



CITY of PERTH

COUNCIL MINUTES

11 AUGUST 2015

THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED

PRESIDING MEMBER'S

SIGNATURE

DATE: 11.9.15

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Minutes of the **Ordinary Meeting** of the Council of the City of Perth held in the Council Chamber, Ninth Floor, Council House, 27 St Georges Terrace, Perth, on **Tuesday, 11 August 2015.**

Presiding: The Rt Hon Lord Mayor, Ms Lisa-M. Scaffidi

Councillors Present: Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

In Attendance:

Gary Stevenson PSM	-	Chief Executive Officer
Robert Mianich	-	Director Corporate Services
Doug Forster	-	Interim Director Construction and Maintenance
Martin Mileham	-	Director Planning and Development
Garry Dunne	-	Interim Director Community and Commercial Services
Margaret Smith	-	Manager Development Approvals
Mark Ridgwell	-	Manager Governance
Paul Anastas	-	Personal Aide to the Lord Mayor
Natasha Smart	-	Governance Coordinator

Observers:

Seven members of the public.
Eight members of the staff.

316/15 PRAYER

The Lord Mayor took the Chair and the prayer was read by the Chief Executive Officer.

317/15 DECLARATION OF OPENING

6.01pm The Lord Mayor declared the meeting open.

318/15 APOLOGIES

Nil

319/15 QUESTION TIME FOR THE PUBLIC

The Chief Executive Officer advised that the following questions had been received.

Questions were received from Jennifer Kaeshagen and Gerry Georgatos of 12/8 Robin Street, MENORA WA 6050 in relation to the Local Government Property Local Law 2005, camping on Heirisson Island, homelessness and Homeless Friendly Precincts. (TRIM 130547/15)

Questions received from Jennifer Kaeshagen 12/8 Robin Street, MENORA WA 6050 relate to the <i>Local Government Property Local Law 2005</i> and camping on Heirisson Island.	
Question 1:	Why on nine separate occasions since March of this year, has the City of Perth seized the property of very many First Nations people, (majority First Nations homeless) on Matargarup/Heirisson Island?
Response:	<p>The Chief Executive Officer noted that the matter is before the State Administrative Tribunal with a separate complaint that has been recently lodged.</p> <p>The people who have been illegally camping on Heirisson Island have been advised that camping is a contravention of the City of Perth <i>Local Government Property Local Law 2005</i> and if the tents and camping equipment were not removed it would be impounded.</p> <p>On each occasion people have not complied with the request the City has, under my authority under section 3.39(1) of the <i>Local Government Act 1995</i>, impounded the camping equipment. This section allows for an employee authorised by the City for the purpose, to remove and impound any goods that are involved in a contravention that can lead to impounding.</p> <p>Under Regulation 29 of the <i>Local Government (Functions and General) Regulations 1996</i>, a contravention of the City's <i>Local Government Property Local Law 2005</i> can lead to the impounding of goods involved in a contravention if, where the local law prohibits or regulates the placement of the goods, the goods are located in a place contrary to that local law.</p> <p>Clause 30(3)(b) of the City's <i>Local Government Property Local Law 2005</i> prohibits a person, without a permit, from erecting any tent, camp hut or similar structure on local government property.</p> <p>Therefore as tents and equipment have continued to be erected contrary to City's Local Law, the equipment has been impounded on a number of occasions.</p>
Question 2:	Will the City of Perth please remove the bollards in order to allow for emergency service vehicles? If the answer to this question is to be no, please also explain in your answer, as to why.
Response:	The existence of the concrete barriers which we presume is being referred to as 'bollards', at the entry of the car park does not prevent emergency vehicles gaining access to the reserve in the event of an

	emergency. These concrete barriers only prevent access to the carpark. The car park is in fact completely isolated from the reserve by bollards and gates, preventing access to the actual reserve without a key to gate. In the event of an emergency, vehicles such as DFES, would remove the log bollards to gain access.
Question received from Gerry Georgatos 12/8 Robin Street, MENORA WA 6050 and relate to homelessness in general and Homeless Friendly Precincts.	
Question 1:	Will the Council allow 15 minutes at its next meeting for a presentation and discussion on a Homeless Friendly Precinct and homelessness in general?
Response:	<p>Mr Georgatos had previously requested access to Council and on 3 May 2015 I advised him that he should submit a proposal in writing and, if appropriate, it would be presented to a Committee of Council for its consideration. On 6 May 2015 Mr Georgatos responded by return email that he would submit a written proposal within a fortnight. To date no proposal has been submitted from Mr Georgatos.</p> <p>If however a proposal is submitted it may be possible for Mr Georgatos to seek an opportunity to make a presentation at the relevant Committee meeting at which it is considered. This will, under the City of Perth Standing Orders 2009, be at the discretion of the Committee Chair and members.</p>

320/15 MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS FOR LEAVE OF ABSENCE

Cr Chen requested a leave of absence for the period 2 September 2015 to 6 September 2015, inclusive.

Moved by Cr Adamos, seconded by Cr Butler

That the request for leave of absence from Cr Chen for the period 2 to 6 September 2015 inclusive, be approved.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

321/15 CONFIRMATION OF MINUTES

The minutes of the Ordinary Meeting of the Council held on 21 July 2015 were submitted for consideration.

Moved by Cr Davidson, seconded by Cr Butler

That the minutes of the Ordinary Meeting of the Council held on 21 July 2015, be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

322/15 ANNOUNCEMENTS BY THE LORD MAYOR

1. The Lord Mayor acknowledged and congratulated Cr Davidson on her election as President of the Australian Local Government Women's Association.
2. The Lord Mayor advised that the WACA and Scorchers Cricket Team has gifted to the City of Perth a framed commemorative cricket bat (one of only 20 of its type produced) as acknowledgement of the role of the City of Perth in supporting the WACA and cricket generally.

323/15 DISCLOSURE OF MEMBERS' INTERESTS

Nil

324/15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

325/15 CORRESPONDENCE

Nil

326/15 PETITIONS

Nil

327/15 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

The Chief Executive Officer advised that three late Items had been distributed to all Elected Members and, in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, the meeting will be required to be closed to the public prior to discussion of these Items as follows:

Item/Schedule No.	Item No. and Title	Reason
Confidential Item 343/15 and Confidential Schedules 21 and 22	Confidential Item 343/15 – Appointment of Senior Employee – Director Community and Commercial Services	s.5.23(2)(a)
Confidential Item 344/15 and Confidential Schedules 23 and 24	Confidential Item 344/15 – Appointment of Senior Employee – Director Economic Development and Activation	s.5.23(2)(a)
Confidential Item 345/15 and Confidential Schedules 25 and 26	Confidential Item 345/15 – Appointment of Senior Employee – Director Construction and Maintenance	s.5.23(2)(a)

In addition, Schedules 13, 14 and 18 associated with Items 338/15 and 341/15 are CONFIDENTIAL in accordance with Sections 5.23(2)(e)(ii) and (e)(iii) of the *Local Government Act 1995*.

Therefore, should a Member wish to discuss the content of the Schedules relevant to those Items, it was recommended that Council resolve to close the meeting to members of the public before discussion of the Item.

PLANNING COMMITTEE REPORTS

328/15 COUNCIL POLICY 6.1 HERITAGE GRANTS (REVISED)

BACKGROUND:

FILE REFERENCE:	P1028237
REPORTING UNIT:	Strategic Planning
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	15 July 2015
MAP / SCHEDULE:	Schedule 1 – Revised Council Policy 6.1 Heritage Grants Schedule 2 – Heritage Grant Funding Conditions Agreement (draft template) Schedule 3 – Heritage Grant Funding Acquittal Report (draft template) Schedule 4 – Property Maintenance Agreement Schedule 5 – Information and Application Package

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

The Heritage Grants Policy has been revised to better align with the objective of the policy which is to assist in the conservation, rather than maintenance of heritage places. The revised Heritage Grants Policy has been improved through the introduction of new provisions and the strengthening of existing requirements. These changes include:

- Clear overall funding caps;
- Funding limits within a 5 year period;
- Reduction of funding on non-capital spend;
- Explicitly stated funding priorities related to conservation;
- Explicitly stated funding exclusions in relation to maintenance works;
- Comprehensive Application Form, including disclosures;
- Funding Agreement required to cover funding arrangements and obligations;
- Acquittal Report required to monitor compliance with Funding Agreement prior to payment.

The City has developed a program of financial and development based incentives to promote and facilitate the retention, conservation and use of heritage places in the City of Perth. The program has received national and international awards for its success, and is often regarded as a model of heritage planning for other local governments. A key component of this program is Heritage Grants.

Since 2003 Council has awarded \$2,299,604 in heritage grants towards projects associated with the conservation of heritage places in the City of Perth. This has facilitated \$6,808,784 in owner contributions.

The Heritage Grants program was first established through guidelines adopted by Council on **14 October 2003**. On **17 May 2011** Council resolved to establish a Heritage Grants Policy, and on **24 April 2012** Council adopted the existing Council Policy 6.1 Heritage Grants (refer to Council Policy Manual).

On **5 August 2014** the City presented information on the Heritage Program at an Elected Members briefing session, including an overview of the proposed approach to reviewing the existing Heritage Grants Policy.

The City has now reviewed the Heritage Grants Policy to better reflect the Policy objective, which focuses on the conservation, rather than maintenance, of heritage places. The City identified the need to improve the policy, particularly in terms of its application, after receiving feedback from Elected Members. The City also recognised that a more transparent, rigorous and efficient Heritage Grants process was required.

The review has also considered the following direction which was given by Council on **21 July 2015**, as part of its determination of heritage grants associated with the Barrack Street integrated private investment streetscape works:

‘...that the review of the City’s Heritage Grant policy be finalised prior to the conservation of any further Heritage Grants, including clear policy direction on:

- a. funding caps for individual properties, including cumulative grants across multiple programs;*
- b. time restrictions on frequency of applications;*
- c. prioritisation on types of works;*
- d. assessment of multiple properties under common ownership;*
- e. assessment criteria, including non-traditional heritage interpretations;*
- f. funding exclusions; and*
- g. acquittal and benefits review’*

The policy was reviewed in the context of other local government and capital city programs, along with best practice in relation to grant funding. In reviewing the policy the City also considered other relevant City incentives, including the Heritage Rate Concession, Bonus Plot Ratio and Transfer Plot Ratio, and their role in assisting in the conservation of a heritage place.

The revised Heritage Grants Policy establishes clear policy settings for providing grant funding investment opportunities to landowners of heritage places (Schedule

1). The revised Heritage Grant Policy will assist landowners in the preparation of, and the City and Council in the assessment and determination of, Heritage Grant applications.

The revised Heritage Grants Policy builds on the existing policy settings, and now better links to other incentives. It also sets out funding priorities and exclusions (with examples), assessment and eligibility criteria and the grant acceptance conditions and acquittal process. The policy review was informed by Council's direction above and will be effective from the date that it is adopted by Council. An outline of the policy changes and associated rationale is outlined in this report.

The revised Heritage Grants Policy is accompanied by a new 'Heritage Grant Funding Agreement' template (Schedule 2) and Heritage Grant Funding Acquittal Report' template (Schedule 3). The Funding Agreement sets out the conditions of funding including the requirement for the applicant to publically acknowledge the grant and maintain the property in accordance with the City's 'Property Maintenance Agreement.' (Schedule 4). The Acquittal Report is required to confirm that the grant funding has been used for the purpose intended, and as outlined in the approved application.

The City has also prepared a new information and application package to assist landowners (Schedule 5), and online applications will soon be an option.

Following Council's adoption of the revised Policy, the City will notify landowners in writing that the grant round for 2015/16 is open and that applications may be submitted. All complete applications will be presented to the Council for consideration.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation

City Planning Scheme No. 2.

Integrated Planning and Reporting Framework Implications

Corporate Business Plan

- S7 Collaborate with private sector to leverage
- S9 Promote and facilitate CBD living.
- 9.2 Review the City's approach to Conservation of Heritage Places.
- S15 Healthy and Active in Perth
- 15.1 Undertake a full review of the Grants, Donations, Sponsorships and Event Funding Policies

Strategic Community Plan

Council Four Year Priorities: Community Outcome
Healthy and Active in Perth.

A city with a well-integrated built and green environment in which people and close families chose a lifestyle that enhances their physical and mental health and take part in arts, cultural and local community events.

Policy

Council Policy

6.1 – Heritage Grants

DETAILS:

Response to Council decision made on 21 July 2015

The following provides a summary of how Council's direction given on **21 July 2015** has been considered as part of the policy review:

Funding caps for individual properties, including cumulative grants across multiple programs and time restrictions on frequency of applications, and assessment of multiple properties under common ownership (a, b and d)

- Matched funding for studies that inform the future conservation or use of a heritage place are capped at \$20,000 (previously \$40,000);
- Full funding for Conservation Management plans is capped at \$20,000 (previously \$40,000);
- No more than \$40,000 over a five (5) year period will be provided for a single property (excluding funds provided for Conservation Management Plans);
- No more than \$90,000 will be provided to a single property;
- A Conservation Management Plan will be required where cumulative grants for a single property exceed \$20,000;

The revised policy does not place a restriction on application frequency given that this may unduly restrict conservation works that are programmed over a number of years and delivered in smaller packages of work.

In addition, implementing a cap on cumulative heritage grants across multiple properties is not considered appropriate as it would result in an undue prejudice against landowners who have invested in multiple heritage places across the City. This information is not considered to be a relevant determining factor of a grant application given that each application will be considered on its merits.

Prioritisation on types of works and funding exclusions (c and f)

The revised policy is very clear about what works will and will not be considered for funding, whereas the existing policy is silent on funding exclusions.

As for inclusions, the works focus on the conservation of heritage places, specifically:

- Reconstruction and restoration of significant heritage fabric that is visible from the public realm;
- Façade work that visually reconnects the ground floor to intact upper floors;
- Replacement of significant heritage fabric with new fabric (where existing fabric is beyond repair) using traditional materials and building techniques;
- Works required to stabilise a heritage place that do not constitute maintenance;

- The removal (excluding relocation) of non-structural intrusive elements that are visible from the public realm and have a negative impact on the cultural heritage significance of a heritage place. The removal must be associated with conservation works and result in a positive conservation outcome for the heritage place or conservation area;
- Interpretation that explains, reveals or enhances an understanding of the cultural heritage significance of a heritage place where the cultural heritage significance of a heritage place is not readily apparent from the public realm;
- The preparation of studies, reports or advice, prepared by a suitably qualified professional that provides recommendations to inform the future retention, conservation and use of a heritage place;
- The preparation of Conservation Management Plans.

The funding exclusions primarily relate to works that are required to maintain a building in good standard, specifically:

- Maintenance works that are required to avoid or delay deterioration of heritage fabric;
- Maintenance works that are required to be undertaken as a condition of receiving previous funding from the City of Perth or to fulfil an agreement associated with the City's Heritage Rate Concession.;
- Minor works including the installation of temporary hoarding, fencing or scaffolding;
- Works associated with administering a business including resources and the purchase of devices, components or equipment, or any other facility associated with operational costs;
- New buildings, additions or extensions to an existing heritage place;
- The preparation of documentation associated with a Development Application or Building Permit involving a Bonus Plot Ratio or Transfer Plot Ratio;
- Any works required to satisfy conditions imposed as part of an approval for a Bonus Plot Ratio or Transfer Plot Ratio.

Notwithstanding the above, the City acknowledges that maintenance is fundamental to facilitate the retention of heritage places, and that the cost or frequency of such works may be greater when compared to a modern building. For this reason the City provides a concession on general rates towards the cost of maintaining heritage fabric. Given this, heritage grants will not be provided for works that are required as a condition of receiving the City's Heritage Rate Concession.

Where possible, examples of funding priorities and exclusions have been provided to assist in the preparation, assessment and determination of applications.

In terms of prioritisation, where the City identifies a need for grants to be focused in an area, for example a conservation area or an area that is planned for revitalisation

or streetscape/laneway enhancement, the City will seek Council approval prior to engaging with relevant landowners.

Assessment criteria, including non-traditional heritage interpretations (e)

The assessment criteria in the revised policy have been expanded to include the following:

- Accordance with the heritage Policy objective;
- Compliance with best practice heritage conservation and the Conservation Management Plan for the place (if appropriate);
- Improvement of the external presentation of a heritage place;
- Improvement of access to a heritage place;
- Promotion and enhancement of community appreciation and understanding of the heritage place;
- Project design and achievability, budget rigour and value-for-money;
- Heritage place forms part of a tourist or visitor attraction;
- Heritage place is located in an area that is planned for revitalisation of streetscape/laneway enhancement;
- The project facilitates the activation of a heritage place (basement, upper floors)

Applications will also be assessed in the context of any other funding or development based incentives received or sought for the project, and applications that meet the assessment criteria will not necessarily be guaranteed a heritage grant. This is necessary because the City may receive many more applications than it can fund.

In relation to funding for studies, reports, advice and conservation plans the revised policy requires these applications to be assessed against the demonstrated need for the document to inform the future retention, conservation and/or use of a heritage place.

Regarding projects involving interpretation these will be assessed against the same assessment criteria as all other projects, as outlined above. This is to ensure that the interpretation project will provides the best possible outcome for the heritage place.

Acquittal and benefits review (g)

The revised policy requires a 'Heritage Grant Acquittal Report' (Schedule 3) to be submitted within six (6) months of the grant funded project completion. The purpose of the acquittal report is to confirm that the grant funding has been used for the purpose intended as outlined in the approved application. The report will comprise the following information:

- A detailed acquittal of how the funding was expended and proof of payment;
- A tax invoice;
- Project evaluation (how the project met the project objectives);

- Proof that the funding was expended after the Funding Agreement was executed and that at least an equal direct financial contribution was provided by the landowner;
- A statement of funding benefits, achievements and challenges, including photographs of the project (prior, during and after works).

Where studies, reports, advice or conservation management plans have been funded the Acquittal Report requires the grant recipient to demonstrate how the recommendations have, or intend to be, implemented. This is to ensure that the City's funding has contributed to the conservation of the heritage place.

The report will also require the grant recipient to grant the City of Perth perpetual, non-exclusive license to copy, display and electronically retain all photographs submitted.

In considering future applications, Council will also be presented with an overview of previously successful grant projects.

Revised Council Policy 6.1 Heritage Grants (Schedule 1)

In addition to the above, the following have been made to the existing policy to further reinforce the purpose and application of the Heritage Grant Policy.

Specifically, the preamble establishes a context for the policy, with specific reference to other policies associated with the City's heritage incentives program. The revised objective more concisely articulates that heritage funding is to encourage and assist landowners to conserve and continue the active use of heritage places. Definitions have also been included to describe the meaning of key words to better inform their intended use.

As noted above, Council will continue to provide matched grant funding between \$2,000 and \$40,000 to landowners of rateable heritage places for the conservation of heritage places located within the City of Perth. The following changes, additional to those stated above, have been made to tighten and strengthen the funding parameters:

- Applications will be determined by Council on an annual rather than bi-annual basis (reduces Staff and Council resources required to implement policy);
- Applicants are deemed ineligible if there is any approved, but not yet acquitted, funding from the City for the property.

Furthermore, the application requirements have been strengthened to more clearly set out the specific detail required, including the following supporting documents:

- Evidence of landowner authorisation (if relevant);
- A succinct current property condition report;
- A project scope and itemised budget;

- Three (3) quotes (rather than estimates) from relevant professionals;
- Disclosure of relationships between landowner and quote providers;
- Disclosure of any development based incentives received;
- A Conservation Management Plan (where the cumulative total exceeds \$20,000).

Regarding the assessment process, the City has already implemented procedural improvements whereby applications are reviewed by a panel of senior City staff, independent of those involved in the Heritage Grant Policy development and promotion. This is to ensure that there is a clear separation between the policy advocates and application assessors.

The documentation required to submit an application has increased to ensure Council has adequate information to be able to make informed decisions. Specifically, the following supporting documents must be submitted with applications:

- Project summary, scope and budget;
- Statement addressing policy objectives;
- Statement addressing assessment criteria;
- Property condition report;
- Three quotes from relevant professionals;
- Evidence of building insurance.

Applicants will also need to disclose any other relevant information regarding their application, including any relationships between the property owner (or authorised representative), managing agent or leasee with the quote providers, and any other funding or financial or development based incentives sought or received from the City of Perth or other funding body for the property.

All successful heritage grant recipients will be required to sign the City's 'Heritage Grant Funding Agreement.' The Agreement includes standard conditions that must be met prior to, during and at the completion of the funded project (Schedule 2). This does not prevent Council from imposing additional conditions as required.

The Funding Agreement will ensure that funds are only used for the purpose for which they were intended and within the agreed timeframe. Landowners will be required to maintain their property in accordance with City standards, and where cumulative grants exceed \$60,000 the landowner must enter into a Heritage Agreement with the City to ensure the ongoing maintenance and conservation of the heritage place.

The Funding Agreement also acknowledges that the grant fund runs with the land and can be transferred to a new landowner if the property is sold.

The landowner will also be required to grant copyright to the City for any documents or photographs submitted, provide on-site acknowledgement of the Heritage Grant (for works), and not unreasonably disagree to any publicity requests from the City in relation to the heritage grant.

2015/16 Heritage Grants

As noted below under 'Financial Implications' a portion of the 2015/16 Heritage Grants budget has been awarded to heritage properties within the Barrack Street Conservation Area.

Prior to the end of 2015, the City intends to notify landowners of a heritage place, that heritage grant funding is available. Any applications received will be assessed by a panel against the assessment criteria included in the revised policy. All applications will be presented to Council.

FINANCIAL IMPLICATIONS:

On **9 June 2015** the adopted the 'City of Perth 2015/16 Annual Budget' which allocated \$400,000 to heritage grants.

On **21 July 2015** Council awarded \$135,058 to heritage places located in the Barrack Street Conservation Area, as part of the integrated private investment and streetscape works.

COMMENTS:

In examining its policy settings the City recognised a need for a review of the existing Heritage Grants Policy. The result being a robust policy that better aligns with the intent of Council's heritage grants by strengthening the following aspects of the policy:

- Funding caps in relation to time periods;
- Funding caps in relation to cumulative totals;
- Funding priorities and exclusions with a focus on conservation projects, rather than works that are required to maintain a heritage place;
- Minimum requirements for applications, including a comprehensive application form and supporting documents;
- Assessment criteria;
- Funding conditions to be fulfilled by successful recipients;
- Funding payment and acquittal processes;

The revised Heritage Grants Policy will better assist landowners when preparing an application, specifically in relation to the works that could receive funding, the level of information required as part of an application, and the obligations of successful applicants.

The revised assessment criteria better reflects the policy objective and will enable applications and supporting material to be assessed in a consistent and fair manner. In considering applications Council will also have a better understanding of the need for the project, its outputs and anticipated benefits.

A new information and application package, and 'Funding Conditions Agreement' have been prepared to support the implementation of the revised Heritage Grants Policy.

As noted above, the City intends to seek applications for Heritage Grants following the adoption of the revised Policy. All applications will be submitted, assessed and determined in accordance with the revised Heritage Grant Policy.

Moved by Cr Butler, seconded by Cr McEvoy

That Council:

- 1. adopts the revised Council Policy 6.1 Heritage Grants as detailed in Schedule 1;***
- 2. notes the following draft heritage grant template documents:***
 - 2.1 Heritage Grant Funding Agreement (Schedule 2);***
 - 2.2 Heritage Grant Funding Acquittal Report (Schedule 3);***
 - 2.3 Property Maintenance Agreement (Schedule 4);***
 - 2.4 Information and Application Package (Schedule 5).***

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

329/15 LANGLEY PARK, WESTERN SECTION – WONDERLAND MUSIC EVENT

BACKGROUND:

FILE REFERENCE:	P1007793-19
REPORTING UNIT:	Development Approvals Unit
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	17 June 2015
MAP / SCHEDULE:	Schedule 6 – Wonderland Music Event Site Plan

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation *Local Government Act 1995, Section 3.50 Closing certain thoroughfares to vehicles;*
 Clause 8 of the City of Perth Local Government Property Local Law 2005
 Road Traffic Act 1974, Section 92 (2). Permits a Local Authority to close a road;
 Health Act 1911;
 Environmental Protection (Noise) Regulations 1997
 Food Act 2008
 Health (Public Buildings) Regulations 1992

**Integrated Planning
and Reporting
Framework
Implications****Strategic Community Plan**

Council Four Year Priorities: Perth as a Capital City
S5 Increase place activation and use of under-utilised space

DETAILS:

An application has been received from Metric Promotions requesting approval to use the western section of Langley Park on Saturday, 19 December 2015, from 1.00pm until 10.00pm, for this year's 'Wonderland' music event. The event will showcase young 'up-and-coming' Australian talent within the music industry.

The Wonderland event consists of one main stage and two small marquees which will be situated at the west end of Langley Park. Various food and alcohol outlets will be placed within an allocated area of the reserve, it is anticipated that the audience will be between 4,000 and 5,000 patrons. This event will be ticketed, and will be an 18 years and over event.

It has been agreed that The West Australian Symphony Orchestra, Carols by Candlelight and the proposed Wonderland music event would share infrastructure as it would be beneficial to all three event organisers. This would allow the Apex Club of Perth additional money to be donated to their nominated charities.

The event dates are as follows:

- The West Australian Symphony Orchestra – Saturday, 12 December 2015;
- Wonderland Music Event – Saturday, 19 December 2015;
- Carols by Candlelight – Sunday, 20 December 2015.

FINANCIAL IMPLICATIONS:

A refundable bond of \$10,000.00 will be required to cover any potential damage that maybe caused to the reserve or to the City's assets.

Reserve hire fees for ticketed events are based on ticket sales, and in accordance with the City's Budget and Fees Schedule. This event is likely to attract a reserve hire fee estimated at \$20,454.00, which will be adjusted accordingly once the event organisers have provided audited evidence of post event ticket sales.

