16	ADOPTION OF THE CITY OF PERTH'S ENTERPRISE PERFORMANCE POLICY	14
FA15/16	PROPOSED VACATION OF THE GASWORKS BUILDING TO FACILITATE RE-ROOFING WORKS – 337 WELLINGTON STREET, PERTH	16
FA16/16	FORREST CHASE WALKWAYS REDEVELOPMENT AND ONGOING MANAGEMENT ARRANGEMENTS BETWEEN ISPT PTY LTD AND THE CITY OF PERTH	22
FA17/16	ADOPTION – CITY OF PERTH FENCING LOCAL LAW 2015	27
FA18/16	DONATION TO THE LORD MAYOR'S DISTRESS RELIEF FUND – WAROONA AND DISTRICT FIRES APPEAL	32

Item	Description	Page
FA19/16	DONATION – GREAT COCKY COUNT 2016–2017	34
FA20/16	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	37
FA21/16	GENERAL BUSINESS	37
FA22/16	ITEMS FOR CONSIDERATION AT A FUTURE MEETING	38
FA23/16	CLOSE OF MEETING	38

Minutes of the meeting of the City of Perth **Finance and Administration Committee** held in Committee Room 1, Ninth Floor, Council House, 27 St Georges Terrace, Perth on **Wednesday, 27 January 2016**.

MEMBERS IN ATTENDANCE

Cr Davidson - Presiding Member
Cr Harley

OFFICERS

Mr Mileham - Acting Chief Executive Officer
Mr Crosetta - Director Construction and Maintenance
Mr Mianich - Director Corporate Services
Ms Moore - Director Community and Commercial Services
Mr Brehaut - Manager Properties
Mr Ridgwell - Manager Governance
Ms Denton - Governance Coordinator
Mr White - Chief Accountant
Ms Ferreira - Senior Management Accountant
Ms Emmons - Governance Officer

OBSERVERS

The Lord Mayor, Scaffidi

FA1/16 DECLARATION OF OPENING

4.00pm The Presiding Member declared the meeting open.

FA2/16 APOLOGIES AND MEMBERS ON LEAVE OF ABSENCE

Cr Chen (Apology)

FA3/16 QUESTION TIME FOR THE PUBLIC

Nil

FA4/16 CONFIRMATION OF MINUTES

Moved by Cr Harley, seconded by Cr Davidson

That the minutes of the meeting of the Finance and Administration Committee held on 8 December 2015 be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

FA5/16 CORRESPONDENCE

Nil

FA6/16 DISCLOSURE OF MEMBERS' INTERESTS

Nil

**FA7/16 MATTERS FOR WHICH THE MEETING MAY BE
CLOSED**

Nil

**FA8/16 PAYMENTS FROM MUNICIPAL AND TRUST FUNDS –
NOVEMBER 2015**

BACKGROUND:

FILE REFERENCE:	P1031101-21
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	30 November 2015
MAP / SCHEDULE:	TRIM ref. 212224/15

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

COMMENTS:

Payments for the month of November 2015 included the following significant items:

- \$1,422,418.31 to the Public Transport Authority of WA in relation to the disbursement of associated costs for the demolition of the Raine Square Bridge.
- \$969,131.37 to Doric Contractors Pty Ltd for the October 2015 progress claim in relation to the Perth City Library and Public Plaza project.

Moved by Cr Harley, seconded by Cr Davidson

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 November 2015, be received and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 15,173,066.03</i>
<i>Trust Fund</i>	<i>\$ 12,552.29</i>
<i>TOTAL:</i>	<i>\$ 15,185,618.32</i>

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA9/16 PAYMENTS FROM MUNICIPAL AND TRUST FUNDS –
DECEMBER 2015 PAYMENTS FROM MUNICIPAL AND
TRUST FUNDS – NOVEMBER 2015**

BACKGROUND:

FILE REFERENCE: P1031101-22
REPORTING UNIT: Finance
RESPONSIBLE DIRECTORATE: Corporate Services
DATE: 31 December 2015
MAP / SCHEDULE: TRIM ref. 514/16

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

COMMENTS:

Payments for the month of December 2015 included the following significant items:

- \$7,164,456.21 to the Department of Fire and Emergency Services for the emergency service levy second quarter contribution for 2015/16.
- \$1,379,014.54 to the Western Australian Treasury Corporation for loan payments of \$541,200.68 for the Elder Street Carpark, \$560,574.81 for the Perth Convention and Exhibition Centre Carpark, \$32,774.82 for the Goderich Street Carpark and \$244,464.23 for the construction of the new Perth City Library and Public Plaza.
- There were three payroll and superannuation payments made within the month of December 2015.

Moved by Cr Harley, seconded by Cr Davidson

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 31 December 2015, be received and recorded in the Minutes of the Council, the summary of which is as follows:

FUND	PAID
Municipal Fund	\$ 25,516,658.56
Trust Fund	\$ 155,878.10
TOTAL:	\$ 25,672,536.66

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

FA10/16 INVESTMENTS AND INVESTMENT RETURNS FOR THE PERIOD ENDED 30 NOVEMBER 2015

KEY MESSAGE:

Total investment earnings amounted to \$354,899 in November 2015.

BACKGROUND:

FILE REFERENCE:	P1031639-6
RESPONSIBLE UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	16 December 2015
MAP / SCHEDULE:	Schedule 1 – Investment Report for the period ended 30 November 2015, Short Term Investments and Institutional Credit and Ratings.

Investments are made in accordance with Policy 9.3 – Management of Investments. The policy sets objectives and risk management guidelines for investing surplus and reserve funds not immediately required for any other purpose.

This report reviews the results for the month of November 2015.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation Section 6.14 of the *Local Government Act 1995*
Regulation 19C of the *Local Government (Financial Management) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
Council Four Year Priorities: Community Outcome
Capable and Responsive Organisation
A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

Policy

Policy No and Name: 9.3 – Management of Investments

DETAILS:

	Actual \$	Budget \$	Variation \$
Interest Earnings	354,899	392,250	(37,351)

Average Rate	2.77%
Benchmark Rate	2.05%
RBA Cash Rate	2.00%

*Figures exclude rate arrears.

Call Accounts

Balance at 30 November 2015	\$25.7 million
Interest Earned	\$47,172
Rate for balances over \$2 million	2.50%

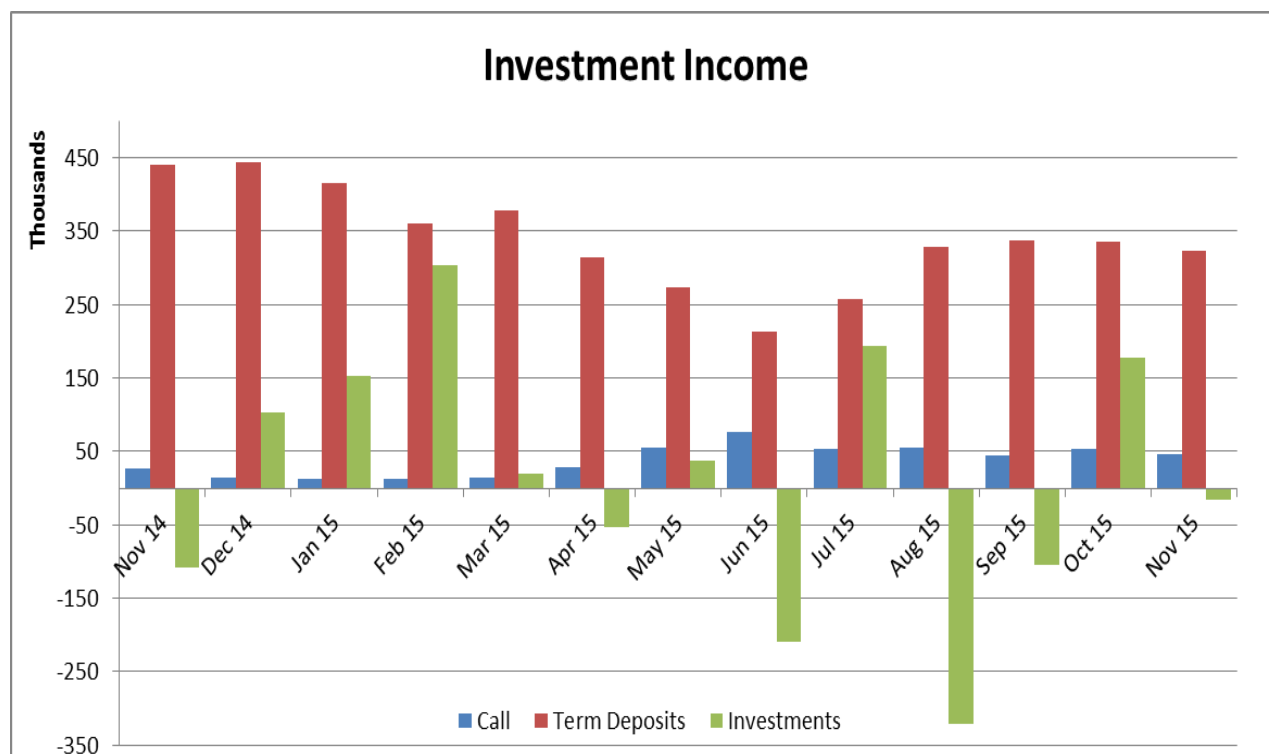
Term Deposits

Balance at 30 November 2015	\$132.3 million
Interest Earned	\$323,850
Average Rate (Municipal funds)	2.89%
Most Recent Rate (Municipal funds)	3.00%

Other Investments

	Interest Earned \$	Interest Rate %
Emerald Mortgage Backed Security	11,085	3.10
Colonial Share Index Balanced Fund	(27,207)	N/A

The ASX 200 fell by about 1% in November and as a result the Colonial Share Index Balanced fund had a negative return for the month.



Spread of Investments

The City's exposure to investment institutions is as follows:

Institution	Credit Rating	Percentage	Percentage Allowed
ANZ	A1+	13%	100%
Bankwest	A1+	14%	
NAB	A1+	15%	
AMP	A1	6%	
Suncorp Metway	A1	18%	
		66%	
Bank of Queensland	A2	31%	60%
Barclays	NR	1%	10%
Colonial	NR	2%	
		3%	

FINANCIAL IMPLICATIONS:

Reported investment earnings (excluding interest on rates arrears) at \$354,899 after Trust Account adjustments, were \$37,351 below budget in November.

COMMENTS

The City continues to adhere to its policy of obtaining the best returns commensurate with risk and the constraints imposed by the State Government regulations.

Moved by Cr Harley, seconded by Cr Davidson

That the Finance and Administration Committee receives the report detailing investments and investment returns for the period ended 30 November 2015, as detailed in Schedule 1.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA11/16 INVESTMENTS AND INVESTMENT RETURNS FOR THE
PERIOD ENDED 31 DECEMBER 2015**

KEY MESSAGE:

Total investment earnings amounted to \$502,323 in December.

BACKGROUND:

FILE REFERENCE:	P1031639-7
RESPONSIBLE UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	12 January 2016
MAP / SCHEDULE:	Schedule 2 – Investment Report for the period ended 31 December, 2015 Short Term Investments and Institutional Credit and Ratings

Investments are made in accordance with Policy 9.3 – Management of Investments. The policy sets objectives and risk management guidelines for investing surplus and reserve funds not immediately required for any other purpose.

This report reviews the results for the month of December 2015.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 6.14 of the <i>Local Government Act 1995</i> Regulation 19C of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.
Policy	
Policy No and Name:	9.3 – Management of Investments

DETAILS:

	Actual \$	Budget \$	Variation \$
Interest Earnings	502,323	392,250	110,073

Average Rate	3.93%
Benchmark Rate	2.28%
RBA Cash Rate	2.00%

*Figures exclude rate arrears.

Call Accounts

Balance at 31 December 2015	\$18.2 million
Interest Earned	\$57,838
Rate for balances over \$2 million	2.50%

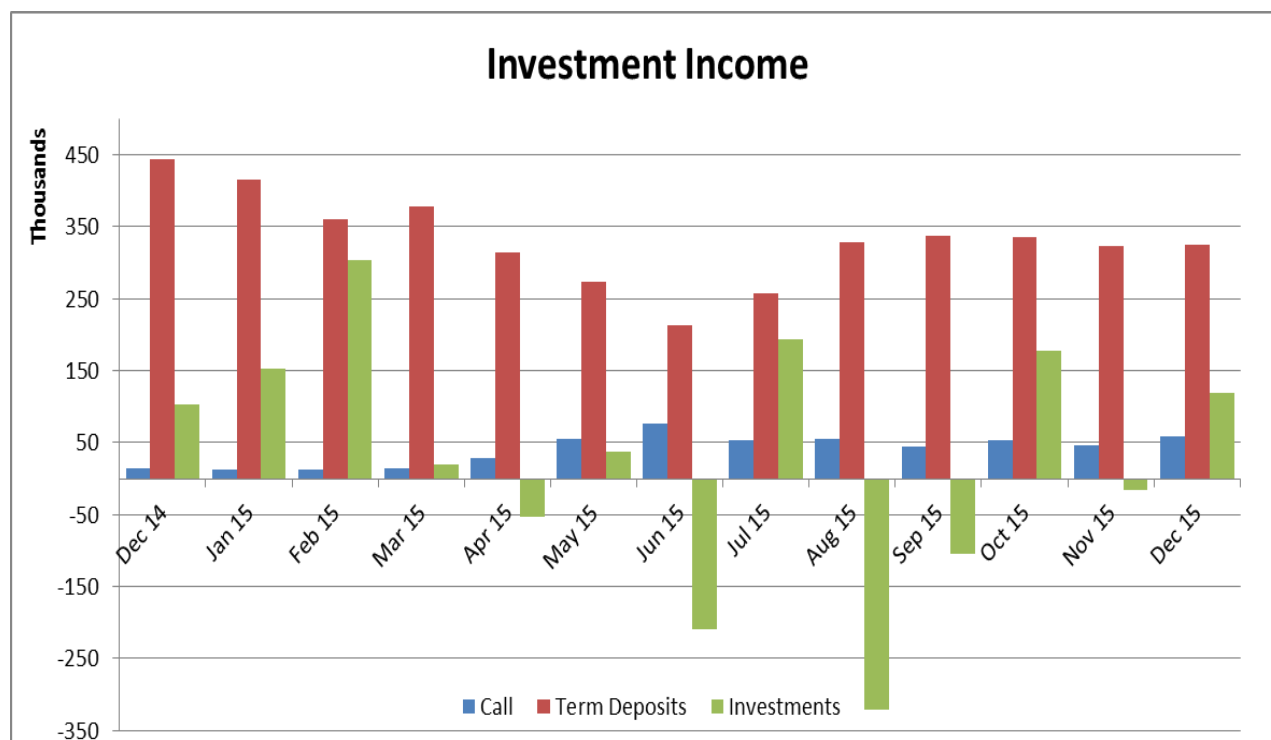
Term Deposits

Balance at 31 December 2015	\$125.9 million
Interest Earned	\$325,310
Average Rate (Municipal funds)	2.89%
Most Recent Rate (Municipal funds)	3.05%

Other Investments

	Interest Earned \$	Interest Rate %
Emerald Mortgage Backed Security	10,878	3.09
Colonial Share Index Balanced Fund	108,297	N/A

The ASX 200 performed strongly in December increasing by 2.5%. As a result the Colonial Share Index Balanced fund had a positive return for the month.



Spread of Investments

The City of Perth's exposure to investment institutions is as follows:

Institution	Credit Rating	Percentage	Percentage Allowed
ANZ	A1+	9%	100%
Bankwest	A1+	14%	
NAB	A1+	17%	
AMP	A1	7%	
Suncorp Metway	A1	19%	
		66%	
Bank of Queensland	A2	30%	60%
Barclays	NR	2%	10%
Colonial	NR	2%	
		4%	

FINANCIAL IMPLICATIONS:

Reported investment earnings (excluding interest on rates arrears) at \$502,323 after Trust Account adjustments, were \$110,073 above budget in December.

COMMENTS:

The City of Perth continues to adhere to its policy of obtaining the best returns commensurate with risk and the constraints imposed by the State Government regulations.

Moved by Cr Harley, seconded by Cr Davidson

That the Finance and Administration Committee receives the report detailing investments and investment returns for the period ended 31 December 2015, as detailed in Schedule 2.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA12/16 FINANCIAL STATEMENTS AND FINANCIAL ACTIVITY
STATEMENT FOR THE PERIOD ENDED 30 NOVEMBER
2015**

BACKGROUND:

FILE REFERENCE:	P1014149-25
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	8 January 2016
MAP / SCHEDULE:	Schedule 3 – Financial Statements and Financial Activity Statement for the period ended 30 November 2015

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 6.4(1) and (2) of the <i>Local Government Act 1995</i> Regulation 34(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

DETAILS:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

FINANCIAL IMPLICATIONS:

There are no direct financial implications arising from this report.

COMMENTS:

The Financial Activity Statement commentary compares the actual results for the five months to 30 November 2015 with the revised budget approved by Council on 3 November 2015.

Moved by Cr Harley, seconded by Cr Davidson

That Council approves the Financial Statements and the Financial Activity Statement for the period ended 30 November 2015 as detailed in Schedule 3.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA13/16 FINANCIAL STATEMENTS AND FINANCIAL ACTIVITY
STATEMENT FOR THE PERIOD ENDED 31 DECEMBER
2015**

BACKGROUND:

FILE REFERENCE:	P1014149-25
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	13 January 2016
MAP / SCHEDULE:	Schedule 4 – Financial Statements and Financial Activity Statement for the period ended 31 December 2015

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 6.4(1) and (2) of the <i>Local Government Act 1995</i> Regulation 34(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services

DETAILS:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

FINANCIAL IMPLICATIONS:

There are no direct financial implications arising from this report.

COMMENTS:

The Financial Activity Statement commentary compares the actual results for the six months to 31 December 2015 with the revised budget approved by Council on 3 November 2015.

Moved by Cr Harley, seconded by Cr Davidson

That Council approves the Financial Statements and the Financial Activity Statement for the period ended 31 December 2015 as detailed in Schedule 4.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 6.4(1) and (2) of the <i>Local Government Act 1995</i> Regulation 34(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services

DETAILS:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

FINANCIAL IMPLICATIONS:

There are no direct financial implications arising from this report.

COMMENTS:

The Financial Activity Statement commentary compares the actual results for the six months to 31 December 2015 with the revised budget approved by Council on 3 November 2015.

Moved by Cr Harley, seconded by Cr Davidson

That Council approves the Financial Statements and the Financial Activity Statement for the period ended 31 December 2015 as detailed in Schedule 4.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Meeting Note: The Finance and Administration Committee requested that more information be provided to Elected Members regarding the decision making process behind capital budgetary spending. The Acting Chief Executive Officer agreed that it would be beneficial to all Elected Members to have an understanding of this process and advised that the information would be provided at a future Council Briefing/Workshop.

FA14/16 ADOPTION OF THE CITY OF PERTH'S ENTERPRISE PERFORMANCE POLICY

BACKGROUND:

FILE REFERENCE:	P1029564
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	5 January 2016
MAP / SCHEDULE:	Schedule 5 – Enterprise Performance Policy

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 5.56 of the <i>Local Government Act 1995</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Capable and Responsive Organisation S18 Strengthen the capacity of the organisation.

DETAILS:

With continued need for organisational transparency and delivery against strategic objectives, the City of Perth must have a consistent approach to the evaluation of initiatives, programs, projects and activities. The proposed Enterprise Performance Policy sets the intended performance expectations for the organisation to deliver against.

The need for an Enterprise Performance Policy developed from the input of Elected Members through the Strategy Sessions conducted in December 2015. Key elements of the policy have been identified, throughout the strategy sessions. These elements, such as customer expectation and the delivery of an outcome focussed approach, have been elevated to provide clear guidance for the organisation. This should see a focus on ensuring that the organisation delivers against its plan(s), with clear alignment to customer expectations and strategic priorities.

Enterprise performance is being monitored in many Local Governments throughout Australia, as well as overseas. In the development of the proposed City of Perth Enterprise Performance Policy, a review of existing approaches was conducted with

elements considered and introduced where it was considered appropriate. In preparing the policy an analysis was undertaken of industry best practice in numerous Local Governments across Australia and Internationally.

The proposed Enterprise Performance Policy was drafted and consultation taken place across the organisation with key stakeholders, with appropriate modifications made where necessary. At its meeting held 23 November 2015, the Executive Leadership Group showed support for the proposed Enterprise Performance Policy and agreed to seek approval from Council for its adoption.

The Policy outlines the below guiding principles to effectively work towards the appropriate monitoring, reporting and delivery against City of Perth strategic objectives. These principles are:

Customer Expectation

Focus on the management of customer expectations, ensuring that there is a clear understanding of what our customers' needs are to then strive towards attaining the desired outcome.

Promoting a High Performance Culture

Ensure that the organisation aligns and cascades the organisational commitments into business plans and individual work plans. Clear measures of performance and accountabilities will be evident and continuously reported against.

Transparent and Accountable

Ensure that timely periodical reporting, in an open and transparent manner, occurs on the progress made by the organisation on initiatives and key performance targets.

Alignment to Strategic Framework

Ensure that strategies, plans and policies contain clear measures of performance to enable reporting on progress. These should complement the overarching strategic direction indicated by the City of Perth's Strategic Community Plan.

Outcome Focused

Ensure that clear measures of performance are related to addressing strategic outcomes for the benefit of the City of Perth's community.

Monitoring the Benefits of Delivery

Ensure that clear measures are in place to determine the benefit of delivering identified initiatives. These measures should address how effective our actions are contributing towards the needs of the community.

Utilising Useful Data

Ensure that the organisation is capturing, storing and utilising data that is beneficial to monitoring and supporting the delivery of identified benefits, needs and initiatives. Capturing data for data's sake will be avoided, in the context of delivering identified commitments.

It is intended that the proposed Enterprise Performance Policy supports the recently adopted organisational structure realignment by providing an approach to evaluate the organisation's impact against newly aligned services, strategic projects and organisational initiatives.

FINANCIAL IMPLICATIONS:

There are no financial implications surrounding the approval of the City of Perth Enterprise Performance Policy.

COMMENTS:

It is intended that the proposed Enterprise Performance Policy will help shape effective organisational wide monitoring and delivery against strategic imperatives. The next body of work will be developing an Enterprise Performance Framework that provides the structure and clarity of implementing the policy intent. Process change and improvement will be conducted through the implementation phase of the 'framework' to achieve efficient reporting processes with an emphasis on reducing duplication and effort for the organisation.

Moved by Cr Harley, seconded by Cr Davidson

That Council approves the City of Perth's Enterprise Performance Policy as detailed in Schedule 5.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA15/16 PROPOSED VACATION OF THE GASWORKS
BUILDING TO FACILITATE RE-ROOFING WORKS – 337
WELLINGTON STREET, PERTH**

BACKGROUND:

FILE REFERENCE:	P1031319
REPORTING UNIT:	Properties
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	14 January 2016
MAP / SCHEDULE:	N/A

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 3.58 of the <i>Local Government Act 1995</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Capable and Responsive Organisation S20 Meaningful and contemporary community engagement and communications

DETAILS:

Background of the Site

The Gasworks building is located at 337 Wellington Street, Perth. It was purchased by the City of Perth for \$3.1 million dollars in 1991 for the planned extension of Pier Street Car Park. However demand for car parking diminished during the early 1990s and it was deemed unviable to create additional parking bays at that time. Approval was given to various arts and performance groups to utilise the space rent free during the 1990s as a temporary use.

Various studies have been undertaken over the past ten years regarding the Gasworks and surrounding land (Pier Street Car Park and The Garage) including considering a mixed use development, activation of the precinct, considering sale of both the Gasworks and the Garage, considering a multi-storey car park for the site, or undertaking a renovation of the Gasworks for use as an art space. No decision has been made for future plans for the Gasworks building. Various studies, add that an upgrade was proposed for the laneway. The Laneway Strategy – “Forgotten Spaces, Revitalising Perth’s Laneways” was adopted in 2008. The recent proposed redevelopment of 100 Murray Street includes activation directly on to Gasworks Lane, triggering a renewed focus on the laneway.

Tenants

The Gasworks is currently utilised by a number of tenants and users including:

CTV/WTV: Council resolved to enter into a three year lease arrangement on 22 April 2003 on the proviso that it would revert to a “month to month” basis after expiration. Over the past twelve years there have been a number of requests for variations and extensions to the leasing arrangements however due to the uncertainty of the future of the building, and the derelict state of parts of the building, these requests have been short term (twelve months) or refused. The occupation is currently on a “six monthly” basis on a “peppercorn” rent, however six months’ notice is required to be given by either party to vacate the building.

Chris Huzzard Photography Studio: It was found that Chris Huzzard Photography was sub-leasing a portion of the Gasworks Building called the “Padlock” building from CTV in 2008, however, it is unknown when they took up residence there as the City

of Perth was not privy to the occupation details for some time. In August 2012, a six month licence over the three floors and mezzanine level they were occupying was signed, after which the licence would revert to “month to month” basis with six months’ notice to vacate by either party. The rent on commencement was \$2,000 per month to be reviewed annually and increased in line with CPI. As the rent was never formally requested and Mr Huzzard never paid, it was identified in 2013 that rent was owed to the City of Perth. Mr Huzzard has since been on a repayment plan to repay the lost rent from 2012 and continues to pay a monthly rental fee on the premises. An outstanding amount of \$38,822 is still to be paid. Six months’ notice is required to be given by either party to vacate the building.

Free Range Incorporated: A small group of freelance artists moved into the shop at the Wellington Street front of the building, which had been vacated by a florist in January 2009. They proceeded to make improvements on the premises and were offered an informal “Licence to Occupy” on a month to month basis from October 2009. The permitted use of this licence was for the purposes of art gallery only with no prescriptive rights of any kind. The occupation is on a “peppercorn” rental basis. There was no condition regarding notice to vacate included in the licence. To this day, the space is utilised by freelance artists to showcase their work and regular exhibitions are held in the gallery. There is no notice period stipulated for vacation of the premises.

Volunteering WA: Volunteering WA first approached the City of Perth for a licence to occupy space in the warehouse from September to Christmas 2010 for their “Homeless Connect” program. They have been granted this licence each year for only these months of the year, at no cost to them, ever since. There is nothing formal in the arrangement and there is no requirement or condition requiring the City of Perth to provide notice to vacate the premises.

Volunteering WA was storing some items in the Gasworks building in June/July of 2015 when asbestos was identified in the building. The items that could be salvaged were decontaminated and moved to a temporary location at His Majesty’s car park, and then to their current location in Belmont, all at the City of Perth’s cost. They currently have no occupation of the Gasworks building.

Asbestos

Asbestos fibres were identified within the Gasworks warehouse in 2010. Items within the warehouse space were contaminated and disposed of. The following works were undertaken in 2010 to manage the asbestos:

- accumulated dust was removed; and
- building interior, switchroom, downpipes, eastern façade, corrugated cement roof, gable, gutters and electrical cupboard were all encapsulated (painted).

Encapsulating asbestos is a short to medium term solution as the encapsulation is only effective while the structure is in good condition.

The City of Perth engaged QED Environmental Services (QED) in early 2015 to undertake building inspections of the City's assets to determine the location of any known or presumed asbestos containing material, and provide a risk assessment for each location.

While inspecting the Gasworks building, QED noticed that water was leaking in to the warehouse space. Knowing that the roof of the Gasworks is made of asbestos, the leaking indicated that the roof had degraded to a point where it was allowing water to penetrate, meaning that the encapsulation would have failed.

QED notified the City of Perth that they suspected that asbestos fibres were entering the warehouse with the water leakage from the roof. The main warehouse area and the mezzanine area of the Gasworks were closed immediately and the tenants were notified that they were not to enter these areas until test results could confirm this. Surface testing undertaken by QED confirmed that asbestos fibres were within the space, and on the items being stored there. The items within the warehouse were cleaned of asbestos and returned to the tenants. The tenants have been advised that no access will be permitted until further notice.

On 1 July 2015, Properties Unit wrote to the Chief Executive Officer requesting direction regarding managing the asbestos issue at the Gasworks building.

Five options were presented:

- a. Demolition of the Gasworks at a cost of \$100,000 (the City of Perth's planning policies require a development application to be approved for redevelopment prior to the demolition occurring);
- b. Roof replacement at a cost of \$140,000 excluding asbestos decontamination;
- c. Encapsulation of the roof, gutters and downpipes at a cost of \$70,000 with an expected lifespan of three to five years;
- d. Remove the tenants and leave the building vacant; or
- e. Remove the tenants and offer the building for sale to an external party.

Properties recommended that the roof, gutters and downpipes be replaced, and that a town planning process commences to develop a redevelopment plan for the site, with the aim of demolishing the building within the next five to ten years.

The Chief Executive Officer supported this recommendation.

GHD was appointed in August 2015 to develop plans to replace the asbestos roof, gutters, downpipes and ceiling insulation from the Gasworks building, and oversee the works, at a cost of \$28,115 plus GST.

These plans have been developed and are ready for submission to the City for Development Approval.

The estimated construction costs are approximately \$140,000, excluding the costs of the asbestos decontamination.

During the plan development GHD advised that the design of the roof ventilation is dependent upon floor use. If the use of the building is not changing (i.e. the warehouse area will continue to be used only for storage) then a simple ridge vent ventilation system can be installed. This is what has been allowed for in the design.

If the use of the building is to change, then a more extensive type of ventilation system will be required and new plans will need to be developed. The cost of construction may also be increased.

The roof replacement is expected to take approximately twelve weeks, assuming favourable weather conditions.

In order for the roof replacement to occur the building must be vacant. The City of Perth intends to vacate the building in the following manner:

- Volunteering WA/Homeless Connect – already vacated
- Chris Huzzard – six months' notice
- WTV – six months' notice
- Free Range – six months' notice (to remain consistent with the other tenants)

The City of Perth currently has two units which may be suitable as alternative locations for the tenants. The unit located at Northbridge known as the CnR Cafe site could be repurposed as an arts space. It is envisaged that this would be administered by the Arts team and this concept is supported by them.

There is a potential the WTV and Chris Huzzard could occupy 18 Stirling Street. This however has not been assessed by them in terms of suitability and would almost certainly require significant investment by the City of Perth as the building is in a state of disrepair as has been previously reported. Any intended disposition of property would also be subject to a further report to Council.

Due to the requirement to give six months' notice prior to vacate for Chris Huzzard and WTV, the City of Perth intends to do this imminently so that the roof can be replaced in Spring of 2016.

The City of Perth may then undertake an expression of interest process to lease the three spaces (currently occupied by Chris Huzzard, WTV and Free Range). The warehouse area will continue to be used for storage purposes.

To support the redevelopment of 100 Murray Street and their proposal to activate the laneway, a concept plan to upgrade Gasworks Lane will be presented to Council at a future meeting.

FINANCIAL IMPLICATIONS:

There are no financial implications arising from this report.

OFFICER RECOMMENDATION:

That Council agrees to provide Chris Huzzard Photography Studio, CTV/WTV and Free Range Incorporated six months notice to vacate the Gasworks building, 337 Wellington Street, Perth.

The Finance and Administration Committee agreed to defer the item as follows:

Moved by Cr Davidson, seconded by Cr Harley

That the Finance and Administration Committee defer consideration of the report titled Proposed Vacation of the Gasworks Building to Facilitate Re-Roofing Works – 337 Wellington Street, Perth, to enable Officers to provide additional information for consideration of the future 18 Stirling Street following a Council Briefing at the next scheduled session.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

Reason: The Finance and Administration Committee agreed that it would be beneficial for Elected Members to be provided with more information and given time to consider the future of 18 Stirling Street prior to the next Council Meeting. The Acting CEO advised that this would be provided at the Council Briefing Session to be held on 2 February 2016.

**FA16/16 FORREST CHASE WALKWAYS REDEVELOPMENT
AND ONGOING MANAGEMENT ARRANGEMENTS
BETWEEN ISPT PTY LTD AND THE CITY OF PERTH**

BACKGROUND:

FILE REFERENCE:	P1022162-3
REPORTING UNIT:	Properties
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	12 January 2016
MAP / SCHEDULE	Schedule 6 – Lease Terms for Café Pods 1 and 2 Schedule 7 – Location Plan for Café Pods 1 and 2

At its meeting held on **7 October 2014**, Council:

1. *endorsed the negotiated project scope and project investment level of \$8.2 million (excluding GST) as presented by the Chief Executive Officer subject to the following:*
 - 1.1. *the final concept and plans being in accordance with the agreed scope and the total value of the works being independently assessed by Quantity Surveyors appointed by the City;*
 - 1.2. *the plans obtaining the necessary statutory approvals;*
 - 1.3. *the proposal meeting all the requirements of the Forrest Place and City Station Development Act 1985 and supporting documents;*
 - 1.4. *the Council adopting a Business Plan for this major land transaction in accordance of the provisions Section 3.59(3) of the Local Government Act 1995 following consideration of any comment received;*
 - 1.5. *the terms for the payment of the City's contributions of \$8.2 million being agreed by the parties;*
 - 1.6. *a revised budget being adopted for contributions during 2014/15;*
 - 1.7. *each party reserving the right to terminate any agreement following reassessment of the project scope, design and project investment level at the following stages;*
 - a. *after final statutory development approval;*
 - b. *after construction procurement has yielded detailed actual project costs;*

- 1.8. *Council approving a lease to ISPT Super Property following consideration of any comments received in accordance with Section 3.58 of the Local Government Act 1995;*
2. *authorised the Chief Executive Officer to undertake the following:*
 - 2.1. *submit a conditional written proposal to ISPT Super Property in accordance with this resolution;*
 - 2.2. *prepare a Business Plan and publish a notice of intention to conduct a major land transaction in accordance with Section 3.59(3) of the Local Government Act 1995;*
 - 2.3. *negotiate the final terms of an agreement including details of project scope and design, timing and quantum of payments, procurement methodology, construction management, risk management and dispute resolution;*
 - 2.4. *negotiate the lease agreements for land proposed to be occupied and developed by ISPT Super Property;*
 - 2.5. *publish notice of intended lease in accordance with Section 3.58 of the Local Government Act 1995;*
 - 2.6. *negotiate amendments to the Forrest Place and City Station Development Agreement with relevant parties;*
3. *acknowledged that demolition of a large percentage of the existing walkway structure will necessitate an accounting write down of the asset value which will require Council approval;*
4. *noted that the Chief Executive Officer will continue to liaise with the Lord Mayor and the Presiding Member of the Finance and Administration Committee and present further reports to Council prior to execution of binding contractual agreements; and*
5. *approved that this report remain confidential until the project is considered by the ISPT Board (anticipated to be 21 October 2014) and thereafter the Chief Executive Officer is authorised to re-classify the report as no longer being confidential.*

A Business Plan as required under Section 3.59 of the *Local Government Act 1995* was prepared and advertised. Closing date for submissions was 24 December 2014 and no submissions were received.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 3.58 of the <i>Local Government Act 1995</i> Forrest Place and City Station Development Plan Agreement 1986
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Capable and Responsive Organisation S1 Ensure that major developments effectively integrate into the City with minimal disruption and risk. S4 Enhanced accessibility in and around the City including parking.

DETAILS:

At its meeting held on **9 June 2015**, Council authorised the Chief Executive Officer to undertake negotiations for a number of agreements.

The documents that have been negotiated are:

- a) Agreement for Lease and Licence of the Forrest Complex and Walkways;
- b) Murray Street, Forrest Place and Wellington Street Lease;
- c) Murray Street, Forrest Place and Wellington Street inner column premises lease;
- d) Café Pod areas 1 and 2 leases;
- e) Signage rights licence;
- f) Display screen licence;
- g) Deed covenant – Restrictions on future dealings with Bocelli Café premises;
- h) Confidentiality deed;
- i) Works access and licence deed – walkways and works area; and
- j) Development Management Agreement.

These documents have been circulated to the Lord Mayor, Elected Members and the Chief Executive Officer for comment and questions.

Items b), c), e) and f) are exempt from Section 3.58 of the *Local Government Act 1995* on the basis that they are being disposed of to the owner of adjoining land and the disposition would not be of significant benefit to anyone other than the owner of the adjoining land.

Item d), leases over Café Pod areas 1 and 2 are subject to Section 3.58 of the *Local Government Act 1995* and as such must be advertised.

Other Matters relating to the proposed redevelopment are:

Forrest Place and City Station Development Plan Agreement 1986

1. Extension of the Minimum Period in the Agreement

The Agreement requires the City of Perth (the City) to obtain agreement to the Walkway Works from all parties under the Agreement.

The Agreement has time triggers which meant that the City would need to provide 10 years prior notice of the Walkway Works to all parties, as a clause relating to a 25 year Minimum Term had passed.

All parties to the Agreement agreed to amend the minimum period to 35 years to overcome this impediment.

The Minister for Planning has agreed to the extension to the minimum period subject to consolidation of the Agreement to remove clauses no longer relevant and the change to the minimum period.

2. Consolidation to changes to the Agreement

The City is currently undertaking a review of all proposed changes to the Agreement. Draft documents will be prepared in January 2016 for circulation to all parties.

Once agreement is reached by all parties, final documents and written agreement will be forwarded to the Minister for Planning for agreement and tabling in Parliament.

This work is now in progress and it is anticipated to be completed between September to October 2016.

3. Agreement to the Walkway Works

Clause 13(2) of the Agreement requires all parties to agree to the Walkway Works.

The City has written to all parties, seeking agreement and ISPT and the City have briefed all parties on the project.

It is anticipated that all parties will provide written agreement by January 2016.

FINANCIAL IMPLICATIONS:

A capital contribution of \$8.2 million has been agreed by the City. Work is expected to commence in September 2016 and completion date is estimated in March 2018.

The initial payment of \$700,000 will be paid from Council's 2015/16 Budget with the balance of \$7,500,000 being paid in the 2016/17 financial year. These amounts have been provided for in the Council's Budget.

All figures quoted in this report are exclusive of GST.

COMMENTS:

It is recommended that Council accepts the report regarding the current status of the proposed redevelopment and that it authorises the Acting Chief Executive Office to advertise the disposal of the property for Café Pod Leases under Section 3.58 of the *Local Government Act 1995*.

Moved by Cr Harley, seconded by Cr Davidson

That Council:

- 1. receives the information update on the progress and current status of the redevelopment of the Forrest Place Walkways project;***
- 2. approves the advertising of disposal of property to ISPT Pty Ltd under Section 3.58 of the Local Government Act 1995 for leases over Café Pods 1 and 2 under the terms and conditions detailed in Schedules 6 and 7; and***
- 3. notes that in the event that no submissions are received, in accordance with Delegation 1.10 – Disposing of Property, the Acting Chief Executive Officer has the authority to finalise the disposition without further consideration by Council.***

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA17/16 ADOPTION – CITY OF PERTH FENCING LOCAL LAW
2015**

BACKGROUND:

FILE REFERENCE:	P1015922-2
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	21 December 2015
MAP / SCHEDULE:	Schedule 8 – Proposed City of Perth Fencing Local Law incorporating minor amendments Schedule 9 – Proposed City of Perth Fencing Local Law 2015

At its meeting held on **21 June 2005**, Council resolved to make the *City of Perth Fencing Local Law 2005*.

At its meeting held on **29 January 2008**, Council resolved to make the *City of Perth Amendment Local Law 2007* to amend various clauses in a number of the City of Perth's existing local laws including the *City of Perth Fencing Local Law 2005*. The subsequent amendments, together with the originally made local law, constitute the Principal Local Law. The majority of the modified penalties within the Principal Local Law had remained unchanged since 2005.

Given the significant number of drafting changes required within the Principal Local Law affecting its application and interpretation, in accordance with Section 3.12 of the *Local Government Act 1995*, Council at its meeting held on **21 July 2015** resolved to repeal the *City of Perth Fencing Local Law 2005* and, in accordance with Section 3.12(3) of the *Local Government Act 1995*, give state-wide public notice of its intention to make the proposed City of Perth Fencing Local Law 2015.

The state-wide public notice was published in The West Australian on Friday, 31 July 2015, seeking public submissions on the proposed local law. At close of the public submission period on Friday, 18 September 2015 no public submissions had been received. The Department of Local Government and Communities (DLGC) did however provide feedback and proposed a change to Clause 6.1 Offences and Penalties in the proposed local law.

Given this change was in relation to penalties and likely to be considered by Parliament's Joint Standing Committee on Delegated Legislation as a "significantly different" change to the proposed Local Law that was originally advertised, in accordance with Section 3.13 of the *Local Government Act 1995*, the City of Perth was required to recommence the local law making procedure by re-issuing state-wide public notice of its intention to make the newly proposed City of Perth Fencing Local Law 2015.

This state-wide public notice was published in The West Australian on Wednesday, 21 October 2015, and displayed on the City of Perth's notice boards and the City of

Perth website, seeking public submissions on the newly proposed Local Law. A copy of the public notice and the proposed Local Law were also provided to the Minister for Local Government, the Minister for Planning and the Minister for Commerce.

In accordance with Section 3.12(4) of the *Local Government Act 1995*, after the last day for submissions, Council is required to consider any submissions received and may resolve by an absolute majority to make the local law or to make a local law that is not significantly different from the proposed local law.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation Sections 3.12, 3.13 and 3.16 of the *Local Government Act 1995*
City of Perth Fencing Local Law 2005

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
Council Four Year Priorities: Capable and Responsive Organisation
A capable, flexible and sustainable organisation with a strong effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

DETAILS:

At the close of the public notice period on Wednesday, 9 December 2015, one submission was received from Mr Murray Hill. This submission, received Wednesday, 2 December 2015, is detailed in the table below together with the City's response.

This submission relates to the use of barbed wire fencing and has identified a minor inconsistency with Schedule 3 Clause (e) and Clause 2.11 in the proposed local law.

In response to the submission, the City of Perth is proposing to remove the redundant clause (e) in Schedule 3 to provide further clarity with regards to barbed wire fencing and the requirement of prior approval. This change is not considered to be significant as it does not affect the increase of any penalties and has removed potential ambiguity between the two clauses.

Public Submission and City Response:

Public Submission	Officer Response
<i>"Is Division 3, 2.11 (2) consistent with Schedule 3 "a Galvanised or PVC fence and gate (e)" with regard to a dividing fence? If the barbed wire is to be angled who determines which neighbour loses the land use</i>	It could be interpreted that there is an inconsistency between the 2 provisions. Even though Schedule 3 (e) makes mention of 3 strands of barbed wire any request for the installation of barbed wire would require a separate application in accordance with 2.1

Public Submission	Officer Response
<p><i>below the angled barbed wire?</i></p> <p><i>If the dividing fence separates land of different heights, one being retained by a wall what is the base for the 2,000 mm and 2,400 mm height measurements? The lower property or the higher? For example if it is the lower property and the retaining wall is 1 m high the dividing fence has an effective height of only 1400 mm.”</i></p>	<p>(6) and Division 3, 2.11 of the Local Law.</p> <p>As there is the potential for confusion between the two provisions, the City of Perth proposes to remove the redundant clause (e) in Schedule 3 so that it is clear that any use of barbed wire will require a separate approval.</p> <p>In relation to the angled barbed wire, the barbed wire must always be contained within the land on which the fence is to be erected, and not extend across the lot boundary to be in accordance with 2.11 (3) of the Local Law.</p> <p>It is the intention of the local law to always keep barbed wire or any other jagged projections well above head height at a minimum of 2000mm above any ground level. The City would make this a condition of any approval for the installation of barbed wire.</p>

The Department of Local Government and Communities (DLGC), on behalf of the Minister for Local Government, also provided comments on the advertised local law on Tuesday, 1 December 2015. The majority of the DLGC comments relate to minor adjustments to the drafting to ensure alignment with current legislative practices and standards. The DLGC comments, together with the Officer responses, are detailed in the table below.

Clause	DLGC Comments	Officer Response
Clause 1.6	In the definition for authorised person delete the words “City of Perth” and replace with “local government”.	Noted and amended to read “local government”.
Clause 2.5 – Maintenance of Fences	This clause provides that “an owner or any person undertaking work on a lot on which a fence is erected shall maintain the fence in good condition” This clause potentially places an obligation on any person undertaking any work on a lot to maintain the fence, even when the work they conducted has no connection to the fence itself. It is suggested that the city review this clause to ensure it reflects the City’s intentions.	Noted, the City has considered this advice and agreed to amend the clause to remove the obligatory reference to any person undertaking work on a lot to provide further clarity.

Clause	DLGC Comments	Officer Response
Schedule 1 – Items 3 and 4	Item numbers 3 and 4 are listed as separate penalties; however a member of the public will need to breach both subclauses 2.3(a) and 2.3(b) at the same time in order to commit an offence. For this reason, it is suggested that items 3 and 4 are merged.	Noted and amended to merge the two penalties together.
Schedule 2 – Timber Fence (c)	It appears that subclause (c) contains a second sentence which is numbered as paragraph (d). It is suggested the first subclause (d) is entered into a separate line, and the subsequent subclauses are formatted accordingly.	Noted and amended in the proposed Local Law.
Schedule 2 – Timber Fence (e)	Replace “1 800mm with “1,800mm” in order to maintain consistent formatting	Noted and amended in the proposed Local Law.

The proposed Local Law, as originally advertised, along with the above listed amendments noted by the public submission and the DLGC are indicated in Schedule 8 as follows:

- Deleted text has a ~~strikethrough~~.
- New inserted text are in *italics* and is underlined.

FINANCIAL IMPLICATIONS:

There are no financial implications as a result of this report.

COMMENTS:

Risk Management

As with all local laws, it is noted that this Local Law will be subject to consideration by the State Government Joint Standing Committee on Delegated Legislation (JSCDL).

Conclusion

The amendments incorporated as a result of the public submission and the DLGC comments mainly relate to drafting standards and minor amendments. It is considered that these do not constitute substantial changes to the originally advertised Local Law.

It is therefore recommended that Council resolve to make the City of Perth Fencing Local Law 2015 as detailed in Schedule 9 and gives local public notice of the City of Perth Fencing Local Law 2015.

The Local Law will come into effect fourteen days after it is published in the *Western Australian Government Gazette*.

Moved by Cr Harley, seconded by Cr Davidson

That Council:

- 1. notes that one submission was received in response to the public notice period for the proposed City of Perth Fencing Local Law 2015, detailed within this report titled "Adoption – City of Perth Fencing Local Law 2015";***
- 2. notes the comments received from the Department of Local Government and Communities in response to the public notice period as detailed within this report titled "Adoption – City of Perth Fencing Local Law 2015";***
- 3. in accordance with Section 3.12(4) of the Local Government Act 1995, BY AN ABSOLUTE MAJORITY makes the City of Perth Fencing Local Law 2015 as detailed in Schedule 8; and***
- 4. in accordance with Section 3.12(6) of the Local Government Act 1995, gives local public notice of the City of Perth Fencing Local Law 2015.***

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA18/16 DONATION TO THE LORD MAYOR'S DISTRESS
RELIEF FUND – WAROONA AND DISTRICT FIRES
APPEAL**

BACKGROUND:

FILE REFERENCE: P1032296
REPORTING UNIT: Executive Support
RESPONSIBLE DIRECTORATE: Chief Executive Office
DATE: 13 January 2016
MAP / SCHEDULE: N/A

The Lord Mayor's Distress Relief Fund (Fund) was established in 1961 to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia. The perpetual Fund is a registered charitable body and has approval of the Australian Taxation Office for tax deductibility of contributions.

Over the years the Fund has assisted with relief appeals for many natural disasters, including the:

- Toodyay Fires in 2009;
- Gascoyne and Mid-West Floods in 2010;
- Margaret River Fires in 2011
- Perth Hills Fires in 2011;
- Parkerville Fires in 2014; and
- Esperance Fires in 2015.

LEGISLATION / STRATEGIC PLAN / POLICY:

**Integrated Planning
and Reporting
Framework
Implications**

Strategic Community Plan

Council Four Year Priorities: Capable and Responsive Organisation

A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and provide efficient and effective community centred services.

Policy No and Name: 18.8 – Provision of Sponsorships and Donations

DETAILS:

Monetary Donation

The Lord Mayor's Distress Relief Fund has been activated to raise and coordinate donations to support the victims of the fires in the Waroona district area in January 2016.

The State Government has donated \$1 million to the Waroona and District Fires Appeal. It is recommended that the City of Perth donates \$20,000 to the Appeal.

We Care South West Bushfire Relief Concert (Waving of Car parking Fees – Queens Park Gardens)

Western Australia's Events Industry Association has united with some of Australia's leading musicians to raise funds for those affected by recent bushfires which devastated the South West in early January.

The We Care South West Bushfire Relief Concert is a family friendly event being held at Gloucester Park from 2pm to 10pm on Sunday, 7 February 2016.

All proceeds will be donated to the Lord Mayor's Distress Relief Fund. The City of Perth has been requested to allow for free parking for concert patrons on the evening of the event.

It is proposed to waive all income sourced at Queens Park Gardens Car Park during this event. As there are no major events scheduled for the WACA this car park will not be significantly utilised during this period of time, therefore revenue loss will be minimal.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	CL 42B 21000
BUDGET ITEM:	Other Property and Services – Administration – General Administration (ESU)
BUDGET PAGE NUMBER:	12
BUDGETED AMOUNT:	\$1,789,153
AMOUNT SPENT TO DATE:	\$ 894,125
PROPOSED COST:	\$ 20,000
BALANCE:	\$ 875,028

All figures quoted in this report are exclusive of GST.

COMMENTS:

The City of Perth has previously donated to appeals established by the Lord Mayor's Distress Relief Fund. It is considered appropriate for the City of Perth to donate to the current Waroona and District Fires Appeal.

The costs of administering the Lord Mayor's Distress Relief Fund are wholly absorbed by the City of Perth, meaning that 100 percent of all funds raised go directly to those in need.

Moved by Cr Harley, seconded by Cr Davidson

That Council:

- 1. donates \$20,000 to the Lord Mayor's Distress Relief Fund for the Waroona and District Fires Appeal; and*
- 2. agrees to provide in kind support by waiving car parking fees for the "We Care South West Bushfire Relief Concert" event being held at Gloucester Park on Sunday, 7 February 2016.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

FA19/16 DONATION – GREAT COCKY COUNT 2016–2017

BACKGROUND:

FILE REFERENCE:	P1010627-30
REPORTING UNIT:	Parks
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	29 December 2015
MAP / SCHEDULE:	N/A

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	<i>Environmental Protection and Biodiversity Conservation Act 1999 (Cth)</i> <i>Wildlife Conservation Act 1950 (WA)</i>
--------------------	----------------------------------------------------------------------------------------------------------------------------

Integrated Planning and Reporting Framework Implications	Corporate Business Plan Council Four Year Priorities: Capable and Responsive Organisation S20 Meaningful and contemporary community engagement and communications 20.1 Develop Community Engagement Capability
-----------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Strategic Community Plan

Council Four Year Priorities: Community Outcome

Living in Perth

S11 Increase community awareness of environmentally sustainable ways of living

Policy

Policy No and Name: 8.0 – Environment Policy

18.8 – Provision of Sponsorship and Donations

DETAILS:

BirdLife WA is the state branch of BirdLife Australia; an independent, not for profit voluntary organisation focused on bird conservation. One of the projects that BirdLife WA delivers is the Great Cocky Count – an annual citizen science survey for two of the three threatened black-cockatoos in the southwest of Western Australia.

This survey provides invaluable information on roost sites for Carnaby's black cockatoo and forest redtailed black cockatoo. Both species are endemic to southwestern WA and are listed as threatened under State and Commonwealth legislation.

In previous years, the Great Cocky Count was supported by Perth Region NRM, through funding from the Australian Government's National Landcare Program, with additional support from the Peel-Harvey Catchment Council. This year, Natural Resource Management (NRM) funding decisions for community grants focused more on holistic on-ground conservation projects, rather than targeted research and monitoring to inform and evaluate conservation action. As a result, BirdLife WA has not been successful in securing funding to run this community driven citizen science project in 2016 or beyond.

BirdLife is therefore approaching all the local governments in the area of Carnaby's distribution to seek contributions to fund the Great Cocky Count in 2016 and 2017. A contribution of \$5,000 per local government would provide BirdLife WA with the funds to facilitate the employment of a project officer to manage the project, which involves around 800 community volunteers. To date, other Councils within the metropolitan area which have indicated support include City of Nedlands, City of Subiaco, City of Canning, City of Melville and Shire of Kalamunda; in addition to the Department of Parks and Wildlife, WA Museum, and various non-government organisations, NRM associations and Catchment Councils. Various levels of support have been offered, including donations and in-kind support.

The City of Perth Local Government Area is located within the wider distribution of the listed endangered black cockatoo species, the key threat to which is habitat loss. The City of Perth (the City) has recently supported a local school student install nesting boxes for black cockatoos and other species at Heirisson Island; and has been successful in securing a grant from the Federal Government framed around habitat creation for Carnaby's black cockatoo at Heirisson Island. It would therefore

be consistent with the City's commitments to date, and help support objectives outlined in the newly adopted Environment Policy.

The three black-cockatoos of the Perth Region, Carnaby's (*Calyptorhynchus latirostris*), Baudin's (*C. baudinii*), and Forest Red-tailed (*C. banksii naso*), are listed as threatened under the *Environmental Protection and Biodiversity Conservation Act 1999*, making their protection a legal obligation. More importantly, their appeal to the Western Australian public and indeed internationally as a flagship indicator of WA's environmental health and beauty makes protecting the birds and their habitat a priority. This project is important because it uses science to channel the considerable public concern for the species into much-needed and effective on-ground conservation action.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	CL64A92000-7248
BUDGET ITEM:	Parks, Gardens and Reserves
BUDGET PAGE NUMBER:	10
BUDGETED AMOUNT:	\$8,400
AMOUNT SPENT TO DATE:	\$3,278
PROPOSED COST:	\$5,000
BALANCE:	\$ 122

All figures quoted in this report are exclusive of GST.

COMMENTS:

It is recommended that Council approves a donation of \$5,000 (excluding GST) to BirdLife WA to contribute towards the annual Great Cocky Count in 2016 and 2017.

Moved by Cr Harley, seconded by Cr Davidson

That Council:

- 1. approves cash donation of \$5,000 (excluding GST) to BirdLife WA to coordinate and deliver the Great Cocky Count in 2016 and 2017;***
- 2. notes that BirdLife WA are able to provide the following information and advice to the City of Perth in return:***
 - 2.1 data from the surveys which will assist the City of Perth to identify areas important to Carnaby's conservation;***
 - 2.2 the ability to monitor the success of conservation initiatives;***
 - 2.3 advice on how to create a native bird friendly city;***

(Cont'd)

- 2.4 advice and support for monitoring of native bird populations in the City of Perth;*
- 2.5 community workshops on how to make backyards attractive to native birds;*
- 3. notes that the City of Perth's contribution would be promoted through the following channels:**
 - 3.1 appear as a partner on the BirdLife WA website;*
 - 3.2 promotion to the community via social media and through community workshops throughout the metropolitan area;*
 - 3.3 promotion as a partner in the 2016 and 2017 Great Cocky Count reports.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Harley

Against: Nil

**FA20/16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN**

Nil

FA21/16 GENERAL BUSINESS

Responses to General Business from a Previous Meeting
Nil

New General Business

1. Opening of the New City of Perth Library

The Finance and Administration Committee requested an update on the opening of the new City of Perth Library. The Director Commercial and Community Services advised that the official opening is scheduled for Sunday, 28 February 2016, but this date is yet to be confirmed. The Lord Mayor requested an update on this as soon as

possible so that invitations can be finalised and sent out with sufficient notice for guests to attend.

The Lord Mayor also requested that she receive a copy of the invitee list, a final draft of the event invitation and a final draft of the souvenir booklet that will be distributed at the opening ceremony, to ensure that special consideration is given to their graphical design as commemorative documents of the City of Perth. The Director Community and Commercial Services will investigate and provide an update as soon as possible.

FA22/16 ITEMS FOR CONSIDERATION AT A FUTURE MEETING

Outstanding Items:

- Council Dining Room (raised FA30/09/14, updated 21/04/15)
- Update - Program for CCTV Cameras around the City (raised FA29/10/15)

At the Finance and Administration Committee meeting held on 29 October 2015 (TRIM 194090/15), Cr Harley requested a report be presented at a future meeting regarding information on the CCTV cameras in the city and explores the opportunity to install more cameras in identified areas through the appropriate budget allocation. Cr Chen also requested a map of the locations of all CCTV cameras in the city be provided to the Committee.

Cr Chen and Cr Harley queried the progress of the CCTV cameras report and the map of camera locations within the City. The Director Community and Commercial Services advised that she will investigate the matter and provide an update to the Finance and Planning Committee.

FA23/16 CLOSE OF MEETING

4.45pm There being no further business the Presiding Member declared the meeting closed.