INCOME:

BUDGET ITEM:	Recreation and Culture - Other Recreation and Sports - Parks, Gardens and Reserve
BUDGET PAGE NUMBER:	TBA
BUDGETED AMOUNT:	\$280,068
AMOUNT RECEIVED TO DATE:	\$ 0
ACTUAL INCOME:	\$ 20,454

All figures quoted in this report are exclusive of GST.

COMMENTS:

Langley Park is a highly sort after venue for hosting events during the spring, summer, and autumn months, with various exhibitions, community and sporting events utilising Langley Park. Demand has been exacerbated with the permanent loss of The Esplanade Reserve, and the temporary closure of Supreme Court Gardens as an event venue. Supreme Court Gardens will not be available from approximately August 2015 to March 2017 due to City of Perth / MRA Supreme Court Gardens upgrade works being undertaken.

To make more efficient use of Langley Park, the reserve has been divided into three areas; western, middle and eastern sections. With the increase in the number of events utilising Langley Park it is inevitable the City will receive noise related complaints from noise sensitive premises. To alleviate concerns from some residents along Terrace Road, the City is alternating locations of noise related events on Langley Park in an effort to be fair to residents and businesses. On this occasion the western section will only be used on successive occasions due to infrastructure sharing between the three events.

It was originally proposed to place this event on the middle section of Langley Park, however, advice received from the City's Environment Health Team has indicated that placing this event on the middle section of the reserve will affect the majority of residents along Terrace Road. This western section of the reserve provides better connectivity pre and post event to public transport services, car parking facilities and the Central Business District. It is expected that three noise related events within a period of nine days may aggrieve some residents. However, strict noise management conditions will be placed on this particular event (stipulated in the regulation 18 noise approval) to reduce the noise impact to surrounding residents where possible.

All parties have agreed to work in conjunction with each other for the mutual benefit of all organisations. Infrastructure sharing is not uncommon in circumstances like this where two or more parties require the City's event space. In this instance the main benefactor will be the Apex Club of Perth, which will reduce its infrastructure cost by an estimated \$34,000 resulting in additional funds being donated to their nominated charities. The City will require management plans from all three event organisations detailing how the reserve will be cleaned, restored and surplus infrastructure removed.

It is acknowledged that running three successive events in the same section has the potential to cause some damage to the reserve, notwithstanding, with the correct turf management plan in place being implemented by the City's Parks Unit, it is anticipated that the recovery time of the reserve may greatly be decrease. Each event organiser will be required to have a bond in place with the City to cover any potential damage.

Victoria Avenue between Terrace Road and Riverside Drive will need to be closed for this event. Traffic controllers will be required to assist patrons crossing the road safely at the conclusion of each event.

Environmental Protection (Noise) Regulations 1997:

The regulation of noise associated with outdoor events is prescribed in the *Environmental Protection (Noise) Regulations 1997*. Under Regulation 18 the Chief Executive Officer (CEO) of a local authority is delegated to approve outdoor concerts that exceed assigned noise levels.

The event will require approval as a non-complying event under the provisions of Regulation 18 of the *Environmental Protection (Noise) Regulation 1997*.

In support of the application for exemption, a detailed acoustic consultant's report will be required to be submitted to ensure compliance with the conditional approval. The report will cover:

- duration of event;
- type and number of noise sensitive premises likely to be affected;
- proximity of residences and other noise sensitive premises;
- style of music;
- history of venue;
- history of applicant;
- size of crowd;
- location and configuration of stages and sound systems.

Noise management measures will include:

- advance notification to noise sensitive premises;
- providing a noise complaint service with the use of a dedicated telephone line;

- monitoring of noise levels at the mixing desk, roving locations and permanent stations throughout the event to ensure that noise levels are maintained at prescribed levels;
- Noise Mitigation packages to be offered to those residents severely impacted by noise levels from the event;
- submission of a noise monitoring report seven days after the event;
- set levels of noise emissions and time frames.

Independent monitoring will be carried out by an acoustic consultant and the costs of such monitoring borne by the applicant.

Health (Public Building) Regulations 1992:

The applicant will be required to submit a Form 1 'Application to construct, extend or alter a Public Building' under the Health Act and any other requirements of the *Health Act 1911*.

Public health, safety and security of patrons will be addressed in the Public Health and Safety Event Approval issued by the City.

Conclusion:

As with any events of this nature, this event has the potential to generate noise complaints and some anti-social behaviour. However, this event is designed to showcase the emerging young musical talent of Australia, and will be managed closely in accordance with the Regulation 18 noise approval issued by the City. Therefore, it is recommended that this event, to be held on the western section of Langley Park on Saturday, 19 December 2015, from 1.00pm until 10.00pm, be approved.

Moved by Cr Butler, seconded by Cr Adamos

That Council approves the use of Langley Park, western section, for Metric Promotions to conduct their 'Wonderland' music event on Saturday, 19 December 2015, from 1.00pm until 10.00pm, subject to the applicant:

- 1. indemnifying Council against any claim arising from the event and the use of the reserve and hold a Public Liability Insurance Policy with a minimum limit of indemnity of \$20,000,000;***

(Cont'd)

- 2. *paying the reserve hire fee of \$20,454.00, exclusive of GST, Public Building fees, Regulation 18 application fees and Damages Bond fee of \$10,000.00 of which the whole or part of which may be refundable, and covering all costs for the provision of any Council services such as; noise monitoring, cleaning of the reserve, or repair of any damage to the reserve or infrastructure resulting from the event;***
- 3. *submitting a Management Plan to the satisfaction of the City that ensures that the reserve will be cleaned, restored and surplus infrastructure removed by mid-morning to enable the Carols By Candlelight event to be held on the following night;***
- 4. *submitting Management Plans to adequately address Risk, Noise, Parking, Pedestrian, Security, and Disability Access and Inclusion to the satisfaction of the City, one month prior to the event;***
- 5. *making application and receiving approval from the Chief Executive Officer to hold a non-conforming event in accordance with Regulation 18, of the Environmental Protection (Noise) Regulations 1997;***
- 6. *complying with the relevant requirements of the Health Act 1911, the Health (Public Buildings) Regulations 1992, and Food Act 2008, as detailed in the Public Health and Safety Event Approval issued by the City;***
- 7. *providing written notification of the event to affected properties including residential and commercial premises, to the satisfaction of the City, at least seven days prior to the event.***

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**330/15 3 (LOT 502) TRINITY AVENUE, EAST PERTH – PROPOSED
WATERBANK SUBDIVISION APPLICATION – STAGE 1**

BACKGROUND:

SUBURB/LOCATION:	3 Trinity Avenue, East Perth
FILE REFERENCE:	SUAM-2015/5225
REPORTING UNIT:	Development Approvals
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	22 July 2015
MAP / SCHEDULE:	Schedule 7 – Location Map, Subdivision Plan and Staging Plan
LANDOWNER:	Metropolitan Redevelopment Authority
APPLICANT:	Lend Lease
ZONING:	(MRS Zone) Redevelopment Scheme/Act Area (City Planning Scheme Precinct) Langley (P12) and East Perth (P15) (City Planning Scheme Use Area) N/A
APPROXIMATE COST:	Not applicable

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

SITE HISTORY:

The four hectare 'Waterbank Precinct' (the precinct) situated on the eastern edge of the city is bound by Trinity College to the north, the Swan River to the east, the Causeway interchange to the south and the Western Australian Police site to the west. The precinct forms part of the Metropolitan Redevelopment Authority's (MRA) greater Riverside Project Area.

The subject land was transferred from the control of the City to the former East Perth Redevelopment Authority (EPRA) in 2004. The Riverside Master Plan was adopted by the EPRA in August 2008 and is the overarching strategic planning framework to guide the future development of the 40 hectare Riverside Project area. The associated Waterbank Precinct Design Guidelines which aim to ensure the coordinated development of the precinct were adopted by the EPRA in July 2009.

The Waterbank Precinct Design Guidelines have since been reviewed, with the final revised version being released for comment in 2014 and adopted by the MRA in mid-2015. Separately, a specific Waterbank Master Plan for the precinct has been developed by Lend Lease (as the site developer) and has been endorsed by the MRA in May 2015. Both documents are integral in guiding the form and function of future subdivision and development within the precinct.

Noting the above Council and its administration have considered several reiterations of the Master Plan prepared by Lend Lease, as well as the MRA's draft revised Design Guidelines and provided comments to the MRA for its consideration. Council has raised consistent concerns in relation to the proposed built form and heights, Hay Street extension, foreshore access, place making, traffic and parking issues, environmental issues and asset management. These issues were highlighted most recently by Council at its meeting held **18 November 2014**. Whilst the MRA have addressed many of these concerns in their adoption of the revised Design Guidelines, some key issues remain unresolved and are reflected in the subdivision application as discussed in the following report.

DETAILS:

The Stage 1 subdivision application for the Waterbank precinct area has been referred by the MRA to Council for comment on 12 June 2015. The attached proposed plan of subdivision outlines the application's proposal to create:

- Five developable lots (Lots 1 to 5);
- Two parcels set aside as Public Open Space (POS) (Lots 14 and 15);
- Three gazetted roads;
- A 10 metre wide road reserve proposed to accommodate a pedestrian promenade and services;
- An extension to Trinity Avenue road reserve (marked as 'road widening' on the accompanying plans);
- Three 'Parks and Recreation' reserves;
- A Waterways reserve; and
- A balance lot (set aside for future stages of subdivision and development associated with Waterbank).

The application states that the proposed subdivision has been designed having due regard to the statutory and strategic planning framework, relevant State Planning Policies (SPP's) and Development Control Policies (DCP's), Swan River Trust (SRT) development policies and the MRA Central Redevelopment Scheme.

The remaining stage/s of subdivision includes the formulation of development Lots 6 to 9, the central POS area and remaining roads. The attached 'Staging Plan' distinguishes the first and second stages of subdivision.

LEGISLATION / POLICY:**Legislation**

Metropolitan Redevelopment Authority Act 2011
Metropolitan Redevelopment Authority's Central Perth
Redevelopment Scheme

Policy

Metropolitan Redevelopment Authority's Riverside Master
Plan 2008
Waterbank Precinct Design Guidelines 2015
Waterbank Master Plan 2015

COMMENTS:

As outlined above, the configuration and layout of the subject subdivision application has been guided by the MRA's master planning and design guidelines documents. Given the Minister for Planning has the responsibility of determining the subdivision application, on advice of the MRA, the Council's role in this case is to provide comment and draft conditions to the MRA for its and the Minister's consideration. The importance of Council's role in this process is paramount given the City will be the ultimate recipient and custodian of the precinct's public domain areas.

The City has received (via the MRA) draft concepts and plans for the future infrastructure and public domain works proposed by Lend Lease. These conceptual plans outline the future intent for the precinct's roads, public open space, foreshore, drainage infrastructure and related elements. These plans do not form part of the subdivision application however they give the City valuable insight with regards to the reasoning for the proposed subdivision design. It is important to distinguish its role with regards to the subject subdivision application and future applications for development. The subdivision process creates land titles for development lots, road reserves and other associated land parcels. Future applications for development of the public and private domains will be referred to the City for comment however the focus of this report is specifically related to the land assembly and title creation process.

In accordance with the above, the City has assessed the proposed subdivision application in the context of the MRA's guiding documents and balanced consideration of its role as the future responsible authority for the precinct. The following issues have been identified and are either recommended to be conditioned as part of any subdivision approval by the Minister of Planning or required to be resolved to the City's (and MRA where appropriate) satisfaction prior to the application being determined.

Urban Design***Lot Configuration and Boundaries***

Further consideration of the irregularities of the proposed boundaries delineating stage one and two is required to ensure that the subdivision pattern is responsive to the characteristics of the site and the local planning context.

Foreshore Access

The MRA's Central Perth Redevelopment Scheme requires the retention and promotion of public access to and along the river foreshore as a key feature of the Waterbank Precinct. It is considered that the proposed subdivision does not fully address this requirement.

It is recommended that the proposed Lot 3 should be setback further from the foreshore/Swan River to enable legible and well-proportioned pedestrian and cycle

access along the foreshore, and present a clear continuation of the public realm having regard for:

- minimising the potential conflict in uses between cyclists, pedestrians and any potential alfresco uses on the future upper level walkway; and
- climate change impacts, as well as any relevant State legislation such as the WAPC State Planning Policy No. 2.6: State Coastal Planning Guidelines and/or the Department of Water's floodplain development strategy, to ensure Waterbank is resilient to longer term water level changes.

Hay Street Axis and Retention of Key Vistas

The subdivision plan does not demonstrate key vistas through the development to the Swan River such as that required at the intersection of Trinity Avenue and Hay Street due to the encroachment of proposed Lot 2 into the Hay Street extension.

It is essential that the continuation of Hay Street reads as a strong pedestrian and visual connection to the river to ensure:

- the urban grain/pattern of the city is extended so that this development presents as a natural extension of the city rather than an isolated sub-division on the perimeter;
- alignment with the City's Urban Design Framework (UDF) which identifies the Hay Street extension as a landscape connector to the river foreshore.

Development Lot Sizes

Despite previous concerns raised by Council, most recently at its meeting held **18 November 2014**, it is noted that the proposed size of Lot 3 (previously identified as "G") has not been reduced. The associated Master Plan confirms that the building podium levels will encompass the entire lot area which does not reflect the fine urban grain encouraged within the City's UDF and is considered to be out of proportion with the size of the other proposed lots as well as the proposed scale of the adjacent central public open space.

Land Use and Tenure

Community Facility Lot

The creation of Lot 1 which is proposed to accommodate a mixed use community development may be premature. The Council has previously requested that a Community Needs Assessment be undertaken by the MRA to determine its optimum location as well as the design of a potential community facility. It is also noted that proposed Lot 1 is not integrated with the main development.

Management Orders

The proposed subdivision plan includes notations relating to 'Existing Management Order' which are located adjacent to development lots and within proposed 'Parks

and Recreation' reserves. The purpose and function of these proposed management order/s have not been articulated within the application and it is considered that matters be clarified as part of any future vesting and not form part of the current subdivision application.

Public Open Space Lots

It is noted that the two Public Open Space (POS) Lots (14 and 15) are proposed to be retained as freehold lots and will be reserved for 'Parks and Recreation purposes following normalisation of the precinct. The associated development concepts identify Lot 14 as being predominantly used for drainage purposes. It is therefore considered appropriate for Lot 14 to form part of the Trinity Avenue extension road reserve given its function is more closely aligned to infrastructure rather than public interaction and engagement, providing more flexibility for infrastructure planning.

Lot 15 is located adjacent to a proposed 10m wide road reserve which despite its classification, is proposed to form part of the Hay Street 'Entry Square' and will not be used for vehicular access. It is therefore recommended that the road reserve be deleted and the area absorbed within Lot 15 given its purpose and function will be for POS and pedestrian purposes only. It is noted service infrastructure will be located within the POS however this will not preclude the space from being classified POS in lieu of the proposed road reserve.

Environmental Issues

Future Proofing Assets

It is considered appropriate, given the site context, that modelling of potential sea level and resulting river level rise, storm and erosion predictions be undertaken by an appropriate professional with particular regard to any relevant State legislation. Assessment in accordance with the WAPC's State Planning Policy No.2.6 - State Coastal Planning Guidelines and the Department of Water's Floodplain Development Strategy to will provide a greater level of understanding whether the site levels within the proposed subdivision are resilient to the impacts of climate change.

In particular, further investigation is required on the implications of climate change for the proposed mixed use community development on the proposed Lot 1 adjacent to Trinity College and within close proximity to the foreshore, as the site may experience a risk of erosion and permanent inundation. This may have increased liability risks and insurance implications. Additionally, no surcharge drawings have been provided to the City for this section of the Waterbank site.

Potential Subsidence Issues

The City is mindful of the potential subsidence issues concerning the site. As part of a condition of approval of the Waterbank Forward Works - Stage 2 Surcharging Works dated 17 May 2012, the City advised the MRA consultants (NS Projects) that settlement would need to be monitored around the surcharging area, at least 30 metres from the embankment toe, for the next 10 year. The MRA is also required to

make arrangements to monitor the settlement and feedback to the City accordingly. If any defects have been identified as a result of the settlement, the MRA will need to make arrangements to rectify these defects at their cost to the City's satisfaction. It is recommended appropriate conditions be imposed in any subdivision approval reflecting the above requirements.

Contaminated Site

The subject site has been reclassified by the Department of Environmental Regulations (DER) from 'Contaminated – Remediation Required' to 'Remediated for Restricted Use'. DER have advised that due to the presence of historical uncontrolled landfill beneath the site, any future development of the precinct will need to be managed in accordance with the "Technical Report, Waterbank Stage 2 - Site Management Plan Revision 4 (Syrinx, March 2012)" and any subsequent versions of this plan. It is recommended appropriate conditions be imposed in any subdivision approval reflecting the above requirements.

Inlet Construction

The associated Site Management Plan is recommended to include the flushing assessment of the proposed beach and swimming area, as well as responsibility for ongoing monitoring of water quality and any remedial actions. The document is also recommended to include further consideration of the impact of climate change on flushing and the likelihood of a reduced flow of fresh water down river to flush the area. This is of particular importance to ensure the quality of the water is acceptable for the general public. The construction and management of the proposed 'beach' shall also accord with the Site Management Plan in order to mitigate any potential risks. It is recommended appropriate conditions be imposed in any subdivision approval reflecting the above requirements.

Sustainability

The Waterbank Precinct Design Guidelines require any future development of the site to respond to the environmental cues of the river and landscape in site planning and embed sustainable design principles within precinct servicing and design. Whilst it is acknowledged that these principles will be refined through future development applications, it is recommended that appropriate conditions be applied to ensure the subdivision design and layout provides the optimum framework for future developments.

Site works

As part of the subdivision application the removal of riparian vegetation existing along the Swan River foreshore is proposed which is required to facilitate the rehabilitation and vegetation of the foreshore areas. It is recommended that further details be provided as well as a Foreshore Rehabilitation Management Plan prior to any works commencing.

Transport

Road Design

It is unclear whether the redesign of the Hay Street extension and Trinity Avenue have been informed by any associated traffic assessment and modelling. In particular, based on the current design it is not confirmed whether sufficient curve widening has been provided to avoid collision of vehicles travelling in the opposite direction. In addition, the implications for vehicular access (including student drop offs) to Trinity College via Trinity Avenue are also recommended to be further investigated and addressed.

Other matters which remain outstanding include:

- Whether the changes in levels along the Hay Street extension have implications on adjacent sites.
- Further consideration of the Trinity Avenue extension is required given the limited distance between the proposed road reserve and the foreshore.
- Vehicular access to proposed Lots 4 and 5 is contradictory as some conceptual designs show the Hay Street extension as the access point where as others show the internal road as the access point. The use of a proposed 'Right of Carriageway' for vehicular access to the Lots is also considered to be convoluted and should be addressed and modified.
- No road truncations are provided and will need to be provided in accordance with the City's requirements to ensure safe sight lines and pedestrian traffic.
- The overall width of the proposed road reserves will need to take into account the City's requirements to accommodate all infrastructure.
- The requirement for independent Road Safety Audit to be undertaken by a Main Roads Western Australia accredited Senior Road Safety Auditor and submitted to the City of Perth for approval.
- Reiterate the need for a comprehensive review being undertaken in liaison with Main Roads Western Australia (MRWA) and the City of Perth of the adjacent Causeway interchange and in particular the teardrop arrangement.

Trinity Avenue Extension and Parking Area

There is limited justification provided for the proposed extension of Trinity Avenue and the future provision of approximately 80 on-street car parking bays. The purpose of the expansive car parking area needs to be clearly articulated given it will require design details including considerable landscaping and result in a future financial and maintenance burden to the City. Support or otherwise for the extension area is therefore considered to be premature at this stage and it is recommended the road widening not form part of the subdivision until such time as it has been addressed to the City's satisfaction.

Shared Use Path

Whilst provision has been proposed for limited pedestrian access through the site, further consideration of cyclists is required as per the City of Perth Cycle Plan 2029.

The temporary and permanent location/s of existing and future commuter and recreational bicycle paths will need to be resolved to the satisfaction of the City and Department of Transport prior to any modification to the existing network.

Infrastructure

Urban Water Management

A draft Urban Water Management Plan (UWMP) has been assessed by the City and whilst modelling for the storm water management is theoretically satisfactory, its actual application (via system of tree-pits, bio-swales, rain gardens etc.) is untested and it is not known therefore if the overall system will function as expected. Issues have also been identified with regards to irrigation of reserve areas. It is therefore recommended that the issues relating to the draft UWMP and irrigation be addressed via appropriate conditions.

Staging

The proposed limited staging of the subdivision raises concerns in relation to how future City assets (new internal roads, footpaths, POS) within Stage 1 will be protected during development of future stages. It is therefore recommended that an appropriate Staging Plan be submitted prior to the commencement of subdivision works to the City's satisfaction having regard to:

- the manoeuvring and consideration of alternative access requirements of large vehicles;
- appropriate set down areas given the City and Main Roads will not allow work zones on the Hay Street link to the Causeway teardrop or the Causeway approach;
- proposed lots having minimal street frontage and no room for work zones.
- how various risks associated with the staging of works will be managed to ensure public safety, as well as the City's ability to safely access and maintain the public realm during construction in a development with limited road access.

Development Contributions

It is noted that the subdivision will affect the form and function of the City's adjacent infrastructure. The MRA's associated Development Contribution Plan (DCP) is based on the previous iterations of the Riverside Master Plan and Waterbank Design Guidelines. It is therefore recommended that the DCP be reviewed and appropriate costs apportioned to the developer given the additional impost the development will have on surrounding infrastructure network. The City's involvement in any review is considered to be integral in ensuring the equitable distribution of costs. In the absence of a comprehensive review, the WAPC's SPP 3.6 - Development Contributions for Infrastructure does provide scope for applicant's and authorities to enter into voluntary legal agreements for the provision of infrastructure. There may be scope for such an agreement as part of this application and future works.

Conclusion

The first stage of subdivision of the Waterbank precinct represents a significant milestone in the future delivery of the proposed urban waterfront node.

Whilst the proposed subdivision is generally consistent with the MRA's associated guiding documents, fundamental issues including those previously raised by Council remain. If left unresolved, the finality of the subdivision application (which serves to confirm land and road assembly arrangements) has the potential to undermine the optimum design and performance of the site's future public and private realms.

It is therefore recommended that the MRA be advised of the issues identified within this report, with the matters to be addressed by way of conditions on any subdivision approval or subject to further details being provided to the City's satisfaction prior to any approval being issued by the Minister of Planning.