SCHEDULES
FOR THE MINUTES OF THE
FINANCE AND
ADMINISTRATION
COMMITTEE MEETING
HELD ON
27 JANUARY 2016

SCHEDULE 1

INVESTMENT REPORT	Market Value	Market Value	Cost & Impairment	% of	Interest Earned	Weighted Average Monthly	Interest Earned
30-Nov-15	31-Oct-15	30-Nov-15	30-Nov-15	Class	Nov	Rate	YTD
Municipal							
Short term Direct Investments							
Call	\$14,451,878	\$19,426,978	\$19,426,978	12.1%	\$35,074	2.60%	\$175,510
Term Deposits	\$73,500,000	\$69,500,000	\$69,500,000	43.3%	\$173,447	2.89%	\$735,583
Short	\$87,951,878	\$88,926,978	\$88,926,978		\$208,521	2.84%	\$911,093
Total Municipal - Cash Back Securities	\$87,951,878	\$88,926,978	\$88,926,978		\$208,521	2.84%	\$911,093
Total Municipal Investments	\$87,951,878	\$88,926,978	\$88,926,978		\$208,521	2.84%	\$911,093
Reserves							
Short term Direct Investments							
Call	\$3,891,812	\$3,788,676	\$3,788,676	2.4%	\$7,478	2.50%	\$54,405
Term Deposits	\$58,000,000	\$58,000,000	\$58,000,000	36.1%	\$138,924	2.94%	\$785,003
Total	\$61,891,812	\$61,788,676	\$61,788,676		\$146,401	2.92%	\$839,408
Floating Rate Notes/ CLNs							
WPAC- Sub Debt -FRN	\$0	\$0	\$0	0.0%	\$0	0.00%	\$1,985
Total	\$0	\$0	\$0		\$0	0.00%	\$1,985
Medium term Direct Investments							
Barclays - Emerald -MBS	2,480,039	2,457,117	\$2,692,784	1.7%	\$11,085	3.10%	\$56,186
Total	\$2,480,039	\$2,457,117	\$2,692,784		\$11,085	3.10%	\$56,186
Total Reserve - Cash Back Securities	\$64,371,851	\$64,245,793	\$64,481,460		\$157,486	2.93%	\$897,578
Balanced Funds							
Colonial Share Index	\$4,016,028	\$3,988,909	\$3,988,909	100%	-\$27,207	-7.66%	-\$129,680
Total	\$4,016,028	\$3,988,909	\$3,988,909		-\$27,207	-7.66%	-\$129,680
Total Reserve Investments	\$68,387,880	\$68,234,702	\$68,470,369		\$130,279	-7.66%	\$767,898
Trust							
Short term Direct Investments							
Call	\$2,260,713	\$2,437,975	\$2,437,975	1.5%	\$4,620	2.50%	\$22,633
Term Deposits	\$4,801,420	\$4,801,420	\$4,801,420	3.0%	\$11,479	2.98%	\$61,230
Total	\$7,062,133	\$7,239,394	\$7,239,394		\$16,099	2.84%	\$83,863
Total Trust - Cash Back Securities	\$7,062,133	\$7,239,394	\$7,239,394		\$16,099	2.84%	\$83,863
Total Investments-Cash Back Securities	\$159,385,862	\$160,412,166	\$160,647,833		\$382,106	2.88%	\$1,892,533
Grand Total Investments	\$163,401,890	\$164,401,074	\$164,636,741		\$354,899	2.80%	\$1,762,854

INVESTMENT
RATES:

CASH RATE

2.00%

BENCHMARK

2.05%

AVERAGE excl.Trust

2.77%

CITY OF PERTH - SHORT TERM INVESTMENTS (Excluding Call) AS AT 30 NOVEMBER 2015

FUND	INSTITUTION	TYPE	AMOUNT	RATE	LODGED	MATURITY	Total	TOTAL INTEREST	
							Investment	individual outstanding	
							Days	investment	
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.85%	3/08/2015	25/01/2016	175	\$ 40,993.15	
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	31/07/2015	29/01/2016	182	\$ 72,301.37	
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.90%	12/11/2015	11/02/2016	91	\$ 28,920.55	
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.85%	14/09/2015	18/03/2016	186	\$ 72,616.44	
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	3.00%	26/11/2015	31/03/2016	126	\$ 31,068.49	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	21/07/2015	31/12/2015	163	\$ 64,753.42	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.85%	6/08/2015	7/01/2016	154	\$ 60,123.29	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	7/08/2015	11/02/2016	188	\$ 74,684.93	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	10/08/2015	18/02/2016	192	\$ 76,273.97	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	10/08/2015	29/02/2016	203	\$ 80,643.84	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,500,000.00	2.90%	20/08/2015	17/03/2016	210	\$ 58,397.26	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.95%	20/10/2015	29/04/2016	192	\$ 77,589.04	
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 8,000,000.00	2.90%	29/10/2015	6/05/2016	190	\$ 120,767.12	
MUNICIPAL	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.92%	31/07/2015	31/12/2015	153	\$ 48,960.00	
MUNICIPAL	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.80%	17/08/2015	29/01/2016	165	\$ 50,630.14	
			\$ 69,500,000.00						
RESERVES	AMP	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	3.10%	8/07/2015	11/07/2016	369	\$ 156,698.63	
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 1,000,000.00	2.95%	9/07/2015	7/01/2016	182	\$ 14,709.59	
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 1,000,000.00	2.95%	16/07/2015	14/01/2016	182	\$ 14,709.59	
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.95%	5/11/2015	5/05/2016	182	\$ 44,128.77	
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	3.00%	19/11/2015	19/05/2016	182	\$ 74,794.52	
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.98%	10/07/2015	7/01/2016	181	\$ 44,332.60	
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.95%	23/07/2015	21/01/2016	182	\$ 29,419.18	
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 2,500,000.00	2.93%	31/07/2015	29/01/2016	182	\$ 36,524.66	
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.92%	13/08/2015	11/02/2016	182	\$ 43,680.00	
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	2.85%	31/08/2015	31/03/2016	213	\$ 116,420.55	
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	2.95%	4/06/2015	3/12/2015	182	\$ 102,967.12	
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	3.00%	11/06/2015	10/12/2015	182	\$ 29,917.81	
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 3,500,000.00	2.91%	10/09/2015	10/03/2016	182	\$ 50,785.48	
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	2.95%	30/09/2015	31/03/2016	183	\$ 103,532.88	
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 6,000,000.00	2.85%	30/10/2015	29/04/2016	182	\$ 85,265.75	
			\$ 58,000,000.00						
ROD EVANS TRUST	BWEST	Short Term Direct Investments TERM DEPOSITS	\$ 308,663.29	2.85%	24/09/2015	18/12/2015	85	\$ 2,048.59	
TRUST	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	3.00%	26/11/2015	21/04/2016	147	\$ 24,164.38	
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 742,756.54	2.98%	9/07/2015	7/01/2016	182	\$ 11,036.75	
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 1,750,000.00	3.00%	24/09/2015	24/03/2016	182	\$ 26,178.08	
			\$ 4,801,419.83						
TOTAL investments			\$ 132,301,419.83						\$ 1,970,037.95

SCHEDULE 2

INVESTMENT REPORT

	Market Value	Market Value	Cost & Impairment	% of	Interest Earned	Weighted Average Monthly	Interest Earned
31-Dec-15	30-Nov-15	31-Dec-15	31-Dec-15	Class	Dec	Rate	YTD
Municipal							
Short term Direct Investments							
Call	\$19,426,978	\$12,735,310	\$12,735,310	8.5%	\$44,296	2.58%	\$219,806
Term Deposits	\$69,500,000	\$65,500,000	\$65,500,000	43.9%	\$168,979	2.89%	\$904,562
Short	\$88,926,978	\$78,235,310	\$78,235,310		\$213,275	2.83%	\$1,124,368
Total Municipal - Cash Back Securities	\$88,926,978	\$78,235,310	\$78,235,310		\$213,275	2.83%	\$1,124,368
Total Municipal Investments	\$88,926,978	\$78,235,310	\$78,235,310		\$213,275	2.83%	\$1,124,368
Reserves							
Short term Direct Investments							
Call	\$3,788,676	\$3,071,769	\$3,071,769	2.1%	\$7,952	2.50%	\$62,357
Term Deposits	\$58,000,000	\$58,000,000	\$58,000,000	38.9%	\$144,254	2.95%	\$929,257
Total	\$61,788,676	\$61,071,769	\$61,071,769		\$152,206	2.93%	\$991,613
Floating Rate Notes/ CLNs							
WPAC- Sub Debt -FRN	\$0	\$0	\$0	0.0%	\$0	0.00%	\$1,985
Total	\$0	\$0	\$0		\$0	0.00%	\$1,985
Medium term Direct Investments							
Barclays - Emerald -MBS	2,457,117	2,457,117	\$2,692,784	1.8%	\$10,878	3.09%	\$67,063
Total	\$2,457,117	\$2,457,117	\$2,692,784		\$10,878	3.09%	\$67,063
Total Reserve - Cash Back Securities	\$64,245,793	\$63,528,886	\$63,764,553		\$163,084	2.94%	\$1,060,662
Balanced Funds							
Colonial Share Index	\$3,988,909	\$4,097,294	\$4,097,294	100%	\$108,297	37.45%	-\$21,383
Total	\$3,988,909	\$4,097,294	\$4,097,294		\$108,297	37.45%	-\$21,383
Total Reserve Investments	\$68,234,702	\$67,626,180	\$67,861,847		\$271,380	37.45%	\$1,039,279
Trust							
Short term Direct Investments							
Call	\$2,437,975	\$2,412,363	\$2,412,363	1.6%	\$5,590	2.50%	\$28,224
Term Deposits	\$4,801,420	\$4,803,468	\$4,803,468	3.2%	\$12,077	2.99%	\$73,307
Total	\$7,239,394	\$7,215,832	\$7,215,832		\$17,668	2.84%	\$101,531
Total Trust - Cash Back Securities	\$7,239,394	\$7,215,832	\$7,215,832		\$17,668	2.84%	\$101,531
Total Investments-Cash Back Securities	\$160,412,166	\$148,980,028	\$149,215,695		\$394,027	2.87%	\$2,286,560
Grand Total Investments	\$164,401,074	\$153,077,322	\$153,312,989		\$502,323	3.88%	\$2,265,177

INVESTMENT
RATES:

CASH RATE

2.00%

BENCHMARK

2.28%

AVERAGE excl.Trust

3.93%

CITY OF PERTH - SHORT TERM INVESTMENTS (Excluding Call) AS AT 31 DECEMBER 2015

FUND	INSTITUTION	TYPE	AMOUNT	RATE	LODGED	MATURITY	Total Investment Days	TOTAL INTEREST individual outstanding investment
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	31/07/2015	29/01/2016	182	\$ 72,301.37
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.85%	3/08/2015	25/01/2016	175	\$ 40,993.15
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.85%	14/09/2015	18/03/2016	186	\$ 72,616.44
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.90%	12/11/2015	11/02/2016	91	\$ 28,920.55
MUNICIPAL	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	3.00%	26/11/2015	31/03/2016	126	\$ 31,068.49
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.85%	6/08/2015	7/01/2016	154	\$ 60,123.29
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	7/08/2015	11/02/2016	188	\$ 74,684.93
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	10/08/2015	18/02/2016	192	\$ 76,273.97
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.90%	10/08/2015	29/02/2016	203	\$ 80,643.84
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,500,000.00	2.90%	20/08/2015	17/03/2016	210	\$ 58,397.26
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	2.95%	20/10/2015	29/04/2016	192	\$ 77,589.04
MUNICIPAL	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 8,000,000.00	2.90%	29/10/2015	6/05/2016	190	\$ 120,767.12
MUNICIPAL	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	3.05%	31/12/2015	14/04/2016	105	\$ 43,869.86
MUNICIPAL	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 4,000,000.00	2.80%	17/08/2015	29/01/2016	165	\$ 50,630.14
			\$ 65,500,000.00					
RESERVES	AMP	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	3.10%	8/07/2015	11/07/2016	369	\$ 156,698.63
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 1,000,000.00	2.95%	9/07/2015	7/01/2016	182	\$ 14,709.59
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 1,000,000.00	2.95%	16/07/2015	14/01/2016	182	\$ 14,709.59
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.95%	5/11/2015	5/05/2016	182	\$ 44,128.77
RESERVES	BQLD	Short Term Direct Investments TERM DEPOSITS	\$ 5,000,000.00	3.00%	19/11/2015	19/05/2016	182	\$ 74,794.52
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.98%	10/07/2015	7/01/2016	181	\$ 44,332.60
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	2.95%	23/07/2015	21/01/2016	182	\$ 29,419.18
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 2,500,000.00	2.93%	31/07/2015	29/01/2016	182	\$ 36,524.66
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 3,000,000.00	2.92%	13/08/2015	11/02/2016	182	\$ 43,680.00
RESERVES	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	2.85%	31/08/2015	31/03/2016	213	\$ 116,420.55
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 3,500,000.00	2.91%	10/09/2015	10/03/2016	182	\$ 50,785.48
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	2.95%	30/09/2015	31/03/2016	183	\$ 103,532.88
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 6,000,000.00	2.85%	30/10/2015	29/04/2016	182	\$ 85,265.75
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 7,000,000.00	3.05%	3/12/2015	2/06/2016	182	\$ 106,457.53
RESERVES	SUNCORP	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	3.00%	10/12/2015	9/03/2016	90	\$ 14,794.52
			\$ 58,000,000.00					
ROD EVANS	BWEST	Short Term Direct Investments TERM DEPOSITS	\$ 310,711.88	2.85%	18/12/2015	19/05/2016	153	\$ 3,711.94
TRUST	BANKWEST	Short Term Direct Investments TERM DEPOSITS	\$ 2,000,000.00	3.00%	26/11/2015	21/04/2016	147	\$ 24,164.38
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 742,756.54	2.98%	9/07/2015	7/01/2016	182	\$ 11,036.75
TRUST	NAB	Short Term Direct Investments TERM DEPOSITS	\$ 1,750,000.00	3.00%	24/09/2015	24/03/2016	182	\$ 26,178.08
			\$ 4,803,468.42					
TOTAL investments			\$ 128,303,468.42					
								\$ 1,890,224.86

SCHEDULE 3
**FINANCIAL ACTIVITY STATEMENT FOR THE FIVE MONTHS TO
30 NOVEMBER 2015**

REPORT OF VARIANCES TO BUDGET

This report compares the actual performance for the five months to 30 November 2015 with the Revised Budget approved by Council on 3 November 2015.

Operating Revenue

- Fines and Costs are \$(207,000) below the revised budget at the end of the month, with the main contributor being parking fines under budget estimates by \$(187,000).
- Investment income achieved better than the revised forecasts by \$111,000 for the five months mainly due to the performance of the Colonial Share Index Fund which reflected the movement of the ASX 200 index for the month.
- Parking revenue fell \$(283,000) (of which \$232,000 is related to CPP and \$51,000 to Parking Services Unit) under the revised budget. The year to date unfavourable variance comprises of \$(148,000) for Undercover Car Parks, \$(99,000) for Kerbside Parking and \$(36,000) for Open Air Car Parks. Within Undercover Car Parks the main contributors were the Convention Centre Car Park \$(70,000) (due to fewer events than budgeted for) His Majesty's \$(51,000) and the Perth Concert Hall \$(47,000) offset by over budget parking revenue for Elder Street of \$42,000 (due to more events being held at Perth Arena than budgeted for). There are various factors influencing the lower than expected patronage figures, including roadworks in the City and the current economic climate.
- Other Revenue was \$208,000 above the revised budget which was a \$266,000 improvement from October, predominantly because of the above target Building Licence Fees of \$77,000 and an unbudgeted LGIS Scheme Dividend of \$143,000.

Operating Expenditure

- Employee costs were lower than estimated at the end of November by \$406,000. Various vacancies were the main contributor, Staff Recruitment Costs \$59,000 and Corporate Training \$43,000 added to the favourable variance. This positive variance was partly offset by lower than expected recovery from Capital projects \$(92,000), higher than anticipated spend on Overtime (\$46,000) and Casual Staff Salaries (\$49,000).
- Materials and Contracts were \$1,157,000 under the November revised budget due primarily to Infrastructure Contractors \$417,000, where the timing of works since the review has varied for Footpaths \$119,000 and the River Wall \$213,000. The balance of underspending occurred across a range of areas such as Property

FINANCIAL ACTIVITY STATEMENT FOR THE FIVE MONTHS TO 30 NOVEMBER 2015

REPORT OF VARIANCES TO BUDGET

Maintenance \$294,000, Other Professional Fees \$119,000 and Prosecution Fees \$131,000. These were partly offset by Advertising Production Cost \$(82,000), Performers Fees \$(55,000) and Other Maintenance \$(101,000).

- Depreciation was \$(74,000) above the revised budget for Buildings \$(27,000) and Parks Infrastructure \$(24,000) with smaller variances elsewhere.
- Interest Expenses for the period was \$(83,000) above the revised budget mainly due to the estimate of the interest capitalised on the Perth City Library loan \$(21,000) and Elder Street Undercover Car Park \$(37,000) being higher than actual.
- Month on month the Loss on Disposal of Assets resulted in a favourable variance of \$482,000 for the year to date. The variance arose mainly due to the timing of infrastructure assets write-offs, which are dependent upon the progress of capital projects and final close-outs.
- Other Expenditure was \$334,000 under the revised budget, predominantly due to the timing of donations and sponsorships with the Marketing and Events Unit \$243,000 and the Community Arts Organisational Unit \$(185,000).

Investing Activities

- Capital expenditure was \$2.9 million under the revised forecasts. The program of project works has progressed slower than anticipated resulting in this substantial variance. Projects well progressed include the Perth City Library and Public Plaza, the Barrack Street 2-Way Conversion and Treasury Footpath projects and Mill Street - St Georges Terrace to Mounts Bay Road, plus East End Enhancement Hay Street (Barrack to Pier Street).
- Transfers to Reserves were relatively in line with revised budget expectations.

Financing Activities

- Transfers from Reserves will accelerate in the coming months in accordance with the budget program.
- Funding of carry forwards estimated in the budget is dependent upon the progress of the capital works program.
- Capital Grants and Contributions were \$(1.72) million behind the revised forecasts mainly due to slower than anticipated delivery of capital projects

**FINANCIAL ACTIVITY STATEMENT FOR THE FIVE MONTHS TO
30 NOVEMBER 2015**

REPORT OF VARIANCES TO BUDGET

Amounts sourced from Rates

- Rates revenue raised \$888,000 higher than the revised budget with the invoicing of interim rates above budget on a year to date basis.

CITY OF PERTH

FINANCIAL ACTIVITY STATEMENT - for the period ended 30 November 2015

	Revised Budget 2015/16 \$	Budget YTD 30-Nov-15 \$	Actual YTD 30-Nov-15 \$	Variance YTD 30-Nov-15 \$
Proceeds from Operating Activities				
Operating Revenue				
<i>Nature of Income</i>				
Parking Fees	75,778,365	31,785,195	31,502,169	(283,025)
Fines and Costs	9,458,652	4,131,777	3,924,392	(207,385)
Investment Income and Interest	4,835,983	2,050,769	2,161,892	111,123
Community Service Fees	1,646,654	699,410	683,630	(15,779)
Rubbish Collection	7,638,983	7,555,259	7,545,873	(9,386)
Rentals and Hire Charges	5,208,233	2,141,887	2,134,355	(7,532)
Recurrent Grants	1,483,539	315,860	275,367	(40,492)
Contributions, Donations and Reimbursements	474,671	200,093	317,680	117,587
Other Income	4,862,690	2,406,036	2,614,164	208,127
	111,387,769	51,286,285	51,159,521	(126,764)
Less: Operating Expenditure				
<i>Nature of Expenditure</i>				
Employee Costs	69,385,571	27,055,220	26,648,737	406,483
Materials and Contracts	53,612,646	19,968,024	18,811,307	1,156,718
Utilities	3,258,341	1,281,494	1,240,140	41,355
Insurance Expenditure	1,104,572	473,668	493,864	(20,196)
Depreciation and Amortisation	30,002,334	12,597,795	12,672,104	(74,309)
Interest Expenses	1,156,345	497,341	580,673	(83,333)
Expense Provisions	962,345	402,986	402,972	13
Loss on Disposal of Assets	1,766,210	857,229	375,174	482,056
Other Expenditure	24,611,295	10,887,638	10,553,385	334,253
	185,859,660	74,021,395	71,778,356	2,243,040
Add back Depreciation	(30,002,334)	(12,597,795)	(12,672,104)	74,309
(Loss) / Profit on Disposals	(1,766,210)	(857,229)	(375,174)	(482,056)
	154,091,115	60,566,371	58,731,078	1,835,293
Net Surplus/(Deficit) from Operations	(42,703,346)	(9,280,086)	(7,571,557)	1,708,529
Investing Activities				
Capital Expenditure	(69,049,135)	(23,720,731)	(20,804,984)	2,915,747
Repayment of Borrowings	(6,441,707)	(2,572,293)	(2,572,293)	-
Transfers to Reserves	(28,095,017)	(2,355,363)	(1,735,213)	620,150
	(103,585,859)	(28,648,387)	(25,112,490)	3,535,898
Financing Activities				
Transfer from Reserves	30,752,812	12,890,905	21,696,659	8,805,754
Carry Forwards	21,681,358	7,448,285	6,253,889	(1,194,396)
Proceeds from Disposal of Assets/Investments	1,729,345	1,523,000	694,658	(828,342)
Distribution from TPRC	1,833,333	-	-	-
Capital Grants	7,757,850	2,185,600	461,737	(1,723,863)
	63,754,698	24,047,790	29,106,943	5,059,153
Add: Opening Funds	636,302	636,302	636,302	-
Net Surplus/(Deficit) before Rates	(82,534,507)	(13,880,683)	(3,577,104)	10,303,580
Amount Sourced from Rates	82,681,631	80,842,160	81,730,236	888,076
Closing Funds	783,426	67,597,778	78,789,434	11,191,656

Net Cash on Hand				
Cash On Hand	5,321,032	9,121,769	16,542,723	7,420,954
Money Market Investments	106,330,600	140,560,000	136,521,266	(4,038,734)
Funds on Hand	111,651,632	149,681,769	153,063,989	3,382,220
Analysis of Funds on Hand				
Reserves	86,669,717	66,840,811	64,920,263	(1,920,548)
Provisions	11,525,004	12,317,337	11,100,305	(1,217,032)
Carry forwards	-	10,954,854	9,913,895	(1,040,959)
Restricted Grants not yet utilised	437,037	253,875	437,037	183,162
General Funds	13,019,874	59,314,893	66,692,489	7,377,597
Funds on Hand	111,651,632	149,681,769	153,063,989	3,382,220

CURRENT POSITION AS AT THE END OF THE PERIOD

30-November-2015

	2015/16 Revised Budget	2015/16 Budget YTD	2015/16 Actual YTD	2015/16 Variance
Current Assets	\$	\$	\$	\$
Cash and Cash Equivalents	5,321,032	9,121,769	16,542,723	7,420,954
Deposits and Prepayments	1,783,674	13,057,727	12,878,835	(178,892)
Money Market Investments - Municipal Funds	19,660,883	73,719,189	71,601,003	(2,118,186)
Money Market Investments - Restricted Funds	86,669,717	66,840,811	64,920,263	(1,920,548)
Trade and Other Receivables	10,243,590	17,560,440	21,928,211	4,367,771
Inventories	2,865,990	4,913,126	1,134,729	(3,778,397)
Total Current Assets	126,544,886	185,213,062	189,005,764	3,792,702
Current Liabilities				
Trade and Other Payables	27,342,738	38,203,261	33,155,199	(5,048,062)
Employee Entitlements	11,525,004	10,691,256	11,100,305	409,049
Provisions	224,001	1,626,080	603,526	(1,022,554)
Borrowings	6,771,075	6,376,142	6,570,642	194,500
Total Current Liabilities	45,862,818	56,896,739	51,429,672	- 5,467,067
Working Capital Position Brought Forward	\$ 80,682,068	\$ 128,316,322	\$ 137,576,092	\$ 9,259,770
Deduct Restricted Cash Holdings	(86,669,717)	(66,840,811)	(64,920,263)	1,920,548
Deduct Unspent Borrowings	-	(253,875)	(437,037)	(183,162)
Deduct Restricted Capital Grants	-			
Add Current Borrowings	6,771,075	6,376,142	6,570,642	194,499.91
Current Funds Position Brought Forward	\$ 783,427	\$ 67,597,778	\$ 78,789,434	\$ 11,191,656

EXPLANATORY NOTES – FINANCIAL ACTIVITY STATEMENT

BACKGROUND

- Regulation 34 of the Local Government (Financial Management) Regulations 1996 was amended effective from 1 July 2005.
- The amendment prescribes a monthly Financial Activity Statement (FAS) reporting the sources and application of funds, as set out in the Rate Setting Statement which is included in the Annual Budget.

PURPOSE

- The FAS reports the actual financial performance of the City in relation to its adopted budget, which has been structured on financial viability and sustainability principles.
- The FAS is intended to act as a guide to Council of the impact of financial activities and the reasons for major variances to the annual budget estimates.

PRESENTATION

- Regulation 34 prescribes the minimum detail to be included in the FAS. These are listed below.
 - Annual Budget estimates, and approved revisions to these, are to be included for comparison purposes.
 - Actual amounts of income and expenditure to the end of the month of the FAS.
 - Material variances between the comparable amounts and commentary on reasons for these.
 - The net current assets at the end of the month to which the FAS relates.
- An explanation of the composition of the net current assets at the end of the month to which the FAS relates; less committed and restricted assets.
- Councils are given the option of adopting a format which is considered most appropriate to their needs. These options are listed below.
 - According to nature and type classification,
 - by program, or
 - by business unit.
- It is recommended that while the information presented by cost objects (programs and activities) or by cost centres (business units) are useful for expense allocation and cost centre accountability purposes, they are less informative and difficult to comprehend in matters of disclosure and less effective in cost management and control.
- The FAS has therefore been presented in the format using nature and type classification as the most meaningful disclosure to the Council and public.

FORMAT

- The FAS is formatted to align with the Rate Setting Statement.
- The first part deals with operating income and expenditure, excluding rate revenue.
- The next classification is the amount spent on capital expenditure and debt repayments.
- The classification 'Financing Activities' provides a statement of sources of funds other than from operating or rates revenue, which are usually associated with capital expenditure.
- Attached to the FAS is a statement of 'Net Current Assets' for the budget and actual expenditure to the end of the month to which the FAS relates.
- Opening and closing funds represent the balance of 'Net Current Assets', not including any funds which are committed or restricted.
- "Committed assets" means revenue unspent but set aside under the annual budget for a specific purpose.
- "Restricted assets" means those assets the uses of which are restricted, wholly or partially, by regulations or other externally imposed requirements", e.g. reserves set aside for specific purposes.
- To avoid duplication in calculating 'Closing Funds on hand', certain balances, such as provisions and borrowings, are also deducted.
- The total Closing Funds on hand are to be taken into account when calculating the amount to be raised by rates each year.
- The classification "Net Cash on Hand" represents the balances of funds held in cash or invested and the analysis into those funds reserved, carried forward or remaining unspent at the end of the month to which the FAS relates.



CITY of PERTH

CITY of PERTH

Financial Statements

For the 5 months ended 30 November 2015

**CITY OF PERTH
MUNICIPAL**

Statement of Comprehensive Income for the 5 months ended 30 November 2015

(By Program)

	<i>Note</i>	Budget 2015/2016	Revised Budget YTD	Actual YTD 30/11/2015	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
General Purpose Funding Rates		83,567,338	81,674,176	82,576,125	901,949	1.1%
General Purpose Funding Other		5,735,976	1,907,385	1,938,017	30,632	1.6%
Law, Order, Public Safety		46,225	10,757	4,151	(6,606)	-61.4%
Health		864,920	669,581	712,292	42,711	6.4%
Education and Welfare		2,153,539	937,120	914,720	(22,400)	-2.4%
Housing		656,190	343,690	347,195	3,505	1.0%
Community Amenities		10,294,628	8,773,135	8,693,119	(80,016)	-0.9%
Recreation and Culture		1,859,860	417,429	558,581	141,152	33.8%
Transport		90,764,129	36,814,457	36,361,543	(452,914)	-1.2%
Economic Services		1,093,247	295,765	370,857	75,092	25.4%
Other Property and Services		717,071	284,677	412,884	128,207	45.0%
Total Operating Income		197,753,123	132,128,443	132,889,755	761,312	0.6%
OPERATING EXPENDITURE						
Governance		11,262,129	4,868,770	4,629,410	239,360	4.9%
General Purpose Funding		3,089,672	1,590,359	1,571,523	18,836	1.2%
Law, Order, Public Safety		3,868,851	1,459,466	1,515,126	(55,660)	-3.8%
Health		1,884,897	1,193,213	1,051,085	142,128	11.9%
Education and Welfare		3,870,122	1,512,561	1,482,062	30,499	2.0%
Housing		563,144	256,710	238,372	18,338	7.1%
Community Amenities		28,558,870	10,873,453	10,741,413	132,040	1.2%
Recreation and Culture		32,248,092	12,392,224	11,573,820	818,404	6.6%
Transport		85,571,552	33,949,716	33,426,069	523,647	1.5%
Economic Services		9,744,103	3,718,148	3,689,800	28,348	0.8%
Other Property and Services		7,266,137	1,295,548	1,395,269	(99,721)	-7.7%
Total Operating Expenditure		187,927,571	73,110,169	71,313,949	1,796,220	2.5%
NET FROM OPERATIONS		9,825,552	59,018,274	61,575,806	2,557,532	4.3%
GRANTS/CONTRIBUTIONS						
For the Development of Assets						
- General Purpose Funding		80,200	75,600	75,600	-	0.0%
- Recreation and Culture		3,207,250	1,790,000	-	-	0.0%
- Transport		3,555,000	320,000	386,137	66,137	20.7%
Total Grants/Contributions		6,842,450	2,185,600	461,737	(1,723,863)	-78.9%
DISPOSAL/WRITE OFF OF ASSETS						
Gain/(Loss) on Disposal of Assets	2	(1,558,253)	(857,229)	(375,190)	482,039	-56.2%
Change in net assets resulting from operations before significant items		15,109,749	60,346,645	61,662,353	1,315,708	2.2%
SIGNIFICANT ITEMS						
Distribution from TPRC		1,833,333	-	-	-	0.0%
(Loss) on Disposal of Investments		-	(3,655)	(3,655)	-	0.0%
Change in net assets resulting from operations after significant items		16,943,082	60,342,990	61,658,698	1,315,708	2.2%

**CITY OF PERTH
MUNICIPAL**

Statement of Comprehensive Income for the 5 months ended 30 November 2015

(By Nature)

	Note	Budget 2015/2016	Revised Budget YTD	Actual YTD 30/11/2015	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
Rates		82,692,367	80,842,160	81,730,236	888,076	1.1%
Grants and Contributions for Non Capital Purposes		1,508,499	315,860	275,367	(40,493)	-12.8%
Donations and Reimbursements		452,347	200,093	317,680	117,587	58.8%
Fees and Charges		105,979,914	48,100,208	47,671,748	(428,460)	-0.9%
Interest and Investment Income		5,157,319	2,050,769	2,161,892	111,123	5.4%
Other Revenue		1,962,676	619,353	732,833	113,480	18.3%
Total Revenue from Operating Activities		197,753,122	132,128,443	132,889,755	761,312	0.6%
OPERATING EXPENDITURE						
Employee Costs		69,135,566	26,903,540	26,648,737	254,803	0.9%
Materials and Contracts		52,838,709	19,967,756	18,811,307	1,156,449	5.8%
Utilities		3,069,080	1,281,494	1,240,140	41,354	3.2%
Depreciation and Amortisation		34,211,101	12,597,795	12,672,104	(74,309)	-0.6%
Interest		1,836,750	497,341	580,673	(83,332)	-16.8%
Insurance		1,166,259	473,668	493,864	(20,196)	-4.3%
Expenses Provision		962,345	402,986	402,971	15	0.0%
Other Expenses from Ordinary Activities		24,707,761	10,985,589	10,464,153	521,436	4.7%
Total Expenses from Ordinary Activities		187,927,571	73,110,169	71,313,949	1,796,220	2.5%
Change in Net Assets from Ordinary Activities before Capital Amounts		9,825,551	59,018,274	61,575,806	2,557,532	4.3%
GRANTS/CONTRIBUTIONS						
Grants and Contributions- Capital		6,842,450	2,185,600	461,737	(1,723,863)	-78.9%
NET OPERATING SURPLUS		16,668,002	61,203,874	62,037,543	833,669	1.4%
DISPOSAL/WRITE OFF OF ASSETS	2	(1,558,253)	(857,229)	(375,190)	482,039	-56.2%
SIGNIFICANT ITEMS						
Distribution from TPRC		1,833,333	-	-	-	0.0%
(Loss) on Disposal of Investments		-	(3,655)	(3,655)	-	0.0%
Change in net assets resulting from operations after capital amounts and significant items		16,943,082	60,342,990	61,658,698	1,315,708	2.2%

**CITY OF PERTH
MUNICIPAL**

Statement of Financial Position as at 30 November 2015

	Note	30/11/2015	30/06/2015
CURRENT ASSETS		\$	\$
Cash and Cash Equivalents	11	16,542,723	21,164,777
Deposits/Prepayments	4	12,878,835	1,339,244
Investments	3, 11	136,521,266	91,045,389
Trade and Other Receivables	5	12,154,728	8,355,249
Rates Receivable	1	9,773,483	64,096
Inventories		1,134,729	1,394,201
TOTAL CURRENT ASSETS		189,005,764	123,362,956
NON CURRENT ASSETS			
Investments	3	6,657,256	7,110,313
Trade and Other Receivables	5	32,434	39,567
Property, Plant and Equipment	8	654,283,099	659,937,053
Infrastructure	8	475,413,444	480,607,504
Capital Work in Progress	8	87,724,198	69,215,093
TOTAL NON CURRENT ASSETS		1,224,110,431	1,216,909,530
TOTAL ASSETS		1,413,116,195	1,340,272,486
CURRENT LIABILITIES			
Trade and Other Payables	6	33,155,199	19,155,304
Employee Benefits	7	11,100,305	11,405,126
Provisions	7	603,526	703,725
Loan Liability	9	6,570,642	6,441,709
TOTAL CURRENT LIABILITIES		51,429,672	37,705,864
NON CURRENT LIABILITIES			
Employee Benefits	7	1,891,737	1,891,737
Provisions	7	4,032,092	3,869,667
Loan Liability	9	33,625,776	36,327,002
TOTAL NON CURRENT LIABILITIES		39,549,605	42,088,406
TOTAL LIABILITIES		90,979,277	79,794,270
NET ASSETS		\$1,322,136,918	\$1,260,478,216
EQUITY			
Accumulated Surplus		693,728,767	612,108,619
Asset Revaluation Reserve	10	560,795,095	560,795,095
Reserves	10	67,613,056	87,574,502
TOTAL EQUITY		\$1,322,136,918	\$1,260,478,216

**CITY OF PERTH
MUNICIPAL**

Statement of Changes in Equity for the 5 months ended 30 November 2015

	Accumulated Surplus	Asset Revaluation Reserve	Cash Backed Reserves	Total Equity
	\$	\$	\$	\$
Balance at 1 July 2014	587,289,902	372,942,447	85,605,577	1,045,837,926
Change in net assets resulting from operations	214,640,290	-	-	214,640,290
Transfer to Cash Backed Reserves	(25,386,259)	-	25,386,259	-
Transfers to Asset Revaluation Reserve	(189,027,761)	189,027,761	-	-
Transfers from Asset Revaluation Reserve	1,175,113	(1,175,113)	-	-
Transfer from Cash Backed Reserves	23,417,344	-	(23,417,344)	-
Balance at 30 June 2015	\$612,108,629	\$560,795,095	\$87,574,492	\$1,260,478,216
	\$	\$	\$	\$
Balance at 1 July 2015	612,108,629	560,795,095	87,574,492	1,260,478,216
Change in net assets resulting from operations	61,658,698	-	-	61,658,698
Transfer to Cash Backed Reserves	(1,735,213)	-	1,735,213	-
Transfers to Asset Revaluation Reserve	-	-	-	-
Transfers from Asset Revaluation Reserve	-	-	-	-
Transfer from Cash Backed Reserves	21,696,659	-	(21,696,659)	-
Balance at the end of the reporting period	\$693,728,772	\$560,795,095	\$67,613,047	\$1,322,136,914

**CITY OF PERTH
MUNICIPAL**

Statement of Cash Flows for the 5 months ended 30 November 2015

	Note	Budget 2015/2016	YTD Actual 30/11/2015	YTD Variation	
		\$	\$	\$	%
<i>Cash Flows from Operating Activities</i>					
Receipts					
Rates		82,681,333	69,262,297	(13,419,036)	-16.2%
Fees and Charges		104,237,072	46,894,753	(57,342,319)	-55.0%
Interest		5,009,468	1,764,032	(3,245,436)	-64.8%
Other		5,485,536	937,582	(4,547,954)	-82.9%
		197,413,411	118,858,664	(78,554,747)	-39.8%
Payments					
Employee Costs		(68,531,216)	(26,223,231)	42,307,985	61.7%
Materials and Contracts		(50,557,095)	(19,135,582)	31,421,513	62.2%
Interest		(1,686,749)	(523,043)	1,163,706	69.0%
Other		(24,363,418)	(12,434,577)	11,928,841	49.0%
		(145,138,478)	(58,316,433)	86,822,045	59.8%
Net Cash Flows from Operating Activities	12	52,274,932	60,542,231	8,267,299	-15.8%
<i>Cash Flows from Investing Activities</i>					
Receipts					
Distribution from TPRC		1,833,333	-	(1,833,333)	-100.0%
Proceeds from Disposal of Assets		1,523,000	245,256	(1,277,744)	-83.9%
Proceeds from Disposal of Investments(Non Current)		-	449,402	449,402	0.0%
Payments					
Purchase Land and Buildings		(13,036,542)	-	13,036,542	-100.0%
Purchase Infrastructure Assets		(37,840,203)	(438,644)	37,401,559	-98.8%
Purchase Plant and Mobile Equipment		(3,347,436)	(909,282)	2,438,154	72.8%
Purchase Office Furniture and Equipment		(561,648)	(1,100,734)	(539,086)	96.0%
Work in Progress		-	(16,212,149)	(16,212,149)	0.0%
		(54,785,829)	(18,660,809)	36,125,020	65.9%
Net Cash Flows from Investing Activities		(51,429,496)	(17,966,151)	33,463,345	65.1%
<i>Cash Flows from Financing Activities</i>					
Repayment of Borrowings		(6,441,707)	(2,572,293)	3,869,414	60.1%
		(6,441,707)	(2,572,293)	3,869,414	60.1%
<i>Cash Flows from Government and Other Parties</i>					
Receipts from Appropriations/Grants					
Recurrent		1,760,075	388,298	(1,371,777)	-77.9%
Capital		6,842,450	461,737	(6,380,713)	-93.3%
		8,602,525	850,035	(7,752,490)	-90.1%
Net Increase (Decrease) in Cash Held		3,006,254	40,853,822	37,847,568	1259.0%
<i>Cash at 1 July 2015</i>		107,033,620	112,210,166	5,176,546	4.8%
<i>Cash at 30 November 2015</i>	11	110,039,874	153,063,989	43,024,115	39.1%

MUNICIPAL

Notes to the Balance Sheet for the 5 months ended 30 November 2015

1 Rates Receivable

	Actual YTD 30/11/2015	2014/15 YTD 30/11/2014
	\$	\$
Outstanding Amount at 30 June 2015	64,096	52,088
Rates Levied for the Year	81,743,885	75,946,175
Late Payment Penalties	88,070	62,993
Ex Gratia Rates	17,464	10,283
Rates Administration Fee	277,135	275,786
Rates Instalment Interest	341,261	317,472
Back Rates	(31,112)	(147,341)
Bins Levy	139,071	57,236
	82,639,870	76,574,692
Amount Received during the Period	72,866,387	67,460,858
Outstanding Amount at 30 November 2015	\$9,773,483	\$9,113,834

2 Gain/(Loss) on Disposal/Write off of Assets

	Annual Budget	Actual YTD 30/11/2015
Infrastructure		
Proceeds on Disposal	-	-
Less: Carrying amount of assets written off	1,721,201	374,374
(Loss) on Write Off	(1,721,201)	(374,374)
Plant and Mobile Equipment		
Proceeds on Disposal	1,523,000	244,602
Less: Carrying amount of assets sold/written off	1,360,052	231,103
Profit/(Loss) on Disposal/Write Off	162,948	13,499
Furniture and Equipment		
Proceeds on Disposal	-	654
Less: Carrying amount of assets sold /written off	-	-
Profit on Disposal/Write Off	-	654
Gain/(Loss) on Disposal/Write off of Assets	(\$1,558,253)	(\$375,190)

3 Investments

Current	30/11/2015	30/06/2015
Short Term Cash Investments *	\$	\$
Call Funds	5,032,357	23,629
Bank/Term Deposits	127,500,000	83,900,000
Managed Funds	3,988,909	4,118,105
Floating Rate Notes (FRN)	-	3,003,655
Total Current Investments	\$136,521,266	\$91,045,389

* Short Term Cash Investments as stated in Note 11.

Non Current Investments	30/11/2015	30/06/2015
	\$	\$
Mortgage Backed Securities (MBS)	2,692,784	2,766,406
	2,692,784	2,766,406
Equity in Local Government House	10,000	10,000
Equity in Mindarie Regional Council	398,074	398,074
Equity in Tamala Park Regional Council	3,556,398	3,935,833
	\$6,657,256	\$7,110,313

MUNICIPAL

Notes to the Balance Sheet for the 5 months ended 30 November 2015

4 Deposits/Prepayments

	30/11/2015	30/06/2015
	\$	\$
Prepaid Insurance	1,391,821	-
Prepaid Parking Bay Licence Fees	9,962,574	91,560
Other	1,524,440	1,247,684
	\$12,878,835	\$1,339,244

5 Trade And Other Receivables

	30/11/2015	30/06/2015
Current	\$	\$
Emergency Services Levy (ESL)	2,986,879	63,463
Accrued Interest and Investment Income	998,157	600,296
Accrued Income	1,885,684	1,251,900
Modified Penalties/Fines and Costs	7,484,973	7,156,124
Debtors - General		
Australian Taxation Office - GST Refundable	375,171	479,963
Works and Services	58,635	156,225
Other Debtors	1,560,484	1,701,472
	15,349,983	11,409,443
Less: Provision for Doubtful Debts	(3,195,255)	(3,054,194)
	\$12,154,728	\$8,355,249
Non Current		
Pensioners' Rates Deferred	32,434	39,567
	\$32,434	\$39,567

6 Trade And Other Payables

	30/11/2015	30/06/2015
Current	\$	\$
Trade Creditors	4,174,021	13,260,443
Emergency Services Levy	17,114,828	-
Interest Payable on Loans	298,645	241,015
Accrued Expenses - Operating	5,866,473	2,617,565
Accrued Expenses - Capital	2,657,284	360,328
Advances Received for Recoverable Works	64,647	77,424
Income Received / Raised in Advance	703,803	871,600
Other Creditors	2,275,498	1,726,929
	\$33,155,199	\$19,155,304

MUNICIPAL

Notes to the Balance Sheet for the 5 months ended 30 November 2015

7 Employee Benefits

	30/11/2015	30/06/2015
Current	\$	\$
Leave Entitlements		
Annual Leave	4,676,015	4,795,260
Self Funded Leave	243,174	270,891
Long Service Leave	6,043,600	6,189,337
Recognition of Employees- Presentations	137,516	149,638
	\$11,100,305	\$11,405,126
Non Current		
Annual Leave	838,090	838,090
Long Service Leave	1,053,647	1,053,647
	\$1,891,737	\$1,891,737

Provisions

	30/11/2015	30/06/2015
Current	\$	\$
Workers Compensation	603,526	703,725
	\$603,526	\$703,725
Non Current		
Provision for Equipment Replacement PCEC	4,032,092	3,869,667
	\$4,032,092	\$3,869,667

8 Property, Plant and Equipment and Work in Progress

	30/11/2015	30/06/2015
	\$	\$
Land and Air Rights - at cost/fair value	380,366,193	380,366,194
Less: Accumulated Depreciation	(2,806,300)	(2,570,139)
	377,559,893	377,796,055
Buildings/Freehold - at fair value	380,100,248	379,893,679
Less: Accumulated Depreciation	(149,400,020)	(146,015,858)
	230,700,228	233,877,821
Improvements - at fair value	8,010,840	8,010,841
Less: Accumulated Depreciation	(4,680,741)	(4,564,395)
	3,330,099	3,446,446
Infrastructure Assets - at cost/fair value	741,912,284	741,999,706
Less: Accumulated Depreciation	(266,498,840)	(261,392,201)
	475,413,444	480,607,505
Plant and Mobile Equipment - at cost/fair value	45,888,991	45,505,811
Less: Accumulated Depreciation	(26,958,383)	(25,351,476)
	18,930,608	20,154,335
Office Furniture and Equipment - at cost/fair value	36,634,010	36,740,437
Less: Accumulated Depreciation	(13,667,010)	(12,873,309)
	22,967,000	23,867,128
Agricultural - at cost	795,271	795,271
Less: Accumulated Depreciation	-	-
	795,271	795,271
Property, Plant and Equipment	1,129,696,543	1,140,544,561
Work in Progress - at cost	87,724,198	69,215,093
	87,724,198	69,215,093
Total Property, Plant and Equipment and Work in Progress	\$1,217,420,741	\$1,209,759,650

MUNICIPAL

Notes to the Balance Sheet for the 5 months ended 30 November 2015

8 Property, Plant and Equipment and Work in Progress - Movement at Cost

	Balance 30/06/2015	Acquisitions Actual YTD 30/11/2015	Transfers Actual YTD 30/11/2015	Disposals/ Write off/ Actual YTD 30/11/2015	Revaluation Actual YTD 30/11/2015	Balance 30/11/2015
	\$	\$	\$	\$		\$
Land and Air Rights	380,366,194	-	-	-	-	380,366,194
Buildings	379,893,679	-	245,870	(39,300)	-	380,100,249
Improvements	8,010,841	-	-	-	-	8,010,841
Infrastructure Assets	741,999,706	438,644	831,233	(1,357,298)	-	741,912,285
Plant and Mobile Equipment	45,505,811	909,282	19,507	(545,609)	-	45,888,991
Office Furniture and Equipment	36,740,437	1,100,734	(1,100,734)	(106,427)	-	36,634,010
Agricultural	795,271	-	-	-	-	795,271
Work in Progress	69,215,093	18,509,105	-	-	-	87,724,198
	\$1,662,527,032	\$20,957,765	(4,124)	(\$2,048,634)	-	\$1,681,432,039

9 Loan Liability

	30/11/2015	30/06/2015
Current	\$	\$
Loans - Western Australian Treasury Corporation	6,570,642	6,441,709
Non Current		
Loans - Western Australian Treasury Corporation	33,625,776	36,327,002

10 Reserve Funds

Purpose of Reserve Fund	Balance 30/06/2015	Transfer from Accumulated Surplus	Transfer to Accumulated Surplus	Balance 30/11/2015
	\$	\$	\$	\$
Refuse Disposal and Treatment	2,843,524	36,416	-	2,879,940
Concert Hall - Refurbishment and Maint.	4,826,518	53,189	(10,730)	4,868,977
Asset Enhancement	29,008,935	292,823	(4,499,527)	24,802,231
Street Furniture Replacement	540,334	5,968	-	546,302
Parking Levy	17,132,501	1,325	(17,012,592)	121,234
Art Acquisition	315,397	3,184	-	318,581
Heritage Incentive	587,371	9,676	-	597,047
Parking Facilities Development	23,952,738	263,704	(173,810)	24,042,632
Employee Entitlements	1,053,647	855,578	-	1,909,225
David Jones Bridge	277,223	3,068	-	280,291
Bonus Plot Ratio	595,996	6,584	-	602,580
PCEC Fixed Plant Replacement	3,869,667	170,181	-	4,039,848
Enterprise and Initiative	2,570,651	33,517	-	2,604,168
	87,574,502	1,735,213	(21,696,659)	67,613,056
* Asset Revaluation	560,795,095	-	-	560,795,095
	\$648,369,597	\$1,735,213	(\$21,696,659)	\$628,408,151

* The Asset Revaluation Reserve is a non cash backed reserve and cannot be used ,except for adjustments to fixed assets on their revaluation, disposal or write off

MUNICIPAL

Notes to the Balance Sheet for the 5 months ended 30 November 2015

11 Cash Reconciliation

	30/11/2015	30/06/2015
	\$	\$
Cash and Cash Equivalents	16,542,723	21,164,777
Short Term Cash Investments	136,521,266	91,045,389
	\$153,063,989	\$112,210,166

12 Reconciliation of Net Cash Provided By Operating Activities to Operating Surplus

	30/11/2015	30/06/2015
	\$	\$
Change in Net Assets Resulting from Operations	61,662,353	18,136,854
Adjustment for items not involving the movement of Funds:		
Depreciation	12,672,104	29,115,795
Doubtful Debts	141,061	267,593
(Gain)/Loss on Disposal/Write off/Contribution of Assets	375,190	2,584,345
	74,854,832	50,104,587
Revenues Provided By :		
Government Grants	(850,035)	(4,039,166)
Contribution from Other Parties	-	(15,000)
	(850,035)	(4,054,166)
Change in Operating Assets and Liabilities		
Add Back		
Decrease in Inventories	259,472	713,171
Decrease in Deposits and Prepayments	-	81,566
Decrease in Accrued Interest and Dividend Income	-	749,725
Decrease in Debtors	-	1,650,216
Decrease in Deferred Debtors	7,133	4,638
Increase in Income Received /Raised in Advance	-	21,429
Increase in Accrued Interest Payable	57,630	-
Increase in Accrued Expenses	3,248,908	-
Increase in Provisions	-	1,084,280
Increase in Trade and Other Payables	8,576,973	-
Deduct		
Decrease in Trade and Other Payables	-	(836,489)
Decrease in Income Received /Raised in Advance	(180,574)	-
Decrease in Accrued Interest Payable	-	(43,792)
Decrease in Provisions	(242,595)	-
Decrease in Accrued Expenses	-	(201,269)
Increase in Trade and Other Receivables	(12,618,283)	-
Increase in Prepayments	(11,539,591)	-
Increase in Accrued Income	(633,784)	(420,854)
Increase in Accrued Interest and Investment Income	(397,860)	-
	(13,462,571)	2,802,621
Net Cash Provided by Operating Activities	\$60,542,229	\$48,853,042

MUNICIPAL

Notes to the Balance Sheet for the 5 months ended 30 November 2015

13 Ratios

	30/11/2015	30/06/2015
1 Current Ratio		
<u>Current Assets</u> minus <u>Restricted Assets</u>		
Current Liabilities minus Liabilities associated with Restricted Assets	2.41	1.02
2 Debt Ratio		
<u>Total Liabilities</u>		
Total Assets	6.44%	5.95%
3 Debt Service Ratio		
<u>Debt Service Cost</u>		
Available Operating Revenue	2.57%	4.48%
4 Rate Coverage Ratio		
<u>Net Rate Revenue</u>		
Operating Revenue	62.14%	40.92%
5 Outstanding Rates Ratio		
<u>Rates Outstanding</u>		
Rates Collectable	11.83%	0.08%
6 Untied Cash to Unpaid Creditors Ratio		
<u>Untied Cash</u>		
Unpaid Trade Creditors	21.09	2.07
7 Gross Debt to Revenue Ratio		
<u>Gross Debt</u>		
Total Revenue	30.25%	22.93%
8 Gross Debt to Economically Realisable Assets Ratio		
<u>Gross Debt</u>		
Economically Realisable Assets	4.29%	4.98%

Restricted Assets includes reserve funds and tied contributions not utilised at 30.11.2015

CITY OF PERTH

FAS GRAPHS

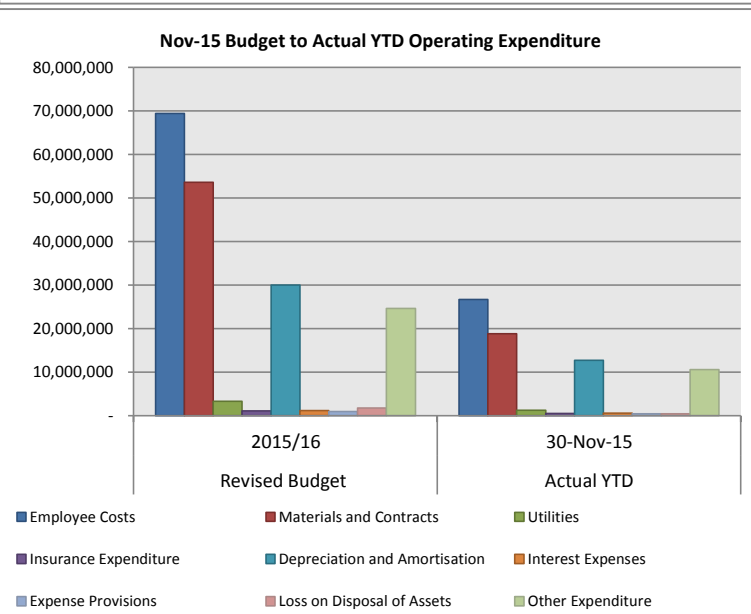
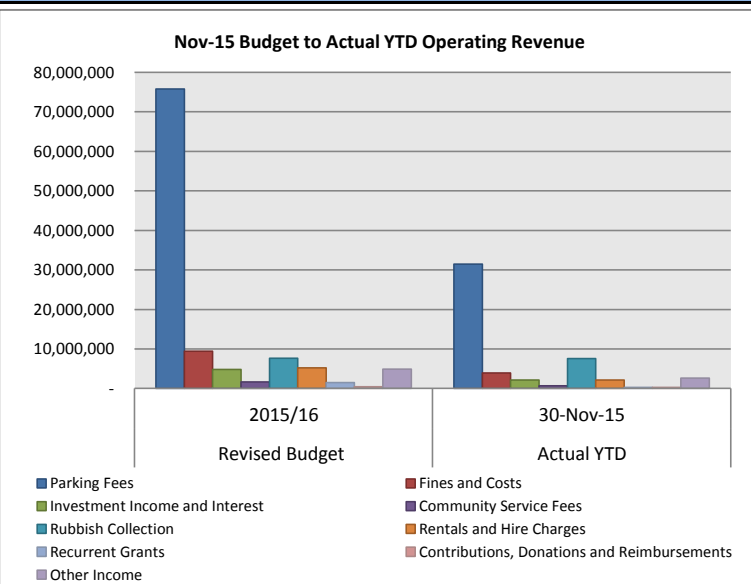
Nov-15

CONTENTS

<u>Section</u>	<u>Description</u>	<u>Page</u>
	Contents	2
1	Financial Activity Statement	3
2	Cash	4
3	Summary Operating Statement	5
4	Summary Statement of Financial Position	6
5	Ratio Analysis	7

Financial Activity Statement

	Annual	Year To Date Nov-15		
Proceeds from Operating Activities	Revised Budget 2015/16 \$000s	Budget YTD \$000s	Actual \$000s	Variance \$000s
Operating Revenue	111,388	51,286	51,160	-126
Less: Operating Expenditure	185,860	74,021	71,778	2,243
Add back Depreciation	-30,002	-12,598	-12,672	74
(Loss)/Profit on Disposals	-1,766	-857	-375	-482
Net Surplus/(Deficit) from Operations	-42,703	-9,280	-7,572	1,709
Investing Activities				
Capital Expenditure	-69,049	-36,122	-19,917	16,205
Repayment of Borrowings	-6,442	-2,572	-2,572	0
Transfers to Reserves	-28,095	-2,355	-1,735	620
Financing Activities				
Transfers from Reserves	30,753	12,891	21,697	8,806
Carry Forwards	21,681	11,342	6,254	-5,088
Proceeds from Disposal of Assets	1,729	1,523	695	-828
Distribution from TPRC	1,833	0	0	0
Capital Grants	7,758	6,842	462	-6,380
Net Surplus/(Deficit) before Rates	-82,535	-17,731	-2,689	15,042
Add: Opening Funds	636	636	636	0
Less: Closing Funds	783	65,598	78,789	13,192
Amount Sourced from Rates	82,682	82,692	80,842	-1,850

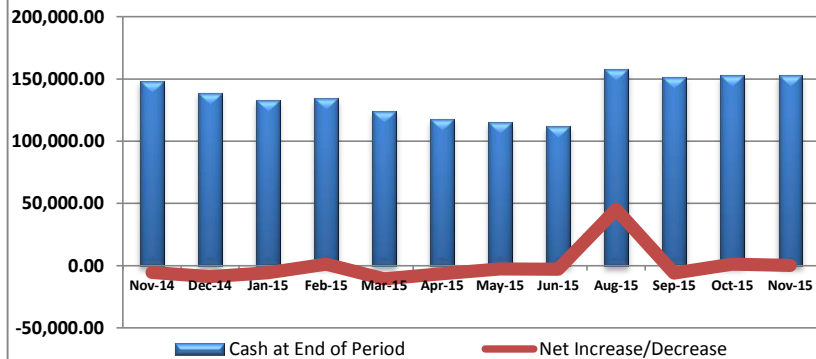


Cash

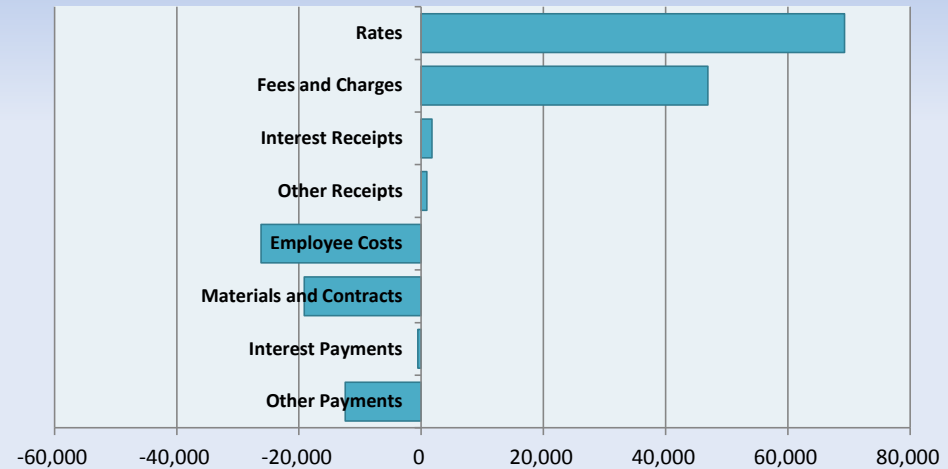
SUMMARY CASH FLOW STATEMENT

	Budget \$'000s 2015/2016	YTD Actual \$'000s Nov-15
Receipts from Customers	197,413	118,859
Payments to Suppliers and Creditors	-145,138	-58,316
Net Cash Inflow/Outflow from Operating Activities	52,275	60,543
Net Cash Inflow/Outflow from Investing Activities	-51,429	-17,966
Net Cash Inflow/Outflow from Financing Activities	-6,442	-2,572
Cash Flows from Government and Other Parties	8,603	850
Cash at 1 July 2015	107,034	112,210
Net Increase (Decrease) in Cash Held	3,006	40,854
Cash at 30 November 2015	110,040	153,064

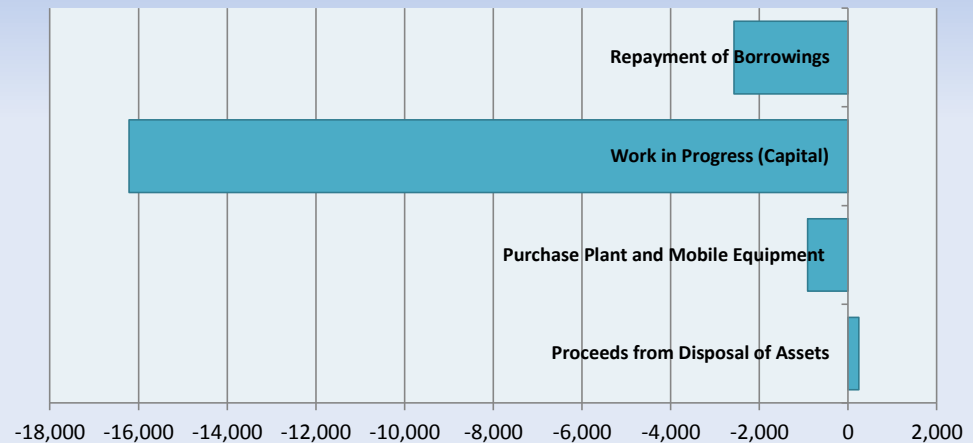
Monthly Cash Movements to Nov-15 \$'000s