Moved by Cr Butler, seconded by Cr McEvoy

That Council advises the Metropolitan Redevelopment Authority that it supports in principle the proposed Waterbank Subdivision – Stage 1 within the Riverside project area, subject to:

1. the following subdivision conditions:

Design

- 1.1 the northern and eastern boundaries of Balance Lot 502 located adjacent to the Parks and Recreation Reserve (3) being reconfigured southwards to open up towards the Reserve for Inlet forming a shorter, more direct and legible alignment providing for increased public safety (noting the staged development of the precinct) and maintaining the key view corridor from Hay Street to the foreshore to the satisfaction of the City;***
- 1.2 an increased setback (minimum 20 metres) being provided between proposed Lot 3 and the foreshore boundary to enable legible and well proportioned pedestrian and cycle access along the foreshore to the satisfaction of the City;***
- 1.3 the alignment and location of Lot 2 being redesigned to allow for an unobstructed view between the proposed Hay Street extension and the foreshore;***
- 1.4 the proposed Management Order notations being removed from the subdivision plan;***

(Cont'd)

Engineering and Transport

1.5 Prior to the commencement of subdivision works:

- a) the landowner/applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development. In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivision works have been carried out in accordance with the pre-works geotechnical report;**
- b) an urban water management plan is to be prepared and approved, in consultation with the Department of Water, consistent with any approved Local Water Management Strategy/Drainage and Water Management Plan;**

1.6 Engineering drawings and specifications are to be submitted for approval by the City to ensure:

- a) lots can accommodate their intended use and finished ground levels at the boundaries of the lot(s) the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting;**
- b) street lighting is installed on all new subdivision roads to the standards of the relevant licensed service provider or the City;**
- c) roads that have been designed to connect with existing or proposed roads abutting the subject land are coordinated so the road reserve location and width connect seamlessly; and**
- d) temporary turning areas are provided to those subdivision roads that are subject to future extension;**
- e) all streets within the subdivision are truncated in accordance with the requirements and to the satisfaction of the City;**

(Cont'd)

- f) the provision of shared paths through and connecting to the application area to the satisfaction of the City with the approved shared paths to be constructed by the landowner/applicant;*
 - g) all roads, footpaths and verges are designed and constructed in accordance with the specifications and to the satisfaction of the City;*
 - h) any new public roads, pedestrian access-ways and public open space that will be transferred to the care, control and management of the City are designed and constructed (including paved, drained, landscaped and illuminated) to the specifications and satisfaction of the City; and*
 - i) waste vehicles can adequately service the subdivision area to the satisfaction of the City;*
- 1.7** *traffic modelling and a geometric road design and layout assessment shall be undertaken by the applicant in order:*
- a) to demonstrate the adequacy of the proposed new road network as well as modifications to the surrounding network; and*
 - b) provide minimum carriageway widths to the satisfaction of the City for the proposed internal roads;*
- 1.8** *an independent Road Safety Audit shall be undertaken by a Main Roads Western Australia accredited Senior Road Safety Auditor and submitted to the City of Perth for approval, with any proposed road design within future subdivisions at both the concept stage as well as at the detailed design stage and in accordance with Austroads – ‘Guide to Road Safety Part 6: Road Safety Audit;*
- 1.9** *a report prepared by a suitably qualified access consultant confirming the design of the proposed subdivision provides for universal access in accordance with the obligations of the Disability Discrimination Act 1992 and all applicable Australian Standards being submitted to the satisfaction of the City prior to commencement of subdivision works;*

(Cont'd)

Environment and Public Open Space

- 1.10 the proposed reserve(s) shown on the approved plan of subdivision being shown on the diagram or plan of survey (deposited plan) as reserve(s) for Public Recreation and vested in the Crown under Section 152 of the Planning and Development Act 2005, such land to be ceded free of cost and without any payment of compensation by the Crown;**
- 1.11 a foreshore reserve in accordance with the subdivision plan dated 7 May 2015; as established by survey, being shown on the diagram or plan of survey (deposited plan) as a reserve for foreshore management and vested in the Crown under Section 152 of the Planning and Development Act 2005, such land to be ceded free of cost and without any payment of compensation by the Crown;**
- 1.12 a management plan detailing how risk of erosion and sedimentation impacts into nearby water bodies will be minimised during subdivision is to be:**
- a) prepared by the landowner/applicant and approved prior to the commencement of subdivision works; and**
 - b) implemented during subdivision works;**
- 1.13 Prior to the commencement of subdivision works:**
- a) a foreshore management plan is to be prepared and approved to ensure the protection and management of the sites environmental assets with satisfactory arrangements being made for the implementation of the approved plan;**
 - b) investigation for soil and groundwater contamination is to be carried out to determine if remediation is required. If required, remediation, including validation of remediation, of any contamination identified shall be completed prior to the issuing of titles to ensure that the lots created are suitable for the proposed use. Investigations and remediation are to be carried out in compliance with the Contaminated Sites Act 2003 and current Department of Environment Regulation Contaminated Sites Guidelines;**

(Cont'd)

- c) an acid sulphate soils self-assessment form and, if required as a result of the self-assessment, an acid sulphate soils report and an acid sulphate soils management plan shall be submitted to and approved by the Department of Environment Regulation before any subdivision works or development are commenced. Where an acid sulphate soils management plan is required to be submitted, all subdivision works shall be carried out in accordance with the approved management plan;*
- 1.14 further engineering advice is required with respect to the adequacy of both the surcharged and non – surcharged areas for development, risks of inundation and subsidence, and construction standards including piling of buildings and roads. A notification of any potential geotechnical issues should be placed on the certificate of title of the affected land;*
- 1.15 a sustainability appraisal shall be undertaken by an independent environmental/ infrastructure auditor on an annual basis for a minimum period of thirty years to assess the settlement situation around the surcharge area in accordance with the City's Asset Management Policy No. 9.12 (section 7.5 Sustainable Management). The associated cost shall be borne by the landowner/applicant;*
- 1.16 all areas of soil disturbance being stabilised against dust nuisance to adjoining and nearby properties prior to, during or after commencement of site works and clearing. Where appropriate such measures as sprinklers, use of water tanks/trucks, mulching or other land management systems should be installed or implemented within the time and in the manner directed by the City;*
- 1.17 the applicant shall provide environmental and risk assessment reports and a long term management plan prepared by suitably qualified consultants where there is evidence of contamination to demonstrate that:*
- a) the Department of Environment Regulation formal classification of the land is suitable for the proposed use of the land and no further remediation works are required;*

(Cont'd)

- b) there is no inherent risk to the environment, future maintenance workers or other receptor groups identified within the final Risk Assessment Report and final Long Term Management Plan; and*
- c) the conditions of the Long Term Management Plan are not onerous in terms of the obligations it places on the local authority;*
- 1.18 any future development of the precinct (including the construction of public realm areas and proposed beach) shall be managed in accordance with the "Technical Report, Waterbank Stage 2 - Site Management Plan Revision 4. (Syrinx, March 2012)" and any subsequent versions of this plan;*
- 1.19 the associated Site Management Plan shall include the flushing assessment of the proposed beach and swimming area, as well as responsibility for ongoing monitoring of water quality and any remedial actions;*
- 1.20 modelling of sea level rise, storm and erosion predictions shall be undertaken by an appropriate professional with regard for any relevant State legislation such as WAPC State Planning Policy No.2.6: State Coastal Planning Guidelines, to ensure the finished floor levels of any proposed buildings; terraced walk ways; the design of the central open space adjacent to the river as well as proposed building setbacks are adequate for climate change scenarios;*
- 1.21 a detailed Precinct Sustainability Strategy, prepared by a suitably qualified consultant, detailing the sustainability initiatives to be included in the design and construction of the subdivision shall be submitted to and approved by the City;*

Staging

- 1.22 a subdivision staging plan and traffic management plan being submitted to the City for approval prior to the commencement of subdivision works. The plan will need to:*

(Cont'd)

- a) include details of appropriate temporary fencing, landscaping and maintenance strategies for the portions of the site that are subdivided at a later stage to preserve the amenity of the area and to prevent dust and sand being blown from the site; and*
- b) outline the phasing of the subdivision works and when particular services and infrastructure will be completed such as the road network and areas of public open space/reserves;*

1.23 *a construction management plan being submitted to the City for approval indicating how it is proposed to manage:*

- a) delivery of materials and equipment to the site;*
- b) storage of materials and equipment on the site;*
- c) parking arrangements for contractors and subcontractors;*
- d) maintaining access to the existing cycle ways, pedestrian pathways and principal shared path (PSP) routes immediately adjacent to the subdivision site, or alternatively, providing alternate routes to the satisfaction of the City; and*
- e) other matters likely to impact on the surrounding properties; and*

1.24 *a communications plan detailing how public enquiries, complaints and notifications regarding the project construction phase will be managed is to be prepared and implemented by the applicant. The Communications Plan is to be submitted prior to the commencement of any subdivision works to the satisfaction of the City;*

2. *the submission of additional details and information to address the following matters to the City's satisfaction prior to any subdivision approvals being issued:*

2.1 *the size and orientation of Lot 3 being reviewed in order to address the City's concerns relating to its disproportion scale as compared to other development lots and the adjacent central public open space;*

(Cont'd)

- 2.2** *further rationale and justification being provided for the 10 metre wide road reserve being located adjacent to proposed Lot 15 (POS) noting its intended purposes if for infrastructure, pedestrian and public open space purposes and not for vehicular access;*
- 2.3** *the proposed Lot 1 (intended to accommodate a future 'community use' building) not forming part of the current plan of subdivision until such time that an appropriate Community Needs Assessment has been undertaken to determine its optimum location and use/s;*
- 2.4** *the road widening and parking area proposed as part of the Trinity Avenue extension not forming part of the subdivision application until such time that its purpose is suitably demonstrated to and supported by the City;*
- 2.5** *issues relating to the draft Urban Water Management Plan and future irrigation management being addressed to the satisfaction of the City;*
- 2.6** *a comprehensive review of the MRA's Development Contribution Plan for the Riverside project area and clarification of the MRA's, developer's and City's obligations with regards to the upgrading and maintenance of adjacent infrastructure generated by the proposed subdivision;*
- 2.7** *the requirement for a comprehensive review being undertaken in liaison with Main Roads Western Australia (MRWA) and the City in relation to the adjacent Causeway interchange and in particular the teardrop arrangement; and*
- 2.8** *vehicular access arrangements being finalised for proposed Lots 4 and 5, noting the current subdivision design does not currently address the long term management of access to and from these land parcels.*

The motion was put and carried

The votes were recorded as follows:

For: **The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong**

Against: **Nil**

331/15 MOBILE FOOD TRADING TRIAL - REVIEW

BACKGROUND:

FILE REFERENCE:	P1030791
REPORTING UNIT:	Economic Development Unit
RESPONSIBLE DIRECTORATE:	Planning & Development
DATE:	3 July 2015
MAP / SCHEDULE:	Schedule 8 – Operator Feedback: Comida Du Sol Schedule 9 – Operator Feedback: Eat No Evil Schedule 10 – Operator Feedback: Little Luis Schedule 11 – Business correspondence: John's Food and Liquor

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

At its meeting held on **28 October 2014**, Council approved a Mobile Food Trading Trial to be undertaken from 1 February 2015 to 31 May 2015. The trial was approved to issue permits to up to ten operators after a public application period and operators would be permitted to trade at 15 Approved Locations seven days a week during designated times including 7.00am- 10.00pm and at one late night location in Northbridge from 10.00pm- 2.00am.

The trial design was guided by previous Council meetings that indicated a shift from the historical position of prohibiting the operation of mobile food trucks in the city unless part of an event as it was believed that such an operation would unfairly compete with established businesses in the city.

To enable mobile food trading in the city and ensure appropriate management, a review of the *Public Trading Local Law 2005* was approved. To guide the review, at its meeting held on **19 February 2013**, Council endorsed the following principle in relation to mobile food trading:

"2.2 enable mobile food and beverage vendors to operate in the City to service unmet needs, provided that they do not unfairly compete with established businesses;"

At its meeting held on **10 December 2013**, Council determined that the review be finalised without amendment, and that a further extensive review of the *Public Trading Local Law 2005* be undertaken following the completion of a Mobile Food Trading Trial.

It was considered that a trial based on the principle adopted by Council at its meeting held on **19 February 2013** would enable the City to test concepts, manage and respond to challenges and opportunities as the trial proceeds, and would furthermore provide an evidence based approach in determining future management of mobile food trading in the city.

The trial undertaken in early 2015 took into account all of Council's previous directions.

Key elements of the approved trial included:

- Trial operated from 1 February 2015 through to 31 May 2015;
- 10 Permits available for up to 10 mobile food truck operators;
- An internal City of Perth panel selected and allocated the 10 permits;
- Criteria considered by the panel included business management plan, unique food offering, community engagement, sustainability plan and vehicle infrastructure;
- 15 locations;
 - 14 locations allow operation hours of 7.00am to 10.00pm
 - 1 late night location (Friday and Saturday only) allowed operation from 10.00pm to 2.00am
- Minimum operation time in one location was 3 hours - the maximum operation time in one location time was 5 hours;
- Only food trucks and self-contained vans were eligible to participate in the trial. Trailers, carts, bicycles, tricycles and utes were not permitted in the trial;
- Eligibility requirements for Mobile Food Trading trial;
 - A vehicle registered with the Department of Transport WA;
 - A registered food business;
 - A certificate of currency for public liability insurance of at least twenty million dollars (\$20,000,000); and
 - Compliance with all environmental health guidelines and regulations
- To protect established brick and mortar businesses.
 - There were no CBD locations; and
 - All Approved Locations adhered to a guideline of a 50m exclusion radius from any existing food and beverage outlet.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation

Public Trading Local Law 2005

Integrated Planning and Reporting Framework Implications

Corporate Business Plan

Council Four Year Priorities: Perth as a Capital City
S5 Increased place activation and use of underutilised space

DETAILS:

Application

A public application period opened for three weeks from 17 November 2014. During this time 17 applications were received.

A number of these applications were ineligible as they were not defined as food trucks. Trailers, carts, bicycles were not permitted to trade in the trial. The trial only addressed the trading of food trucks in an effort to specifically address the growing global trend of food trucks.

The Administration assessed each application and nine permits were offered to successful operators. Five applications were deemed ineligible and three applications were unsuccessful. All applicants were advised of their outcome in letters dated 8 January 2015.

The nine successful operators were:

- Jumplings;
- Braised Bros.;
- Soul Provider;
- Guerrilla Foods;
- Comida Do Sul Brazilian;
- Eat No Evil;
- JJ's Sweet Bliss;
- Little Luis/ Holy Crepes; and
- Smokin BBQ Bus.

Operators were invited to an introduction and information session, held at Council House on Wednesday, 21 January 2015.

Launch

The launch of the Food Truck trial was held on Friday, 30 January 2015 in conjunction with required environmental health inspections. This launch involved operators being available for their inspections on Supreme Court Gardens. The launch was advertised to the Administration but not to the broader public as the priority for the day was to complete all environmental health inspections. The Deputy Lord Mayor undertook media engagements at the launch.

At the launch of the trial, Eat No Evil and Little Luis were not ready to be inspected, needing to finalise their trucks. These two operators began to trade shortly after the commencement of the trial.

The trial officially commenced on Sunday, 1 February 2015.

Social Media

The trial operators volunteered to design, update and manage a social media page on Facebook for the duration of the trial. Called Perth Street Eats, this page included regular posts of truck locations, food offerings and positive promotion of the trial.

Locations

The Approved Locations for the trial are listed:

- Mounts Bay Road (Reserve);
- Bill Graden Reserve (Reserve);
- Havelock Street (On- street);
- John Oldham Park, Narrows Interchange (Reserve);
- Wellington Square (Reserve);
- Mardelup Park (Reserve);
- Bronte Street (On-street);
- Queens Gardens- Nelson Crescent (On-street);
- Queens Gardens- Hay Street (On-street);
- Langley Park 1 (Reserve);
- Langley Park 2 (Reserve);
- Point Fraser (Reserve);
- Heirisson Island 1 (Reserve);
- Russell Square (Hardstand); and
- James Street Car park (Hardstand within off street parking).

The ranges of locations selected and approved by Council were designed to appeal to the broad range of customers present in the city including residents, the corporate lunch time crowd and weekend visitors/ families.

A slight change was made to the approved locations due to operators who had trucks with left hand side serving windows. These trucks were unable to utilise any of the on street locations, as they would be required to park against the flow of traffic, which is illegal. Two vehicles were approved to trade at Wellington Square and at the two Langley Park locations if one food truck was left hand side serving. This was an attempt to assist those with left hand side serving windows to access as many trading sites as possible.

Access to the Russell Square location was restricted for the month of February due to the Fringe Festival and the City's support of that event. Russell Square was open to trade on 1 March 2015.

The Heirisson Island location was closed indefinitely due to ongoing issues on 3 March 2015.

Operators relayed their feedback on the various locations throughout the trial to the City.

Bill Graden Reserve, at the northern end of Havelock Street was the most popular location and the most frequented location in the trial.

Trading- Smokin BBQ Bus

Early in the trial, Graeme Windle of Smokin BBQ Bus contacted the Administration to advise that his food offering may not be particularly suitable to the corporate lunch time demand. With a food offering of slow cooked meats, trading for lunchtime

required Graeme to be up in the early hours of the morning to prepare fresh meat for sale. Graeme tends to favour evening trade for the purposes of having adequate food preparation time and already had significant commitments with another local government trial in the evenings and private bookings. Graeme did not participate any further in the trial.

Perth demand

It is important to note that the global food truck trend has hit Perth strongly. At the same time the City was undertaking its trial, food trucks had opportunities to trade in South Perth, Fremantle, Scarborough and at numerous universities. This is in addition to high numbers of private event bookings for markets, festivals and events held during the warmer months.

Food trucks in Perth during the warmer months were often taking multiple bookings during the day, trading to a lunch time crowd and then trading again at a second location for a dinner service. Travel is often involved for weekend bookings and can span the wider metropolitan area into the regions. This high demand for food trucks resulted in trial operators juggling their participation in the City's trial with other bookings.

Flexibility was observed with the Code of Practice that stated trade must be undertaken for a minimum of three days a week. For some operators, this commitment wasn't possible. With the operators being honest and upfront about their commitments, the Administration accepted this and allowed flexibility.

Number of enquiries

From the trial being approved by Council on 21 October 2014 until July 2015, there were over 115 unique enquiries to the Administration that made reference to the trial. Many of these enquiries involved both phone discussions and email correspondence and often contact was made to the Administration on multiple occasions.

These enquiries related to trial application forms, business expansion, daily location information and first contact with those wanting to enter the food truck industry.

Enquiries were made from individuals in Perth, interstate and overseas, corporate businesses and other local governments.

Complaints

The City of Perth did receive isolated grievances about the trial from four business owners at different times across the four month trial.

1. The operator of a café at 35 Havelock Street made a complaint via email on 3 November 2014 prior to the launch of the trial. This email expressed unhappiness at the on-street location at the south end of Havelock Street. A reply was sent to the operators, outlining the intention of the trial, and noting that the food truck location was 275-300 metres from this business, which ensured that all trial guidelines were adhered to. No further communication was made.

2. The owner of restaurant located at Barrack Square complained via telephone immediately following the launch event held at Langley Park on 30 January, 2014. It was explained that this was a one off food truck event in this space, and that the event had not been promoted publically in advance of the day.
3. Numerous complaints were received via telephone from the owner of a café business located at 100 Havelock Street. Complaints were made about the approved location at Bill Graden Reserve, which is very near the corner of Havelock and Murray Streets. This business is approximately 75 metres from the location. It was explained that the location was approved for the trial, and that the trial would last four months.
4. A business selling food, beverage and alcohol located at 100 Bennett Street made a complaint via telephone and then followed up by outlining their concerns in writing.

Concerns were raised about the location and proximity of the approved location at Wellington Square. This location was at least 100 metres away from the business and adhered to all guidelines associated with the trial. The letter submitted to the administration is attached as a Schedule 11.

Media

The City of Perth Food Truck trial was covered in local media on numerous occasions, first in the lead up to Council approval on 28 October 2014. The West Australian and Sunday Times ran articles highlighting the new initiative; and the Perth Voice ran a front cover article noting the City's 'Green light for food trucks.'

At the time of the launch, positive print and television coverage was given to the trial. Channel Nine, Ten and the ABC ran packages covering the launch event of the food truck trial in their nightly bulletins on 30 January 2015.

General articles associated with the trial were also published online by news and hospitality outlets throughout the trial and the Lord Mayor participated in a dedicated package for Today Tonight in late February.

Tourism WA contacted the City of Perth on two separate occasions seeking out media opportunities for hosted visits from Malaysia and Germany. A prominent German food blogger, who has more than 30,000 visits to his blog each month, visited Perth in May. Stevan Paul and his photographer Daniela Haug were interested in exploring the street food/food truck culture in Perth. The Administration assisted Tourism WA and operators involved in the trial were interviewed. The visit incorporated a number of the city's culinary hotspots and articles have now been published highlighting the unique food offering that food trucks in the city can provide.

Sale of trucks

Part way through the trial, JJ's Sweet Bliss was sold and a change of ownership noted. Permit Conditions specifically stated that the Mobile Food Trading Trial permit could not be transferred from the approved Permit Holder name. JJ's Sweet Bliss were advised of this condition on 16 March 2015.

The original owner of JJ's Sweet Bliss made the following points during a discussion about the sale of the business:

- Participating in the City of Perth trial gave positive exposure and increased publicity to the business;
- Participating in the City of Perth Food Truck Trial increased the value of their business;
- Mounts Bay Road and Mardalup Park were frequented locations;
- Some trading days of the trial was not financially viable for their business; and
- Food trucks are very popular in Perth at the moment, there is much hype around them.

Braised Bros. and Little Luis have also recently advertised their businesses for sale.

Business decisions and sales are not linked directly to the City of Perth Food Truck trial and are independent decisions of the business owners.

Operator feedback

Feedback forms were submitted from some of the operators participating in the trial. These forms captured information on the locations operators traded from, customer demographics and general feedback. Many of the feedback forms noted the high interest from customers towards the trial.

Notes were made of repeat customers, lack of availability for on-street trading locations, location potential and high exposure locations.

Operators in their feedback to Officers throughout the trial noted that the West Perth Bill Graden location was the most successful location and was booked by operators most lunchtimes during the working week. The corporate lunch time trade provided the best business for operators and benefits of the trial could be greater if trucks could co-locate at more locations to provide wider choice of cuisine to customers.

Three operators have provided detailed feedback on the trial as indicated in Schedules 8, 9 and 10.

Survey results

As the trial drew to a close, a survey led by operator Comida Du Sol was designed and publically promoted across social media and on the Perth Street Eats Facebook page.

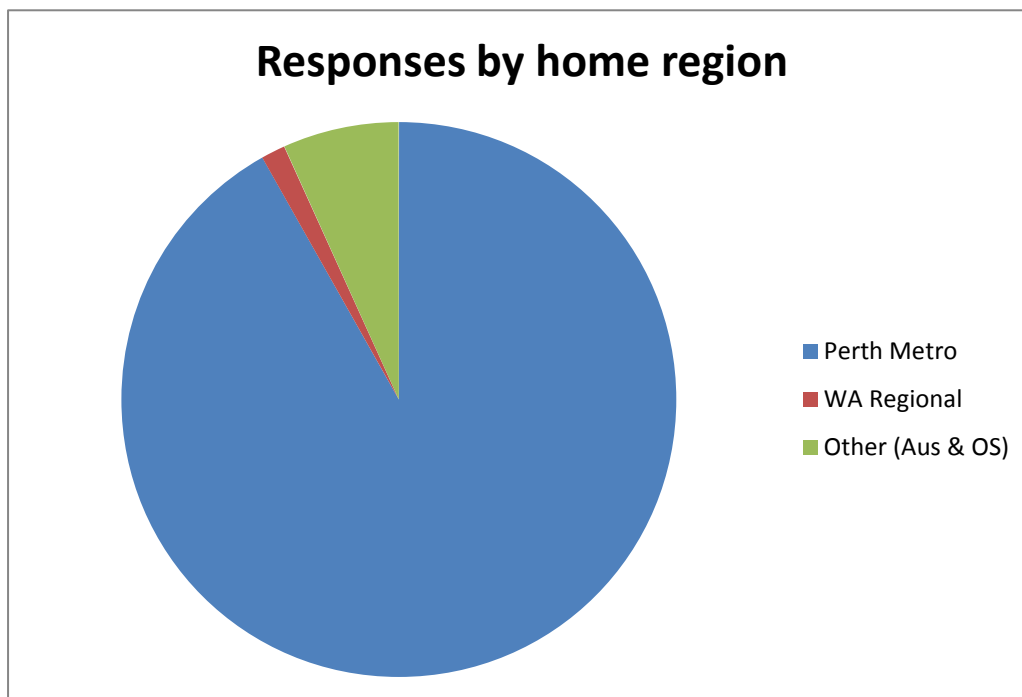
The survey asked the community "who wants us back in the City serving up the goodness?" People were asked to sign, comment and share the petition that noted the trial had ended and that this was a tool for showing the City of Perth that food trucks should be a "permanent part of the cultural fabric of this amazing city."

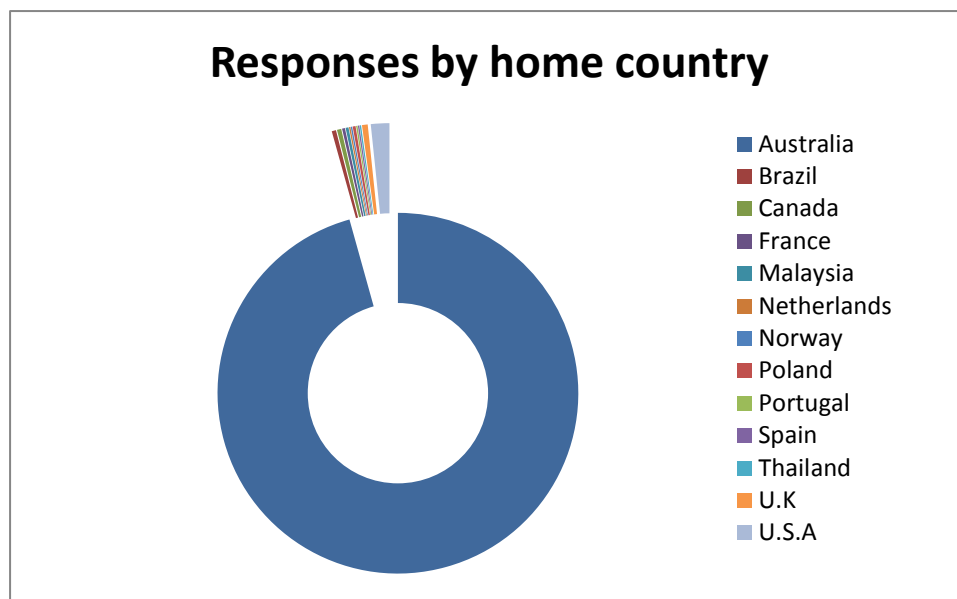
The survey received 786 responses.

Some comments received include:

- A response from Armadale: Food vans are fabulous! Great variety, flexibility, affordability and great value!
- A response from Claremont: These food trucks are a brilliant addition to the streets of Perth and I hope other councils take up the idea.
- A response from Morley; LOVE the food trucks of Perth! Perfect when you have 4 kids in tow for a quick bite.
- A response from Perth: Food trucks are a part of the fabric of many major cities around the world. For six months West Perth started to feel a little like LA! :)
- A response from Illuka: I think food trucks is a great idea for Perth city and that the trial was a huge success. They showcase all of the amazing cultures of the world and diversity.
- A response from Mount Lawley; Food trucks in Perth add an open, community-spirited cultural & dining experience to the city, making it a much more vibrant place to visit and call home!

A majority of responses came from people in Perth and Western Australia. There were some responses from people stating overseas locations, these could have come from tourists experiencing the cuisine from truck operators and filling in the survey in Perth, or could indicate that the interest for Perth food trucks has stretched abroad with the assistance of global social media.





Continuation of Food Trucks in the City

It is recommended that the Mobile Food Trading Trial be continued until 1 October 2016. While the initial Mobile Food Trading Trial has provided context to the challenges and opportunities to be expected from mobile food trading, it is considered that continuation of the trial will better inform a standard approach to the management of mobile food trading in the city moving forward.

Although at its meeting held on 10 December 2013 Council noted that that an extensive review of the *Public Trading Local Law* 2005 would be undertaken following completion of Mobile Food Trading Trial, it is considered unnecessary to review the local law as currently it allows for the operation of mobile food trading in the city.

It is therefore proposed that following 1 October 2016, Council endorses a policy approach for this activity based of the evidence gathered from the initial and continuation of the trial.