Cash Flows from Operating Activities \$'000s



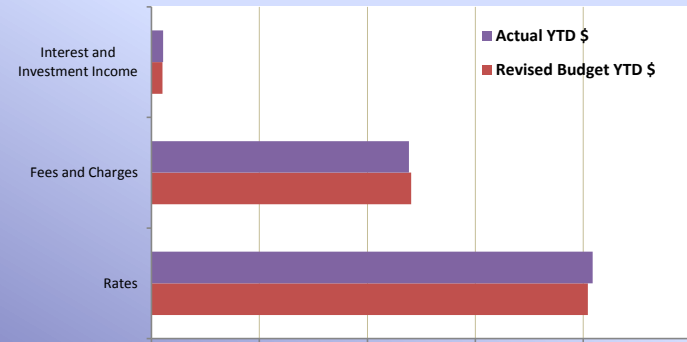
Cash Flows from Investing Activities \$'000s



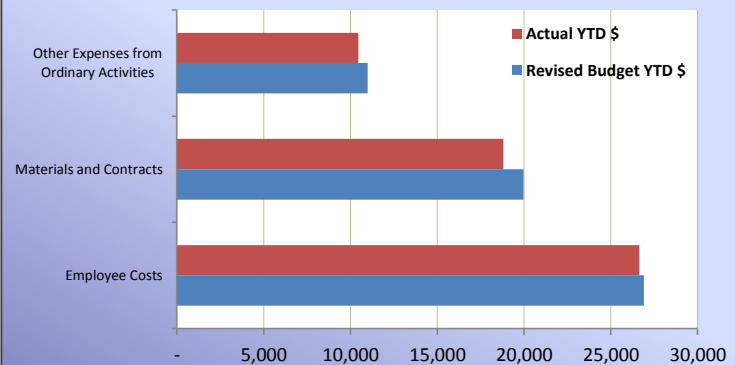
Summary Operating Statement

	2015/2016	Year To Date		
	Original Budget \$000	Revised Budget \$000s	Actual \$000s	Variance \$000s
Operating Revenue	197,753	132,128	132,890	762
less Operating Expenses	-151,880	-60,016	-58,061	1,955
Earnings before Interest and Depreciation (EBID)	45,873	72,112	74,829	2,717
less Interest Expense	-1,837	-497	-581	-83
less Depreciation	-34,211	-12,598	-12,672	-74
Operating Surplus/(Deficit)	9,825	59,017	61,576	2,559
Grants and Contributions- Capital	6,842	2,186	462	-1,724
NET OPERATING SURPLUS	16,667	61,203	62,038	835
DISPOSAL/WRITE OFF OF ASSETS	-1,558	-857	-375	482
Distribution from TPRC	1,833	0	0	0
(Loss) on Disposal of Investments	0	-4	-4	0
Change in net assets resulting from operations after capital amounts and significant items	16,943	60,343	61,659	1,316

Operating Revenue YTD Nov-15 \$'000s



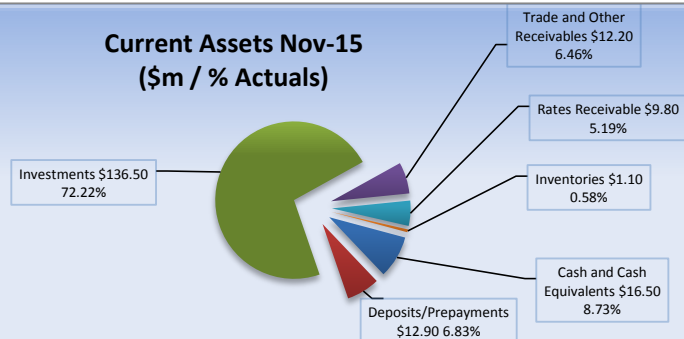
Operating Expenditure YTD Nov-15 \$'000s



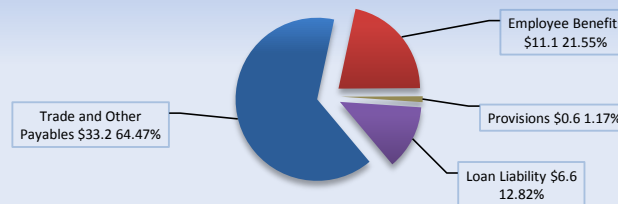
Summary Statement of Financial Position

	30-Nov-15	30-Jun-15
	Actual \$000s	Actual \$000s
Total Current Assets	189,006	123,363
Total Non Current Assets	1,224,110	1,216,910
TOTAL ASSETS	1,413,116	1,340,273
Total Current Liabilities	51,430	37,706
Total Non Current Liabilities	39,550	42,088
TOTAL LIABILITIES	90,980	79,794
NET ASSETS	1,322,137	1,260,478
COMMUNITY EQUITY		
Accumulated Surplus	693,729	612,109
Asset Revaluation Reserve	560,795	560,795
Reserves (Cash Backed)	67,613	87,575
TOTAL EQUITY	1,322,137	1,260,478

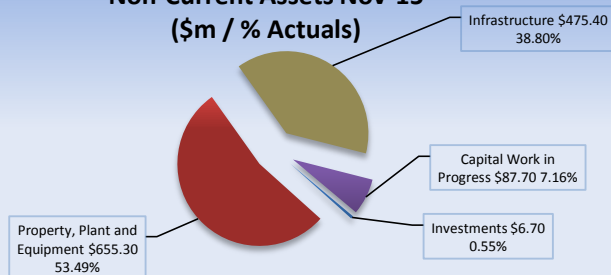
Current Assets Nov-15
(\$m / % Actuals)



Current Liabilities Nov-15
(\$m / % Actuals)



Non-Current Assets Nov-15
(\$m / % Actuals)

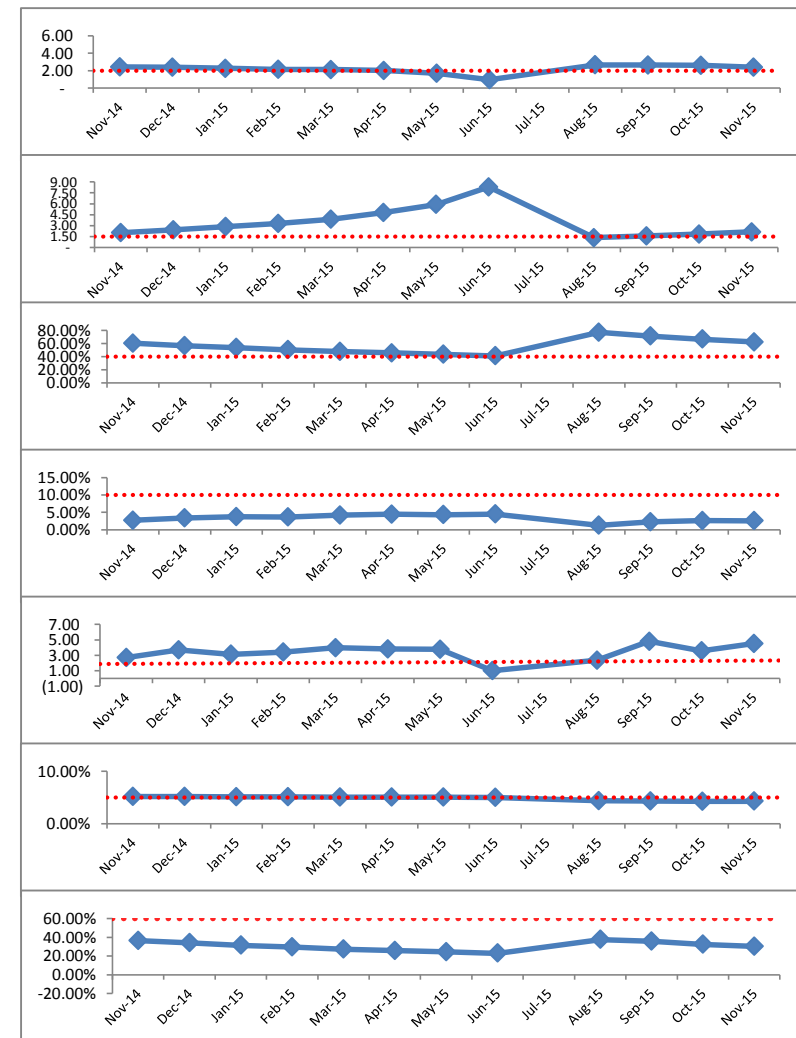


Non-Current Liabilities Nov-15
(\$m / % Actuals)



Ratio Analysis

	Nov-15
Current Ratio (Current Assets minus Restricted Assets/Current Liabilities minus Liabilities associated with Restricted Assets)	2.41
Ability to generate working capital to meet our commitments	
Target is greater than 2.00	
Operating Surplus Ratio (Revenue YTD/Operating Surplus YTD)	2.14
Ability to fund capital and exceptional expenditure	
Target is greater than 1.5	
Rate Coverage Ratio (Net Rate Revenue/Operating Revenue)	62.14%
Ability to reduce rates to ratepayers	
Target is less than 40.00% - The percentage will diminish as the bulk of the rates are raised in July	
Debt Service Ratio (Interest and principal repayments/Available Operating Revenue)	2.57%
Ability to service loans including principal and interest	
Target is less than 10.0%	
Cash Capacity in Months (Cash < 90 days invest / (Cash Operating Costs divided by 5 months)	4.52
Ability to manage cashflow	
Target is greater than 2.0 months	
Gross Debt to Economically Realisable Assets Ratio (Gross Debt / Economically Realisable Assets)	4.29%
Ability to retire debt from readily realisable assets	
Target is greater than 5.0%	
Gross Debt to Revenue Ratio (Gross Debt / Total Revenue)	30.25%
Ability to service debt out of total revenue	
Target is less than 60.0%	



SCHEDULE 4
**FINANCIAL ACTIVITY STATEMENT FOR THE SIX MONTHS TO
31 DECEMBER 2015**

REPORT OF VARIANCES TO BUDGET

This report compares the actual performance for the six months to 31 December 2015 compared to the revised budget approved by Council on 3 November 2015.

Operating Revenue

- Investment income achieved better than the revised forecasts by \$207,000 for the six months. A good result was achieved by the Colonial Share Index Fund with a positive contribution of \$166,000 in October and \$108,000 in December, after the recent recovery of the ASX 200 index that outweighed the lower returns offered on other fixed term investments. The overall average return for the period was 3.88%.
- Rubbish collection yielded \$(87,000) less than anticipated compared to the revised budget.
- Recurrent Grants was \$(109,000) below the revised budget as a result of timing of receipts. During December \$9,000 was received from the Federal Government and \$6,000 from the State Government.
- Parking revenue was overall \$(340,000) (of which \$312,000 relates to CPP and \$28,000 to Parking Services Unit) below the revised budget. The variance consisted of \$(139,000) for Undercover Car Parks, \$(33,000) for Open Air Car Parks and \$(168,000) for Kerbside Parking. Within Undercover Car Parks the main contributors were the Convention Centre Car Park \$(87,000) (due to fewer events than budgeted for), His Majesty's \$(65,000) and Concert Hall \$(69,000), offset by more than expected parking revenue for Elder Street of \$105,000 (due to more events being held at Perth Arena than budgeted for). There are various factors influencing the lower than expected patronage figures, including roadworks in the City and the current economic climate.
- Contributions, Donations and Reimbursements ended the six month period on \$140,000 above budget. Main Roads contributed \$72,000 for the Narrows and \$11,000 for the Causeway during December.
- The favourable variance for Other Income increased by \$46,000 in December resulting in \$254,000 above target on a year to date basis. The main contributors for the variance were Building Licence Fees \$100,000, Food Premises Inspection Fees \$17,000 and \$62,000 for the Environmental and Public Health Unit.

Operating Expenditure

- Employee costs were lower than estimated at the end of the month by \$452,000. The main reason for this favourable variance was due to timing differences in the recruitment of staff. Additionally, lower than expected Staff Recruitment Costs \$93,000 and Corporate Training \$59,000 added to the variance, being partly offset by higher

FINANCIAL ACTIVITY STATEMENT FOR THE SIX MONTHS TO 31 DECEMBER 2015

REPORT OF VARIANCES TO BUDGET

than anticipated spend on Overtime (\$37,000) and Casual Staff Salaries (\$75,000).

- A \$1,349,000 increase in the favourable variance for the month resulted in Materials and Contracts ending December \$2,506,000 above target on a year to date basis. The favourable variance included Infrastructure Maintenance lower than the target by \$636,000, mainly consisting of the River Wall \$351,000, Footpaths \$139,000 and Drainage \$54,000. Property Maintenance was also lower than budget by \$499,000, covering Council House \$149,000, various car parks \$176,000 and a number of other buildings. Other accounts that added to the variance were Consultancy \$303,000, Other Professional fees \$244,000 and smaller variances spread throughout the organisation.
- Utilities was \$60,000 below the revised budget with lower than expected power costs of \$26,000 and Water Rates consumption of \$34,000.
- Depreciation was \$(128,000) over the estimate with Buildings \$(41,000), Computers \$(26,000) and Infrastructure \$(26,000) being the main reasons to this variance.
- Interest expense was \$(85,000) over the revised budget. Mainly due to the actual interest on Elder Street Undercover Car Park \$(36,000), Perth City Library loan \$(22,000) and Convention Centre Car Park \$(23,000) being higher than expected.
- Loss on disposal of assets was \$(505,000) below budget due to slower than anticipated capital expenditure. The loss on disposal generally occurs on the close out of capital projects as assets being renewed or replaced are written off.
- Other Expenditure was \$281,000 below the revised budget at the end of December. This was mainly due to the budget timing for the Arts, Culture and Heritage Unit which was established as part of the recent City of Perth restructure but is not yet fully activated.

Investing Activities

- Capital expenditure was \$4.1 million less than anticipated. With half of the financial year complete only 35% of the annual capital works budget has been spent. This variance is expected to reduce as a number of large projects are nearing completion in the coming months including the 2-Way Barrack Street \$1.1 million, City of Perth Library \$7.2 million and Treasury Footpath \$1.9 million spent to date.
- Transfers to Reserves are running marginally slower than the revised budget.

**FINANCIAL ACTIVITY STATEMENT FOR THE SIX MONTHS TO
31 DECEMBER 2015**

REPORT OF VARIANCES TO BUDGET

Financing Activities

- Transfers from Reserves are below the expected level in the revised budget by \$6.8 million, which is in line with timing of capital expenditure.
- Funding from carry forwards expected in the revised budget is dependent on the progress of the capital works program and as a result was \$(3.4 million) below budget.
- Proceeds from the disposal of assets or investments realised \$(762,000) less funds than anticipated in the revised budget.

Amounts sourced from Rates

- Rates revenue raised was running relatively close to the revised budget and the variance of \$729,000 was less than 1% of the revised budget.

CITY OF PERTH

FINANCIAL ACTIVITY STATEMENT - for the period ended 31 December 2015

	Revised Budget 2015/16 \$	Budget YTD 31-Dec-15 \$	Actual YTD 31-Dec-15 \$	Variance YTD 31-Dec-15 \$
Proceeds from Operating Activities				
Operating Revenue				
<i>Nature of Income</i>				
Parking Fees	75,778,365	37,748,388	37,408,175	(340,214)
Fines and Costs	9,458,652	4,720,384	4,666,443	(53,941)
Investment Income and Interest	4,835,983	2,458,055	2,665,081	207,027
Community Service Fees	1,646,654	804,250	834,759	30,509
Rubbish Collection	7,638,983	7,567,220	7,479,841	(87,379)
Rentals and Hire Charges	5,208,233	2,598,167	2,569,019	(29,149)
Recurrent Grants	1,483,539	399,662	290,330	(109,332)
Contributions, Donations and Reimbursements	474,671	235,647	376,021	140,374
Other Income	4,862,690	2,719,929	2,974,401	254,473
	111,387,769	59,251,702	59,264,070	12,368
Less: Operating Expenditure				
<i>Nature of Expenditure</i>				
Employee Costs	69,255,186	32,851,148	32,399,539	451,609
Materials and Contracts	53,613,031	25,407,306	22,900,930	2,506,376
Utilities	3,258,341	1,553,314	1,493,097	60,217
Insurance Expenditure	1,104,572	565,782	592,448	(26,666)
Depreciation and Amortisation	30,002,334	15,129,435	15,257,655	(128,220)
Interest Expenses	1,156,345	578,330	663,418	(85,088)
Expense Provisions	962,345	482,894	480,301	2,593
Loss on Disposal of Assets	1,766,210	987,084	482,526	504,558
Other Expenditure	24,741,295	13,009,063	12,728,342	280,721
	185,859,659	90,564,356	86,998,255	3,566,101
Add back Depreciation	(30,002,334)	(15,129,435)	(15,257,655)	128,220
(Loss) / Profit on Disposals	(1,766,210)	(987,084)	(482,526)	(504,558)
	154,091,115	74,447,837	71,258,074	3,189,763
Net Surplus/(Deficit) from Operations	(42,703,346)	(15,196,135)	(11,994,004)	3,202,131
Investing Activities				
Capital Expenditure	(69,049,135)	(28,460,727)	(24,378,024)	4,082,703
Repayment of Borrowings	(6,441,707)	(3,626,545)	(3,626,545)	-
Transfers to Reserves	(28,095,017)	(2,832,593)	(2,015,781)	816,812
	(103,585,859)	(34,919,866)	(30,020,350)	4,899,516
Financing Activities				
Transfer from Reserves	30,752,812	15,502,787	22,315,381	6,812,594
Carry Forwards	21,681,358	8,936,639	7,654,675	(1,281,965)
Proceeds from Disposal of Assets/Investments	1,729,345	1,523,000	761,408	(761,592)
Distribution from TPRC	1,833,333	-	-	-
Capital Grants	7,757,850	2,285,600	461,737	(1,823,863)
	63,754,698	28,248,027	31,193,201	2,945,174
Add: Opening Funds	636,302	636,302	636,302	-
Net Surplus/(Deficit) before Rates	(82,534,507)	(21,867,974)	(10,821,154)	11,046,820
Amount Sourced from Rates	82,681,631	81,084,069	81,813,245	729,176
Closing Funds	783,426	59,852,397	71,628,393	11,775,997

Net Cash on Hand				
Cash On Hand	5,321,032	9,674,604	9,974,078	299,474
Money Market Investments	106,330,600	133,560,000	132,640,819	(919,181)
Funds on Hand	111,651,632	143,234,604	142,614,897	(619,707)
Analysis of Funds on Hand				
Reserves	86,669,717	65,029,653	64,582,109	(447,544)
Provisions	11,525,004	12,810,048	11,118,458	(1,691,590)
Carry forwards	-	9,406,986	8,513,109	(893,876)
Restricted Grants not yet utilised	437,037	253,875	437,037	183,162
General Funds	13,019,874	55,734,042	57,964,184	2,230,142
Funds on Hand	111,651,632	143,234,604	142,614,897	(619,707)

CURRENT POSITION AS AT THE END OF THE PERIOD

31-December-2015

	2015/16 Revised Budget	2015/16 Budget YTD	2015/16 Actual YTD	2015/16 Variance
	\$	\$	\$	\$
Current Assets				
Cash and Cash Equivalents	5,321,032	9,674,604	9,974,078	299,474
Deposits and Prepayments	1,783,674	11,314,976	11,167,684	(147,292)
Money Market Investments - Municipal Funds	19,660,883	68,530,347	68,058,710	(471,637)
Money Market Investments - Restricted Funds	86,669,717	65,029,653	64,582,109	(447,544)
Trade and Other Receivables	10,243,590	10,482,700	16,815,129	6,332,429
Inventories	2,865,990	3,377,104	1,176,365	(2,200,739)
Total Current Assets	126,544,886	168,409,384	171,774,075	3,364,691
Current Liabilities				
Trade and Other Payables	27,342,738	30,463,412	23,404,552	(7,058,860)
Employee Entitlements	11,525,004	11,183,967	11,118,458	(65,509)
Provisions	224,001	1,626,080	603,526	(1,022,554)
Borrowings	6,771,075	4,943,619	5,516,390	572,771
Total Current Liabilities	45,862,818	48,217,078	40,642,926	- 7,574,152
Working Capital Position Brought Forward	\$ 80,682,068	\$ 120,192,306	\$ 131,131,149	\$ 10,938,843
Deduct Restricted Cash Holdings	(86,669,717)	(65,029,653)	(64,582,109)	447,544
Deduct Unspent Borrowings	-	(253,875)	(437,037)	(183,162)
Deduct Restricted Capital Grants	-			
Add Current Borrowings	6,771,075	4,943,619	5,516,390	572,771.08
Current Funds Position Brought Forward	\$ 783,427	\$ 59,852,397	\$ 71,628,393	\$ 11,775,997

EXPLANATORY NOTES – FINANCIAL ACTIVITY STATEMENT

BACKGROUND

- Regulation 34 of the Local Government (Financial Management) Regulations 1996 was amended effective from 1 July 2005.
- The amendment prescribes a monthly Financial Activity Statement (FAS) reporting the sources and application of funds, as set out in the Rate Setting Statement which is included in the Annual Budget.

PURPOSE

- The FAS reports the actual financial performance of the City in relation to its adopted budget, which has been structured on financial viability and sustainability principles.
- The FAS is intended to act as a guide to Council of the impact of financial activities and the reasons for major variances to the annual budget estimates.

PRESENTATION

- Regulation 34 prescribes the minimum detail to be included in the FAS. These are listed below.
 - Annual Budget estimates, and approved revisions to these, are to be included for comparison purposes.
 - Actual amounts of income and expenditure to the end of the month of the FAS.
 - Material variances between the comparable amounts and commentary on reasons for these.
 - The net current assets at the end of the month to which the FAS relates.
- An explanation of the composition of the net current assets at the end of the month to which the FAS relates; less committed and restricted assets.
- Councils are given the option of adopting a format which is considered most appropriate to their needs. These options are listed below.
 - According to nature and type classification,
 - by program, or
 - by business unit.
- It is recommended that while the information presented by cost objects (programs and activities) or by cost centres (business units) are useful for expense allocation and cost centre accountability purposes, they are less informative and difficult to comprehend in matters of disclosure and less effective in cost management and control.
- The FAS has therefore been presented in the format using nature and type classification as the most meaningful disclosure to the Council and public.

FORMAT

- The FAS is formatted to align with the Rate Setting Statement.
- The first part deals with operating income and expenditure, excluding rate revenue.
- The next classification is the amount spent on capital expenditure and debt repayments.
- The classification 'Financing Activities' provides a statement of sources of funds other than from operating or rates revenue, which are usually associated with capital expenditure.
- Attached to the FAS is a statement of 'Net Current Assets' for the budget and actual expenditure to the end of the month to which the FAS relates.
- Opening and closing funds represent the balance of 'Net Current Assets', not including any funds which are committed or restricted.
- "Committed assets" means revenue unspent but set aside under the annual budget for a specific purpose.
- "Restricted assets" means those assets the uses of which are restricted, wholly or partially, by regulations or other externally imposed requirements", e.g. reserves set aside for specific purposes.
- To avoid duplication in calculating 'Closing Funds on hand', certain balances, such as provisions and borrowings, are also deducted.
- The total Closing Funds on hand are to be taken into account when calculating the amount to be raised by rates each year.
- The classification "Net Cash on Hand" represents the balances of funds held in cash or invested and the analysis into those funds reserved, carried forward or remaining unspent at the end of the month to which the FAS relates.



CITY of PERTH

CITY of PERTH

Financial Statements

For the 6 months ended 31 December 2015

**CITY OF PERTH
MUNICIPAL**

***Statement of Comprehensive Income for the 6 months ended 31 December 2015
(By Program)***

	<i>Note</i>	Budget 2015/2016	Revised Budget YTD	Actual YTD 31/12/2015	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
General Purpose Funding Rates		83,567,338	81,936,864	82,670,329	733,465	0.9%
General Purpose Funding Other		5,735,976	2,374,497	2,440,011	65,514	2.8%
Law, Order, Public Safety		46,225	14,176	6,869	(7,307)	-51.5%
Health		864,920	709,964	758,917	48,953	6.9%
Education and Welfare		2,153,539	1,089,505	1,114,430	24,925	2.3%
Housing		656,190	406,966	389,907	(17,059)	-4.2%
Community Amenities		10,294,628	9,033,668	8,896,036	(137,632)	-1.5%
Recreation and Culture		1,859,860	543,197	668,955	125,758	23.2%
Transport		90,764,129	43,540,531	43,186,510	(354,021)	-0.8%
Economic Services		1,093,247	343,769	487,087	143,318	41.7%
Other Property and Services		717,071	342,361	457,991	115,630	33.8%
Total Operating Income		197,753,123	140,335,769	141,077,313	741,544	0.5%
OPERATING EXPENDITURE						
Governance		11,262,129	6,005,385	5,628,005	377,380	6.3%
General Purpose Funding		3,089,672	1,878,843	1,877,295	1,548	0.1%
Law, Order, Public Safety		3,868,851	1,726,628	1,843,022	(116,394)	-6.7%
Health		1,884,897	1,434,205	1,276,440	157,765	11.0%
Education and Welfare		3,870,122	1,842,422	1,780,077	62,345	3.4%
Housing		563,144	306,536	278,632	27,904	9.1%
Community Amenities		28,558,870	13,629,900	13,167,198	462,702	3.4%
Recreation and Culture		32,248,092	15,237,313	14,201,598	1,035,715	6.8%
Transport		85,571,552	40,745,262	39,760,322	984,940	2.4%
Economic Services		9,744,103	5,136,582	4,865,166	271,416	5.3%
Other Property and Services		7,266,137	1,452,511	1,714,056	(261,545)	-18.0%
Total Operating Expenditure		187,927,571	89,395,587	86,391,811	3,003,776	3.4%
NET FROM OPERATIONS		9,825,552	50,940,182	54,685,502	3,745,320	7.4%
GRANTS/CONTRIBUTIONS						
For the Development of Assets						
- General Purpose Funding		80,200	75,600	75,600	-	0.0%
- Recreation and Culture		3,207,250	1,790,000	-	-	0.0%
- Transport		3,555,000	420,000	386,137	(33,863)	-8.1%
Total Grants/Contributions		6,842,450	2,285,600	461,737	(1,823,863)	-79.8%
DISPOSAL/WRITE OFF OF ASSETS						
Gain/(Loss) on Disposal of Assets	2	(1,558,253)	(987,083)	(482,526)	504,557	-51.1%
Change in net assets resulting from operations before significant items		15,109,749	52,238,699	54,664,713	2,426,014	4.6%
SIGNIFICANT ITEMS						
Distribution from TPRC		1,833,333	-	-	-	0.0%
(Loss) on Disposal of Investments		-	(3,655)	(3,655)	-	0.0%
Change in net assets resulting from operations after significant items		16,943,082	52,235,044	54,661,058	2,426,014	4.6%

**CITY OF PERTH
MUNICIPAL**

*Statement of Comprehensive Income for the 6 months ended 31 December 2015
(By Nature)*

	<i>Note</i>	Budget 2015/2016	Revised Budget YTD	Actual YTD 31/12/2015	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
Rates		82,692,367	81,084,069	81,813,245	729,176	0.9%
Grants and Contributions for Non Capital Purposes		1,508,499	399,662	290,330	(109,332)	-27.4%
Donations and Reimbursements		452,347	235,647	376,021	140,374	59.6%
Fees and Charges		105,979,915	55,415,824	55,063,422	(352,402)	-0.6%
Interest and Investment Income		5,157,319	2,458,055	2,665,081	207,026	8.4%
Other Revenue		1,962,676	742,512	869,215	126,703	17.1%
Total Revenue from Operating Activities		197,753,123	140,335,769	141,077,313	741,544	0.5%
OPERATING EXPENDITURE						
Employee Costs		69,135,566	32,731,515	32,399,539	331,976	1.0%
Materials and Contracts		52,838,709	25,407,306	22,900,930	2,506,376	9.9%
Utilities		3,069,080	1,553,314	1,493,097	60,217	3.9%
Depreciation and Amortisation		34,211,101	15,129,435	15,257,652	(128,217)	-0.8%
Interest		1,836,750	578,330	663,418	(85,088)	-14.7%
Insurance		1,166,259	565,782	592,448	(26,666)	-4.7%
Expenses Provision		962,345	482,894	480,300	2,594	0.5%
Other Expenses from Ordinary Activities		24,707,761	12,947,011	12,604,427	342,584	2.6%
Total Expenses from Ordinary Activities		187,927,571	89,395,587	86,391,811	3,003,776	3.4%
Change in Net Assets from Ordinary Activities before Capital Amounts		9,825,552	50,940,182	54,685,502	3,745,320	7.4%
GRANTS/CONTRIBUTIONS						
Grants and Contributions- Capital		6,842,450	2,285,600	461,737	(1,823,863)	-79.8%
NET OPERATING SURPLUS		16,668,002	53,225,782	55,147,239	1,921,457	3.6%
DISPOSAL/WRITE OFF OF ASSETS	2	(1,558,253)	(987,083)	(482,526)	504,557	-51.1%
SIGNIFICANT ITEMS						
Distribution from TPRC		1,833,333	-	-	-	0.0%
(Loss) on Disposal of Investments		-	(3,655)	(3,655)	-	0.0%
<i>Change in net assets resulting from operations after capital amounts and significant items</i>		16,943,082	52,235,044	54,661,058	2,426,014	4.6%

**CITY OF PERTH
MUNICIPAL**

Statement of Financial Position as at 31 December 2015

	Note	31/12/2015	30/06/2015
CURRENT ASSETS		\$	\$
Cash and Cash Equivalents	11	9,974,078	21,164,777
Deposits/Prepayments	4	11,167,684	1,339,244
Investments	3, 11	132,640,819	91,045,389
Trade and Other Receivables	5	10,557,358	8,355,249
Rates Receivable	1	6,257,771	64,096
Inventories		1,176,365	1,394,201
TOTAL CURRENT ASSETS		171,774,075	123,362,956
NON CURRENT ASSETS			
Investments	3	6,630,223	7,110,313
Trade and Other Receivables	5	32,434	39,567
Property, Plant and Equipment	8	653,494,569	659,937,053
Infrastructure	8	474,086,045	480,607,504
Capital Work in Progress	8	89,346,948	69,215,093
TOTAL NON CURRENT ASSETS		1,223,590,219	1,216,909,530
TOTAL ASSETS		1,395,364,294	1,340,272,486
CURRENT LIABILITIES			
Trade and Other Payables	6	23,404,552	19,155,304
Employee Benefits	7	11,118,458	11,405,126
Provisions	7	603,526	703,725
Loan Liability	9	5,516,390	6,441,709
TOTAL CURRENT LIABILITIES		40,642,926	37,705,864
NON CURRENT LIABILITIES			
Employee Benefits	7	1,891,737	1,891,737
Provisions	7	4,064,577	3,869,667
Loan Liability	9	33,625,776	36,327,002
TOTAL NON CURRENT LIABILITIES		39,582,090	42,088,406
TOTAL LIABILITIES		80,225,016	79,794,270
NET ASSETS		\$1,315,139,278	\$1,260,478,216
EQUITY			
Accumulated Surplus		687,069,281	612,108,619
Asset Revaluation Reserve	10	560,795,095	560,795,095
Reserves	10	67,274,902	87,574,502
TOTAL EQUITY		\$1,315,139,278	\$1,260,478,216

**CITY OF PERTH
MUNICIPAL**

Statement of Changes in Equity for the 6 months ended 31 December 2015

	Accumulated Surplus	Asset Revaluation Reserve	Cash Backed Reserves	Total Equity
	\$	\$	\$	\$
Balance at 1 July 2014	587,289,902	372,942,447	85,605,577	1,045,837,926
Change in net assets resulting from operations	214,640,290			214,640,290
Transfer to Cash Backed Reserves	(25,386,259)		25,386,259	
Transfers to Asset Revaluation Reserve	(189,027,761)	189,027,761		
Transfers from Asset Revaluation Reserve	1,175,113	(1,175,113)		
Transfer from Cash Backed Reserves	23,417,344		(23,417,344)	
Balance at 30 June 2015	\$612,108,629	\$560,795,095	\$87,574,492	\$1,260,478,216
	\$	\$	\$	\$
Balance at 1 July 2015	612,108,629	560,795,095	87,574,492	1,260,478,216
Change in net assets resulting from operations	54,661,058			54,661,058
Transfer to Cash Backed Reserves	(2,015,781)	-	2,015,781	
Transfers to Asset Revaluation Reserve				
Transfers from Asset Revaluation Reserve				
Transfer from Cash Backed Reserves	22,315,381	-	(22,315,381)	
Balance at the end of the reporting period	\$687,069,286	\$560,795,095	\$67,274,893	\$1,315,139,274

**CITY OF PERTH
MUNICIPAL**

Statement of Cash Flows for the 6 months ended 31 December 2015

	Note	Budget 2015/2016	YTD Actual 31/12/2015	YTD Variation
		\$	\$	\$ %
Cash Flows from Operating Activities				
Receipts				
Rates		82,681,333	73,894,586	(8,786,747) -10.6%
Fees and Charges		104,237,072	55,053,643	(49,183,429) -47.2%
Interest		5,009,468	2,176,531	(2,832,937) -56.6%
Other		5,485,536	1,108,651	(4,376,885) -79.8%
		197,413,411	132,233,411	(65,180,000) -33.0%
Payments				
Employee Costs		(68,531,216)	(32,878,370)	35,652,846 52.0%
Materials and Contracts		(50,557,095)	(29,069,202)	21,487,893 42.5%
Interest		(1,686,749)	(785,327)	901,422 53.4%
Other		(24,363,418)	(14,865,217)	9,498,201 39.0%
		(145,138,478)	(77,598,116)	67,540,362 46.5%
Net Cash Flows from Operating Activities	12	52,274,932	54,635,295	2,360,363 -4.5%
Cash Flows from Investing Activities				
Receipts				
Distribution from TPRC		1,833,333	-	(1,833,333) -100.0%
Proceeds from Disposal of Assets		1,523,000	284,973	(1,238,027) -81.3%
Proceeds from Disposal of Investments(Non Current)		-	476,435	476,435 0.0%
Payments				
Purchase Land and Buildings		(13,036,542)	-	13,036,542 -100.0%
Purchase Infrastructure Assets		(37,840,203)	(438,644)	37,401,559 -98.8%
Purchase Plant and Mobile Equipment		(3,347,436)	(1,080,811)	2,266,625 67.7%
Purchase Office Furniture and Equipment		(561,648)	(7,919)	553,729 -98.6%
Work in Progress		-	(20,726,706)	(20,726,706) 0.0%
		(54,785,829)	(22,254,080)	32,531,749 59.4%
Net Cash Flows from Investing Activities		(51,429,496)	(21,492,672)	29,936,824 58.2%
Cash Flows from Financing Activities				
Repayment of Borrowings		(6,441,707)	(3,626,545)	2,815,162 43.7%
		(6,441,707)	(3,626,545)	2,815,162 43.7%
Cash Flows from Government and Other Parties				
Receipts from Appropriations/Grants				
Recurrent		1,760,075	426,915	(1,333,160) -75.7%
Capital		6,842,450	461,737	(6,380,713) -93.3%
		8,602,525	888,652	(7,713,873) -89.7%
Net Increase (Decrease) in Cash Held		3,006,254	30,404,730	27,398,476 911.4%
Cash at 1 July 2015		107,033,620	112,210,166	5,176,546 4.8%
Cash at 31 December 2015	11	110,039,874	142,614,897	32,575,023 29.6%

MUNICIPAL

Notes to the Balance Sheet for the 6 months ended 31 December 2015

1 Rates Receivable

	Actual YTD 31/12/2015	2014/15 YTD 31/12/2014
Outstanding Amount at 30 June 2015	\$ 64,096	\$ 52,088
Rates Levied for the Year	81,826,893	75,883,208
Late Payment Penalties	93,909	70,595
Ex Gratia Rates	17,464	10,283
Rates Administration Fee	280,411	280,254
Rates Instalment Interest	341,842	317,472
Back Rates	(31,112)	(147,341)
Bins Levy	108,139	22,511
Amount Received during the Period	82,701,642	76,489,070
Outstanding Amount at 31 December 2015	\$6,257,771	\$5,398,087

2 Gain/(Loss) on Disposal/Write off of Assets

	Annual Budget	Actual YTD 31/12/2015
Infrastructure		
Proceeds on Disposal	-	-
Less: Carrying amount of assets written off	1,721,201	471,046
(Loss) on Write Off	(1,721,201)	(471,046)
Plant and Mobile Equipment		
Proceeds on Disposal	1,523,000	284,301
Less: Carrying amount of assets sold/written off	1,360,052	280,805
Profit/(Loss) on Disposal/Write Off	162,948	3,496
Furniture and Equipment		
Proceeds on Disposal	-	672
Less: Carrying amount of assets sold /written off	-	679
Profit on Disposal/Write Off	-	(7)
Gain/(Loss) on Disposal/Write off of Assets	(\$1,558,253)	(\$482,526)

3 Investments

Current	31/12/2015	30/06/2015
Short Term Cash Investments *	\$	\$
Call Funds	5,043,525	23,629
Bank/Term Deposits	123,500,000	83,900,000
Managed Funds	4,097,294	4,118,105
Floating Rate Notes (FRN)	-	3,003,655
Total Current Investments	\$132,640,819	\$91,045,389

* Short Term Cash Investments as stated in Note 11.

Non Current Investments	31/12/2015	30/06/2015
	\$	\$
Mortgage Backed Securities (MBS)	2,692,784	2,766,406
	2,692,784	2,766,406
Equity in Local Government House	10,000	10,000
Equity in Mindarie Regional Council	398,074	398,074
Equity in Tamala Park Regional Council	3,529,365	3,935,833
	\$6,630,223	\$7,110,313

MUNICIPAL

Notes to the Balance Sheet for the 6 months ended 31 December 2015

4 Deposits/Prepayments

	31/12/2015	30/06/2015
	\$	\$
Prepaid Insurance	1,192,990	-
Prepaid Parking Bay Licence Fees	8,536,327	91,560
Other	1,438,367	1,247,684
	\$11,167,684	\$1,339,244

5 Trade And Other Receivables

	31/12/2015	30/06/2015
Current	\$	\$
Emergency Services Levy (ESL)	1,922,379	63,463
Accrued Interest and Investment Income	1,088,847	600,296
Accrued Income	1,107,694	1,251,900
Modified Penalties/Fines and Costs	7,589,258	7,156,124
Debtors - General		
Australian Taxation Office - GST Refundable	160,284	479,963
Works and Services	66,015	156,225
Other Debtors	1,705,412	1,701,472
	13,639,889	11,409,443
Less: Provision for Doubtful Debts	(3,082,531)	(3,054,194)
	\$10,557,358	\$8,355,249
Non Current		
Pensioners' Rates Deferred	32,434	39,567
	\$32,434	\$39,567

6 Trade And Other Payables

	31/12/2015	30/06/2015
Current	\$	\$
Trade Creditors	3,917,050	13,260,443
Emergency Services Levy	9,950,372	-
Interest Payable on Loans	119,106	241,015
Accrued Expenses - Operating	4,766,020	2,617,565
Accrued Expenses - Capital	1,409,454	360,328
Advances Received for Recoverable Works	46,932	77,424
Income Received / Raised in Advance	739,503	871,600
Other Creditors	2,456,115	1,726,929
	\$23,404,552	\$19,155,304

MUNICIPAL

Notes to the Balance Sheet for the 6 months ended 31 December 2015

7 Employee Benefits

	31/12/2015	30/06/2015
Current	\$	\$
Leave Entitlements		
Annual Leave	4,646,721	4,795,260
Self Funded Leave	243,273	270,891
Long Service Leave	6,094,033	6,189,337
Recognition of Employees- Presentations	134,431	149,638
	\$11,118,458	\$11,405,126
Non Current		
Annual Leave	838,090	838,090
Long Service Leave	1,053,647	1,053,647
	\$1,891,737	\$1,891,737

Provisions

	31/12/2015	30/06/2015
Current	\$	\$
Workers Compensation	603,526	703,725
	\$603,526	\$703,725
Non Current		
Provision for Equipment Replacement PCEC	4,064,577	3,869,667
	\$4,064,577	\$3,869,667

8 Property, Plant and Equipment and Work in Progress

	31/12/2015	30/06/2015
Land and Air Rights - at cost/fair value	\$ 380,366,193	\$ 380,366,194
Less: Accumulated Depreciation	(2,854,149)	(2,570,139)
	377,512,044	377,796,055
Buildings/Freehold - at fair value	380,100,248	379,893,679
Less: Accumulated Depreciation	(150,090,280)	(146,015,858)
	230,009,968	233,877,821
Improvements - at fair value	8,010,840	8,010,841
Less: Accumulated Depreciation	(4,704,314)	(4,564,395)
	3,306,526	3,446,446
Infrastructure Assets - at cost/fair value	741,447,284	741,999,706
Less: Accumulated Depreciation	(267,361,239)	(261,392,201)
	474,086,045	480,607,505
Plant and Mobile Equipment - at cost/fair value	45,985,884	45,505,811
Less: Accumulated Depreciation	(27,282,936)	(25,351,476)
	18,702,948	20,154,335
Office Furniture and Equipment - at cost/fair value	37,022,629	36,740,437
Less: Accumulated Depreciation	(13,854,817)	(12,873,309)
	23,167,812	23,867,128
Agricultural - at cost	795,271	795,271
Less: Accumulated Depreciation	-	-
	795,271	795,271
Property, Plant and Equipment	1,127,580,614	1,140,544,561
Work in Progress - at cost	89,346,948	69,215,093
	89,346,948	69,215,093
Total Property, Plant and Equipment and Work in Progress	\$1,216,927,562	\$1,209,759,650

MUNICIPAL

Notes to the Balance Sheet for the 6 months ended 31 December 2015

8 Property, Plant and Equipment and Work in Progress - Movement at Cost

	Balance 30/06/2015	Acquisitions Actual YTD 31/12/2015	Transfers Actual YTD 31/12/2015	Disposals/ Write off/ Actual YTD 31/12/2015	Revaluation Actual YTD 31/12/2015	Balance 31/12/2015
	\$	\$	\$	\$		\$
Land and Air Rights	380,366,194	-	-	-	-	380,366,194
Buildings	379,893,679	-	245,870	(39,300)	-	380,100,249
Improvements	8,010,841	-	-	-	-	8,010,841
Infrastructure Assets	741,999,706	438,644	831,233	(1,822,298)	-	741,447,285
Plant and Mobile Equipment	45,505,811	1,080,811	52,440	(653,178)	-	45,985,884
Office Furniture and Equipment	36,740,437	7,919	404,291	(130,018)	-	37,022,629
Agricultural	795,271	-	-	-	-	795,271
Work in Progress	69,215,093	21,775,832	(1,643,977)	-	-	89,346,948
	\$1,662,527,032	\$23,303,206	(110,143)	(\$2,644,794)	-	\$1,683,075,301

9 Loan Liability

	31/12/2015	30/06/2015
Current	\$	\$
Loans - Western Australian Treasury Corporation	5,516,390	6,441,709
Non Current		
Loans - Western Australian Treasury Corporation	33,625,776	36,327,002

10 Reserve Funds

Purpose of Reserve Fund	Balance 30/06/2015	Transfer from Accumulated Surplus	Transfer to Accumulated Surplus	Balance 31/12/2015
	\$	\$	\$	\$
Refuse Disposal and Treatment	2,843,524	48,120	-	2,891,644
Concert Hall - Refurbishment and Maint.	4,826,518	72,881	(33,998)	4,865,401
Asset Enhancement	29,008,935	391,881	(4,926,326)	24,474,490
Street Furniture Replacement	540,334	8,188	-	548,522
Parking Levy	17,132,501	1,818	(17,012,592)	121,727
Art Acquisition	315,397	4,455	(5,900)	313,952
Heritage Incentive	587,371	12,102	-	599,473
Parking Facilities Development	23,952,738	360,749	(336,565)	23,976,922
Employee Entitlements	1,053,647	863,337	-	1,916,984
David Jones Bridge	277,223	4,207	-	281,430
Bonus Plot Ratio	595,996	9,033	-	605,029
PCEC Fixed Plant Replacement	3,869,667	194,910	-	4,064,577
Enterprise and Initiative	2,570,651	44,100	-	2,614,751
	87,574,502	2,015,781	(22,315,381)	67,274,902
* Asset Revaluation	560,795,095	-	-	560,795,095
	\$648,369,597	\$2,015,781	(\$22,315,381)	\$628,069,997

* The Asset Revaluation Reserve is a non cash backed reserve and cannot be used ,except for adjustments to fixed assets on their revaluation, disposal or write off

MUNICIPAL

Notes to the Balance Sheet for the 6 months ended 31 December 2015

11 Cash Reconciliation

	31/12/2015	30/06/2015
	\$	\$
Cash and Cash Equivalents	9,974,078	21,164,777
Short Term Cash Investments	132,640,819	91,045,389
	\$142,614,897	\$112,210,166

12 Reconciliation of Net Cash Provided By Operating Activities to Operating Surplus

	31/12/2015	30/06/2015
	\$	\$
Change in Net Assets Resulting from Operations	54,664,713	18,136,854
Adjustment for items not involving the movement of Funds:		
Depreciation	15,257,652	29,115,795
Doubtful Debts	28,337	267,593
(Gain)/Loss on Disposal/Write off/Contribution of Assets	482,526	2,584,345
	70,543,371	50,104,587
Revenues Provided By :		
Government Grants	(838,762)	(4,039,166)
Contribution from Other Parties	(49,890)	(15,000)
	(888,652)	(4,054,166)
Change in Operating Assets and Liabilities		
Add Back		
Decrease in Inventories	217,836	713,171
Decrease in Deposits and Prepayments	-	81,566
Decrease in Accrued Interest and Dividend Income	-	749,725
Decrease in Debtors	-	1,650,216
Decrease in Deferred Debtors	7,133	4,638
Decrease in Accrued Income	144,206	-
Increase in Income Received /Raised in Advance	-	21,429
Increase in Accrued Expenses	2,148,455	-
Increase in Provisions	-	1,084,280
Increase in Trade and Other Payables	1,336,165	-
Deduct		
Decrease in Trade and Other Payables	-	(836,489)
Decrease in Income Received /Raised in Advance	(162,589)	-
Decrease in Accrued Interest Payable	(121,909)	(43,792)
Decrease in Provisions	(191,957)	-
Decrease in Accrued Expenses	-	(201,269)
Increase in Trade and Other Receivables	(8,079,777)	-
Increase in Prepayments	(9,828,440)	-
Increase in Accrued Income	-	(420,854)
Increase in Accrued Interest and Investment Income	(488,550)	-
	(15,019,427)	2,802,621
Net Cash Provided by Operating Activities	\$54,635,295	\$48,853,042

MUNICIPAL

Notes to the Balance Sheet for the 6 months ended 31 December 2015

13 Ratios

	31/12/2015	30/06/2015
1 Current Ratio		
<u>Current Assets minus Restricted Assets</u>		
Current Liabilities minus Liabilities associated with Restricted Assets	2.64	1.02
2 Debt Ratio		
<u>Total Liabilities</u>		
Total Assets	5.75%	5.95%
3 Debt Service Ratio		
<u>Debt Service Cost</u>		
Available Operating Revenue	3.28%	4.48%
4 Rate Coverage Ratio		
<u>Net Rate Revenue</u>		
Operating Revenue	58.60%	40.92%
5 Outstanding Rates Ratio		
<u>Rates Outstanding</u>		
Rates Collectable	7.57%	0.08%
6 Untied Cash to Unpaid Creditors Ratio		
<u>Untied Cash</u>		
Unpaid Trade Creditors	19.89	2.07
7 Gross Debt to Revenue Ratio		
<u>Gross Debt</u>		
Total Revenue	27.75%	22.93%
8 Gross Debt to Economically Realisable Assets Ratio		
<u>Gross Debt</u>		
Economically Realisable Assets	4.25%	4.98%

Restricted Assets includes reserve funds and tied contributions not utilised at 31.12.2015

CITY OF PERTH

FAS GRAPHS

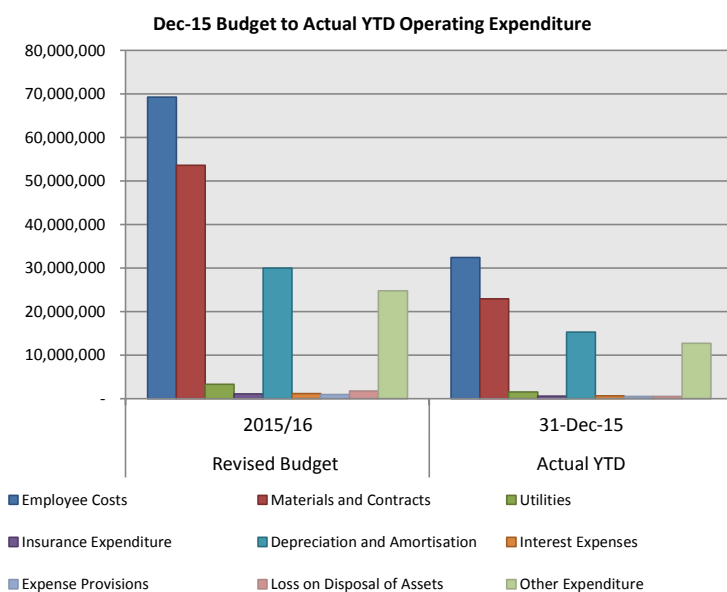
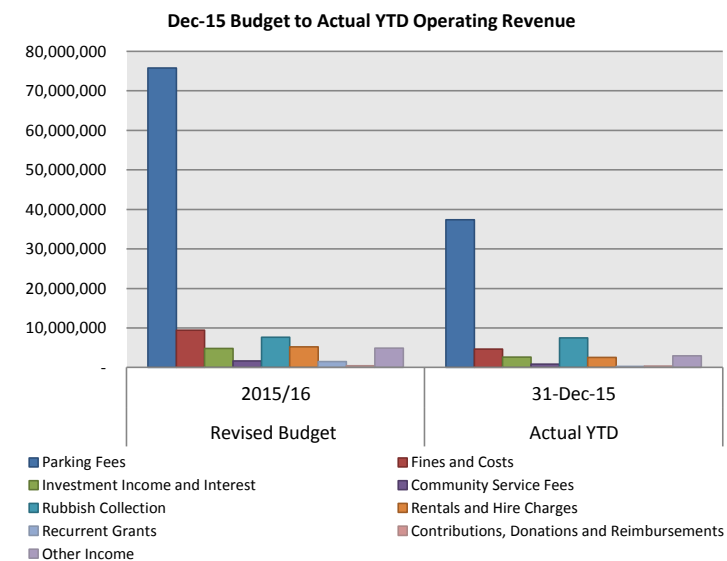
Dec-15

CONTENTS

<u>Section</u>	<u>Description</u>	<u>Page</u>
	Contents	2
1	Financial Activity Statement	3
2	Cash	4
3	Summary Operating Statement	5
4	Summary Statement of Financial Position	6
5	Ratio Analysis	7

Financial Activity Statement

	Annual	Year To Date Dec-15		
Proceeds from Operating Activities	Revised Budget 2015/16 \$000s	Budget YTD \$000s	Actual \$000s	Variance \$000s
Operating Revenue	111,388	59,252	59,264	12
Less: Operating Expenditure	185,860	90,564	86,998	3,566
Add back Depreciation	-30,002	-15,129	-15,258	129
(Loss)/Profit on Disposals	-1,766	-987	-483	-504
Net Surplus/(Deficit) from Operations	-42,703	-15,196	-11,994	3,202
Investing Activities				
Capital Expenditure	-69,049	-35,103	-24,378	10,725
Repayment of Borrowings	-6,442	-3,627	-3,627	0
Transfers to Reserves	-28,095	-2,833	-2,016	817
Financing Activities				
Transfers from Reserves	30,753	15,503	22,315	6,812
Carry Forwards	21,681	11,022	7,655	-3,367
Proceeds from Disposal of Assets	1,729	1,523	761	-762
Distribution from TPRC	1,833	0	0	0
Capital Grants	7,758	6,842	462	-6,380
Net Surplus/(Deficit) before Rates	-82,535	-21,868	-10,821	11,047
Add: Opening Funds	636	636	636	0
Less: Closing Funds	783	59,852	71,628	11,776
Amount Sourced from Rates	82,682	81,084	81,813	729

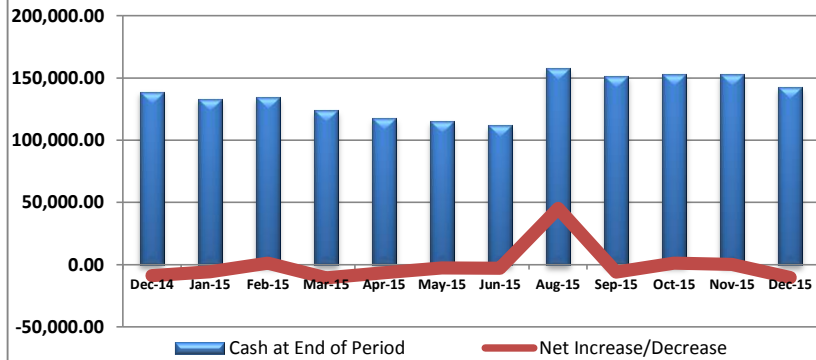


Cash

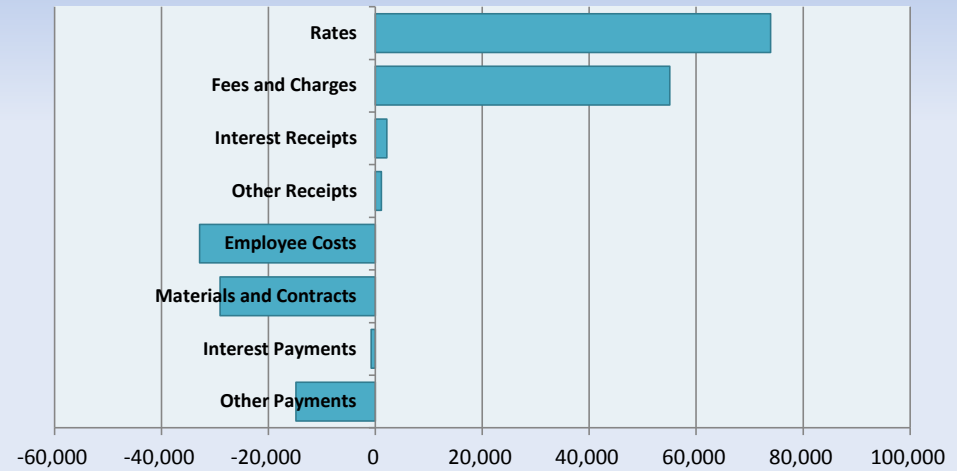
SUMMARY CASH FLOW STATEMENT

	Budget \$'000s 2015/2016	YTD Actual \$'000s Dec-15
Receipts from Customers	197,413	132,233
Payments to Suppliers and Creditors	-145,138	-77,598
Net Cash Inflow/Outflow from Operating Activities	52,275	54,635
Net Cash Inflow/Outflow from Investing Activities	-51,429	-21,493
Net Cash Inflow/Outflow from Financing Activities	-6,442	-3,627
Cash Flows from Government and Other Parties	8,603	889
Cash at 1 July 2015	107,034	112,210
Net Increase (Decrease) in Cash Held	3,006	30,405
Cash at 31 December 2015	110,040	142,615

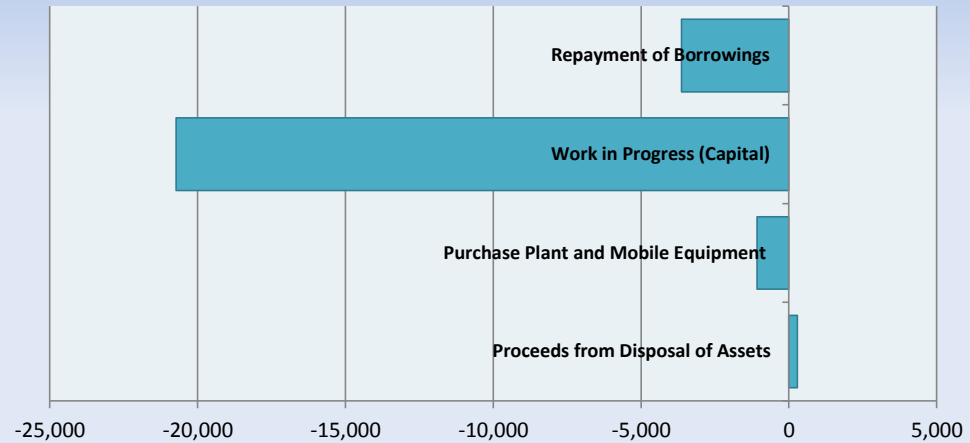
Monthly Cash Movements to Dec-15 \$'000s



Cash Flows from Operating Activities \$'000s



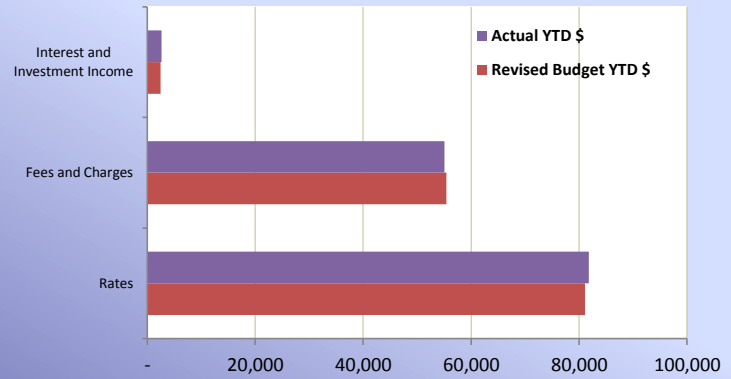
Cash Flows from Investing Activities \$'000s