As part of this policy development it is further proposed that an annual permit be designed for food trucks to operate in the city. The permit would replicate locations and the majority of guidelines approved for the trial period. Slight modifications would be made to allow the permit to be reflective of trial feedback. The City would manage all operational aspects of this one-off annual permit.

FINANCIAL IMPLICATIONS:

There is no funding request associated with this report.

Operational impacts associated with continuing food truck operations in the city are minimal. As with the food truck trial that has recently concluded, the City will receive revenue from permit charges for the one off annual permit.

An annual fee of \$1141.80 will be charged to permit holders for the permit running from 1 October 2015 until 1 October 2016.

The fee is comprised of costs associated with administration, environmental health inspections and parking.

COMMENTS:

The Mobile Food Trading Trial was undertaken to test the challenges and opportunities associated with the increasing numbers of enquiries linked to food trucks and mobile food trading received by the City.

Overall there were a range of positives from the trial, and challenges that can be constructively addressed.

Modelled on mobile food trading initiatives undertaken by the Cities of Sydney, Melbourne and Adelaide, the trial offered broad location and trading time choices for operators.

As a capital city, business diversity and activation of the public realm are key elements that contribute to the vibrancy of Perth. Providing unique food options, convenience and affordable prices, food trucks have the ability to contribute substantially to inner city commerce.

Challenges identified during the trial include the complaints raised by four businesses. All responses to the businesses were balanced when highlighting the lengths that the trial guidelines had gone to in order to not adversely impact their trade.

The popularity of food trucks should not overshadow the contribution that established food and beverage businesses make to the city. Continuing the trial enables the City to resume its assessment of the best ways to both regulate food trucks and protect established food and beverage businesses operating in the current economic climate.

The contact the City has received in the last eight months since the trial was approved by Council in October 2014 has been overwhelmingly positive with general enquiries and positive feedback accounting for 96% of all enquiries.

It is recommended that the Mobile Food Trading Trial be continued so to allow food trucks be able to continue to operate in the city until 1 October 2016.

After completion of the trial in October 2016, it is expected that the City will have sufficient evidence to establish a standard policy approach to mobile food trading in the City moving forward. Guided by a policy approach and operational processes, it is foreseen that a one-off annual permit may be issued to a limited number of operators to continue this global trend in Perth.

Moved by Cr Butler, seconded by Cr McEvoy

That Council:

- 1. notes the findings of the review of the initial Mobile Food Trading Trial undertaken from 1 February 2015 until 31 May 2015, as detailed in this report;*
- 2. supports the continuation of the Mobile Food Trading Trial until 1 October 2016 to allow for mobile food trading as a place activation initiative;*
- 3. notes that following completion of the trial in October 2016 it is expected that the City will have sufficient evidence to establish a standard policy approach to ongoing mobile food trading in the city;*
- 4. notes that as part of the policy approach, an annual permit will be developed to allow ongoing mobile food trading in the city from 1 October 2015 to 1 October 2016;*
- 5. authorises the Chief Executive Officer to operationally manage the Permit, Approved Locations and Code of Practice during the continuation of the trial;*
- 6. approves by an ABSOLUTE MAJORITY the following fees for the Mobile Food Trading Trial, effective from 1 October 2015 until 1 October 2016, for public notice, in accordance with Sections 6.16 and 6.19 of the Local Government Act 1995:*

6.1 Mobile Food Trading Trial Permit fee of \$1141.8; and

6.2 On-Street Parking Mobile Food Trading Trial special fee of \$0.00, allowing Approved Locations at on-street bays to be utilised for no parking fee.

The motion was put and carried by an absolute majority

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**332/15 MALL MANAGEMENT AGREEMENT – KINGS SQUARE
MALL RESERVE – PERTH CITY LINK**

BACKGROUND:

FILE REFERENCE:	P1029786-05
REPORTING UNIT:	Planning and Development Office
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	9 July 2015
MAP / SCHEDULE:	Schedule 12 – Deed – Mall Management Agreement – Kings Square Mall Reserve

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 4 August 2015.

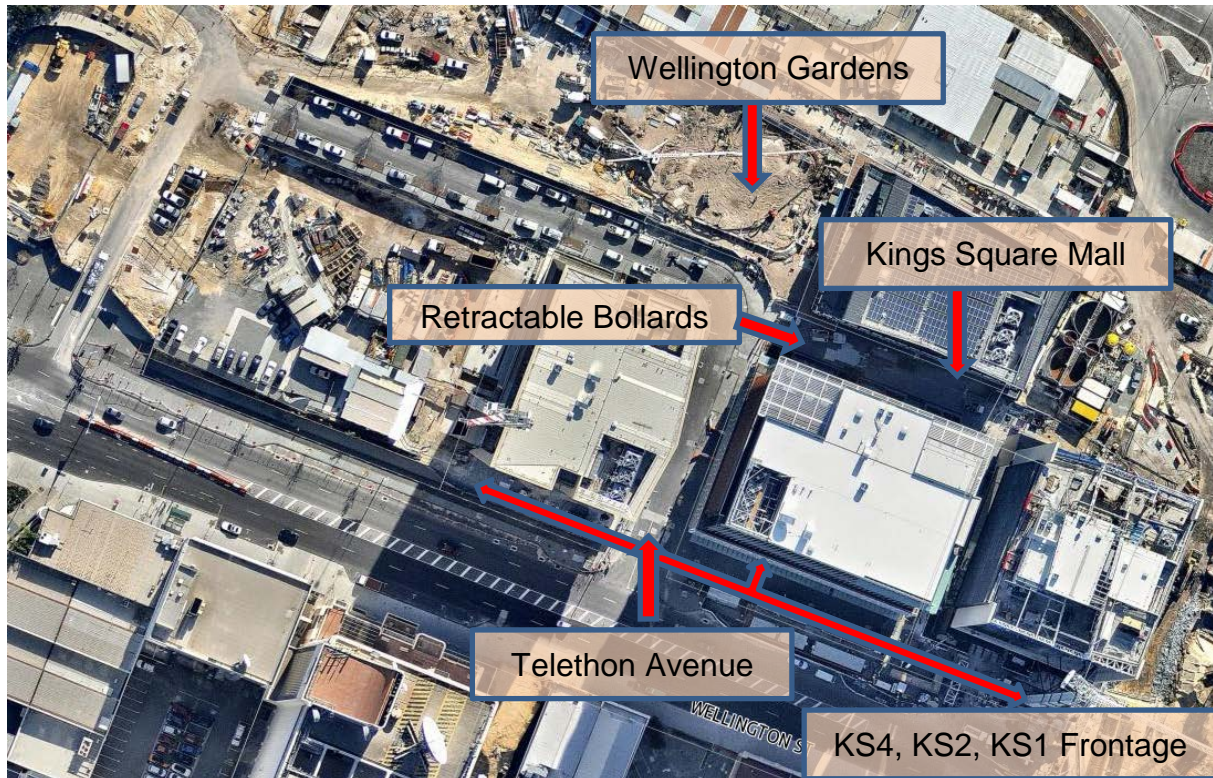
The Committee recommendation to the Council is the same as that recommended by the Officers.

On 15 December 2011, the Western Australian Planning Commission (WAPC) issued conditional subdivision approval (143700) for the former Perth Entertainment Centre site including six development lots, public open space (Wellington Gardens), a future mall reserve and an internal subdivision road.

On 14 June 2013, the Metropolitan Redevelopment Authority (MRA) issued an amended 'In-Principle' development approval for the Perth Entertainment Centre site addressing detailed building design, use and access arrangements for a total of seven buildings with basement car parking. The first stage comprises four commercial towers (KS1 to KS4).

This is a private subdivision by Leighton Property, with the following public assets to be constructed and contributed to the City as a condition of the subdivision approval:

- Telethon Avenue;
- Kings Square Mall Reserve;
- Wellington Gardens; and
- Three sections of upgraded Wellington Street frontage at KS1 (including underground tank), KS2 and KS3.



Following practical completion, the City undertook inspections and has verified that the following assets were fit for purpose and fully operational, with Council resolving at its meeting held **21 July 2015**, to accept the transfer of the following assets contributed to the City's care, control and management:

- Telethon Avenue,
- Kings Square Mall Reserve; and the
- KS2 Wellington Street frontage

The Kings Square Mall reserve is fitted with retractable bollards near the intersection with Telethon Avenue, restricting access to the Mall in a similar manner to restrictions imposed on Hay and Murray Street Malls.

A customised wayfinding sign is at the entry to the mall reserve with two intercom buttons for the City of Perth and DEXUS Funds Management Limited (DEXUS). All delivery vehicles requiring access to KS1 via the mall schedule their access with DEXUS facilities management staff and press the DEXUS button for access. All other access requirements are via the City of Perth button that will be monitored by the City's Surveillance Centre.

Construction is continuing on KS1. The building works for KS2 and KS3 have reached practical completion and fitout works have commenced. DEXUS is the owner of all three buildings.

DEXUS Funds Management Limited initially approached the City in 2013, identifying that when the Kings Square Mall Reserve was completed and handed over to the City, access would be required to KS1 as per the subdivision plan for all delivery

vehicles. Cars and smaller vehicles can enter via the underground car park access at KS2 and through to KS1. As the building owner and facilities manager, DEXUS will book and manage the schedule of all deliveries to KS1. The agreement prescribes the hours for access and when access is restricted.

LEGISLATION / STRATEGIC PLAN / POLICY:**Legislation**

Section 9.49a of the *Local Government Act 1995*

**Integrated Planning
and Reporting
Framework
Implications****Corporate Business Plan**

Council Four Year Priorities: Major Strategic Investment

S1 Ensure that major developments effectively integrate into the city with minimal disruption and risk.

1.3 Establish site specific agreements and manage transition of Perth City Link Precinct

Policy

Policy No and Name: 10.9 – City of Perth Common Seal and Document Signing Authority

DETAILS:

City officers have negotiated a Deed Mall Management Agreement, to facilitate:

- access 24 hours per day, seven days per week during the 'Transition Period' when fit outs of tenancies are occurring to enable works to be completed in KS1 and KS3. [Note: The Transition Period is likely to be from August to December 2015.]
- access for the Developer and Developer's officers, employees, contractors, agents and invitees to the loading dock of KS1 except Monday to Friday 11.30am to 2pm and 6pm to 9pm Friday when the buildings are tenanted.

The Deed Mall Management Agreement Kings Square Mall Reserve is provided as Schedule 12, and has been signed by DEXUS Funds Management Limited as trustee for DEXUS Kings Square Trust.

The Deed includes the following arrangements:

- City will use its best endeavours to ensure that although Developer's access to the KS1 Loading Dock during Special Events may be restricted, some form of reasonable access will be maintained.
- Establishes a Transitional Period and associated access arrangements for the construction and fit out of KS1, KS2 and KS3.
- Requirement of the developer to cover the cost of repairing damage to the Mall attributable to operatives or vehicles relating to works on construction and fit out of KS1, KS2 and/ or KS3.
- The City's responsibility for repairing damage to the Mall Reserve that the Developer is not responsible for.

- Meetings, communications and notices between the parties.
- Indemnities and insurance.
- Restrictions on Disposal.
- Developer's Limitation on Liability.
- Governance and Dispute Resolution.

The Deed was prepared by legal advisors to DEXUS Fund Management and has been reviewed by the City's legal advisers at DEXUS' cost.

FINANCIAL IMPLICATIONS:

Costs associated with preparation of the Deed have been paid by the Developer. City costs would be Properties Unit and Community Amenity & Safety staff time to meet with DEXUS Facilities Management as required in implementing the Agreement. There are no financial requirements under the Agreement for the City.

COMMENTS:

It is recommended that Council authorise the affixing of the City of Perth Common Seal to the Deed Mall Management Agreement – Kings Square Mall Reserve, with DEXUS Funds Management Limited as trustee for the DEXUS Kings Square Trust, as it provides the basis for control of access necessary to developments within the Kings Square precinct for construction and fit out and subsequent building occupier access and operations.

Moved by Cr Butler, seconded by Cr McEvoy

That Council, in accordance with section 9.49A of the Local Government Act 1995, authorises the Chief Executive Officer to modify and execute the Deed Mall Management Agreement – Kings Square Mall Reserve, with DEXUS Funds Management Limited as trustee for DEXUS Kings Square Trust.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

MARKETING, SPONSORSHIP AND INTERNATIONAL RELATIONS COMMITTEE REPORTS

333/15 ARTS AND CULTURAL SPONSORSHIP 2015/16 – MAJOR PARTNERSHIP – WEST AUSTRALIAN SYMPHONY ORCHESTRA

BACKGROUND:

FILE REFERENCE:	P1031289
REPORTING UNIT:	Community Facilities
RESPONSIBLE DIRECTORATE:	Community and Commercial Services
DATE:	7 July 2015
MAP / SCHEDULE:	N/A

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Relations Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

The West Australian Symphony Orchestra (WASO) has applied for arts and cultural sponsorship of \$197,507 to support the presentation of *City of Perth Symphony in the City* at Langley Park on Saturday, 12 December 2015.

WASO was established in 1928 and is one of the State's leading arts companies. WASO is an incorporated association. Each year WASO performs with some of the world's finest conductors and soloists as well as the State's ballet and opera companies. In 2014, WASO delivered over 190 performances and performed to an audience in excess of 200,000.

WASO has identified its vision as “... *to touch souls and enrich lives through music...*”

Each year WASO gives people across Western Australia the opportunity to experience classical music through concert performances, touring, education programmes and other initiatives. Concerts are regularly broadcast on ABC Classic FM and through webcasts.

Symphony in the City is an important annual event for WASO. It provides an opportunity for WASO to make classical music an accessible and relevant art form for

all Western Australians, and meet its objective of enthusiastically embracing community engagement.

Past support

The City of Perth has provided sponsorship for WASO to support the Symphony in the City event for eight years.

Year	Sponsorship Amount	Supported Program
2007/08	\$99,338	Symphony in the City
2008/09	\$140,000	Symphony in the City
2009/10	\$142,800	Symphony in the City
2010/11	\$146,370	Symphony in the City
2011/12	\$150,176	Symphony in the City
2012/13	\$233,930	Symphony in the City
2013/14	\$198,772	Symphony in the City
2014/15	\$203,747	Symphony in the City
<i>Requested 2015/16</i>	<i>\$197,507</i>	<i>Symphony in the City</i>
<i>Proposed 2015/16</i>	<i>\$195,000</i>	<i>Symphony in the City</i>

An acquittal report for the 2014/15 financial year has been provided. The 2014 Annual Report with audited financial reports has been received. This information has been reviewed and demonstrates a satisfactory acquittal of the City's previous sponsorship funding of WASO.

LEGISLATION / STRATEGIC PLAN / POLICY:**Integrated Planning and Reporting Framework****Corporate Business Plan**

Council Four Year Priorities: Healthy and Active in Perth
S15 Reflect and celebrate diversity in Perth.

Policy

Policy No and Name: 18.1 – Arts and Culture
18.8 – Provision of Sponsorship and Donations

ELIGIBILITY:

Council Policy 18.1 establishes the principles for the City of Perth supporting Arts and Culture and these principles are used to determine the level of consistency with the program or event proposed for sponsorship funding.

Council Policy 18.8 establishes eligibility and assessment criteria for the City's assessment of sponsorship applications requiring the applicant to demonstrate alignment with the policy and objectives according to category of sponsorship.

Applicant Eligibility Criteria <i>Category of Sponsorship: Major/ Civic Partnership</i>	
<i>The applicant must:</i>	
Have formally identified arts and/ or culture as its primary purpose.	Criterion Met
Be a formally constituted not-for-profit, benevolent or charitable organisation.	Criterion Met
Be an Australian legally constituted entity.	Criterion Met
<i>The applicant must not be:</i>	
A government authority, agency or department.	Criterion Met
An individual.	Criterion Met
An applicant that has previously submitted unsatisfactory or incomplete reports.	Criterion Met
An applicant that has outstanding debts to the City of Perth.	Criterion Met
An applicant that has already received support from the City of Perth for this project or any City of Perth sponsorship in the same financial year.	Criterion Met
Project Eligibility Criteria	
<i>The project must:</i>	
Provide a public outcome within the City of Perth boundaries.	Criterion met
Occur within the specified timeframe.	Criterion met
<i>The project must not be:</i>	
For profit or commercial purposes.	Criterion met
For fundraising.	Criterion met
An award ceremony or industry specific presentation.	Criterion met
Training, workshops, research or professional development.	Criterion met

DETAILS:

Project Summary

The *City of Perth Symphony in the City 2015* will be the ninth year the event has been presented and the fourth year at Langley Park. As an outdoor event in a prominent city location, *Symphony in the City* has proved to be a significant attraction for local audiences with an estimated attendance in excess of 20,000 each year.

The event is promoted as an inclusive, family-friendly cultural event, with many people arriving early to picnic in the park prior to the concert. The concert will commence at 7.30pm and conclude at 10.00pm.

In 2015 the event will again be simulcast to broadcast locations throughout Western Australia and via webcast. At this time, the locations are not yet confirmed. The associated regional broadcast is supported by Lotterywest.

The concert will include well known classical music works by popular composers and includes a pyrotechnic display to represent the sounds of cannons for the traditional finale, Tchaikovsky's *1812 Overture*.

Symphony in the City is a free community orchestral concert performed by WASO together with the WASO Chorus.

For the first time, WASO Principal Conductor and Artistic Adviser, Asher Fisch, will conduct *Symphony in the City* in 2015. Maestro Fisch is a seasoned conductor and a frequent guest to great orchestras and renowned opera houses throughout Europe.

Careful selection of a range of music will ensure that the concert appeals to a wide range of people and is suitable for families. WASO is committed to delivering a quality concert. Specific details of the artistic program are yet to be confirmed.

Venue

Langley Park.

Times and dates

Saturday, 12 December 2015 – 7.30pm to 10.00pm.

Ticket Prices

Symphony in the City is free for the public to attend.

ASSESSMENT:

The application was measured against the objectives and criteria outlined in the Arts and Cultural Sponsorship Guidelines and in accordance with Council Policy 18.8 and 18.1.

The identified objective of an *Arts and Cultural Major / Civic Partnership* is to support arts and cultural activities that:

- facilitate the dynamic celebration of the city through major arts and cultural festivals and activities;
- enhance social well-being and encourage community;
- provide support for the city's key arts and cultural organisations to provide high quality arts and cultural experiences; and

- contribute to the economy of the city.

The project must demonstrate shared objectives as a Major Partner

The City of Perth maintains major partnerships with a small number of organisations. Key outcomes in community engagement, cultural celebration and audience development are identified as primary considerations for meeting Major Partnership objectives.

Performing over 190 concerts and reaching an audience in excess of 200,000 in 2014, WASO plays a central role in the cultural life of Western Australia. *Symphony in the City* provides an opportunity for thousands of Western Australian to experience a high quality concert performance in an informal atmosphere that is both accessible and inclusive. In 2014, more than 20,000 people attended *Symphony in the City*.

Symphony in the City engages a diverse audience and is attractive to young and old. The event offers the public an opportunity to attend a professional orchestral performance against the natural landscape of the Swan River and the back drop of the City's built landscape, at no cost. The natural setting and evocative performance from WASO and the WASO Chorus generate a celebrative atmosphere and encourage large audiences to attend each year.

In 2014 the event's simulcast reached an additional 1,139 people in regional Western Australia, through broadcast to 21 Community Resource Centres and 3 regional art centres. This supplementary exposure ensures Perth is identified as a capital city, home to major arts organisations, and hosting and supporting major cultural events.

The event employs a substantial team of staff and volunteers and attracts a large audience providing economic benefit to local business. Many people choose to travel by public transport and Transperth reported that 4,023 people travelled home by train following the 2014 event.

The project must be of high artistic quality/ cultural relevance

With a full-time professional company of 78 orchestra members, and a chorus of approximately 130 volunteers, WASO is the state's flagship orchestra. WASO plays a significant role in the cultural life of Western Australia engaging and inspiring the people of Western Australia through metropolitan and regional performances, education and community programs and artistic partnerships with WA Ballet and WA Opera.

Although Ascher Fisch became WASO Principal Conductor and Artistic Adviser in 2014 he has never before conducted a *Symphony in the City* performance. Maestro Fisch is currently Principal Guest Conductor of the Seattle Opera and his former posts include Musical Director of the New Israeli Opera and the Weiner Volksoper.

The *Symphony in the City* artistic program is compiled in consideration of all ages and varying exposure to classical music. In 2015 the program is likely to feature music from the upcoming 2016 season, in addition to much loved favourites and the

much anticipated finale, *1812 Overture*, accompanied by a pyrotechnic display. The full artistic program is not yet confirmed.

WASO has provided its 2014 Annual Report with audited financial information, the event application form and photographs of the 2014 event in support of its application.

The organisation must have an established relationship with the City of Perth and has demonstrated a high standard of service and program delivery

WASO's artistic and production teams have substantial experience in staging large-scale events. The Production and Technical Manager has extensive experience in managing events of this scale; his past credits include Sydney 2000 Olympics and Perth Festival. WASO has successfully delivered *Symphony in the City* since 2007.

A full risk management plan for *Symphony in the City* will be lodged with City of Perth prior to the event and WASO has submitted an event application to the City of Perth also. Following the event, there will be an opportunity for the WASO development and technical team to meet with City of Perth Officers for an event debrief. This enables both partners to improve and facilitate the delivery of future events.

Paid public parking is available near Langley Park, and as in previous years, WASO will work with Transperth to encourage concert goers to travel to the concert using public transport.

Over many years as a partner to the City of Perth, WASO has delivered all acquittal and reporting documentation to a satisfactory standard. There are no outstanding reports for past sponsorship received.

Applicants must demonstrate a financial contribution to the project derived from other sources

The orchestra's annual core operating costs are substantially supported by the State Government through the Department of Culture and the Arts. Continued support from Lotterywest is yet to be confirmed with notification anticipated in October. The Lotterywest contribution meets the cost of regional broadcasts, whilst WASO will make a self-contribution of approximately 20% of the total project budget.

The requested City of Perth contribution represents approximately 35% of the total *Symphony in the City* budget. This ratio is slightly higher than previous years, due to the overall project budget forecast as slightly lower than the previous year.

WASO have noted that the request includes approximately \$15,000 in venue hire fees and \$3,500 in Risk Assessment charges that will be returned to the City of Perth.

Acknowledgement

City of Perth funding of *Symphony in the City* of \$195,000 would secure the sponsorship benefits outlined in parts 2.1 to 2.14 of the report recommendation.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	15C480007901
BUDGET ITEM:	Recreation and Culture – Other Culture – Donations and Sponsorship
BUDGET PAGE NUMBER:	TBA
	BUDGET ITEM
BUDGETED AMOUNT:	\$1,411,043
AMOUNT SPENT TO DATE:	\$554,278
PROPOSED COST:	\$195,000
BALANCE:	\$661,765

All figures quoted in this report are exclusive of GST

COMMENTS:

The budgeted allocation of \$195,000 reflects a decrease from 2014/15 (\$8,747) which was scaled down by 4.45% to meet 2015/16 budget constraints and to balance against minor fluctuations in the context of the full program and existing commitments. The potential impact of this reduction was discussed with WASO staff in June 2015 and subsequently sponsorship benefits offered in 2016 where reviewed. An application for \$197,507 was submitted in view of these changes.

In prior years, the following benefits in addition to those outlined in the recommendation for this report were provided as part of the agreed sponsorship benefits:

- an ensemble (trio or quartet) was made available free of charge to the City to perform at a City of Perth function on one occasion during the sponsorship year.
- An invitation for City of Perth representatives to attend one concert at the Perth Concert Hall during the Annual Season.

These sponsorship benefits have been revised in the 2015/16 proposal as they represent additional costs or potential loss of income to the company that are over and above the cost to deliver the *Symphony in the City* event.

WASO have committed to making an ensemble available to the City (at the cost of the City) on one occasion during the funding period. This is considered an exclusive offer that WASO offered to sponsors.

On analysis of the application, the amount of \$195,000 as a contribution towards *Symphony in the City*, and in accordance with the budget allocation is recommended.

The sponsorship benefits outlined in the recommendation for this report are considered to be an appropriate incentive for the recommended sponsorship amount.

As demonstrated by consistent attendances over the years this cultural event's popularity remains strong. Through this public performance, the three major partners meet common objectives and goals, thereby ensuring that engaging cultural experiences remain accessible to the wider public.

Moved by Cr Chen, seconded by Cr Adamos

That Council:

- 1. approves Arts and Cultural sponsorship – Major Partnership of \$195,000 (excluding GST) to the West Australian Symphony Orchestra (WASO);***
- 2. notes that the West Australian Symphony Orchestra will provide the following event and sponsorship benefits to the City of Perth:***
 - 2.1 a free outdoor symphony concert at Langley Park on Saturday, 12 December 2015;***
 - 2.2 exclusive naming rights to the free outdoor symphony concert to be cited as 'City of Perth Symphony in the City';***
 - 2.3 display of City of Perth signage (provided by City of Perth) at the free outdoor symphony concert;***
 - 2.4 acknowledgement of the City of Perth as 'Partner of Excellence' in all Corporate Partner acknowledgements for the WASO 2016 Annual Season;***
 - 2.5 inclusion of City of Perth crest in all 'City of Perth Symphony in the City' marketing and promotional material;***
 - 2.6 dedicated half page acknowledgement of sponsorship in the 'City of Perth Symphony in the City' concert program';***
 - 2.7 dedicated half page acknowledgment of the sponsorship in four concert programs during the WASO 2016 Annual Season;***
 - 2.8 an ensemble (trio or quartet) will be made available to perform for a City of Perth function on one occasion during 2016 (at the City of Perth's expense);***

(Cont'd)

- 2.9 display of a City of Perth Television Commercial (provided by the City of Perth) on the screens prior to and post event;*
- 2.10 public acknowledgement of City of Perth support at the WASO 2016 Annual Season launch and associated publicity drive;*
- 2.11 invitation for the Lord Mayor, or representative, to open the 'Symphony in the City' concert;*
- 2.12 opportunity for the Lord Mayor to include a message in the 'City of Perth Symphony in the City' program;*
- 2.13 invitations for Elected Members and City of Perth staff representatives to attend 'City of Perth Symphony in the City' concert (maximum 14 double invitations) and annual season networking events as appropriate;*
- 2.14 a hyperlink to the City of Perth website from WASO's website;*
- 3. notes that an acquittal report for the supported project is to be provided within three months of completion of the activity;*
- 4. notes that an annual report with audited financial statement of the West Australian Symphony Orchestra be provided within six months of the completion of the relevant financial period.*

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**334/15 ARTS AND CULTURAL SPONSORSHIP 2015/16 –
ASSOCIATE PARTNERSHIP – WEST AUSTRALIAN BALLET**

BACKGROUND:

FILE REFERENCE: P1031290
RESPONSIBLE UNIT: Community Facilities
RESPONSIBLE DIRECTORATE: Community and Commercial Services
DATE: 7 July 2015
MAP / SCHEDULE: N/A

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Relations Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

The West Australian Ballet has applied for arts and cultural sponsorship of \$57,253 to support its 2016 annual program of ballet performances within the City of Perth boundaries.