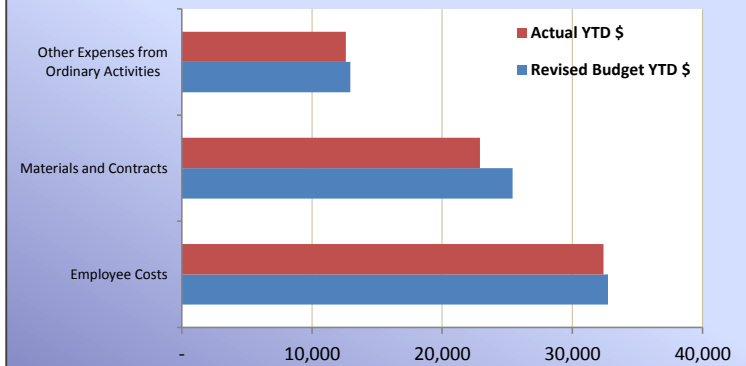
Summary Operating Statement

	2015/2016	Year To Date		
	Original Budget \$000	Revised Budget \$000s	Actual \$000s	Variance \$000s
Operating Revenue	197,753	140,336	141,077	741
less Operating Expenses	-151,880	-73,688	-70,470	3,218
Earnings before Interest and Depreciation (EBID)	45,873	66,648	70,607	3,959
less Interest Expense	-1,837	-578	-663	-85
less Depreciation	-34,211	-15,129	-15,258	-128
Operating Surplus/(Deficit)	9,825	50,941	54,686	3,745
Grants and Contributions- Capital	6,842	2,286	462	-1,824
NET OPERATING SURPLUS	16,667	53,227	55,148	1,921
DISPOSAL/WRITE OFF OF ASSETS	-1,558	-987	-483	504
Distribution from TPRC	1,833	0	0	0
(Loss) on Disposal of Investments	0	-4	-4	0
Change in net assets resulting from operations after capital amounts and significant items	16,943	52,235	54,661	2,426

Operating Revenue YTD Dec-15 \$'000s



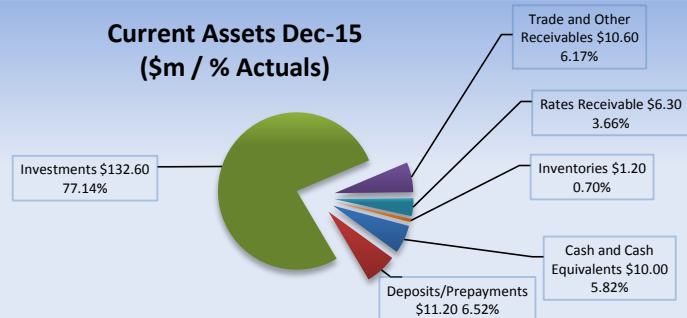
Operating Expenditure YTD Dec-15 \$'000s



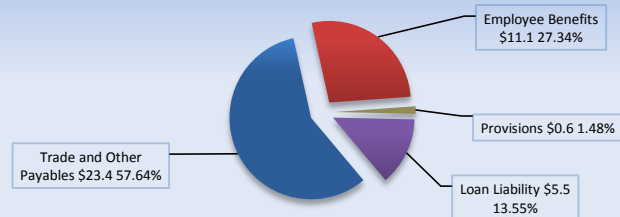
Summary Statement of Financial Position

	31-Dec-15	30-Jun-15
	Actual \$000s	Actual \$000s
Total Current Assets	171,774	123,363
Total Non Current Assets	1,223,590	1,216,910
TOTAL ASSETS	1,395,364	1,340,273
Total Current Liabilities	40,643	37,706
Total Non Current Liabilities	39,582	42,088
TOTAL LIABILITIES	80,225	79,794
NET ASSETS	1,315,139	1,260,478
COMMUNITY EQUITY		
Accumulated Surplus	687,069	612,109
Asset Revaluation Reserve	560,795	560,795
Reserves (Cash Backed)	67,275	87,575
TOTAL EQUITY	1,315,139	1,260,478

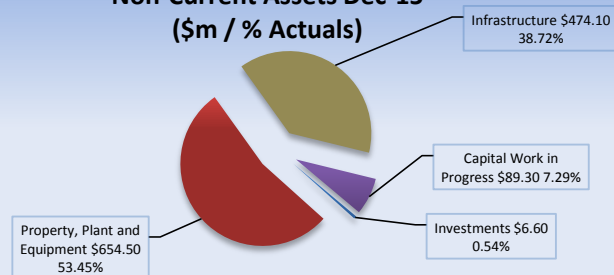
Current Assets Dec-15
(\$m / % Actuals)



Current Liabilities Dec-15
(\$m / % Actuals)



Non-Current Assets Dec-15
(\$m / % Actuals)

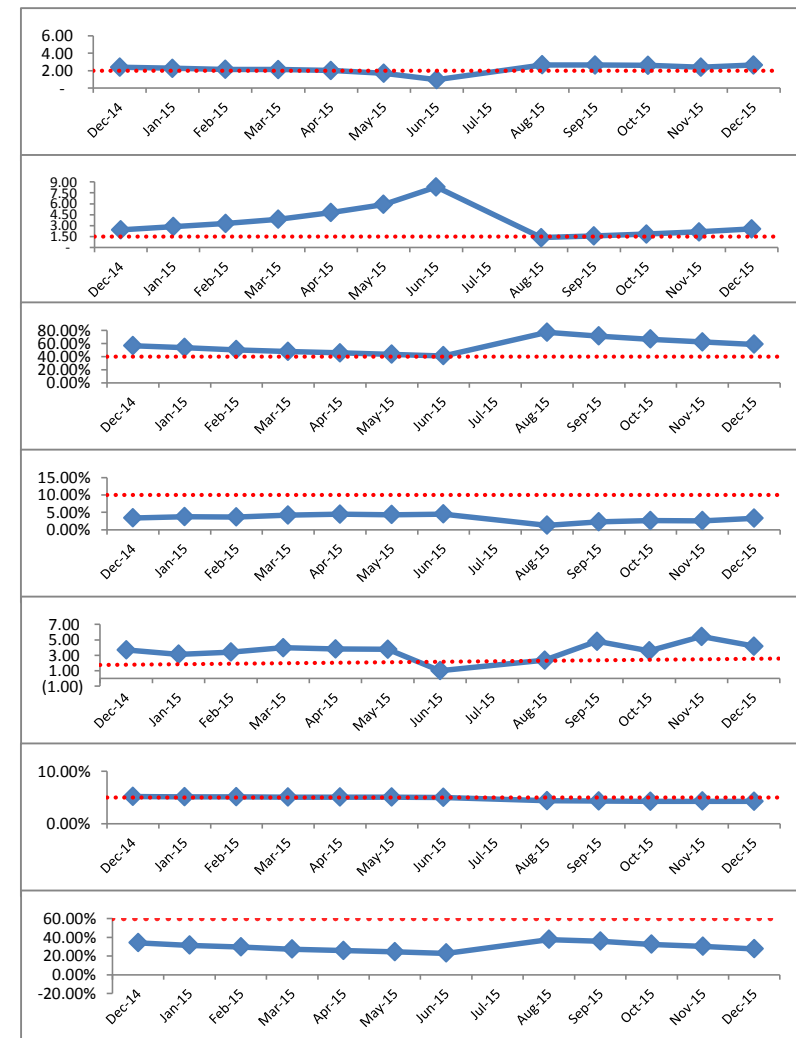


Non-Current Liabilities Dec-15
(\$m / % Actuals)



Ratio Analysis

	Dec-15
Current Ratio (Current Assets minus Restricted Assets/Current Liabilities minus Liabilities associated with Restricted Assets)	2.64
Ability to generate working capital to meet our commitments	
Target is greater than 2.00	
Operating Surplus Ratio (Revenue YTD/Operating Surplus YTD)	2.56
Ability to fund capital and exceptional expenditure	
Target is greater than 1.5	
Rate Coverage Ratio (Net Rate Revenue/Operating Revenue)	58.60%
Ability to reduce rates to ratepayers	
Target is less than 40.00% - The percentage will diminish as the bulk of the rates are raised in July	
Debt Service Ratio (Interest and principal repayments/Available Operating Revenue)	3.28%
Ability to service loans including principal and interest	
Target is less than 10.0%	
Cash Capacity in Months (Cash < 90 days invest / (Cash Operating Costs divided by 6 months)	4.18
Ability to manage cashflow	
Target is greater than 2.0 months	
Gross Debt to Economically Realisable Assets Ratio (Gross Debt / Economically Realisable Assets)	4.25%
Ability to retire debt from readily realisable assets	
Target is greater than 5.0%	
Gross Debt to Revenue Ratio (Gross Debt / Total Revenue)	27.75%
Ability to service debt out of total revenue	
Target is less than 60.0%	



CP[#] Enterprise Performance Policy

POLICY OBJECTIVE

Give guidance to the planning, implementing, reviewing, evaluating and reporting on the effectiveness of initiatives, programmes, projects and activities that align with the strategic direction of the organisation.

POLICY STATEMENT

The City of Perth is committed to the effective monitoring and delivery of initiatives in achieving the vision identified within the Strategic Community Plan. The guiding principles of Enterprise Performance at the City are as follows:

1 Customer Expectation

Focus on the management of customer expectations, ensuring that there is a clear understanding of what our customers' needs are to then strive towards attaining the desired outcome.

2 Promoting a high performance culture

Ensure that the organisation aligns and cascades the organisational commitments into business plans and individual work plans. Clear measures of performance and accountabilities will be evident and continuously reported against.

3 Transparent and accountable

Ensure that timely periodical reporting, in an open and transparent manner, occurs on the progress made by the organisation on initiatives and key performance targets.

4 Alignment to strategic framework

Ensure that strategies, plans and policies contain clear measures of performance to enable reporting on progress. These should complement the overarching strategic direction indicated by the City's Strategic Community Plan.

5 Outcome focused

Ensure that clear measures of performance are related to addressing strategic outcomes for the benefit of the City of Perth's community.

6 Monitoring the benefits of delivery

Ensure that clear measures are in place to determine the benefit of delivering identified initiatives. These measures should address how effective our actions are contributing towards the needs of the community.

CP[#] Enterprise Performance Policy

7 Utilising useful data

Ensure that the organisation is capturing, storing and utilising data that is beneficial to monitoring and supporting the delivery of identified benefits, needs and initiatives. Capturing data for data's sake will be avoided, in the context of delivering identified commitments.

APPLICATION

This Policy applies to all City of Perth employees (full-time, part-time, temporary and casual) and consultants or contractors engaged by or associated with the City, who are working on any project/initiative that:

- Requires formal evaluation on progress achieved, as agreed by Manager/Director.
- Is included as an output in the Corporate Business Plan
- Is included as an output in the Capital Program of Works
- Is included as an output in any Implementation/Action Plan Endorsed by ELG and/or Council.

COMMITMENT

The City of Perth is committed to:

- Developing, implementing and continually improving the performance culture of the organisation.
- Improving organisational effectiveness and performance.
- Enhancing overall accountability to key stakeholders, including the community.
- Aligning delivery outcomes to meet the aspirational needs of the community.
- Identifying, monitoring and analysing the City's key lead and lag indicators, to assist in continuously improving the organisations service delivery.

Document Control Box									
Document Responsibilities:									
Custodian:		Manager Governance			Custodian Unit:		Governance		
Decision Maker:		Council							
Compliance Requirements:									
Legislation:									
Industry:									
Organisational:									
Document Management:									
Risk Rating:		Moderate	Review Frequency:		Biennial	Next Due:	2018	TRIM Ref:	[AP####]
Version #	Decision Reference:			Synopsis:					
1.	ELG								
2.	ELG			.					
3.									

SCHEDULE 6

Proposed Lease Terms and Conditions Café Pods 1 and 2 – ISPT Forrest Chase Redevelopment

Lessor	City of Perth
Lessee	ISPT Pty Ltd
Premises	Café Pods 1 and 2 on upper level walkway of Forrest Chase
Permitted Use	Café / Kiosk
Commencement	TBA
Term	21 Years
Option	Nil
Rent	\$1.00 per annum
Percentage Rent	N/A
Outgoings	Nil
Payment Date	As demanded
Reviews	N/A
Insurance	Public Liability not less than \$20,000,000
Costs	Each party to bear their own legal costs



Local Government Act 1995

CITY OF PERTH

FENCING LOCAL LAW 2015

Under the powers conferred by the *Local Government Act 1995*, and under all other powers enabling it, the Council of the City of Perth resolved on (Insert Council Meeting Date) to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *City of Perth Fencing Local Law 2015*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose and Effect

- (1) The purpose of this local law is to prescribe a sufficient fence and the standard for the construction of fences throughout the district of the City of Perth.
- (2) The effect of this local law is to establish the requirements for fencing within the district of the City of Perth.

1.4 Application

This local law applies throughout the district of the local government.

1.5 Repeal

The *City of Perth Fencing Local Law 2005* as published in the *Government Gazette* on 14 July 2005, and as amended on 29 February 2008, is repealed.

1.6 Definitions

In this local law unless the context requires otherwise—

“Applicant” means a person who makes an application for approval under this local law;

“AS or AS/NZS” means an Australian or Australian/New Zealand Standard as published by Standards Australia as amended from time to time;

“authorised person” means a person appointed by the **local government City of Perth** under section 9.10 of the *Local Government Act 1995* to perform any of the functions of an authorised person under this local law;

“barbed wire fence” means a wire or strand of wires having small pieces of sharply pointed wire twisted around it at short intervals;

“boundary fence” means a fence, other than a dividing fence, that separates private land from land that is local government property of a thoroughfare;

“Building Code” means the latest edition of the Building Code of Australia published from time to time by or on behalf of, the Australian Building Codes Board, as amended from time to time, but not including any explanatory information published with that Code;

“building permit” has the meaning given to it in the *Building Act 2011*;

“Building Surveyor” means a Building Surveyor of the local government;

“CEO” means the Chief Executive Officer of the local government;

“Council” means the Council of the local government;

“dangerous” in relation to any fence means, with the exception of electrified, barbed and razor wire fences as separately specified under this local law—

- (a) a fence containing exposed broken glass, asbestos fibre or any other potentially harmful projection or material; or
- (b) a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause;

“district” means the district of the local government;

“district planning scheme” means a local planning scheme of the local government made under the *Planning and Development Act 2005*;

“dividing fence” has the meaning given to it by the *Dividing Fences Act 1961*;

“electrified fence” means a fence carrying or designed to carry an electric charge;

“fence” means any structure, not including a retaining wall, used or functioning as a barrier, irrespective of where it is located and includes any gate;

“front boundary” means the boundary line between a lot and the thoroughfare upon which that lot abuts, or in the case of a lot abutting on more than one thoroughfare, the boundary line between the lot and the primary thoroughfare;

“front fence” means a fence erected on the front boundary of a lot or on a line

adjacent to the front boundary;

“front setback area” means the area between the building line of a lot and the front boundary of that lot;

“height” in relation to a fence means the vertical distance between—

- (a) the top of the fence at any point; and
- (b) the ground level or, where the ground levels on each side of the fence are not the same, the higher ground level, immediately below that point;

“local government” means the local government of the City of Perth;

“local government property” means anything except a thoroughfare—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” under section 3.53 of the *Local Government Act 1995*;

“lot” has the meaning given to it and for the purposes of the *Planning and Development Act 2005*;

“Non-Residential Lot” means any lot situated in the district that is not defined as a residential lot under this local law;

“notice of breach” means a notice referred to in clause 5.1 of this local law;

“occupier” has the meaning given to it in the *Local Government Act 1995*;

“owner” has the meaning given to it in the *Local Government Act 1995*;

“person” means any person, company, employer and includes an owner, occupier and licensee;

“razor wire fence” means a coiled strong wire with pieces of sharp cutting edges set across it at closes intervals;

“Residential Lot” means a lot where a residential use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

“retaining wall” means any structure which prevents the movement of soil or retains soil or structures in order to allow ground levels of different elevations to exist adjacent to one another;

“Schedule” means a Schedule to this local law;

“sufficient fence” means a fence described in clause 2.1 of this local law, but

does not include a retaining wall;

“**thoroughfare**” has the meaning given to it by the *Local Government Act 1995*, but does not include a private thoroughfare which is not under the management or control of the local government.

1.7 Relationship with other laws

- (1) In the event of any inconsistency between the provisions of a district planning scheme and the provisions of this local law, the provisions of the district planning scheme are to prevail.
- (2) Nothing in this local law affects the need for compliance, in respect of a fence, with—
 - (a) any relevant provisions of a district planning scheme; and
 - (b) any relevant provisions that apply if a building permit is required for that fence under the *Building Act 2011* or *Building Regulations 2012*.

1.8 Licence fees and charges

All licence fees and charges applicable under this local law shall be determined by the Council from time to time in accordance with section 6.16 of the *Local Government Act 1995*.

PART 2 – FENCES

Division 1 – Sufficient Fences

2.1 Sufficient fences

- (1) A person shall not erect a dividing fence or a boundary fence that is not a sufficient fence, unless otherwise approved or required by the local government.
- (2) Subject to subclause (3) and (4), a sufficient fence—
 - (a) on a Residential Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2;
 - (b) on a Non-Residential Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 3;
- (3) An application must be made to the local government for grant of consent to any variation to the specifications in Schedules 2 and 3.
- (4) Unless an authorised person determines otherwise, a sufficient fence on a boundary between lots other than those specified in subclause (2) is a dividing fence constructed in accordance with the specifications and requirements of Schedule 2 or Schedule 3, whichever is appropriate.
- (5) Notwithstanding any other provision in this local law, a dividing fence or boundary fence constructed of masonry, stone or concrete shall be a sufficient fence only if it is designed by a professional engineer and constructed in accordance with that design where—
 - (a) it is greater than 750 millimetres in height; or
 - (b) the Building Surveyor so requires.
- (6) Notwithstanding any other provision in this local law, a dividing fence or boundary fence shall not exceed 1,800 millimetres height unless the approval of the local government has been obtained for such a fence.

Division 2 – General

2.2 Fences within front setback areas

- (1) A person shall not, without the written consent of the Building Surveyor, erect a free-standing fence greater than 1,200 millimetres in height, within the front setback area of a Residential Lot within the district.

- (2) The Building Surveyor may approve the erection of a fence of a height greater than 1,200 millimetres in the front setback area of a Residential Lot only if the fence on each side of the driveway into the lot across the front boundary is to be angled into the lot for a distance of not less than 1,500 millimetres along the frontage to a distance of not less than 1,500 millimetres from the frontage in order to provide appropriate splayed lines of vision for a motorist using the driveway for access to a thoroughfare.
- (3) The provision of subclause (2) shall not apply to a fence—
- (a) of open construction that does not obscure the lines of vision of a motorist using the driveway for access to a thoroughfare; or
 - (b) that does not adjoin a footpath.

2.3 Gates in fences

A person shall not erect a gate in a fence which does not—

- (a) open into the lot; or
- (b) open by sliding parallel and on the inside of the fence, which it forms part of, when closed.

without first obtaining the written approval of the local government.

2.4 Depositing fencing material on public place

A person shall not deposit or permit the deposit of any materials whatsoever used in the construction or maintenance of any fence, on any thoroughfare, public place or local government property unless the approval of the local government has been obtained.

2.5 Maintenance of fences

An owner of a lot ~~or any person undertaking work on a lot~~ which a fence is erected shall maintain the fence in good condition so as to prevent it from becoming dangerous, dilapidated, or unsightly to the amenity of the locality.

2.6 Fences across rights-of-ways, public access ways or thoroughfares

A person must not, without the approval of the local government, erect or maintain a fence or obstruction of a temporary or permanent nature across any right-of-way, public access way or thoroughfare so as to impede or prevent use of those facilities in the manner for which they are intended and constructed.

2.7 Fences and Sightlines

Unless otherwise approved by the local government—

- (a) front fences or boundary fences that are adjacent to a vehicle access point or a thoroughfare shall be truncated with the minimum dimension of the truncation being 2,000 millimetres or the fence reduced in height to no more than 750 millimetres, unless—
 - (i) the fence is an open fence that does not obscure the lines of vision of a motorist using the vehicle access point or thoroughfare; or
 - (ii) there is a distance of 3,500 millimetres between the fence and a carriageway or footpath.
- (b) where a dividing fence is closer than 2,000 millimetres from a vehicle access point and connects to a thoroughfare, the dividing fence shall be reduced to 750 millimetres in height for the first 2,000 millimetres from the thoroughfare back into the lot.
- (c) a corner Lot without the standard street corner truncation, with a front fence height that exceeds 750 millimetres in height of solid material is not permitted within the 6,000 millimetres by 6,000 millimetres corner sightline area.
- (d) where two right of ways or laneways intersect, a 3,000 millimetres by 3,000 millimetres sightline is required so that a fence height that exceeds 750mm in height of solid material is not permitted.

2.8 Dividing Fences

- (1) Notwithstanding the provisions of clause 2.1, an authorised person may approve the erection or repair of a dividing fence which is not a sufficient fence where all of the owners of the lots to be separated by the dividing fence make an application for approval for that purpose.
- (2) In determining whether to grant approval under subclause (1), an authorised person may consider, in addition to any other matter they are authorised to consider, where the erection or retention of the fence would have an adverse effect on—
 - (a) the safe or convenient use of any land;
 - (b) the safety or convenience of any person; or
 - (c) the visual amenity of the locality.

Division 3 – Fencing Materials

2.9 Fencing Designs

Where required by an authorised person, fencing designs are to be certified by a professional engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions – General principles.

2.10 Pre-used fencing materials

- (1) Notwithstanding clause 2.1, a person shall not construct a fence on a Residential Lot or a Non-Residential Lot from pre-used materials without the approval of the local government.
- (2) Where the local government approves the use of pre-used materials in the construction of a fence under subclause (1), that approval shall be conditional on the applicant painting or treating the pre-used material as directed by the Building Surveyor.

2.11 Barbed wire fences and spiked or jagged materials

- (1) An owner or occupier of a Residential Lot or a Non-Residential Lot shall not erect, affix or allow to remain on any fence on such a lot any barbed wire or other material with spiked or jagged projections, unless the prior written approval of the local government has been obtained.
- (2) Any fence bounding a lot that has barbed wire or other materials with spiked or jagged projections affixed to it may only be approved if the wire or other materials are carried on posts at an angle of 45 degrees, with the bottom row being a minimum of 2,000 millimetres from the ground level.
- (3) If the posts which carry the barbed wire or other materials referred to in subclause (2) are angled towards the outside of the lot bounded by the fence, the face of the fence must be set back from the lot boundary a sufficient distance to ensure that the angled posts, barbed wire or other materials do not encroach on adjoining land.
- (4) An owner or occupier of a lot shall not erect, affix or allow to remain as part of any fence or wall, whether internal or external, on that lot any broken glass.

2.12 Electrified and razor wire fences

- (1) An owner or occupier of a lot shall not—
 - (a) construct or use an electrified fence on that lot without obtaining the approval of the local government in the form prescribed in Schedule 4; or
 - (b) construct a fence wholly or partly of razor wire on that lot without obtaining the approval of the local government in the form prescribed in Schedule 5.

- (2) The local government shall not approve an application for the purpose of subclause (1)(a)—
- (a) in respect of a lot which is or which abuts a Residential Lot;
 - (b) unless the fence will comply with “AS/NZS 3016:2002 Electrical installations – Electricity security fences”; and
 - (c) unless provision is made so as to enable the fence to be rendered inoperable during the hours of business operations, if any, on the lot where it is erected.
- (3) The local government shall not approve an application for the purpose of subclause (1)(b)—
- (a) if the fence is within 3,000 millimetres of the boundary of the lot; or
 - (b) where any razor wire used in the construction of the fence is less than 2,000 millimetres or more than 2,400 millimetres above the ground level.
- (4) An application for approval for the purpose of subclauses (1)(a) or (1)(b) shall be made by the owner of the lot on which the fence is or is to be erected, or by the occupier of the lot with the written consent of the owner.

2.13 Prohibited fencing materials

In constructing a fence a person must not use—

- (a) broken glass or any other potentially harmful projections or material;
- (b) asbestos fibre;
- (b) material that is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause; and
- (d) pre-used materials unless the material is painted or treated to the satisfaction of an authorised person.

2.14 Building Code

- (1) Subject to subclauses (2) and (3), a fence shall be constructed in accordance with the relevant provisions of the Building Code.
- (2) Where there is inconsistency between the standards or requirements of this local law and those specified in the Building Code, the standards and requirements of the Building Code shall prevail.
- (3) Subclause (1) shall not apply to an existing fence, except where the existing fence is demolished, pulled down or removed and re-erected, or in some

substantial way structurally altered or amended, in which case subclause (1) shall apply to the re-erection, alteration or amendment.

PART 3 – APPROVALS

3.1 Application for approval

- (1) Where a person is required to obtain the approval of the local government under this local law, that person shall apply for approval in accordance with subclause (2).
- (2) An application for approval under this local law shall—
 - (a) be in the form determined by the local government;
 - (b) be signed by the applicant and the owner of the lot;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the local government together with any fee imposed and determined by the local government under and in accordance with section 6.19 of the *Local Government Act 1995*.
- (3) An authorised person may require an applicant to provide additional information reasonably related to an application before an application is considered for approval.
- (4) An authorised person may refuse to consider an application for approval which is not in accordance with subclauses (2) and (3).

3.2 Decision on application for approval

- (1) The local government may—
 - (a) approve an application for approval unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for approval.
- (2) If the local government approves an application for approval, it is to issue to the applicant an approval in the form determined by the local government.
- (3) If the local government refuses to approve an application for approval, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on an approval or which are to be taken to be imposed on an approval, the clause does not limit the power of the local government to impose other conditions on the approval under subclause (1)(a).

3.3 Compliance with approval

Where an application for approval has been approved, the applicant and the owner or occupier of the lot to which the approval relates, shall comply with the terms and any conditions of that approval.

3.4 Duration of approval

Unless otherwise stated in the form of approval, an approval granted under this local law—

- (a) runs with the lot to which it relates;
- (b) may be relied upon by any subsequent occupier or owner of the lot; and
- (c) may be enforced by the local government against a subsequent occupier or owner of the lot.

PART 4 – MISCELLANEOUS

4.1 False or misleading statement

A person shall not make a false or misleading statement in connection with any application, requirement or request under this local law.

PART 5 – NOTICES OF BREACH

5.1 Notices of breach

- (1) Where a breach of any provision of this local law has occurred in relation to a fence on a lot, an authorised person may give a notice in writing to the owner of that lot.
- (2) A notice of breach shall—
 - (a) specify the provision of this local law which has been breached;
 - (b) specify the particulars of the breach; and
 - (c) state that the owner is required to remedy the breach within the time specified in the notice.
- (3) Should an owner fail to comply with a notice of breach, the local government may, by its employees, agents or contractors enter upon the lot to which the notice relates and remedy the breach, and may recover the expenses of so doing from the owner of the lot in a court of competent jurisdiction.

- (4) The provisions of this clause are subject to section 3.25 and item 12 of Division 1 of Schedule 3.1 of the *Local Government Act 1995* and any entry on to land will be in accordance with Part 3, Division 3 of that Act.

PART 6 – OFFENCES

6.1 Offences and penalties

- (1) A person who fails to comply with a notice of breach commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day which the offence has continued.

6.2 Modified penalties

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
- (2) The amount appearing in the final column of Schedule 1, directly opposite a prescribed offence in that Schedule, is the modified penalty for that prescribed offence.
- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorised person should be satisfied that—
- (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

6.3 Form of notices

For the purposes of this local law—

- (a) the form of the infringement notice referred to in sections 9.16 and 9.17 of the *Local Government Act 1995* is to be in the form of Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the withdrawal of infringement notice referred to in section 9.20 of the *Local Government Act 1995* is to be in the form of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

PART 7 – OBJECTIONS AND REVIEW

7.1 Objections and review

When the local government makes a decision under clause 3.2, the provision of Part 9 Division 1 of the *Local Government Act 1995*, and regulation 33 of the *Local Government (Functions and General) Regulations 1996*, apply to that decision.

SCHEDULE 1

OFFENCES AND MODIFIED PENALTIES

[Clause 6.2(2)]

Item No.	Clause No.	Modified penalties \$
1	2.1(1)	250
2	2.2(1)	250
3	2.3(a) (b)	200
4	2.3(b)	200
5 4	2.4	250
6 5	2.5	250
7 6	2.6	250
8 7	2.10(1)	250
9 8	2.11(1)	250
10 9	2.11(4)	250
11 10	2.12(1)	250
12 11	3.3	250
13 12	6.1(1)	250

SCHEDULE 2
SPECIFICATIONS FOR A SUFFICIENT FENCE ON OR ABUTTING A LOT
DEVELOPED FOR RESIDENTIAL USES

[Clause 2.1(2)(a)]

Each of the identified categories in this Schedule is a sufficient fence on a Residential Lot and the fence design being certified by a professional engineer.

Timber fence

- (a) corner posts to be 125mm x 125mm x 2,400mm and intermediate posts to be 125mm x 75mm x 2,400mm spaced at 2,400mm centres;
- (b) corner posts to be strutted two ways with 100mm x 50mm x 450mm sole plates and 75mm x 50mm struts;
- (c) intermediate posts to be doubled yankee strutted with 150mm x 25mm x 450mm struts;
- (d) all posts to have tops with a 60mm weather cut and to be sunk at least 600mm into the ground;
- (d e) rails to be 75mm x 50mm with each rail spanning 2 bays of fencing double railed or bolted to each post with joints staggered;
- (e f) the fence to be covered with 75mm x 20mm sawn pickets, 1,800mm in height placed 75mm apart and affixed securely to each rail; and
- (f g) the height of the fence to be 1,800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Corrugated fence

A fence constructed of corrugated fibre reinforced pressed cement or steel sheeting constructed to manufacturer's specifications or which satisfies the following specifications—

- (a) a minimum in-ground length of 25 per cent of the total length of the sheet, but in any case shall have a minimum in-ground depth of 600mm;
- (b) the total height and depth of the fence to consist of a single continuous fibre reinforced cement or steel sheet;
- (c) the sheets to be lapped and capped with extruded "snap-fit" type capping in accordance with the manufacturers written instructions; and
- (d) the height of the fence to be 1,800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Brick, stone or concrete fence

A fence constructed of brick, stone or concrete, which satisfies the following requirements and specifications—

- (a) a site classification is to be provided by a professional engineer and the footing is to be designed in accordance with AS 2870-2011 Residential slabs and footings as amended;

- (b) footings of minimum 225mm x 150mm concrete 15MPa or 300mm x 175mm brick laid in cement mortar;
- (c) fences to be offset a minimum of 200mm at maximum 3,000mm centres or 225mm x 100mm engaged piers to be provided at maximum 3,000mm centres;
- (d) expansion joints in accordance with the manufacturer's written instructions; and
- (e) the height of the fence to be 1,800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Composite fence

A composite fence which satisfies the following specifications for the brick construction—

- (1) (a) brick piers of minimum 345mm x 345mm at 1,800mm centres bonded to a minimum height base wall of 514mm;
- (b) each pier shall be reinforced with one R10 galvanised starting rod 1 500mm high with a 250mm horizontal leg bedded into a 500mm x 200mm concrete footing and set 65mm above the base of the footing. The top of the footing shall be 1 course (85mm) below ground level;
- (c) the minimum ultimate strength of brickwork shall be 20MPa. Mortar shall be a mix of 1 part cement, 1 part lime and 6 parts sand;
- (d) the ground under the footings is to be compacted to 6 blows per 300mm and checked with a standard falling weight penetrometer; and
- (e) control joints in brickwork shall be provided with double piers at a maximum of 6,000mm centres;

or

- (2) (a) brick piers of a minimum 345mm x 345mm x 2,700mm centres bonded to the base wall; and
 - (b) each pier shall be reinforced with two R10 galvanised starting rods as previously specified.
-

SCHEDULE 3
SPECIFICATIONS FOR A SUFFICIENT FENCE ON OR ABUTTING A LOT
DEVELOPED FOR NON-RESIDENTIAL USES

[Clause 2.1(2)(b)]

Each of the identified categories in this Schedule, with minimum and maximum specifications where stated, is a sufficient fence on a Non-Residential Lot and the fence design being certified by a professional engineer.

Galvanised or PVC fence and gate

A fence constructed of galvanised or PVC coated non-rail link mesh, chain mesh or steel mesh which satisfies the following specifications—

- (a) corner posts to be minimum 50mm nominal bore x 3.5mm and with footings of a 225mm diameter x 900mm;
- (b) intermediate posts to be minimum 37mm nominal bore x 3.15mm at maximum 3,500mm centres and with footings of a 225mm diameter x 600mm;
- (c) struts to be minimum 30mm nominal bore x 3.15mm fitted at each gate and 2 at each corner post and with footings 225mm x 600mm;
- (d) cables to be affixed to the top, centre and bottom of all posts and to consist of 2 or more 3.15mm wires twisted together or single 4mm wire;
- ~~(e) non rail link, chain or steel mesh is to be to a height of 2,000mm on top of which are to be 3 strands of barbed wire carrying the fence to a height of 2,400mm in accordance with the requirements and standards of the local planning schemes; and~~
- ~~(f)~~ (e) galvanised link mesh wire to be 2,000mm in height and constructed of 50mm mesh 2.5mm galvanised iron wire and to be strained, neatly secured and laced to the posts and affixed to cables. Vehicle entry gates shall provide an opening of not less than 3.6m and shall be constructed of 25mm tubular framework with 1 horizontal and 1 vertical stay constructed of 20mm piping and shall be covered with 50mm x 2.5mm galvanised link mesh strained to framework. Gates shall be fixed with a drop bolt and locking attachment.

Other fences

- (a) a fence of cement sheet or steel sheeting constructed to the minimum specifications referred to in Schedule 2;
 - (b) a fence constructed of aluminium sheeting when supported on posts and rails provided that it is used behind a building line and is of a minimum height of 1,800mm but no greater than 2,400mm; or
 - (c) a fence of timber, brick, stone or concrete constructed to the minimum specifications referred to in Schedule 2.
-

SCHEDULE 4
ELECTRIFIED FENCE PERMIT

[Clause 2.12(1)(a)]

This is to certify that:

[Name] of [Address]

is permitted, subject to the conditions set out below, to have and use an electrified fence on:

[Address]

from _____ 20 _____ and until this permit is transferred or cancelled.

Approved By:

Name: _____

Position _____

Date: ____/____/____

Conditions of Permit—

The holder of the permit must—

- (b) display the permit in a prominent position on the land or premises on which the electrified fence has been erected;
- (c) upon the request of a Building Surveyor produce to him or her the permit;
- (d) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the permit has been granted, notify the CEO in writing of the details of that change or those changes;
- (e) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the electrified fence; and
- (f) comply with AS/NZS 3016:2002 Electrical installations – Electric security fences.

Transfer by Endorsement

This permit is transferred to [Name] of [Address]

from and including the date of this endorsement.

Approved By:

Name: _____

Position _____

Date: ____/____/____

SCHEDULE 5
RAZOR WIRE FENCE PERMIT

[Clause 2.12(1)(b)]

This is to certify that

[Name] of [Address]

Is permitted, subject to the conditions set out below, to have a fence constructed wholly or partially of razor wire on:

[Address]

From _____ 20__ and until this permit is transferred or cancelled.

Approved By:

Name: _____

Position _____

Date: ____/____/____

Conditions of Permit—

- (a) display the permit in a prominent position on the land or premises on which the fence has been erected;
- (b) upon the request of a Building Surveyor produce to him or her the permit;
- (c) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the permit has been granted, notify the CEO in writing of the details of that change or those changes; and
- (d) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the fence.

Transfer by Endorsement

This permit is transferred to [Name] of [Address]

[Name] of [Address]

from and including the date of this endorsement.

Approved By

Name: _____

Position _____

Date: ____/____/____

Local Government Act 1995

CITY OF PERTH

FENCING LOCAL LAW 2015

Under the powers conferred by the *Local Government Act 1995*, and under all other powers enabling it, the Council of the City of Perth resolved on (Insert Council Meeting Date) to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *City of Perth Fencing Local Law 2015*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose and Effect

- (1) The purpose of this local law is to prescribe a sufficient fence and the standard for the construction of fences throughout the district of the City of Perth.
- (2) The effect of this local law is to establish the requirements for fencing within the district of the City of Perth.

1.4 Application

This local law applies throughout the district of the local government.

1.5 Repeal

The *City of Perth Fencing Local Law 2005* as published in the *Government Gazette* on 14 July 2005, and as amended on 29 February 2008, is repealed.

1.6 Definitions

In this local law unless the context requires otherwise—

“Applicant” means a person who makes an application for approval under this local law;

“AS or AS/NZS” means an Australian or Australian/New Zealand Standard as published by Standards Australia as amended from time to time;

“authorised person” means a person appointed by the local government under section 9.10 of the *Local Government Act 1995* to perform any of the functions of an authorised person under this local law;

“barbed wire fence” means a wire or strand of wires having small pieces of sharply pointed wire twisted around it at short intervals;

“boundary fence” means a fence, other than a dividing fence, that separates private land from land that is local government property or a thoroughfare;

“Building Code” means the latest edition of the Building Code of Australia published from time to time by or on behalf of, the Australian Building Codes Board, as amended from time to time, but not including any explanatory information published with that Code;

“building permit” has the meaning given to it in the *Building Act 2011*;

“Building Surveyor” means a Building Surveyor of the local government;

“CEO” means the Chief Executive Officer of the local government;

“Council” means the Council of the local government;

“dangerous” in relation to any fence means, with the exception of electrified, barbed and razor wire fences as separately specified under this local law—

- (a) a fence containing exposed broken glass, asbestos fibre or any other potentially harmful projection or material; or
- (b) a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause;

“district” means the district of the local government;

“district planning scheme” means a local planning scheme of the local government made under the *Planning and Development Act 2005*;

“dividing fence” has the meaning given to it by the *Dividing Fences Act 1961*;

“electrified fence” means a fence carrying or designed to carry an electric charge;

“fence” means any structure, not including a retaining wall, used or functioning as a barrier, irrespective of where it is located and includes any gate;

“front boundary” means the boundary line between a lot and the thoroughfare upon which that lot abuts, or in the case of a lot abutting on more than one thoroughfare, the boundary line between the lot and the primary thoroughfare;

“front fence” means a fence erected on the front boundary of a lot or on a line

adjacent to the front boundary;

“front setback area” means the area between the building line of a lot and the front boundary of that lot;

“height” in relation to a fence means the vertical distance between—

- (a) the top of the fence at any point; and
- (b) the ground level or, where the ground levels on each side of the fence are not the same, the higher ground level, immediately below that point;

“local government” means the local government of the City of Perth;

“local government property” means anything except a thoroughfare—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” under section 3.53 of the *Local Government Act 1995*;

“lot” has the meaning given to it and for the purposes of the *Planning and Development Act 2005*;

“Non-Residential Lot” means any lot situated in the district that is not defined as a residential lot under this local law;

“notice of breach” means a notice referred to in clause 5.1 of this local law;

“occupier” has the meaning given to it in the *Local Government Act 1995*;

“owner” has the meaning given to it in the *Local Government Act 1995*;

“person” means any person, company, employer and includes an owner, occupier and licensee;

“razor wire fence” means a coiled strong wire with pieces of sharp cutting edges set across it at close intervals;

“Residential Lot” means a lot where a residential use—

- (a) is or may be permitted under the district planning scheme; and
- (b) is or will be the predominant use of the lot;

“retaining wall” means any structure which prevents the movement of soil or retains soil or structures in order to allow ground levels of different elevations to exist adjacent to one another;

“Schedule” means a Schedule to this local law;

“sufficient fence” means a fence described in clause 2.1 of this local law, but does not include a retaining wall;

“thoroughfare” has the meaning given to it by the *Local Government Act 1995*, but does not include a private thoroughfare which is not under the management or control of the local government.

1.7 Relationship with other laws

- (1) In the event of any inconsistency between the provisions of a district planning scheme and the provisions of this local law, the provisions of the district planning scheme are to prevail.
- (2) Nothing in this local law affects the need for compliance, in respect of a fence, with—
 - (a) any relevant provisions of a district planning scheme; and
 - (b) any relevant provisions that apply if a building permit is required for that fence under the *Building Act 2011* or *Building Regulations 2012*.

1.8 Licence fees and charges

All licence fees and charges applicable under this local law shall be determined by the Council from time to time in accordance with section 6.16 of the *Local Government Act 1995*.

PART 2 – FENCES

Division 1 – Sufficient Fences

2.1 Sufficient fences

- (1) A person shall not erect a dividing fence or a boundary fence that is not a sufficient fence, unless otherwise approved or required by the local government.
- (2) Subject to subclause (3) and (4), a sufficient fence—
 - (a) on a Residential Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2;
 - (b) on a Non-Residential Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 3;
- (3) An application must be made to the local government for grant of consent to any variation to the specifications in Schedules 2 and 3.
- (4) Unless an authorised person determines otherwise, a sufficient fence on a boundary between lots other than those specified in subclause (2) is a dividing fence constructed in accordance with the specifications and requirements of Schedule 2 or Schedule 3, whichever is appropriate.
- (5) Notwithstanding any other provision in this local law, a dividing fence or boundary fence constructed of masonry, stone or concrete shall be a sufficient fence only if it is designed by a professional engineer and constructed in accordance with that design where—
 - (a) it is greater than 750 millimetres in height; or
 - (b) the Building Surveyor so requires.
- (6) Notwithstanding any other provision in this local law, a dividing fence or boundary fence shall not exceed 1,800 millimetres height unless the approval of the local government has been obtained for such a fence.

Division 2 – General

2.2 Fences within front setback areas

- (1) A person shall not, without the written consent of the Building Surveyor, erect a free-standing fence greater than 1,200 millimetres in height, within the front setback area of a Residential Lot within the district.

- (2) The Building Surveyor may approve the erection of a fence of a height greater than 1,200 millimetres in the front setback area of a Residential Lot only if the fence on each side of the driveway into the lot across the front boundary is to be angled into the lot for a distance of not less than 1,500 millimetres along the frontage to a distance of not less than 1,500 millimetres from the frontage in order to provide appropriate splayed lines of vision for a motorist using the driveway for access to a thoroughfare.
- (3) The provision of subclause (2) shall not apply to a fence—
 - (a) of open construction that does not obscure the lines of vision of a motorist using the driveway for access to a thoroughfare; or
 - (b) that does not adjoin a footpath.

2.3 Gates in fences

A person shall not erect a gate in a fence which does not—

- (a) open into the lot; or
- (b) open by sliding parallel and on the inside of the fence, which it forms part of, when closed.

without first obtaining the written approval of the local government.

2.4 Depositing fencing material on public place

A person shall not deposit or permit the deposit of any materials whatsoever used in the construction or maintenance of any fence, on any thoroughfare, public place or local government property unless the approval of the local government has been obtained.

2.5 Maintenance of fences

An owner of a lot on which a fence is erected shall maintain the fence in good condition so as to prevent it from becoming dangerous, dilapidated, or unsightly to the amenity of the locality.

2.6 Fences across rights-of-ways, public access ways or thoroughfares

A person must not, without the approval of the local government, erect or maintain a fence or obstruction of a temporary or permanent nature across any right-of-way, public access way or thoroughfare so as to impede or prevent use of those facilities in the manner for which they are intended and constructed.

2.7 Fences and Sightlines

Unless otherwise approved by the local government—

- (a) front fences or boundary fences that are adjacent to a vehicle access point or a thoroughfare shall be truncated with the minimum dimension of the truncation being 2,000 millimetres or the fence reduced in height to no more than 750 millimetres, unless—
 - (i) the fence is an open fence that does not obscure the lines of vision of a motorist using the vehicle access point or thoroughfare; or
 - (ii) there is a distance of 3,500 millimetres between the fence and a carriageway or footpath.
- (b) where a dividing fence is closer than 2,000 millimetres from a vehicle access point and connects to a thoroughfare, the dividing fence shall be reduced to 750 millimetres in height for the first 2,000 millimetres from the thoroughfare back into the lot.
- (c) a corner Lot without the standard street corner truncation, with a front fence height that exceeds 750 millimetres in height of solid material is not permitted within the 6,000 millimetres by 6,000 millimetres corner sightline area.
- (d) where two right of ways or laneways intersect, a 3,000 millimetres by 3,000 millimetres sightline is required so that a fence height that exceeds 750mm in height of solid material is not permitted.

2.8 Dividing Fences

- (1) Notwithstanding the provisions of clause 2.1, an authorised person may approve the erection or repair of a dividing fence which is not a sufficient fence where all of the owners of the lots to be separated by the dividing fence make an application for approval for that purpose.
- (2) In determining whether to grant approval under subclause (1), an authorised person may consider, in addition to any other matter they are authorised to consider, where the erection or retention of the fence would have an adverse effect on—
 - (a) the safe or convenient use of any land;
 - (b) the safety or convenience of any person; or
 - (c) the visual amenity of the locality.

Division 3 – Fencing Materials

2.9 Fencing Designs

Where required by an authorised person, fencing designs are to be certified by a professional engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions – General principles.

2.10 Pre-used fencing materials

- (1) Notwithstanding clause 2.1, a person shall not construct a fence on a Residential Lot or a Non-Residential Lot from pre-used materials without the approval of the local government.
- (2) Where the local government approves the use of pre-used materials in the construction of a fence under subclause (1), that approval shall be conditional on the applicant painting or treating the pre-used material as directed by the Building Surveyor.

2.11 Barbed wire fences and spiked or jagged materials

- (1) An owner or occupier of a Residential Lot or a Non-Residential Lot shall not erect, affix or allow to remain on any fence on such a lot any barbed wire or other material with spiked or jagged projections, unless the prior written approval of the local government has been obtained.
- (2) Any fence bounding a lot that has barbed wire or other materials with spiked or jagged projections affixed to it may only be approved if the wire or other materials are carried on posts at an angle of 45 degrees, with the bottom row being a minimum of 2,000 millimetres from the ground level.
- (3) If the posts which carry the barbed wire or other materials referred to in subclause (2) are angled towards the outside of the lot bounded by the fence, the face of the fence must be set back from the lot boundary a sufficient distance to ensure that the angled posts, barbed wire or other materials do not encroach on adjoining land.
- (4) An owner or occupier of a lot shall not erect, affix or allow to remain as part of any fence or wall, whether internal or external, on that lot any broken glass.

2.12 Electrified and razor wire fences

- (1) An owner or occupier of a lot shall not—
 - (a) construct or use an electrified fence on that lot without obtaining the approval of the local government in the form prescribed in Schedule 4; or
 - (b) construct a fence wholly or partly of razor wire on that lot without obtaining the approval of the local government in the form prescribed in Schedule 5.

- (2) The local government shall not approve an application for the purpose of subclause (1)(a)—
 - (a) in respect of a lot which is or which abuts a Residential Lot;
 - (b) unless the fence will comply with “AS/NZS 3016:2002 Electrical installations – Electricity security fences”; and
 - (c) unless provision is made so as to enable the fence to be rendered inoperable during the hours of business operations, if any, on the lot where it is erected.
- (3) The local government shall not approve an application for the purpose of subclause (1)(b)—
 - (a) if the fence is within 3,000 millimetres of the boundary of the lot; or
 - (b) where any razor wire used in the construction of the fence is less than 2,000 millimetres or more than 2,400 millimetres above the ground level.
- (4) An application for approval for the purpose of subclauses (1)(a) or (1)(b) shall be made by the owner of the lot on which the fence is or is to be erected, or by the occupier of the lot with the written consent of the owner.

2.13 Prohibited fencing materials

In constructing a fence a person must not use—

- (a) broken glass or any other potentially harmful projections or material;
- (b) asbestos fibre;
- (b) material that is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause; and
- (d) pre-used materials unless the material is painted or treated to the satisfaction of an authorised person.

2.14 Building Code

- (1) Subject to subclauses (2) and (3), a fence shall be constructed in accordance with the relevant provisions of the Building Code.
- (2) Where there is inconsistency between the standards or requirements of this local law and those specified in the Building Code, the standards and requirements of the Building Code shall prevail.
- (3) Subclause (1) shall not apply to an existing fence, except where the existing fence is demolished, pulled down or removed and re-erected, or in some

substantial way structurally altered or amended, in which case subclause (1) shall apply to the re-erection, alteration or amendment.

PART 3 – APPROVALS

3.1 Application for approval

- (1) Where a person is required to obtain the approval of the local government under this local law, that person shall apply for approval in accordance with subclause (2).
- (2) An application for approval under this local law shall—
 - (a) be in the form determined by the local government;
 - (b) be signed by the applicant and the owner of the lot;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the local government together with any fee imposed and determined by the local government under and in accordance with section 6.19 of the *Local Government Act 1995*.
- (3) An authorised person may require an applicant to provide additional information reasonably related to an application before an application is considered for approval.
- (4) An authorised person may refuse to consider an application for approval which is not in accordance with subclauses (2) and (3).

3.2 Decision on application for approval

- (1) The local government may—
 - (a) approve an application for approval unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for approval.
- (2) If the local government approves an application for approval, it is to issue to the applicant an approval in the form determined by the local government.
- (3) If the local government refuses to approve an application for approval, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on an approval or which are to be taken to be imposed on an approval, the clause does not limit the power of the local government to impose other conditions on the approval under subclause (1)(a).

3.3 Compliance with approval

Where an application for approval has been approved, the applicant and the owner or occupier of the lot to which the approval relates, shall comply with the terms and any conditions of that approval.

3.4 Duration of approval

Unless otherwise stated in the form of approval, an approval granted under this local law—

- (a) runs with the lot to which it relates;
- (b) may be relied upon by any subsequent occupier or owner of the lot; and
- (c) may be enforced by the local government against a subsequent occupier or owner of the lot.

PART 4 – MISCELLANEOUS

4.1 False or misleading statement

A person shall not make a false or misleading statement in connection with any application, requirement or request under this local law.

PART 5 – NOTICES OF BREACH

5.1 Notices of breach

- (1) Where a breach of any provision of this local law has occurred in relation to a fence on a lot, an authorised person may give a notice in writing to the owner of that lot.
- (2) A notice of breach shall—
 - (a) specify the provision of this local law which has been breached;
 - (b) specify the particulars of the breach; and
 - (c) state that the owner is required to remedy the breach within the time specified in the notice.
- (3) Should an owner fail to comply with a notice of breach, the local government may, by its employees, agents or contractors enter upon the lot to which the notice relates and remedy the breach, and may recover the expenses of so doing from the owner of the lot in a court of competent jurisdiction.

- (4) The provisions of this clause are subject to section 3.25 and item 12 of Division 1 of Schedule 3.1 of the *Local Government Act 1995* and any entry on to land will be in accordance with Part 3, Division 3 of that Act.

PART 6 – OFFENCES

6.1 Offences and penalties

- (1) A person who fails to comply with a notice of breach commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day which the offence has continued.

6.2 Modified penalties

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
- (2) The amount appearing in the final column of Schedule 1, directly opposite a prescribed offence in that Schedule, is the modified penalty for that prescribed offence.
- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorised person should be satisfied that—
- (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

6.3 Form of notices

For the purposes of this local law—

- (a) the form of the infringement notice referred to in sections 9.16 and 9.17 of the *Local Government Act 1995* is to be in the form of Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the withdrawal of infringement notice referred to in section 9.20 of the *Local Government Act 1995* is to be in the form of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

PART 7 – OBJECTIONS AND REVIEW

7.1 Objections and review

When the local government makes a decision under clause 3.2, the provision of Part 9 Division 1 of the *Local Government Act 1995*, and regulation 33 of the *Local Government (Functions and General) Regulations 1996*, apply to that decision.

SCHEDULE 1

OFFENCES AND MODIFIED PENALTIES

[Clause 6.2(2)]

Item No.	Clause No.	Modified penalties \$
1	2.1(1)	250
2	2.2(1)	250
3	2.3(a)(b)	200
4	2.4	250
5	2.5	250
6	2.6	250
7	2.10(1)	250
8	2.11(1)	250
9	2.11(4)	250
10	2.12(1)	250
11	3.3	250
12	6.1(1)	250

SCHEDULE 2
SPECIFICATIONS FOR A SUFFICIENT FENCE ON OR ABUTTING A LOT
DEVELOPED FOR RESIDENTIAL USES

[Clause 2.1(2)(a)]

Each of the identified categories in this Schedule is a sufficient fence on a Residential Lot and the fence design being certified by a professional engineer.

Timber fence

- (a) corner posts to be 125mm x 125mm x 2,400mm and intermediate posts to be 125mm x 75mm x 2,400mm spaced at 2,400mm centres;
- (b) corner posts to be strutted two ways with 100mm x 50mm x 450mm sole plates and 75mm x 50mm struts;
- (c) intermediate posts to be doubled yankee strutted with 150mm x 25mm x 450mm struts;
- (d) all posts to have tops with a 60mm weather cut and to be sunk at least 600mm into the ground;
- (e) rails to be 75mm x 50mm with each rail spanning 2 bays of fencing double railed or bolted to each post with joints staggered;
- (f) the fence to be covered with 75mm x 20mm sawn pickets, 1,800mm in height placed 75mm apart and affixed securely to each rail; and
- (g) the height of the fence to be 1,800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Corrugated fence

A fence constructed of corrugated fibre reinforced pressed cement or steel sheeting constructed to manufacturer's specifications or which satisfies the following specifications—

- (a) a minimum in-ground length of 25 per cent of the total length of the sheet, but in any case shall have a minimum in-ground depth of 600mm;
- (b) the total height and depth of the fence to consist of a single continuous fibre reinforced cement or steel sheet;
- (c) the sheets to be lapped and capped with extruded "snap-fit" type capping in accordance with the manufacturers written instructions; and
- (d) the height of the fence to be 1,800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Brick, stone or concrete fence

A fence constructed of brick, stone or concrete, which satisfies the following requirements and specifications—

- (a) a site classification is to be provided by a professional engineer and the footing is to be designed in accordance with AS 2870-2011 Residential slabs and footings as amended;

- (b) footings of minimum 225mm x 150mm concrete 15MPa or 300mm x 175mm brick laid in cement mortar;
- (c) fences to be offset a minimum of 200mm at maximum 3,000mm centres or 225mm x 100mm engaged piers to be provided at maximum 3,000mm centres;
- (d) expansion joints in accordance with the manufacturer's written instructions; and
- (e) the height of the fence to be 1,800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Composite fence

A composite fence which satisfies the following specifications for the brick construction—

- (1) (a) brick piers of minimum 345mm x 345mm at 1,800mm centres bonded to a minimum height base wall of 514mm;
- (b) each pier shall be reinforced with one R10 galvanised starting rod 1 500mm high with a 250mm horizontal leg bedded into a 500mm x 200mm concrete footing and set 65mm above the base of the footing. The top of the footing shall be 1 course (85mm) below ground level;
- (c) the minimum ultimate strength of brickwork shall be 20MPa. Mortar shall be a mix of 1 part cement, 1 part lime and 6 parts sand;
- (d) the ground under the footings is to be compacted to 6 blows per 300mm and checked with a standard falling weight penetrometer; and
- (e) control joints in brickwork shall be provided with double piers at a maximum of 6,000mm centres;

or

- (2) (a) brick piers of a minimum 345mm x 345mm x 2,700mm centres bonded to the base wall; and
 - (b) each pier shall be reinforced with two R10 galvanised starting rods as previously specified.
-

SCHEDULE 3
SPECIFICATIONS FOR A SUFFICIENT FENCE ON OR ABUTTING A LOT
DEVELOPED FOR NON-RESIDENTIAL USES

[Clause 2.1(2)(b)]

Each of the identified categories in this Schedule, with minimum and maximum specifications where stated, is a sufficient fence on a Non-Residential Lot and the fence design being certified by a professional engineer.

Galvanised or PVC fence and gate

A fence constructed of galvanised or PVC coated non-rail link mesh, chain mesh or steel mesh which satisfies the following specifications—

- (a) corner posts to be minimum 50mm nominal bore x 3.5mm and with footings of a 225mm diameter x 900mm;
- (b) intermediate posts to be minimum 37mm nominal bore x 3.15mm at maximum 3,500mm centres and with footings of a 225mm diameter x 600mm;
- (c) struts to be minimum 30mm nominal bore x 3.15mm fitted at each gate and 2 at each corner post and with footings 225mm x 600mm;
- (d) cables to be affixed to the top, centre and bottom of all posts and to consist of 2 or more 3.15mm wires twisted together or single 4mm wire;
- (e) galvanised link mesh wire to be 2,000mm in height and constructed of 50mm mesh 2.5mm galvanised iron wire and to be strained, neatly secured and laced to the posts and affixed to cables. Vehicle entry gates shall provide an opening of not less than 3.6m and shall be constructed of 25mm tubular framework with 1 horizontal and 1 vertical stay constructed of 20mm piping and shall be covered with 50mm x 2.5mm galvanised link mesh strained to framework. Gates shall be fixed with a drop bolt and locking attachment.

Other fences

- (a) a fence of cement sheet or steel sheeting constructed to the minimum specifications referred to in Schedule 2;
 - (b) a fence constructed of aluminium sheeting when supported on posts and rails provided that it is used behind a building line and is of a minimum height of 1,800mm but no greater than 2,400mm; or
 - (c) a fence of timber, brick, stone or concrete constructed to the minimum specifications referred to in Schedule 2.
-

SCHEDULE 4
ELECTRIFIED FENCE PERMIT

[Clause 2.12(1)(a)]

This is to certify that:

[Name] of [Address]

is permitted, subject to the conditions set out below, to have and use an electrified fence on:

[Address]

from _____ 20 _____ and until this permit is transferred or cancelled.

Approved By:

Name: _____

Position _____

Date: ____/____/____

Conditions of Permit—

The holder of the permit must—

- (b) display the permit in a prominent position on the land or premises on which the electrified fence has been erected;
- (c) upon the request of a Building Surveyor produce to him or her the permit;
- (d) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the permit has been granted, notify the CEO in writing of the details of that change or those changes;
- (e) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the electrified fence; and
- (f) comply with AS/NZS 3016:2002 Electrical installations – Electric security fences.

Transfer by Endorsement

This permit is transferred to [Name] of [Address]

from and including the date of this endorsement.

Approved By:

Name: _____

Position _____

Date: ____/____/____

SCHEDULE 5
RAZOR WIRE FENCE PERMIT

[Clause 2.12(1)(b)]

This is to certify that

[Name] of [Address]

Is permitted, subject to the conditions set out below, to have a fence constructed wholly or partially of razor wire on:

[Address]

From _____ 20__ and until this permit is transferred or cancelled.

Approved By:

Name: _____

Position _____

Date: ____/____/____

Conditions of Permit—

- (a) display the permit in a prominent position on the land or premises on which the fence has been erected;
- (b) upon the request of a Building Surveyor produce to him or her the permit;
- (c) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the permit has been granted, notify the CEO in writing of the details of that change or those changes; and
- (d) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the fence.

Transfer by Endorsement

This permit is transferred to [Name] of [Address]

[Name] of [Address]

from and including the date of this endorsement.

Approved By

Name: _____

Position _____

Date: ____/____/____