The 2016 annual program consists of three ballet seasons at His Majesty's Theatre and one outdoor ballet season (outside the City of Perth boundaries).

The West Australian Ballet Company (WA Ballet) was founded in 1952 and is the oldest ballet company in Australia. It is an incorporated association and registered as a charitable institution.

Whilst the foundation of the company's repertoire is classical ballet, WA Ballet increasingly programs contemporary works, and is particularly committed to new Australian choreographies.

The company offers an annual program, education and community outreach program, in addition to regional, national and international touring and employs 32 full time professional dancers, including 8 young artists and full time production and wardrobe departments. WA Ballet states that it attracts some of the best artists from around the world contributing to the development of new Australian artists and spirit of aspiration for young dancers.

The vision and mission of WA Ballet is as follows:

"Vision

To be a world class ballet company for the benefit of all Western Australians and the pre-eminent ballet company in the Asia Pacific region.

Mission

To present outstanding classical and contemporary dance for the enjoyment, entertainment and enrichment of our communities."

Past support

The City of Perth has provided sponsorship to WA Ballet for more than fifteen years.

The following table provides details of the past five years.

Year	Amount	Sponsored Program Description
2009/10	\$40,800	Three Seasons at His Majesty's Theatre
2010/11	\$51,820	Three Seasons at His Majesty's Theatre
2011/12	\$53,167	Three Seasons at His Majesty's Theatre
2012/13	\$54,496	Three Seasons at His Majesty's Theatre
2013/14	\$55,857	Three Seasons at His Majesty's Theatre
2014/15	\$57,253	Three Seasons at His Majesty's Theatre
<i>Requested 2015/16</i>	<i>\$57,253</i>	<i>Three Seasons at His Majesty's Theatre</i>
<i>Proposed 2015/16</i>	<i>\$55,000</i>	<i>Three Seasons at His Majesty's Theatre</i>

An acquittal report for the 2014/15 financial year has been provided. The 2014 Annual Report with audited financial reports has been received. This information has been reviewed and demonstrates a satisfactory acquittal of the City of Perth's previous sponsorship funding.

LEGISLATION / STRATEGIC PLAN / POLICY:**Integrated Planning
and Reporting
Framework****Corporate Business Plan**

Council Four Year Priorities: Healthy and Active in Perth
S15 Reflect and celebrate the diversity of Perth.

Policy

Policy No and Name: 18.1 – Arts and Culture
18.8 – Provision of Sponsorship and Donations

Eligibility:

Council Policy 18.1 establishes the principles for the City of Perth supporting Arts and Culture and these principles are used to determine the level of consistency with the program or event proposed for sponsorship funding.

Council Policy 18.8 establishes eligibility and assessment criteria for the City's assessment of sponsorship applications requiring the applicant to demonstrate alignment with the policy and objectives according to category of sponsorship.

Applicant Eligibility Criteria <i>Category of Sponsorship: Associate Partnership</i>	
<i>The applicant must:</i>	
Have formally identified arts and/ or culture as its primary purpose.	Criterion Met
Be a formally constituted not-for-profit, benevolent or charitable organisation.	Criterion Met
Be an Australian legally constituted entity.	Criterion Met
<i>The applicant must not be:</i>	
A government authority, agency or department.	Criterion Met
An individual.	Criterion Met
An applicant that has previously presented unsatisfactory or incomplete reports.	Criterion Met
An applicant with outstanding debts to the City of Perth.	Criterion Met
An applicant that has already received support from the City of Perth for this project or any City of Perth sponsorship in the same financial year.	Criterion Met
Project Eligibility Criteria	
<i>The project must:</i>	
Provide a public outcome within the City of Perth boundaries.	Criterion Met
Occur within the specified timeframe.	Criterion Met
<i>The project must not be:</i>	
For profit or commercial purposes.	Criterion Met
For fundraising.	Criterion Met
An award ceremony or industry specific presentation.	Criterion Met
Training, workshops, research or professional development.	Criterion Met

The budget provided includes a portion of expenditure on operations and asset depreciation which is not eligible for support through the City of Perth's sponsorship program. The applicant has provided information which identifies that this expenditure is supported through other funding sources.

DETAILS:

Project Summary

WA Ballet's 2016 annual program will commence in January and finish in December. Performance Season One, an outdoor season, does not take place within the City of Perth boundaries and is not included as part of this sponsorship proposal.

WA Ballet has provided detailed information relating to the three seasons to be staged at His Majesty's Theatre, for which sponsorship is requested. The details of WA Ballet's 2016 annual program will be publically released in September 2015. It is

noted that any information relating to the 2016 annual program remains strictly confidential until this time.

The WA Ballet 2016 Annual Program reflects the company's classical origins and its commitment to contemporary works. The selected seasons respond to the audience's demand for experiencing ballet outside of the traditional context. As in previous years the final ballet of the program is an extended season with broad appeal. This production is likely to be attractive to families planning a special event leading into the festive season.

Season Two comprises of 15 performances from Friday, 13 May 2016 to Saturday, 28 May 2016 and includes evening and matinee performances.

Season Three comprises of 14 performances from Friday 9, September 2016 to Saturday, 24 September 2016 and includes evening and matinee performances.

Season Four comprises of 21 performances from Friday, 18 November 2016 to Sunday, 11 December 2016 and includes evening and matinee performances.

Venues

All three supported ballet seasons will be presented at His Majesty's Theatre, 825 Hay Street, Perth.

Ticket Prices

WA Ballet tickets range from premium tickets, priced at \$108, to A Reserve concession tickets priced at \$74. WA Ballet offers a variety of discount options including selected sessions and subscription packages.

ASSESSMENT:

The application was measured against the objectives and criteria outlined in the Arts and Cultural Sponsorship Guidelines and in accordance with Council Policy 18.8 and 18.1.

The project must demonstrate shared objectives as an Associate Partner.

This sponsorship category provides support to recurring arts and cultural programs by established partners and supports the development and presentation of local arts and cultural activity.

The WA Ballet reaches approximately 65,000 people annually through performances, workshops and development programs. WA Ballet anticipates that the 2016 annual programme will attract approximately 41,240 people to the city. WA Ballet's market research has suggested that their patrons do typically attend the ballet in conjunction with dinner or post show socialising, which may provide cross promotional opportunities with local business.

WA Ballet is committed to offering world-class ballet performances to the people of Perth. While the foundation of the company's repertoire is classical ballet, the company reports that it has gained a reputation for adventurous programming and distinctive contemporary outlook. The 2016 season will include an Australia debut and a new WA Ballet production.

The company also supports the development of the local dance sector more broadly through its first class dance repertoire and education program. The delivery of consistently high quality performances by WA Ballet reinforces Perth's status as a cultural destination and as a highly desirable and liveable city for metropolitan residents.

The project must be of high artistic quality / cultural relevance.

WA Ballet regularly seeks feedback from audiences, community program participants and peers to ensure the high levels of programming are maintained. The company benchmarks the artistic quality of its performances against national and international ballet companies.

WA Ballet provides important professional development opportunities for local and international dancers and is committed to regional, school and community based programs.

WA Ballet market research has found their audience is more interested in experiencing ballet outside of the traditional context. The company aims to fulfil this interest by providing audiences with fresh and new experiences.

The organisation must have an established relationship with the City of Perth and has demonstrated a high standard of service and program delivery.

WA Ballet has been in operation for over 60 years and is an incorporated entity. WA Ballet has a professional management and creative team with many years of experience who manage the daily operations under the supervision of a board of directors.

This is the third annual program developed under Aurelien Scannella as Artistic Director. Mr Scannella has an international career as a principal dancer, rehearsal director and ballet master.

WA Ballet has submitted an audited annual report and artistic report for 2014 with its application for sponsorship. An acquittal has been received which relates to the 2014 annual season.

The City of Perth has supported WA Ballet's annual program for more than fifteen years, including support for *Ballet Under the Stars* (this event ceased in 2006).

WA Ballet's project evaluation measures include:

- Delivery of each season programme
- Overall attendance and access figures

- Ticket sales
- Audience survey and feedback
- Reviews from media and peers

The company has developed an extensive marketing plan which includes:

- Print advertisements in The West Australian and community newspapers
- Radio campaigns through Nova 93.7
- Television advertising through Channel 7
- Online advertising including social media campaigns and digital channels
- 'Out of Home' advertising in the form of billboards on buses
- Digital media mailout (up to 12,000 per mailout)
- Ticketmaster and Ticketek agency marketing support
- Leveraging sponsorship and stakeholder relationships
- Ongoing publicity campaigns

Applicants must demonstrate a financial contribution to the project derived from other sources.

The WA Ballet has provided a summarised full production and operational annual budget for 2016. The WA Ballet annual budget for 2016 includes State and Federal Government Grants (43.42% of the budget) and an estimated amount for ticket sales and corporate sponsorship. The budget identifies a loss of \$832,747 and this loss incorporates a significant proportion attributed to depreciation which will be met by the company's reserves.

WA Ballet's major sponsors include Woodside, Wesfarmers, Finbar, Ernst and Young, Clifford Chance, Singapore Airlines and Bankwest.

The recommended sponsorship across the three eligible seasons is less than 1% of the cost of the productions and operations. The sponsorship represents a contribution of approximately \$1.33 per audience member.

Acknowledgement

The benefits provided to the City are detailed in the recommendation section of this report.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	15C480007901
BUDGET ITEM:	Recreation and Culture – Other Culture – Donations and Sponsorship
BUDGET PAGE NUMBER:	TBA
	BUDGET ITEM
BUDGETED AMOUNT:	\$1,411,043
AMOUNT SPENT TO DATE:	\$499,278
PROPOSED COST:	\$55,000
BALANCE:	\$856,765

All figures quoted in this report are exclusive of GST

COMMENTS:

WA Ballet is an important contributor to the life of the city and is one of the Western Australia's flagship arts organisations. The City's support of WA Ballet contributes to the profile of the city of Perth as a city of regional and international significance.

It is recommended that Council approves sponsorship of \$55,000 (excluding GST) to support the presentation of WA Ballet's Annual Season performances at His Majesty's Theatre in 2016. This allocation can be accommodated within the Arts & Cultural Sponsorship budget and has been considered in the context of 2015/16 budget constraints, and prioritised budget commitments.

Moved by Cr Chen, seconded by Cr Limnios

That Council:

- 1. approves cash Arts and Cultural Sponsorship – Associate Partnership, of \$55,000 (excluding GST) to the West Australian Ballet for sponsorship of the 2016 Annual Performance Program at His Majesty's Theatre;***
- 2. notes that West Australian Ballet will provide three performance seasons at His Majesty's Theatre in 2016;***
- 3. notes that the West Australian Ballet will provide the following sponsorship benefits to the City of Perth:***
 - 3.1 inclusion of the City of Perth crest in all printed promotional material and publications relating to West Australian Ballet Seasons Two, Three and Four, including but not limited to, Annual Program Brochure, posters and flyers, performance programmes, advertisements;***

(Cont'd)

- 3.2 inclusion of the City of Perth crest on co-branded sponsor signage displayed on site for West Australian Ballet Seasons Two, Three and Four;**
- 3.3 a dedicated half page acknowledgment of sponsorship in full colour performance program for West Australian Ballet Seasons Two, Three and Four;**
- 3.4 a hyperlink on the West Australian Ballet website to the City of Perth website;**
- 3.5 acknowledgement of the City of Perth support on the partners' page of the West Australian Ballet website;**
- 3.6 the City of Perth crest displayed on screens alongside other sponsors in the auditorium prior to all supported performances of the West Australian Ballet acknowledging the City's support;**
- 3.7 invitations for Elected Members to attend opening night performance of each of the supported West Australian Ballet seasons (maximum 54 tickets);**
- 3.8 invitations for City of Perth representatives (as determined by the Director) to attend opening night performances of each of the supported West Australian Ballet seasons (maximum 30 tickets);**
- 3.9 provision for ten complimentary tickets (distribution to be determined by the Chief Executive Officer) for each supported West Australian Ballet season (maximum 30 tickets);**
- 3.10 a 15% staff discount for additional A or B reserve tickets purchased for all West Australian Ballet season performances in 2016;**
- 4. notes that an acquittal report for the supported project is to be provided within three months of completion of the activity;**
- 5. notes that an annual report and audited financial statement of West Australian Ballet will be provided within six months of the completion of the relevant financial period.**

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**335/15 ARTS AND CULTURAL SPONSORSHIP 2015/16 –
ASSOCIATE PARTNERSHIP – WEST AUSTRALIAN MUSIC
INDUSTRY ASSOCIATION INC.**

BACKGROUND:

FILE REFERENCE:	P1031290
RESPONSIBLE UNIT:	Community Facilities
RESPONSIBLE DIRECTORATE:	Community and Commercial Services
DATE:	26 June 2015
MAP / SCHEDULE:	N/A

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Relations Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

Since 1987 the West Australian Music Industry Association (WAM), located in Northbridge, has been a committed advocate for Western Australian music and is the peak industry body responsible for supporting, nurturing and growing all forms, genres and levels of original contemporary music in WA.

The WAM presents regular events and programs that showcase the richness, quality and diversity of Western Australia's musical talent and stimulates interest and opportunity for contemporary musicians within and outside of Western Australia.

The WAM has requested sponsorship of \$40,000 for the presentation of the *2015 WAM Festival*. The *WAM Festival* will take place from Friday, 6 November 2015 until Sunday, 8 November 2015 at various locations including public spaces and licensed venues throughout the cultural precinct and greater Northbridge.

The *2015 WAM Festival* program will comprise of the WA Music Conference, WA Music Awards, Friday night genre showcases, *Saturday Spectacular*, and Sunday program (Sunday program to be held in Fremantle and has been excluded from the proposed project budget). All of these activities (excluding the WA Music

Conference) will be free for the public to attend. The Festival offers recognition and skills development opportunities for West Australian musicians and is also WA's foremost opportunity to engage with the broader community and celebrate the great contemporary music talent on offer in WA.

Past support

The City of Perth has provided sponsorship to the West Australian Music Industry for more than ten years. The table below represents support provided in the past five years.

Year	Amount Provided	Description of Supported Program
2010/11	\$68,624	WAMi Festival – Saturday Spectacular, Northbridge Piazza Series, Lunchtime Performance Series, Partner Showcases, Closing Party
2011/12	\$70,408 cash \$5,850 in- kind	WAMi Festival – Saturday Spectacular, Northbridge Piazza Series and Lunchtime Performance Series, Partners Showcases, Closing Party
2012/13	Nil	No application ¹
2013/14	\$50,000	WAMi Festival – Saturday Spectacular
2014/15	\$37,000	WAM Festival – Saturday Spectacular
2015/16 Requested / Proposed	\$40,000	WAM Festival – Saturday Spectacular, Friday Showcases & WA Music Awards

¹ The applicant did not apply for funding in the 2012/13 financial year, as the event dates changed from May to November, therefore placing the contribution for the 2013 event in the 2013/14 financial year.

An acquittal report for the 2014/15 financial year has been provided. The 2014 Annual Report, with audited financial statements, has been received. This information has been reviewed and demonstrates a satisfactory acquittal of the City's previous funding.

LEGISLATION / STRATEGIC PLAN / POLICY:

Integrated Planning and Reporting Framework Implications

Corporate Business Plan

Council Four Year Priorities: Healthy and Active in Perth

S15 Reflect and celebrate diversity in Perth.

15.1 Support and deliver events that reflect and celebrate cultural diversity.

Policy

Policy No and Name: 18.1 – Arts and Culture

18.8 – Provision of Sponsorship and Donations

Eligibility:

Council Policy 18.1 establishes the principles for the City of Perth supporting Arts and Culture and these principles are used to determine the level of consistency with the program or event proposed for sponsorship funding.

Council Policy 18.8 establishes eligibility and assessment criteria for the City's assessment of sponsorship applications requiring the applicant to demonstrate alignment with the policy and objectives according to category of sponsorship.

Applicant Eligibility Criteria

Category of Sponsorship: Associate Partnership

The applicant must:

Have formally identified arts and/ or culture as its primary purpose.	Criteria Met
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Be a formally constituted not-for-profit, benevolent or charitable organisation.	Criteria Met
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Be an Australian legally constituted entity.	Criteria Met
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Project Eligibility Criteria***The project must:***

Provide a public outcome within the City of Perth boundaries.	Criteria met
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Occur with the specified timeframe.	Criteria met
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The project must not be:

For profit or commercial purposes.	Criteria met
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For fundraising.	Criteria met
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An award ceremony or industry specific presentation.	Criteria met
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Training, workshops, research or professional development.	Criteria met
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DETAILS:**Project Summary**

Now in its 22nd year, the WAM Festival is an annual local music event recognised as an important opportunity for local contemporary musicians, music industry representatives and contemporary music audiences to connect. City of Perth has been a supporter of the *WAM Festival* since 2001. Over many years the program format has changed with some events, such as the *Saturday Spectacular* and WA Music Awards remaining important highlights of the event program.

In 2014 the *WAM Festival* attracted approximately 10,000 people, with 3,000 people attending the Block Party event over the duration of the evening. Event organisers anticipate the *2015 Saturday Spectacular* will attract an audience of similar scale.

The *Saturday Spectacular* will take place on Saturday, 7 November 2015 from mid-afternoon into the evening. WAM aims to attract and sustain a diverse audience at various outdoor and indoor venues across Northbridge.

In 2014, *Saturday Spectacular* included a *Block Party* in the Roe Street Wilson's Car Park. At this location, two outdoor stages showcased Western Australian music simultaneously. Licensed venues also staged further performances throughout the afternoon and into the evening, whilst the PICA amphitheatre hosted an all-ages stage.

Although the 2015 program and schedule are currently under development, WAM has indicated that the *Block Party* will continue as part of the *Saturday Spectacular* program with the intention to increase audience capacity to accommodate increased public interest. In addition, the live music venues and all-ages outdoor stage will be again included in the 2015 *Saturday Spectacular* program.

WAM has indicated that the 2015 *Saturday Spectacular* program is likely to include approximately 27 acts in outdoor venues and approximately nine acts per indoor venue. The Friday night program which is also included as part of this application, will feature up to ten showcases at licensed indoor venues, featuring four or five acts per venue.

WAM has employed an experienced events officer responsible for the delivery of 2014 WAM Festival, to curate and manage the WAM Festival.

In support of the application, WAM has provided the 2014 *Saturday Spectacular* schedule, which is indicative of the scope of programming for the 2015 event.

Venues

Various locations in Northbridge entertainment precinct and Perth Cultural Centre. Licenced venues are yet to be advised.

Times and dates

Program	Description	Date
Friday Showcases	Live music	Friday, 6 November 2015
Saturday Spectacular	Live Music Multiple stages (including all-ages) venues include Perth Cultural Centre.	Saturday, 7 November 2015
WA Music Awards	Live Music and Awards presentation	Date to be confirmed

Ticket Prices

All events in the *Saturday Spectacular* program are free for the public to attend. All WAM Festival events (except WA Music Conference) are free for the public to attend.

ASSESSMENT:

The application was measured against the objectives and criteria outlined in the Arts and Cultural Sponsorship Guidelines and in accordance with Policy 18.8 and Policy 18.1.

The identified objective of an *Arts and Cultural Associate Partnership* is to support arts and cultural activities that:

- Invest in the development and presentation of local arts and cultural activity.
- Enhance the profile of the city of Perth as a pre-eminent cultural destination.
- Enhance the corporate profile of the City of Perth.
- Contribute to the economy of the city.

The project must demonstrate shared objectives as an Associate Partner

Through this category of sponsorship the City supports recurring arts and cultural programs by established partners.

The *WAM Festival* is a key event in the WA music calendar with a high level of national participation and exposure.

The festival makes a positive contribution to the economic viability of the contemporary music industry. The benefits of this event are ongoing for local musicians and raise the profile of WAM's year round activities undertaken from the organisation's Northbridge premises.

The organisation anticipates around 10,000 patrons will attend the event throughout the day using the City's parking facilities and visiting, in increased numbers, nearby businesses and cultural facilities due to the involvement of multiple venues across Northbridge.

In 2014, WAM spent \$11,300 on travel and accommodation to bring national and international industry guests to the conference and estimates that all guests stayed between one and four nights each spending \$40 minimum per day on meals, transport, entertainment and incidentals.

WAM also implemented a strategy of bringing some of Australia's key band bookers to the conference, as well as triple j's assistant music director. WAM believes that this strategy resulted in increased exposure for local artists and more specifically, one band being signed to a leading booking agent, whilst one of the world's leading independent heavy labels expressed an interest in signing another band. Outcomes like this are invaluable to the local music industry, and demonstrate that this strategic investment has garnered immediate outcomes for the industry. Targeting national music industry representatives to attend the WAM Festival and Conference will remain an important consideration in the planning of the 2015 event.

Associated industry activities that occur in conjunction with the public program increases the profile of Western Australian musicians and strengthens the business capacity of local artists, providing long term benefit to the local music industry.

The project must be of high artistic quality/ cultural relevance.

The applicant has submitted a copy of the *2014 Saturday Spectacular* schedule which provides an indication of the quality of artists invited to perform at the event.

WAM will work with local industry groups to curate the free Friday evening event, a series of genre showcases which align to the WA Music Awards categories. WAM has developed a general set of criteria that guides the selection process for acts which include general past achievements (awards, releases, other similar events played, workshops completed); WAM-related successes (Song Of The Year and WAM Award nominees and winners are made a priority); timeliness (current activities, releases out/due, media hype, career momentum); level of the music's innovation, uniqueness, originality and quality and how beneficial the event could be for the act, and how well positioned the act is to take advantage of the opportunities that could arise. WAM rarely chooses acts without external consultation and in most circumstances employs a booker, consults relevant key industry figures, or works with other organisations to consider the selection of acts.

The WAM Festival events will be marketed to appeal to the broader community, with particular emphasis on engaging families with young children, who will find the day-time community atmosphere of the *Saturday Spectacular* more accessible than traditional live contemporary music formats.

The organisation must have an established relationship with the City of Perth and has demonstrated a high standard of service and program delivery.

WAM has submitted supporting documentation with the application including a 2014 Annual Report, which details the success of the *2014 WAM Festival* both in terms of attendance and social/economic benefits to artists. In 2014 the *Saturday Spectacular* presented over 50 acts at seven different venues and was attended by local, national and international industry representatives in addition to introducing new audiences to local artists.

WAM has been incorporated since 1987 and receives triennial funding from the State and Federal Governments. WAM has a 22 year history of successful management and presentation of the annual *WAM Festival* (previously known as the *WAMi Festival* and *Kiss My WAMi Festival*).

WAM has committed to undertake a full valuation of the festival based on key performance indicators. WAM's project evaluation measures include:

- Reviews in mainstream and industry specific media;
- Audience participation figures;

- Audience survey;
- Participant survey and feedback forms;
- Number of unique visitors to the WAM website and associated webpages;
- Event numbers and artist participation;
- Number of attendees;
- Calculations of the dollar spend for each non-WA guest, speaker or delegate travelling to Perth to attend the WAM Festival.

Applicants must demonstrate a financial contribution to the project derived from other sources.

The WAM has provided a summarised project budget indicating a confirmed financial contribution from the Department of Culture and the Arts. Additional government funding is in the final stages of negotiation. The organisers are confident that the event will proceed as planned.

WAM representatives have indicated that should Healthway funding be approved, WAM will be required to brand the *2015 WAM Festival* as *2015 WAM Festival presented by Smarter than Smoking*, in line with Healthway funding conditions and required naming conventions. To ensure that the City's contribution is also recognised, commensurate with its investment, WAM has proposed cited supported rights that incorporate the requirements for both sponsors. This wording is reflected in the recommendation section of this report.

The requested contribution represents 33% of the total project cost. Based on other activities within the program this allocation is of a scale consistent with other comparable free events.

Acknowledgement

City of Perth funding of \$40,000 would secure the benefits outlined in parts 3.1 to 3.7 of this report.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	121-254-7901
BUDGET ITEM:	Recreation and Culture – Other Culture – Donations and Sponsorship
BUDGET PAGE NUMBER:	TBA
	BUDGET ITEM
BUDGETED AMOUNT:	\$1,437,634
AMOUNT SPENT TO DATE:	\$304,278
PROPOSED COST:	\$40,000
BALANCE:	\$1,193,356

All figures quoted in this report are exclusive of GST

The City of Perth has been requested to provide \$40,000 cash in Arts and Cultural Sponsorship towards the program. On analysis of the application, the amount of \$40,000 is recommended. This amount is consistent with the level of support the City has provided to the *Saturday Spectacular* since 2013, and is measured by percentage of total budget. This allocation can be accommodated within the Arts & Cultural Sponsorship budget and has been considered in the context of 2015/16 budget constraints, administered across the arts and cultural sponsorship program (rather than individual allocations).

COMMENTS:

In consideration of the funding conditions of other funding bodies, WAM has proposed the cited presentation message “*2015 WAM Festival* presented by Smarter than Smoking, proudly supported by City of Perth”, which is considered an appropriate acknowledgement of the City’s financial contribution.

The *Saturday Spectacular* promotes local musicians and ensures local original music is accessible to a wide audience. *WAM Festival* provides an opportunity for new audiences to experience local contemporary music.

WAM has been contributing to the development of the local contemporary music industry for 28 years and remains its peak representative body. The presentation of the WAM Festival encourages and provides career development opportunities to local contemporary music artists.

Meeting Note: The Chief Executive Officer advised that updated information regarding program amendments had been distributed to all Elected Members for Item 335/15 (TRIM 131167/15).

Moved by Cr Chen, seconded by Cr Limnios

That Council:

- 1. approves Arts and Cultural sponsorship (Associate Partnership) of \$40,000 (excluding GST) to the West Australian Music Industry Association Inc. (WAM) for sponsorship of the 2015 WAM Festival;***
- 2. notes that the West Australian Music Industry Association Inc. will provide the Saturday Spectacular, Friday Showcases and WA Music Awards as part of the 2015 WAM Festival;***
- 3. notes that the West Australian Music Industry Association Inc. will provide the following sponsorship benefits to the City of Perth:***
 - 3.1 inclusion of the City of Perth crest on all promotional materials related to supported WAM Festival events including, but not limited to posters, programme and flyers;***

(Cont’d)

- 3.2 *display of City of Perth banners at all outdoor Saturday Spectacular stages and indoor stages of supported events where appropriate;***
- 3.3 *acknowledgement of the City of Perth as a major supporter of the WAM Festival on the WAM website and through all web based promotions;***
- 3.4 *non-exclusive supporting rights of the WAM Festival to be cited as “The 2015 WAM Festival, presented by Smarter Than Smoking, proudly supported by City of Perth”;***
- 3.5 *public acknowledgement of City of Perth’s support in all media releases and in all speeches associated with the WA Festival and WA Music Awards;***
- 3.6 *invitation for the Lord Mayor to present the Golden WAMi for Contribution to the Western Australian Music Industry at the WA Music Awards;***
- 3.7 *invitations for the Elected Members and representative staff to attend the Saturday Spectacular and associated events (up to 14 double passes provided if ticketed) as appropriate;***
- 4. *notes that an acquittal report for the supported project is to be provided within three months of completion of the activity;***
- 5. *notes that an annual report and audited financial statement of the West Australian Music Industry Association Inc. will be provided within six months of the completion of the relevant financial period.***

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**336/15 CORPORATE SPONSORSHIP – 2016 BUSINESS NEWS
40UNDER40 AWARDS**

BACKGROUND:

FILE REFERENCE: P1027725
REPORTING UNIT: Business Support and Sponsorship
RESPONSIBLE DIRECTORATE: Planning and Development
DATE: 16 June 2015
MAP / SCHEDULE: N/A

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Relations Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

At its meeting held on **24 June 2014**, Council approved sponsorship for an in-principle three year period (2014/15, 2015/16, 2016/17) based on the business relationships and successful outcomes from previous years.

This report is an outline of the 2014/15 period and seeks endorsement for the second instalment of the in-principle three year agreement.

Summary of Event:

The 40under40 Awards are designed to recognise and promote young, dynamic leaders in the business community under the age of 40. The Awards primary target market is the 25 to 40 year-old business professionals; the secondary market is all other Western Australian business people.

Through a public nomination process the Awards program aims to select 40 people under 40 years of age who are already leaders in their fields; those most likely to set the State's agenda in the next decade. Entry is through self-nomination, or by peer, client, employer or university nomination.

A panel of judges will assess the nominees and a gala function will take place in February or March 2016 to announce winners.

Judging Panel

As Strategic Alliance Partner, the City can nominate a representative for the panel of judges. In 2014/15, board members, chief executive officers, directors and academics of the sponsoring companies were represented on the panel. The City of Perth did not have a representative sit on the judging panel in 2014/15.

City of Perth Strategic Alliance Award

As part of the full sponsorship benefits, the City of Perth Strategic Alliance Award may be made to one of the finalists in the 40under40 Awards. The City of Perth Strategic Alliance Award is given to a candidate who meets criteria set by the City of Perth. It recognises an individual's contribution to business in the city.

Previous winners of the City of Perth Strategic Alliance Award include:

- 2002/03 – David Wartzki, Managing Director of a Perth-based souvenir chain, Australian Reflections.
- 2003/04 – Suzan Pervan, founding partner in Gooding Pervan Chartered Accountants based in the city.
- 2004/05 – Selina Duncalf, Chief Operating Officer, Bankwest.
- 2005/06 – Anne Maree Ferguson, Managing Director Perth Convention Bureau.
- 2006/07 – Edward Rigg, Group Managing Director of investment bank Argonaut Ltd.
- 2007/08 – Marcus Canning, Director / Chief Executive Officer (CEO) of Artrage Inc.
- 2008/09 – Aimee Johns, William Street Collective.
- 2009/10 – Colm O'Brien, Chief Operating Officer, Aspermont Limited.
- 2010/11 – Agustin Costa, Managing Director, AME Pty Ltd.
- 2011/12 – Corentin Laumaille, Director, Jean Pierre Sancho Bakery.
- 2012/13 – Thomas Streitberg, Chief Operating Officer / Head of Strategy, Buru Energy Limited.
- 2013/14 – John Bishop, Founder and Executive Director, PetRescue Ltd.
- 2014/15 – Kelly Quirk, Chief Executive Officer, Harrier Human Capital.

The Awards program is in its fifteenth year, with Business News acquiring annual sponsorship funding from leading businesses to hold the Awards.

The City of Perth has sponsored the 40under40 Awards since 2001. Sponsorship amounts are listed in the table below.

Financial Year	Sponsorship Amount \$
2001/02	\$ 7,000
2002/03	\$ 7,000
2003/04	\$10,000
2004/05	\$15,000
2005/06, 2006/07, 2007/08	\$13,500 per annum
2008/09, 2009/10, 2010/11	\$18,000 per annum
2011/12, 2012/13, 2013/14	\$20,000 per annum
2014/15	\$20,000 first instalment of in-principle three year support

Financial Year	Sponsorship Amount \$
2015/16	<i>\$20,000 recommended second instalment of in-principle three year support</i>

LEGISLATION / STRATEGIC PLAN / POLICY:**Integrated Planning
and Reporting
Framework
Implications****Corporate Business Plan**

Council Four Year Priorities: Perth as a Capital City
The City is recognised as a city on the move and for its liveability, talented people, and centre of excellence and business opportunities.

Policy

Policy No and Name: 18.8 – Provision of Sponsorship and Donations

DETAILS:**Eligibility for Sponsorship:**

Criterion	Satisfied
Awards, presentations, acknowledgement for excellence in relevant professional fields	Yes
Events and activities held outside of the city of Perth which will increase awareness of, and goodwill for, the City of Perth	Yes
Support for the activities of organisations or individual which provide positive positioning for the City of Perth	Yes

Markets / audiences who will be exposed to sponsorship information:

Business News is Western Australia's own weekly business publication with a corporate readership in excess of 50,000. In addition to this they have access to 11,000 email addresses to which they distribute business news. The 2008 Nielsen Company survey reports 95% of Business News readers are decision makers, chief executive officers, managing directors and senior management.

Business News will use the internet mediums Facebook, LinkedIn and an event website to feed information to the relevant markets. The City can expect users of these sites to come into contact with event related material, acknowledging the City as Strategic Alliance Partner.

Promotion of City of Perth to Markets / audiences:

The City will be promoted as per the recommendation section of this report.

Assessment of Application (Corporate):

- 1. The opportunity the sponsorship provides to enhance the image of the City of Perth.**

The 40under40 Awards recognise and commemorate the achievement of young, dynamic leaders in the WA business community through a public nomination process. Through the sponsorship of this award since the year 2001, the City has been able to establish an image as a supporter of business, career development and achievement recognition in Western Australia.

2. The value of the increased good will from markets / audiences exposed to the sponsorship by the City of Perth.

Sponsoring the 40under40 Awards contributes to positioning the City with the State's leading corporate businesses and future leaders. It has in the past provided an excellent opportunity to network with leading businesses within the community.

The City of Perth has managed to establish and enhance a positive reputation through the support of these Awards over the past fourteen years.

3. Contributes towards the achievement of one or more of the City's economic development marketing objectives.

To position the City of Perth as a city of regional and international significance:

- The 40under40 Awards are open to entrants from regional and metropolitan Western Australia.
- Although not afflicted with any international award program, similar awards to the 40 under 40 exist in many cities.

To increase economic investment in the city in the following number of ways:

- Through the attendance of the Awards gala function.
- Celebrated individuals and businesses may feel an allegiance to Western Australia and continue trading within the State.
- The 40under40 Awards may attract national or international support and attendance.

4. Benefits to be provided to the City.

The benefits provided to the City are detailed in the recommendation section of this report.

Promotion of the City of Perth logo will appear in thank you cards for nominators; congratulation cards for nominees; gala function VIP invitations; website homepage and sponsor page; Facebook and LinkedIn sites; Business News advertising space; Business News thank you advertisement including photograph of judges; Gala function tickets, menu, program and presentation slides; and trophy and certificate for the City of Perth winner.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	43972000 (Business Support)
BUDGET ITEM:	Economic Services – Other Economic Services – Economic Development
BUDGET PAGE NUMBER:	TBA
BUDGETED AMOUNT:	\$210,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$20,000
BALANCE:	\$190,000

All figures quoted in this report are exclusive of GST.

The City of Perth 2015/16 Budget was adopted by Council at its meeting held on **9 June 2015**. The above funds are currently accommodated in the Economic Development Unit 2015/16 Budget. It should be noted that this component of the budget will be transferred to the new Business Support and Sponsorships Unit in the new City of Perth structure.

COMMENTS:

At its meeting held on **24 June 2014**, Council resolved to offer in-principle support and sponsorship to the Business News 40under40 Awards as a Strategic Alliance Partner at a commitment of \$20,000 (excluding GST) running from 2014/15 through 2016/17.

It is recommended that Council approves the second instalment of \$20,000 (excluding GST) for the 2015/16 financial year.

Moved by Cr Chen, seconded by Cr Butler

That Council:

- 1. approves cash corporate sponsorship of \$20,000 (excluding GST) to Business News to present the 40under40 Awards in 2015/16, being the second instalment in an in-principle three year funding arrangement;***
- 2. notes that the event organisers will provide the following sponsorship benefits to the City of Perth:***
 - 2.1 inclusion of the City of Perth crest in the following 40under40 marketing material:***

(Cont'd)

- a. entry guide;*
 - b. all related advertising and promotional material in Business News before and after event;*
 - c. weekly newspaper advertisements (such as calling for nominations, ticket sales, venue announcement);*
 - d. all HTML emails distributed every 2 – 3 weeks to over 11,000 recipients;*
 - e. online and social media, including event website;*
 - f. tickets and event material, including presentation slides;*
- 2.2 the opportunity for a City of Perth executive level representative to act as a judge on the 2016 program with photo and biography to appear on the 40under40 website under judges section and printed feature;*
- 2.3 quarter page full colour advert in the Business News 40under40 Awards feature;*
- 2.4 City of Perth banner placement at the 40under40 Awards gala function;*
- 2.5 ten tickets to attend the 40under40 Awards gala function;*
- 2.6 two tickets to attend all Business News events over the period of the sponsorship, including Rising Stars Awards and Success & Leadership Series;*
- 2.7 an award and prize valued at \$1,000 in the name of the City of Perth recognising the contribution made by a business person to the city; and*
- 3. a detailed acquittal report, including all media coverage obtained, to be submitted to the City of Perth by 15 May 2016.*

The motion was put and carried

The votes were recorded as follows:

For: **The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong**

Against: **Nil**

**337/15 SPONSORSHIP – VOLUNTEERING WA INC. FOR
HOMELESS CONNECT PERTH****BACKGROUND:**

FILE REFERENCE: P1023236
REPORTING UNIT: Community Amenity and Safety
RESPONSIBLE DIRECTORATE: Community and Commercial Services
DATE: 14 July 2015
MAP / SCHEDULE: N/A

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Relations Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

As an initiative of the Council of Capital City Lord Mayors, at its meeting held on **29 January 2008**, Council supported the concept of the Homeless Connect Perth event to be implemented as part of a national program in partnership with business and the community. The successful inaugural Homeless Connect Perth event was held on 26 November 2008 at the Citiplace Community Centre.

Seven successful Homeless Connect Perth events have since been held by the City in partnership with Volunteering WA. The event has become an annual event with the 2014 event held at Russell Square, the Hellenic Community Centre, and the RUAH Homeless Day Centre in Northbridge.

At its meeting held on **5 August 2014**, Council approved Sponsorship to Volunteering WA for the implementation partnership of the seventh annual Homeless Connect Perth.

Summary of City of Perth total allocation for Homeless Connect Perth implementation

Year	2008 \$	2009 \$	2010 \$	2011 \$	2012 \$	2013 \$	2014	2015 Proposed
City of Perth implementation contribution to Volunteering WA	60,000	60,000	65,000	65,000	68,000	69,700	77,000 **	73,350 ***
Other costs met by the City of Perth (including, waste and	8,594	31,622	5,324	3,126	4,621	8,563*	5,748	4,500 ****

Year	2008 \$	2009 \$	2010 \$	2011 \$	2012 \$	2013 \$	2014	2015 Proposed
parking management, road closure advertising and traffic management)								
TOTAL \$	68,594	91,622	70,324	68,126	69,621	78,263	82,748	\$77,850

* A one off repair cost of \$3,560 incurred for electrical cable spiking in Russell Square.

** A one off contribution of \$5,000 for the Homeless Connect Perth Review and Feasibility Study.

***Includes \$1,350 for the traffic management costs relating to the event road closure.

**** City of Perth internal costs of \$4,500

LEGISLATION / STRATEGIC PLAN / POLICY:

Integrated Planning and Reporting Framework Implications

Corporate Business Plan

Council Four Year Priorities: Capable and Responsive Organisation

S20 Meaningful and contemporary community engagement and communications

Policy

Policy No and Name: 18.8 – Provision of Sponsorship and Donations

DETAILS:

Snapshot of the 2014 event

The Homeless Connect Perth 2014 event was held on Wednesday, 12 November 2014. The event brought together local, state and federal government agencies, businesses and community groups in a “one stop shop” environment to provide free services to homeless people for a day.

The “one stop shop” of service providers was set up in Russell Square, the Hellenic Community Centre and the RUAH Community Centre Northbridge. It was estimated:

- More than 1000 persons, who are homeless, without secure accommodation or at risk of being homeless, attended (more than 25% of were indigenous).
- There were 84 service providers with approximately 200 staff providing over 3,000 instances of assistance and support. Examples of support services provided on the day included hot meals, haircuts, showers, dental treatment, medical treatment, glasses dispensed, Centrelink assistance, Medicare assistance, Australian Taxation Office assistance, Australian Electoral Commission assistance, Registry of Births, Deaths and Marriages assistance, distribution of donated items such as swags, sleeping bags, blankets, toiletry

packs, shoes, clothing, underwear, children's toys, books, household items and non-perishable food.

- Around 420 volunteers assisted pre, during and post event equating to a total of over 5,861 donated hours of volunteer support for the event valued at \$183,742.35. Also nine corporate groups volunteered.
- More than 1,200 main meals were served for lunch plus during the day 1,000 cups of coffee, 1,200 fresh orange juices and 750 bacon and egg rolls were served.

Homeless Connect Perth Review and Feasibility Study

After holding seven Homeless Connect Perth events a study on the future of Homeless Connect Perth was conducted. The report "*Future of Homeless Connect Perth: Delphi Study conducted December-January 2015*", Murdoch University Western Australia – June 2015 outlines findings from a modified online Delphi study and literature review. The study was funded through a tripartite arrangement with the City of Perth, Volunteering WA and Murdoch University School of Management and Governance.

This study and its recommendations will be the subject of a future report.

Homeless Connect Perth 2015

The Homeless Connect Perth 2015 event is to be held on Wednesday, 11 November 2015 at Russell Square and the Hellenic Community Centre, Parker Street, Northbridge. The format for the 2015 event will incorporate the same program as for the 2014 event.

Funding

Although the City of Perth budgeted an amount of \$72,000 for the 2015 Homeless Connect event Volunteering WA are seeking cash sponsorship of \$77,000 (excluding GST) to cover the operational component of the event and reserve hire.

This increase of \$5,000 is due to the additional costs associated with unavoidable venue issues including the loss of the service provider venue at the WA Hellenic Centre and the need for more hairdressing into Russell Square due to overcrowding pressure being placed at the RUAH Centre and the associated services required. Overall the increase is to address event expansion, event contingencies and CPI increases since last year's event

Further discussions with the organisers have indicated they are able to adjust the event expenditure according to the City of Perth contribution of \$72,000 but this will limit the proposed event expansion for safety reasons and not provide an allowance for CPI increases for this year.

Included in the total sponsorship amount of \$73,350 is a contribution of \$1,350 for the traffic management costs relating for the event road closure. This cost was previously met by the City of Perth and now will be managed by Volunteering WA.

Other internal costs related to the event are as follows:

Advertising for Road Closure WALGA	\$ 800
Bins service for Gasworks Building	\$ 900
Bins service for Russell Square	\$ 400
Event Parking Bays	<u>\$2,400</u>
Total	\$4,500

There is currently a shortfall of \$4,500 to account for City of Perth service costs. This shortfall will be addressed in the next Budget Review to be conducted in October 2015.

The estimated total cost of the event is \$371,570 and has an estimated value of in-kind contribution and income from business and community totalling \$212,570.

It can be extrapolated that for every City of Perth dollar provided for the event a threefold return is generated from community and business.

Event organisers expect additional corporate sponsorship of around \$82,000 from a range of sponsors including Perth Airport, Department of Child Protection and Family Support, Petroleum Club WA/Santos Oil and Gas, Australia Post, Rotary Club of Ballajura and Department of Aboriginal Affairs and other.

Gasworks Building implications

Following a recent storm, the Gasworks Building has sustained damage to the area used by Volunteering WA to use as a collection and sorting space for Homeless Connect 2015 donations. Under a goodwill arrangement Volunteering WA usually operated the event collection and sorting centre from 1 September to mid-December each year from the Gasworks Building. Event infrastructure and some donated items collected in preparation for the event are currently stored under the mezzanine floor in the rear of the building.

A replacement donations collection and sorting centre will need to be considered and potentially form part of the October 2015 Budget review process.

Sponsorship agreement benefits

The sponsorship agreement with Volunteering WA will include the following benefits:

1. the City of Perth crest to be included on all press advertising and promotional material;
2. a hyperlink from the event website to the City of Perth website;
3. the City of Perth to be acknowledged in all radio and television interviews;

4. City of Perth signage to be positioned at the event and the City of Perth crest to be included on advertisement of the event;
5. Elected Members to be invited to the event; and
6. The Lord Mayor, or representative, to be invited to open the event.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	CL 29-864-000-7901
BUDGET ITEM:	Recreation and Culture – Other Recreation and Sport – Community Recreation Program
BUDGET PAGE NUMBER:	TBC (2015/16 Budget)
BUDGETED AMOUNT:	\$72,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$72,000
BALANCE:	\$ 0

ACCOUNT NO:	CL 29-864-000-7270
BUDGET ITEM:	Recreation and Culture – Other Recreation and Sport – Community Recreation Program
BUDGET PAGE NUMBER:	TBC (2015/16 Budget)
BUDGETED AMOUNT:	\$1,350
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$1,350
BALANCE:	\$ 0

All figures quoted in this report are exclusive of GST.

COMMENTS:

Homelessness is an ongoing issue. It is a complex issue that involves a collaborative effort to manage. By implementing strategies like Homeless Connect, the City of Perth can better manage the impact of homelessness in the city through the collaborative effort of community, business and the not-for-profit sector.

Feedback from the sector indicates that Homeless Connect is considered a useful tool in managing homelessness in the city. On the day of the event homeless service providers close for the day to be part of the event.

The event organisers fundraise, collect donations and provide presentations to potential sponsors all year round. Since the beginning of this year they have provided six presentations including recently a presentation to Roy Hill Mining.

Homelessness is primarily the responsibility of Federal and State Governments. The Homeless Connect Perth event complements Federal and State Government programs through civic leadership and facilitating partnerships that address the issue in Perth. Implementing Homeless Connect Perth provides the opportunity for the City of Perth to build on the potential of agencies to collaborate to improve the outcomes for homeless people in the inner city.

The success of Homeless Connect Perth is due to the unique partnership of the City of Perth, Volunteering WA and all the volunteers, service providers, donors and community supporters, and is a positive example of what can be achieved through collaboration that provides for important networking and communication.

Volunteering WA has been the City of Perth's implementation partner for the Homeless Connect Perth event for the past 7 years. It has successfully connected volunteers to this community event by providing processes for recruitment and selection, events training and orientation, volunteer management and overall event management.

The City of Perth acknowledges the homelessness issue as a whole and encourages the State Government to develop a strategic direction for all stakeholders to work towards. The City of Perth has advocated for a comprehensive and integrated approach dealing with homelessness in various ways over recent years. For example, the City of Perth has actively advocated for State Government to address issues related to vagrancy and anti-social behaviour in locations such as Wellington Square.

A joint working committee between State Government and the City of Perth has been set up to tackle the issue of begging in the city. This committee is due to release its report in the very near future.

The City of Perth contributes to supporting rough sleepers and the socially disadvantaged through its Homeless Connect program and other initiatives such as the Homeless Services Directory, which provides details on support services. City of Perth Rangers who patrol the streets when they locate rough sleepers either contact, or refer, the individual to the Salvation Army.

The City of Perth is also represented on a number of committees and in working groups established to address homelessness. The City also partners with RUAH Community Services and contributes funding to Registry Week, which identifies, assists and aims to house long-term chronic rough sleepers.

Moved by Cr Chen, seconded by Cr Limnios

That Council:

- 1. approves cash sponsorship of \$73,350 (excluding GST) to Volunteering WA Inc (being \$72,000 for event implementation and \$1,350 for event road closure management) to assist with costs associated with implementing the whole day Homeless Connect Perth event to be held on Wednesday, 11 November 2015 at Russell Square and the Hellenic Community Centre, Parker Street, Northbridge;***

(Cont'd)

- 2. notes that additional costs associated with waste management, parking management and road closure advertising, and collection/sorting space for Homeless Connect 2015 donations will likely be incurred and form part of the October 2015 Budget Review.**

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

338/15 TENDER 118-14/15 – PROVISION OF INFRASTRUCTURE FOR THE CITY OF PERTH AUSTRALIA DAY SKYWORKS

BACKGROUND:

FILE REFERENCE:	P1031440
REPORTING UNIT:	Marketing and Events
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
DATE:	29 June 2015
MAP / SCHEDULE:	Confidential Schedule 13 – Schedule of Rates Confidential Schedule 14 – Evaluation Matrix for Tender No. 118-14/15

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Relations Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 3.57 of the <i>Local Government Act 1995</i> Part 4 of the <i>Local Government (Functions and General) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Corporate Business Plan Council Four Year Priorities: Perth as a Capital City S5 Increased place activation and use of under-utilised space.

- IP5.2 Contribute to and facilitate the activation and use of vacant private and public space.

Policy

Policy No and Name: 9.7 – Purchasing Policy

DETAILS:

The City of Perth advertised for tender submissions for the Provision of Infrastructure for the City of Perth Australia Day Skyworks 2016 with the option to extend in 2017 and 2018.

At the close of the tender advertising period, three submissions were received as follows:

- Coates Hire.
- The Complete Group.
- The Event Agency.

Assessment

The tender was assessed against the following selection criteria and all conditions were met. The following is a summary of the assessment:

1. Experience

“Tenderers must demonstrate the organisation’s experience with supplying large amounts of equipment, and managing the installation and removal of equipment within specified time-frames for large scale public outdoor events.”

The tender submission from Coates Hire demonstrated that it is an industry leader providing the broadest range of event equipment throughout Australia with in excess of 1.5 million assets. The company has over 130 years industry experience and detailed involvement in large scale events including V8 Supercars, Ironman Championships and Commonwealth Games events.

The Complete Group did not address this selection criterion in its tender submission.

The Event Agency is an event service provider with demonstrated experience in operations and logistics of events, not an equipment provider. The experience noted in its tender submission is considered to be more relevant to the City of Perth roles for Skyworks and not what is requested in the tender. Although the Event Agency listed the subcontractors it would work with, no detailed experience was provided.

1. Personnel Resources

“Tenderers are to detail staff resources and key personnel to be dedicated to the City of Perth Australia Day Skyworks event.”

Tenderers are to include the experience and qualifications of the key personnel to be engaged for the Contract. Including, but not limited to:

- *Contractor's representatives.*
- *Ground supervisors / operators.*
- *Number of staff available and their ability to provide a professional service in the time-frames specified in the tender specifications.*
- *Details of any proposed sub-contractors and works they will be providing."*

Coates Hire did not specify key personnel in its tender submission, however it was stated that an industry experienced project manager would be allocated to the event.

The Complete Group did not address this selection criterion in its tender submission.

The Event Group provided a key tender contact for the event however, the experience noted its tender submission was not considered to be relevant. A personnel resources plan was also provided with a range of roles listed, however, no specific experience or qualifications were provided.

2. Equipment Resources

"Tenderers are to detail the capacity to deliver the requirements outlined in the specifications, including the ability to provide the quantity of the specified equipment. The tenderer should also demonstrate that all equipment is of high quality and operational / working order."

Coates Hire noted in its tender submission that it has been supplying equipment to the resource sector for over 125 years with over 1.5 million assets in stock. The company's tender submission demonstrated that all its equipment meets the required Australian Standards and is accompanied by instructions, maintenance checks and safety logs.

The Complete Group and The Event Agency did not address this selection criterion in the submission.

3. Safety Management

"Tenderers are to details the company's safe working practices and details of Safety Management Plans that comply with all safety requirements required by Acts, Regulations, Codes of Practice and Standards."

The tender submission from Coates Hire demonstrated a cultural commitment to safety in the workplace with extensive safety practices including employee risk management training, systems, reporting, incident investigations, safety induction training and education to both employees and clients. All its equipment is subject to extensive safety checks each time a hire period concludes with ongoing maintenance, audits and log book testing.

The Complete Group included the company's Occupational Health and Safety Policy in its tender submission including information about its commitment to relevant Occupational Health and Safety laws, regulations, codes of practice and guidelines. Motor vehicle and mobile plant policy was also provided which detailed operational guidelines.

The tender submission from The Event Agency did not adequately demonstrate the company's safe working practices or Safety Management Plans. The submission noted that the team has recently reviewed a selection of safety management documents, however, this information did not detail the company's own practices or safety management plans.

4. Environmental Management

"Tenderers are to detail any proposed or existing environmentally friendly initiatives, practices and/or equipment."

The tender submission from Coates Hire stated that the company is the only equipment hire company in Australia certified to meet Environmental ISO 14001, however, no further details on proposed or existing environmentally friendly initiatives were mentioned.

The tender submission from Complete Group included the company's Environmental policy which provided a general overview of its commitment to environmental and social responsibilities. No specific examples of environmentally friendly initiatives and practices were provided.

The tender submission from The Event Agency provided a list of environmental considerations with some these being relevant to the tender including waste reduction and recycling.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	CL 1405 4000
BUDGET ITEM:	Not yet known
BUDGET PAGE NUMBER:	Not yet known
BUDGETED AMOUNT:	\$2,072,690
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$ 218,502
BALANCE:	\$1,854,187

All figures quoted in this report are exclusive of GST.

Confidential Schedule 13 details a Schedule of Rates and should be referred to for financial implications. It is not possible to determine the exact proposed cost implications due to final quantities and staff hours being unknown; however the estimated cost from Coates Hire is \$218,502.45.

An exercise to ensure the pricing from Coates Hire represents good value for money will be undertaken given the difficulty in determining costs from the other tenderers. Prices are however in line with those charged by Coates Hire for the 2015 event.

It should be noted that the fencing component which was included in this tender in 2013 to 2015 has been separated out to enable direct management of this major supplier by the City of Perth.

COMMENTS:

Coates Hire submitted a comprehensive tender that addressed the tender specifications and demonstrated the ability to provide the quantity and quality of equipment required within the specified timeframes. Both the Complete Group and the Event Agency failed to meet key selection criteria which are crucial to the success of this large scale event.

Although not detailed in the tender, the panel noted that Coates Hire has been the provider of infrastructure to Skyworks for over ten years. Overall, it is considered that Coates Hire submitted the strongest tender and therefore it is recommended that Coates Hire be awarded the tender to supply the infrastructure for the City of Perth Australia Day Skyworks 2016.

Moved by Cr Adamos, seconded by Cr Butler

That Council:

- 1. accepts the most suitable tender being that submitted by Coates Hire for the Provision of Infrastructure for the City of Perth Australia Day Skyworks 2016 (Tender 118-14/15), inclusive of options to extend the contract for 2017 and 2018, with CPI increases applicable in these years;***
- 2. authorises the Chief Executive Officer to negotiate any reduction in the schedule of rates for the Contract (Tender 118-14/15) as a result of any value analysis undertaken by the City of Perth.***

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

FINANCE AND ADMINISTRATION COMMITTEE REPORTS

339/15 FINANCIAL STATEMENTS AND FINANCIAL ACTIVITY STATEMENT FOR THE YEAR ENDED 30 JUNE 2015

BACKGROUND:

FILE REFERENCE: P1014149-25
REPORTING UNIT: Finance
RESPONSIBLE DIRECTORATE: Corporate Services
DATE: 23 July 2015
MAP / SCHEDULE: Schedule 15 – Financial Statements and Financial
Activity Statement for the period ended 30 June 2015

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Section 6.4(1) and (2) of the <i>Local Government Act 1995</i> Regulation 34(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

DETAILS:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

FINANCIAL IMPLICATIONS:

There are no direct financial implications arising from this report.

COMMENTS:

The Financial Activity Statement commentary compares the actual results for the twelve months to 30 June 2015 to the February Revised Budget 2014/15 adopted by Council on 17 March 2015.

Moved by Cr Davidson, seconded by Cr Butler

That Council approves the Financial Statements and the Financial Activity Statement for the year ended 30 June 2015 as detailed in Schedule 15.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**340/15 WESTERN SUBURBS REGIONAL ORGANISATION OF
COUNCILS WHADJUK WALKING TRAIL IN CRAWLEY**

BACKGROUND:

FILE REFERENCE:	P1024193-2
REPORTING UNIT:	Community Facilities
RESPONSIBLE DIRECTORATE:	Community and Commercial Services
DATE:	21 July 2015
MAP / SCHEDULE:	Schedule 16 – Letter and Information from City of Nedlands including MOU

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

The Western Suburbs Regional Organisation of Councils is developing a series of walking trails through Noongar land, connecting remnant bushland areas in the Western Suburbs of Perth. With links to iconic, heritage and Noongar trails in the area, they offer users a unique experience and appreciation for the land, catering for a large variety of interests.

The location of the network of trails resulted from comprehensive input from the community and WESROC member Councils over many years. The majority of trails are dog and cycle friendly and can be enjoyed in sections to suit walkers' abilities and available time. A map of the Whadjuk Trail Network has been provided (See pages 6-7 of Schedule 16) and further information on the trails can be viewed at the following website: www.whadjukwalkingtrails.org.au.

The trails are marked with directional signs that take the form of triangular markers in footpaths and bollards along the route. Information relating to fauna, flora, and indigenous cultural heritage, is contained within the trails.

The City of Nedlands, on behalf of WESROC have approached the City of Perth (Schedule 16) seeking approval to install a number of triangular trail markers in the City's footpaths in Crawley, as a part of the Karda Bidi trail within the Whadjuk Trails network.

LEGISLATION / STRATEGIC PLAN / POLICY:

**Integrated Planning
and Reporting
Framework
Implications**

Corporate Business Plan

Council Four Year Priorities: Healthy and Active in Perth
S17 Recognition of Aboriginal culture and strong
relationships with the Indigenous community

DETAILS:

WESROC are seeking approval to install a small number of the triangular markers (see page 4 of Schedule 16) (10 in total at the present time) in footpaths at the Western extremity of the City's land in Crawley (see page 5 in Schedule 16). It is proposed that WESROC will retain ownership and responsibility for the markers, and their repair or replacement if required. The City of Perth will contribute to the management of the markers through routine maintenance of the footpaths, by reporting damaged or missing markers to WESROC, and facilitating WESROCs maintenance of the markers as required.

Following referral and further internal discussion, it has been identified that a Memorandum of Understanding (MOU) was required to detail the expectations and responsibilities associated with the installation of these markers on City land.

An MOU has now been drafted by WESROC and received for the City's consideration and approval (see pages 2-3 of Schedule 16)

FINANCIAL IMPLICATIONS:

There are no financial implications arising from this proposal.

COMMENTS:

It is noted that the Karda Bidi Trail, as planned, includes markers along the Western edge of King's Park (to Aberdare Road), which should be covered by the present MOU, and along Hackett Drive in Crawley. The latter are not at this time within the City's boundaries, but may be in the near future, pending outcomes relating to the proposed Capital City Act.

The promotion and provision of attractive walking trails and the acknowledgement of living Aboriginal culture, local heritage and the conservation and enjoyment of our natural environment are all dimensions of this project in alignment with the City of Perth's Strategic Community Plan, Vision 2029+. Opportunities for promoting this WESROC initiative through the City's iKiosk, Visit Perth City website and other avenues will be explored in consultation with Marketing and Events and Communication and Engagement Units.

Moved by Cr Davidson, seconded by Cr Butler

That Council:

- 1. approves the installation of trail markers on City of Perth land in Crawley, by the Western Suburbs Regional Organisation of Councils (WESROC), as a part of their Whadjuk Trail Network;***
- 2. authorises the Chief Executive Officer to sign a Memorandum of Understanding as detailed in Schedule 16 outlining responsibility for these items shared between the City of Perth and WESROC.***

The motion was put and carried

The votes were recorded as follows:

For: **The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong**

Against: Nil

**341/15 TENDER 101-14/15 – PROVISION SOFT FURNISHINGS –
NEW CITY OF PERTH LIBRARY**

BACKGROUND:

FILE REFERENCE: P1031479
REPORTING UNIT: Properties
RESPONSIBLE DIRECTORATE: Community and Commercial Services
DATE: 29 July 2015
MAP / SCHEDULE: Schedule 17 – Comparative Pricing for Tender 101-14/15
Confidential Schedule 18 - Tender Evaluation Matrix for Tender 101-14/15

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 4 August 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

The City of Perth is currently constructing a new public lending library and public plaza at 567-579 Hay Street, Perth. The City working with Kerry Hill Architects composed a detailed soft furnishings schedule for tendering.

Tender 101-14/15 – Provision of Soft Furnishings – New City of Perth Library was advertised in The West Australian newspaper on Wednesday, 15 April 2015.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation Section 3.57 of the *Local Government Act 1995*
Part 4 of the *Local Government (Functions and General) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Corporate Business Plan**
Council Four Year Priorities: Capable and Responsive Organisation
A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

Policy
Policy No and Name: 9.7 – Purchasing Policy

DETAILS:

Twenty seven sets of tender documents were collected or downloaded during the tender period.

The tender closed at 2.00pm on Thursday, 30 April 2015, with the following tenders were received:

Tenderer	Total Lump Sum (excluding GST)
Staples Australia Pty Ltd	\$420,477.76
Officeworks Ltd	\$235,187.00
HEQS Furniture Pty Ltd	\$549,358.99
Living Edge Pty Ltd	\$823,615.33
Burgtec Australasia Pty Ltd	\$531,423.00

Evaluation

So as to ensure a competitive process, an addendum was issued during the advertised period allowing companies to present offers that included similar products against the advertised soft furnishing schedule.

An initial review of the submissions indicated deficiencies from several submissions. To ensure a robust and competitive process, the City sought clarifications from HEQS Furniture Pty Ltd, Staples Pty Ltd and Burgtec Australasia Pty Ltd.

Tenders were then assessed against the following criteria:

- Appreciation / methodology of the work.
- Experience of similar works of a similar size and nature.
- Experience and qualifications of project personnel.
- Response times.

The tender evaluation matrix is attached as Confidential Schedule 18.

The submissions from Burgtec Australasia Pty Ltd, HEQS Furniture Pty Ltd and Staples Pty Ltd didn't supply sufficient information for the evaluation of the experience and qualifications of project personnel criteria. As such the three companies overall evaluation score was low and the three companies were not considered further.

The remaining companies, Living Edge Pty Ltd and Officeworks Ltd both provided conforming submissions and demonstrated a good understanding of the scope of works required. The companies provided a satisfactory address of all criteria and received a good score in the qualitative matrix as a result.

The schedule of soft furnishings offered by Officeworks Ltd, although detailed was not in keeping with the design aesthetics and vision for the new library. The offer did not include any of the furnishings as requested in the tender and was not considered further.

The offer from Living Edge was fully conforming to the requested furnishing schedules and was considered for price comparison.

FINANCIAL IMPLICATIONS:

Indicative project estimates of \$75,000 were made for the supply and installation of soft furnishings. The shortfall will be addressed through the project contingency budget.

ACCOUNT NO:	CW 0125000-7268
BUDGET ITEM:	Perth City Library
BUDGET PAGE NUMBER:	10
BUDGETED AMOUNT:	\$5,643,110
AMOUNT SPENT TO DATE:	\$53,499.00
PROPOSED COST:	\$ 823,615
BALANCE:	\$4,765,996

All figures quoted in this report are exclusive of GST.

COMMENTS:

Although the offer from Living Edge Pty Ltd has the highest costs of the five submissions, it presents an offer that will provide the soft furnishings as chosen by Kerry Hill Architects and endorsed by the Library Project Working Group.

Living Edge Pty Ltd has demonstrated a full understanding of, and has the capacity to undertake the works involved. It is therefore recommended that Living Edge Pty Ltd be appointed to provide and install the soft furnishings for the Perth City Library.

FINANCE AND ADMINISTRATION COMMITTEE RECOMMENDATION:

That Council accepts the tender submitted by Living Edge Pty Ltd for the provision and installation of the soft furnishings for the new City of Perth Library (Tender 101-14/15) at a total cost of \$823,382 (excluding GST).

Motion to refer back to the Finance and Administration Committee

Moved by Cr Adamos, seconded by Cr Chen

That Council refer consideration of the report titled Tender 101-14/15 – Provision of Soft Furnishings – New City of Perth Library, back to the Finance and Administration Committee.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Harley, Limnios, McEvoy and Yong

Against: Cr Davidson

WORKS AND URBAN DEVELOPMENT COMMITTEE REPORTS

342/15 ROE STREET AND RAILWAY STREET SHARED PATH CONCEPT DESIGN

BACKGROUND:

FILE REFERENCE:	P1031268
REPORTING UNIT:	Transport
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	2 July 2015
MAP / SCHEDULE:	Schedule 19 – Cycle Plan Strategic Network Schedule 20 – Concept Design

The Committee recommendation to the Council for this report was resolved by the Works and Urban Development Committee at its meeting held on 28 July 2015.

The Committee recommendation to the Council is the same as that recommended by the Officers.

LEGISLATION / STRATEGIC PLAN / POLICY:

Integrated Planning and Reporting Framework Implications

Corporate Business Plan

Council Four Year Priorities: Getting Around Perth

S3 Proactive planning for an integrated transport system, including light rail, that meets community needs and makes the sustainable choice the easy choice

S4 Enhanced accessibility in and around the City including parking

Council Four Year Priorities: Perth as a capital City

S5 Increased place activation and use of under-utilised space

IP11 Contribute to and facilitate the activation and use of vacant private and public space

Council Four Year Priorities: Living in Perth

- S9 Promote and facilitate CBD living
- IP19 Enhance and maintain public spaces and streets to high standards to ensure the city centre is an attractive place for people
- S12 Provide facilities to cater for the growth of the residential community
- Council Four Year Priorities: Healthy and Active Perth
- S16 Increase accessibility to green networks in the city

DETAILS:**The Project**

The City of Perth is taking a lead role to upgrade, design and document a shared path on Roe and Railway Streets, between Fitzgerald Street and Thomas / Loftus Street. At its meeting held on **19 May 2015**, Council approved the management of project funds for the Roe Street Principal Shared Path (which is fully funded by the Department of Transport).

The shared path route was identified as a key east west pedestrian and cyclist link in the City of Perth Cycle Plan 2029. The strategic network sourced from the Cycle Plan 2029 is attached as Schedule 19 and identifies Roe Street/Railway Parade as a key east west route and notes its classification as a regional route, being a shared path with a high level of service for cyclists, on the periphery, leading into a city centre route towards the core. This plan was presented to Council for endorsement as part of the Cycle Plan 2029 in October 2012.

The route was also identified in the Western Australian Bicycle Network Plan by State Government and will provide better links to the area for future development of the Hamilton Precinct and to the northern section of Perth City Link. This connectivity is vital to cater for the increasing demand for cycling in this area. In 2009 the numbers of cyclists travelling east-west in this area was around 1,000 per day; but in 2009 this had increased to around 1,500 per day. It is a good example of land use transport planning which meets the hierarchy of the Urban Design Framework by putting pedestrians and cyclists first and providing a high level of infrastructure for these users.

A concept design has been prepared by Consultants GHD (refer to Schedule 20). Critical issues that the design has had to resolve include:

- provision of shared path facility to appropriate standard;
- safety for pedestrians and cyclists, particularly at the City West train station zone;
- connection to the existing shared path along Market Street; and
- maintaining acceptable levels of service for all road users.

The works will require modifications along Roe Street and Railway Street.

Consultation

Extensive stakeholder consultation has been undertaken throughout the development of the concept design. In particular, the Department of Transport are a key stakeholder given the funding and project management requirements of the project. Regular progress reports and progress meetings have been undertaken with the Department and will continue for the duration of the project.

One-on-one consultation has been undertaken by City of Perth Officers with Main Roads WA, Public Transport Authority, Bicycling Western Australia and Bicycle Transportation Alliance.

A workshop was also undertaken with these stakeholders in addition to representatives from the disability sector on 23 April 2015. The aim of the workshop was to present a number of concept options for consideration with the selection of a preferred option.

Internal consultation has also been extensive. Discussions have been undertaken and input sought from the City's urban designers, engineers, on-street parking staff, finance personnel, communications representatives, parks and gardens staff, construction and maintenance personnel and also the community development officer with regard to disability access.

Internal and external consultation will continue as required during the development of the detailed design and documentation.

Landowner and business operator consultation is proposed to be undertaken if approved by Council.

The concept design

The shared path will greatly improve the east west connectivity between West Leederville / Subiaco and Northbridge, providing a key cycle distribution function from the existing shared path network leading to the City. The shared path will enhance the physical and visual amenity of the streetscape for both pedestrians and cyclists in accordance with the City's Urban Design Framework. Other road users will also benefit through the inclusion of an additional CAT bus shelter and improved general amenity for an area with very poor existing streetscape appeal. Urban art is included within the project scope also.

The design includes a legible and clearly defined shared path which, in part, utilises an existing redundant bus lane between Fitzgerald Street and Sutherland Street. Pedestrian and cyclist safety will be enhanced for the route.

Removal of underutilised on-street parking

Liaison with the City of Perth Parking Services Unit has been undertaken to determine the use of the on-street parking bays on Railway Street between Colin Place and Plaistowe Mews. There are currently 12 bays in this location and the

utilisation is very low. Of these 12 bays, the average income per bay is \$62 per month from 16 transactions per month per bay.

Independent parking utilisation surveys were undertaken to confirm the extent of on-street parking up-take. Parking surveys were undertaken for all on-street parking bays on Railway Street between Colin Place and Plaistowe Mews and included a full day on a Sunday, which is the day of the week that ticket data information is not collected by the City as no fee is payable. These independent parking surveys confirmed very low utilisation.

The cost of the parking levy per bay is approximately \$1,000 per year which equates to in excess of \$80 per month. As this cost is greater than the \$62 income received the parking bays are a financial burden on the City of Perth. The bays do, however, provide parking amenity and it is possible that demand could increase in future with development for the Hamilton Precinct, although there is additional parking on the site of the existing shopping centre and in nearby streets to cater for any increase in demand. The City Planning Scheme No. 2 indicates for Hamilton Precinct that:

“Car parking takes up large amounts of space, and potentially causes visual blight and physical separation of buildings from the surrounding community. Reducing the amount of parking in the precinct is essential to promote sustainable travel choices. Any car parking area should be well integrated with the urban form, and not detract from pedestrian amenity.....A safe, attractive and clearly identified network of pedestrian/cycle paths is to be provided and enhanced throughout the precinct. Council will regulate traffic flow in accordance with the functional road hierarchy map for the Scheme area and require that development take into consideration pedestrian access, safety and make provision for cyclists.”

As such, the removal of the existing on-street parking bays on Railway Street between Colin Place and Plaistowe Mews is justified for the following reasons:

- It conforms to the requirements of City Planning Scheme No. 2.
- Very low parking revenue and the bays are a financial burden on the City of Perth.
- There is sufficient parking in the surrounding area.
- Land can be reallocated from underutilised parking to pedestrians and cyclists, which are modes that the City of Perth is promoting.
- There would no longer be a need for the underutilised bays to be monitored by the City of Perth.
- Removing the parking bays improves the pedestrian and cyclist cross section

The concept design requires the removal of these underutilised on-street parking spaces.

Program

Following Council approval of the Concept Plan, the completion of a road safety audit, consultation with nearby landowners and businesses and further consultation

with relevant State Government agencies, the City of Perth will prepare a detailed design and documentation for the shared path. It is intended that tenders for the construction of the detailed design be called immediately following design and documentation, with construction preferred between January and June 2016. The award of the successful tender will be referred to Council for approval.

This program is governed by the Memorandum of Understanding (MOU) between the City of Perth and the Department of Transport. Completion of all works, including construction, by the final completion date specified within the MOU of 30 June 2016 assumes rapid approval turnaround where required from relevant agencies including Main Roads WA and the Public Transport Authority. Also, rapid internal City of Perth approvals are required to achieve the specified timeframe. Unused Department of Transport funding cannot be carried forward according to the terms of the MOU and the funds expire on 30 June 2016.

FINANCIAL IMPLICATIONS:

ACCOUNT NO:	CW1796
BUDGET ITEM:	Roe St shared path
BUDGET PAGE NUMBER:	NA
BUDGETED AMOUNT:	\$2.5 million
AMOUNT SPENT TO DATE:	\$6,905.00
PROPOSED COST:	\$2.5 million (including amounts spent-to-date)
BALANCE:	\$0
ANNUAL MAINTENANCE:	\$20,000
ESTIMATED WHOLE OF LIFE COST:	\$200,250

All figures quoted in this report are exclusive of GST.

This scheme is fully funded by the Department of Transport to a value of \$2.4 million and the funds for this are provided from the Perth Parking Licencing Account managed by the Department of Transport.

Moved by Cr Limnios, seconded by Cr Harley

That Council:

- 1. approves the Concept Plan for Roe Street and Railway Street (between Fitzgerald Street, Loftus Street/Thomas Street), attached as Schedule 20, which includes the removal of 12 on-street parking bays on Railway Street to facilitate the construction and operation of the shared path;***
- 2. endorses consultation with nearby landowners and business owners regarding the concept design;***

(Cont'd)

3. notes that the concept plan includes:

- 3.1 a significant improvement in pedestrian and cycle facilities for the study area;**
- 3.2 improved connections to the existing Shared Path network;**
- 3.3 improved urban design and local amenity; and**
- 3.4 an additional CAT bus shelter.**

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

At this point in the meeting and in accordance with Section 9.2 of the City of Perth Standing Orders Local Law 2009, Items 343/15, 344/15 and 345/15, were moved en bloc.

Moved by Cr Chen, seconded by Cr Davidson

That Council, in accordance with Section 9.2 of the City of Perth Standing Orders Local Law 2009, adopts by one resolution, all the recommendations for Confidential Items 343/15, 344/15 and 345/15, without amendment or qualification.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

OTHER REPORTS

343/15 APPOINTMENT OF SENIOR EMPLOYEE – DIRECTOR COMMUNITY AND COMMERCIAL SERVICES

BACKGROUND:

FILE REFERENCE: P1031795
REPORTING UNIT: Chief Executive's Office
DATE: 7 August 2015
MAP / SCHEDULE: Schedule 21 – Job Highlights Director Community and
Commercial Services
Confidential Schedule 22 – Rebecca Moore Full
Application

This item was distributed as a late item by the Chief Executive Officer on 7 August 2015.

In accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, this item is confidential as it relates to a matter affecting an employee.

Moved by Cr Chen, seconded by Cr Davidson

That Council, in accordance with Section 5.37(2) of the Local Government Act 1995, accepts the Chief Executive Officer's recommendation to appoint the preferred candidate to the position of Director Community and Commercial Services for a period of five years under the standard contract of employment for Directors.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**344/15 APPOINTMENT OF SENIOR EMPLOYEE – DIRECTOR
ECONOMIC DEVELOPMENT AND ACTIVATION**

BACKGROUND:

FILE REFERENCE: P1031796
REPORTING UNIT: Chief Executive's Office
DATE: 7 August 2015
MAP / SCHEDULE: Schedule 23 – Job Highlights Director Economic
Development and Activation
Confidential Schedule 24 – Michael Carter Full
Application

This item was distributed as a confidential late item by the Chief Executive Officer on 7 August 2015.

In accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, this item is confidential as it relates to a matter affecting an employee.

Moved by Cr Chen, seconded by Cr Davidson

That Council, in accordance with Section 5.37(2) of the Local Government Act 1995, accepts the Chief Executive Officer's recommendation to appoint the preferred candidate to the position of Director Economic Development and Activation for a period of five years under the standard contract of employment for Directors.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

**345/15 APPOINTMENT OF SENIOR EMPLOYEE – DIRECTOR
CONSTRUCTION AND MAINTENANCE**

BACKGROUND:

FILE REFERENCE: P1031797
REPORTING UNIT: Chief Executive's Office
DATE: 10 August 2015
MAP / SCHEDULE: Schedule 25 – Job Highlights Director Construction and
Maintenance
Schedule 26 – Paul Crosetta Full Application

This item was distributed as a confidential late item by the Chief Executive Officer on 11 August 2015.

In accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, this item is confidential as it relates to a matter affecting an employee.

Moved by Cr Chen, seconded by Cr Davidson

That Council, in accordance with Section 5.37(2) of the Local Government Act 1995, accepts the Chief Executive Officer's recommendation to appoint the preferred candidate to the position of Director Construction and Maintenance for a period of five years under the standard contract of employment for Directors.

The motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Butler, Chen, Davidson, Harley, Limnios, McEvoy and Yong

Against: Nil

346/15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

347/15 URGENT BUSINESS

Nil

348/15 CLOSE OF MEETING

6.35pm The Lord Mayor declared the meeting closed.

SCHEDULES
FOR THE COUNCIL
MEETING
TO BE HELD ON
11 AUGUST 2015

COUNCIL POLICY 6.1 HERITAGE GRANTS

PREAMBLE

The City of Perth recognises the important contribution that heritage makes to community, sustainability, cultural identity and the economy. The City of Perth also recognises that heritage is important because it provides a sense of unity and belonging within the community, and provides insight into previous generations and our history. Together, the City of Perth and the property owners must ensure that the valuable assets of our heritage are respected and celebrated.

The City of Perth's program of development and financial incentives is aimed at encouraging and assisting landowners to retain, maintain, conserve and use heritage places. Heritage Grants are a key component of the City's heritage incentives program and are primarily focused on the conservation, rather than maintenance, of heritage places.

This Policy should be read in conjunction with other Policies that relate to the City's heritage incentive program including, Planning Policy 4.5.1 Bonus Plot Ratio, Planning Policy 4.5.2 Transfer Plot Ratio and Council Policy 9.2 Heritage Rate Concession.

POLICY OBJECTIVE

The City of Perth provides heritage grants to encourage and assist landowners to conserve and continue the active use of heritage places.

DEFINITIONS

Heritage Place means individual places and conservation areas included in the City Planning Scheme No. 2 *Register of Places of Cultural Heritage Significance* (excluding non-heritage properties in conservation areas).

Cultural Heritage Significance means identified aesthetic, historic, scientific or social value for past, present or future generations.

Conservation means all the processes of looking after a place so as to retain its cultural heritage significance.

Maintenance means the continuous protective care of a place, and its setting. Maintenance is to be distinguished from repair which involves *restoration* or *reconstruction*.

Preservation means maintaining a place in its existing state and retarding deterioration.

Restoration means returning a place to a known earlier state and retarding deterioration.

Reconstruction means returning a place to a known earlier state by removing accretions or by reassembling existing elements without the introduction of new material.

CP 6.1 HERITAGE GRANTS

Interpretation means all the ways of revealing the cultural heritage significance of a heritage place, and is intended to heighten public awareness and enhance understanding of the cultural heritage significance of a heritage place.

Conservation Management Plan is the principal guiding document for the conservation and management of a heritage place.

Fabric means the physical element or finish which is part of the heritage value of a heritage place.

POLICY STATEMENT

1. Matched funding between \$2,000 and \$40,000 is available for works associated with the conservation of heritage places located within the City of Perth Local Government Area.
 - 1.1. The recipient contribution must, as a minimum, match the heritage grant.
 - 1.2. In-kind support will not be considered.
2. Matched funding between \$2,000 and \$20,000 will be considered for the preparation of studies, reports or advice prepared to inform the future retention, conservation and use of a heritage place located within the City of Perth Local Government Area.
3. Full funding to a maximum of \$20,000 will be considered for the preparation of a Conservation Management Plan for a heritage place located within the City of Perth Local Government Area.
4. No more than \$40,000 over a five (5) year period will be provided to a single property (excluding heritage grants provided for the preparation of a Conservation Management Plan).
5. Where funding exceeds \$20,000 for a single property the landowner will be required to prepare a Conservation Management Plan.
6. No more than \$90,000 will be provided to a single property.

Funding Priorities

7. Match funding will be considered for the following projects:
 - 7.1. Reconstruction and restoration of significant heritage fabric that is visible from the public realm;
Examples include:
 - Re-pointing brickwork;
 - Removal of non-original paint and render;
 - Reinstatement of original or early paint colour schemes (including signs);

CP 6.1 HERITAGE GRANTS

- Reinstatement of former facades, windows, entries, verandahs and awnings;
- Repairs to significant features including fences and chimneys.

- 7.2. Façade work that visually reconnects the ground floor to intact upper floors;
- 7.3. Replacement of significant heritage fabric with new fabric (where existing fabric is beyond repair) using traditional materials and building techniques;
- 7.4. Works required to stabilise a heritage place that do not constitute maintenance;

Examples include:

- Works to address subsurface and subsoil changes;
- Foundation repair;
- Underpinning;
- Structural ties and reinforcement.

- 7.5. The removal of non-structural intrusive elements that are visible from the public realm and have a negative impact on the cultural heritage significance of a heritage place. The removal must be associated with conservation works and result in a positive conservation outcome for the heritage place or conservation area.

Examples include:

- Any element identified as intrusive in a Conservation Management Plan;
- Non-original verandahs, awnings and verandah in-fills;
- Non-original render and paint colour schemes;
- Redundant signage and lighting;
- Add-on-extensions, intrusive buildings and infill structures;
- Exposed services and mechanical equipment.

- 7.6. Interpretation that explains, reveals or enhances an understanding of the cultural heritage significance of a heritage place where the cultural heritage significance of a heritage place is not readily apparent from the public realm;

Examples include:

- Visual representation (as opposed to reconstruction or restoration) of missing original fabric, including creative and innovative design solutions;
- Publically accessible interpretative fixed infrastructure (signs and displays);

- 7.7. The preparation of studies, reports or advice, prepared by a suitably qualified professional that provides recommendations to inform the future retention, conservation and use of a heritage place;

CP 6.1 HERITAGE GRANTS

Examples include:

- Building condition assessments (including material conservation, restoration and reconstruction studies) to evaluate the physical state of a heritage place;
- Interpretation Plan, strategy or policy;
- Signage policy or strategy for a conservation area or a heritage place with multiple tenancies;
- Adaptive re-use options study for vacant heritage places;
- Place to determine its conservation needs;
- Structural engineering advice (in relation to heritage fabric only).

8. Fully funded heritage grants will be considered for the preparation of a Conservation Management Plan by a heritage professional with demonstrated experience in preparing Conservation Management Plans, and in accordance with the State Heritage Office's *An Information Guide to Conservation Managed Plans*.

Funding Exclusions

9. Heritage grants will not be provided for the following:

- 9.1. Maintenance works that are required to avoid or delay deterioration of heritage fabric;

Examples include:

- Cleaning, weatherproofing, fire protection, security;
- Repainting using the same colour scheme;
- Replacing missing or deteriorated fittings or building materials such as loose roof sheeting;
- Replacing electric wiring or other utility services;
- Landscape maintenance.

- 9.2. Maintenance works that are required to be undertaken as a condition of receiving previous funding from the City of Perth or to fulfil an agreement associated with the City's Heritage Rate Concession;

- 9.3. The installation of services;

Examples include:

- Solar and wind energy devices;
- Water tanks;
- Heat pumps and air conditioners;
- Gas meters, bottles and plumbing;
- Satellite dishes/antennae.

- 9.4. Minor works including the installation of temporary hoarding, fencing or scaffolding;

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- 9.5. Works associated with administering a business including resources and the purchase of devices, components or equipment, or any other facility associated with operational costs;
- 9.6. New buildings, additions or extensions to an existing heritage place;
- 9.7. The preparation of documentation associated with a Development Application or Building Permit involving a Bonus Plot Ratio or Transfer Plot Ratio.

Examples Include:

- Heritage Impact Assessment;
- Conservation Management Plan or Strategy;
- Interpretation Plan, Policy or Strategy;
- Access Statement or Study;
- Landscape or Plan;
- Signage Strategy;
- Safer Design Site Assessment;
- Management Plan.

- 9.8. Any works required to satisfy conditions imposed as part of an approval for a Bonus Plot Ratio or Transfer Plot Ratio.

Examples include:

- Work associated with the maintenance or conservation of a place;
- The implementation of an Interpretation Plan or Strategy.

Eligibility

- 10. To be eligible applicants must be the landowner (or lawfully act on behalf of the landowner) of a rateable property that is listed as a Heritage Place in the City of Perth City Planning Scheme or in the Metropolitan Redevelopment Authority heritage inventory.

Ineligibility

- 11. Applications will be considered ineligible if:
 - 11.1. The property is identified as non-heritage or non-contributory in a Conservation Area;
 - 11.2. The property is not rateable;
 - 11.3. Previously approved City of Perth Heritage Grant for the property has not been acquitted;

CP 6.1 HERITAGE GRANTS

- 11.4. The landowner has an outstanding debt to the City of Perth;
- 11.5. The application is for retrospective funding of a commenced or completed project;
- 11.6. The application does not address the assessment criteria or is incomplete.

Application Requirements

- 12. A completed 'Heritage Grant Application' must be signed by the landowner or authorised landowner representative and submitted to the City of Perth no later than the nominated closing date. Where the applicant is representing a landowner, or group of landowners, the applicant must provide their legal authorisation:

Examples:

- Letter of Authority (must be on company letterhead);
- Power of Attorney;
- Company Statement/Extract.

- 13. All applicants must disclose the following:
 - 13.1. Any known established relationship between the property landowner (or landowner representative), managing agent or leasee and all quote providers;
 - 13.2. Any other funding sought or received from the City of Perth or any other funding body for the property;
 - 13.3. Any development based incentives received for the property.
- 14. The following supporting documentation must be submitted with the application form:
 - 14.1. Evidence that the applicant has the proper authority to act on behalf of the landowner/s of the property;
 - 14.2. A succinct current property condition report;
 - 14.3. A Project Scope including project description, objectives and timetable (tangible outputs, funding stages, phasing and milestones);
 - 14.4. An itemised budget (cost breakdown structure and grant and recipient contribution distribution);
 - 14.5. Three (3) quotes from relevant professionals with proven experience specific to the project for which grant funding is sought;
 - 14.6. Evidence of full value building insurance cover for the property.

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15. A Conservation Management Plan must be submitted with applications where the cumulative funding for the property exceeds \$20,000.

Assessment Criteria

16. Applications for matched funded Heritage Grants will be assessed against the following essential criteria:
- 16.1. Accordance with the Heritage Grant Policy objective;
 - 16.2. Compliance with best practice heritage conservation;
 - 16.3. Accordance with Conservation Management Plan (where appropriate);
 - 16.4. Improvement of the external presentation of a heritage place;
 - 16.5. Promotion and enhancement of community appreciation and understanding of the heritage place;
 - 16.6. Project design and achievability, budget rigour and value-for-money;
 - 16.7. Other funding received or sought;
 - 16.8. Any development based incentives received or sought;
17. Applications for matched funded Heritage Grants will be assessed against the following desirable criteria:
- 17.1. Improvement of access to a heritage place;
 - 17.2. Heritage place forms part of a tourist or visitor attraction;
 - 17.3. Heritage place is located in an area that is planned for revitalisation or streetscape/laneway enhancement;
 - 17.4. The project facilitates the activation of a heritage place (basements, upper floors).
18. Applications for matched funded Heritage Grants for the preparation of studies, reports or advice will be assessed against the following additional criteria:
- 18.1. There is a demonstrated need for the document to inform the future retention, conservation and/or use of a heritage place.
19. Applications for fully funded Heritage Grants for the preparation of a Conservation Management Plan will be assessed against the following essential criteria:

CP 6.1 HERITAGE GRANTS

- 19.1. There is a demonstrated need for a property management tool to guide future change and inform effective decisions in relation to change in a heritage place, specifically through conservation and maintenance schedules;
- 19.2. A revised/up-dated Conservation Management Plan is required given that, since the existing document was prepared, significant development has occurred and/or the heritage values of the heritage place have changed;
- 19.3. Whether any development based incentives received for the heritage place;
- 19.4. Whether any other funding received or sought.

Application Process

- 20. Applications and supporting documents will be assessed on their merit against the assessment criteria, and rated and ranked in relation to other applications being considered for heritage grant funding in the same round.
- 21. Applications will be determined by the Council.
- 22. The Council may prioritise or place greater weight of any of the assessment criteria.
- 23. Applicants will be advised in writing of the Council's decision.
- 24. Applications that meet the assessment criteria are not guaranteed a heritage grant.

Terms and Conditions of Grant Funding

Funding

- 25. The landowner must enter into a 'Heritage Grant Funding Agreement' with the City of Perth that includes conditions pertaining to the heritage grant funding.
- 26. Subject to the terms and conditions of the Funding Agreement the City shall provide the Funding to the Landowner.
- 27. Funding shall be paid by the City to the Landowner, and used by the Landowner for the purposes for which the amount was intended, and in accordance with the approved Heritage Grant application.
- 28. For matched funded grants, the financial contribution of the landowner must, as a minimum, match the approved Heritage Grant funding amount.
- 29. In-kind funding contributions and any other grant funding received shall not be used in the calculation of the landowner contribution.

CP 6.1 HERITAGE GRANTS

30. Funding application (including three quotes) and approval runs with the Property and can be transferred to any new landowner.
31. Funding is not effective prior to the Funding Agreement being signed by all parties.
32. Funding is to be expended within 24 months of the date the Council approved the application, unless otherwise agreed by the Council.
33. Where the cumulative total of City heritage grants for a single property exceeds \$20,000 the landowner will be required to prepare a Conservation Management Plan for the heritage place.
34. Prior to the provision of funding the landowner must sign the City's Property Maintenance Agreement.
35. Funding approval is not approval to undertake work. All relevant approvals, permits and licences from relevant authorities.
36. For grant funded works, on-site acknowledgment of the City's funding shall be provided for the period of the grant funded project.
37. Publicity requests from the City in relation to the funding shall not be unreasonably withheld.
38. For grant funded documents, one digital copy must be provided to the City prior to payment of funds, and the author must grant to the City in writing perpetual, non-exclusive licence to copy, display and electronically retain the document. The City may not use the document in any way which may or is likely to bring the author into disrepute
39. The landowner agrees to the City communicating commercially non-sensitive information contained in the original Heritage Grant Application and Acquittal Report, including photographs, to the public in relation to future promotion of the Heritage Grant.
40. Unless prior approval in writing is obtained from the City, the Landowner must not use any part of the funding provided by the City for any purpose other than the purpose for which the funding is provided.

Acquittal

41. Within 6 months from the project completion, and no later than 30 months from the date the Council approved the application, a written Acquittal Report for the project must be submitted to the satisfaction of the City. The report must:
 - 41.1. Provide a detailed acquittal of how the funding has been expended and proof of payment;

CP 6.1 HERITAGE GRANTS

- 41.2. Include a tax invoice;
- 41.3. Demonstrate how the project met the original project objectives that formed the basis for the funding;
- 41.4. Demonstrate that the funding was expended after the Funding Agreement was executed;
- 41.5. Demonstrate that at least an equal direct financial contribution to the project was provided by the landowner (excluding in-kind contributions and any other grant funding obtained for the project);
- 41.6. For studies, reports, advice, or conservation management plans demonstrate how the recommendations have been, or are intend to be, implemented;
- 41.7. Include a statement of funding benefits, achievements and challenges, including photographs of the project (prior, during and after works);
- 41.8. Advise of any commercially sensitive operation details, which the City must keep confidential.

Grant Payment

42. Payment will only be made as a reimbursement on works certified as completed.
43. Payment will not be made for expenditure undertaken prior to the date that the last party signed the Funding Agreement.
44. Payment will only be made following acceptance by the City of the written acquittal report by the City.
45. The City shall endeavour to pay the funding to the landowner as soon as practicable after the acceptance of the written Acquittal Report.

Document Control Box					
Document Responsibilities:					
Custodian:		Custodian Unit:			
Decision Maker:					
Compliance Requirements:					
Legislation:	Section 6.47 of the <i>Local Government Act 1995</i> .				
Industry:					
Organisational:					
Document Management:					
Risk Rating:		Review Frequency:		Next Due:	
				TRIM Ref:	[AP####]
Version #	Decision Reference:	Synopsis:			
1.	ELG				

CITY OF PERTH HERITAGE GRANT

FUNDING AGREEMENT

DETAILS

Parties

City of Perth
of 27 St Georges Terrace, Perth, Western Australia, 6000
(City)

Insert landowner(s)

Insert address

(landowner)

Insert Applicant

Insert address

(applicant)

Property

Insert property details

BACKGROUND

- A. The City is a local government established under the Local Government Act 1995 (WA).
- B. The landowner is the registered owner of
- C. The City is committed to assisting the owners of heritage places identified on its City Planning Scheme No. 2 register of Places of Cultural Heritage Significance in the conservation and restoration of the heritage places.
- D. The City's Policy 6.1 Heritage Grants has the stated objective:
- E. At its meeting held on the City's Council resolved to provide the Funding to for the following project:
- F. The approval of the City's Council required that the provision of the Funding be subject to the Parties entering into an agreement that specifies the conditions for the provision of the Funding.
- G. The Parties have agreed to enter into this Agreement to effect the conditions of the Funding.

AGREED TERMS

1. Defined terms

Agreement means this agreement and includes any schedules.

Acquittal Report means the document prepared by the grant recipient for the Project using the City's Heritage Grant Acquittal Report template.

Commencement Date means the date that the last of the Parties executes this Agreement.

Council Resolution means the decision made by the City's Council on to provide the Funding.

Expiry Date means 24 months after the date of the Council resolution.

Funding means the amount of of which:

(a) The amount of is to be paid by the City to the landowner under clause X.

Funding Approval date means the date of the decision of the City's Council at which the Funding was approved.

Landowner means the registered owner(s) of the property subject to this Agreement or authorised landowner representative.

Parties means the parties to this Agreement.

Project means the project described in Schedule X.

Property means the property the subject to this Agreement.

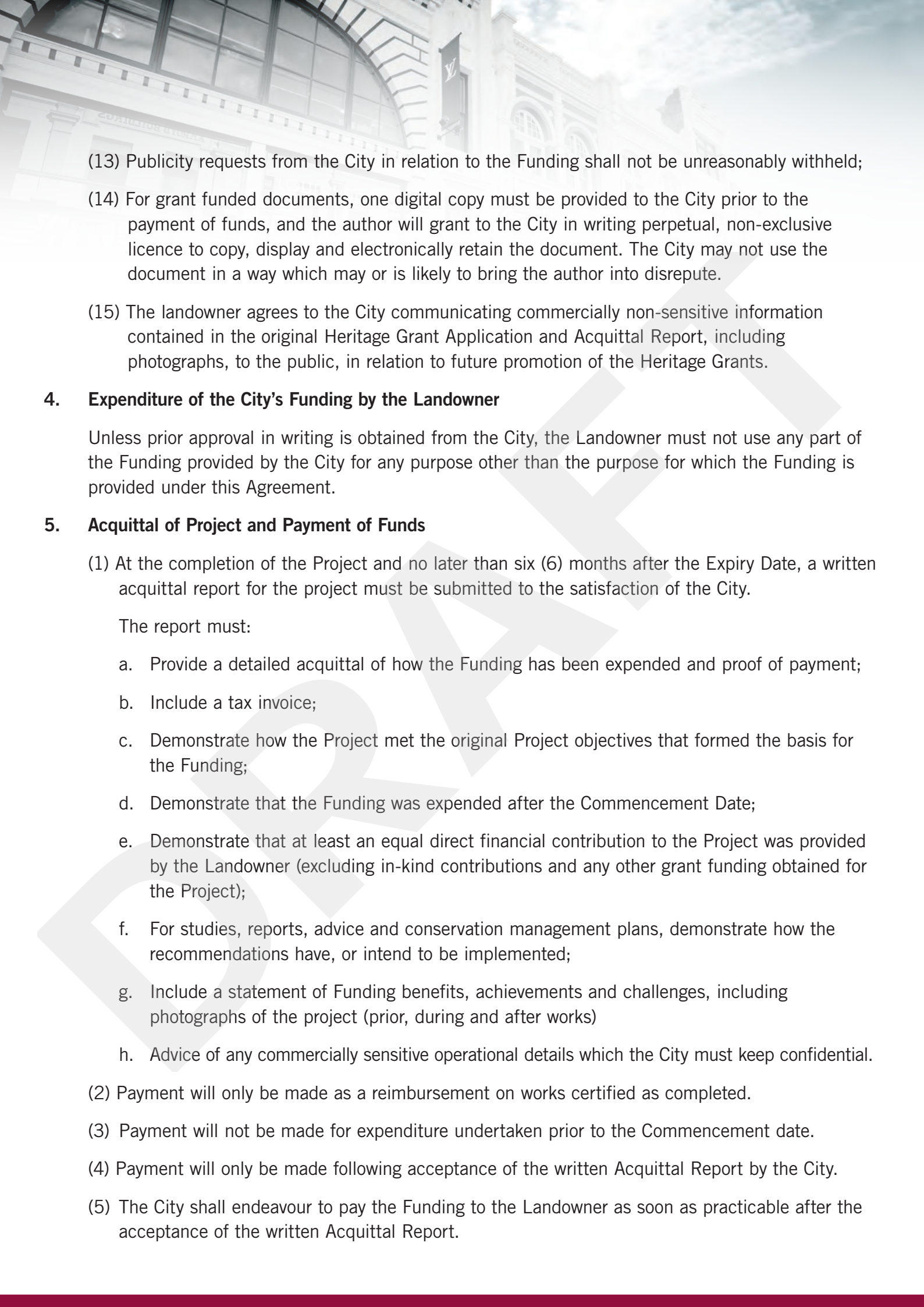
Property Maintenance Agreement means a signed agreement between the landowner and the City to maintain a property in accordance with the 'City of Perth Maintenance Schedule for Heritage Buildings,' which sets out the weekly, monthly and annual maintenance requirements for a property.

2. Commencement Date

- (1) This Agreement comes into force and effect on the Commencement Date.
- (2) Nothing in this Agreement shall be taken to bind the City to enter into a further agreement with or provide funding to the landowner in addition to that provided under this Agreement.

3. Funding

- (1) Subject to the terms and conditions of this Agreement the City shall provide the Funding to the Landowner.
- (2) Funding shall be paid by the City to the Landowner for the purposes for which this amount is to be provided by the City and used by the Landowner in accordance with the purposes set out in Schedule X.
- (3) The minimum financial contribution to the Project by the landowner must be insert amount .
- (4) In-kind funding contributions and any other grant funding received shall not be used in the calculation of the landowner contribution.
- (5) Funding application (including quotes) and approval runs with the Property and can be transferred to any new landowner;
- (6) Funding is not effective prior to the Commencement Date;
- (7) Funding is to be expended within 24 months of the date of the Council Resolution, unless otherwise agreed by the City;
- (8) Where the cumulative total of City heritage grants for a property exceeds \$20,000 the landowner shall prepare a Conservation Management Plan;
- (10) Prior to the provision of Funding the landowner must sign the City's Property Maintenance Agreement;
- (11) Funding approval is not approval to undertake work. All relevant approvals, permits and licenses must be obtained from the relevant authorities;
- (12) For grant funded works, on-site acknowledgment of the City's Funding shall be provided for the period of the Project;

- 
- (13) Publicity requests from the City in relation to the Funding shall not be unreasonably withheld;
- (14) For grant funded documents, one digital copy must be provided to the City prior to the payment of funds, and the author will grant to the City in writing perpetual, non-exclusive licence to copy, display and electronically retain the document. The City may not use the document in a way which may or is likely to bring the author into disrepute.
- (15) The landowner agrees to the City communicating commercially non-sensitive information contained in the original Heritage Grant Application and Acquittal Report, including photographs, to the public, in relation to future promotion of the Heritage Grants.

4. Expenditure of the City's Funding by the Landowner

Unless prior approval in writing is obtained from the City, the Landowner must not use any part of the Funding provided by the City for any purpose other than the purpose for which the Funding is provided under this Agreement.

5. Acquittal of Project and Payment of Funds

- (1) At the completion of the Project and no later than six (6) months after the Expiry Date, a written acquittal report for the project must be submitted to the satisfaction of the City.

The report must:

- a. Provide a detailed acquittal of how the Funding has been expended and proof of payment;
- b. Include a tax invoice;
- c. Demonstrate how the Project met the original Project objectives that formed the basis for the Funding;
- d. Demonstrate that the Funding was expended after the Commencement Date;
- e. Demonstrate that at least an equal direct financial contribution to the Project was provided by the Landowner (excluding in-kind contributions and any other grant funding obtained for the Project);
- f. For studies, reports, advice and conservation management plans, demonstrate how the recommendations have, or intend to be implemented;
- g. Include a statement of Funding benefits, achievements and challenges, including photographs of the project (prior, during and after works)
- h. Advice of any commercially sensitive operational details which the City must keep confidential.

- (2) Payment will only be made as a reimbursement on works certified as completed.
- (3) Payment will not be made for expenditure undertaken prior to the Commencement date.
- (4) Payment will only be made following acceptance of the written Acquittal Report by the City.
- (5) The City shall endeavour to pay the Funding to the Landowner as soon as practicable after the acceptance of the written Acquittal Report.

6. Indemnity

The Landowner is to be solely liable for, and must indemnify the City and at all times keep the City indemnified from and against any claim which may be commenced or brought against the City or which the City may suffer or incur in connection with:

- a. any personal injury including illness to, or death of, any person arising out of or in the course of, or caused by, the carrying out of the Project;
- b. any loss, use, destruction of, or injury or damage to any real person or property (including property of the City) arising out of or in the course of, or caused by, the carrying out of the Project.

7. Default and termination

If a Party (Defaulting Party):

- a. Defaults in the performance of any term or condition to be observed or performed by the Defaulting Party, and the Defaulting Party fails to remedy such default (if it is capable of remedy) within 14 days (or such longer period as the other Party may agree in writing) after the other Party gives notice in writing to the Defaulting Party specifying the default and requiring the default to be remedied; or
- b. Goes into administration or liquidation whether compulsory or voluntary, or is wound up or a receiver or manager is appointed;

Then in any of these cases, the other Party may, by notice in writing given to the Defaulting Party, without prejudice to the other powers, rights, authorities or remedies against the Defaulting Party under this Agreement or otherwise, terminate the Agreement, but without releasing the Defaulting Party from liability for any previous breach or failure to observe or perform any term or condition of the Agreement.

8. Dispute resolution and Notices

(1) Should any disputes arise:

- a. the Party claiming there is a dispute must give notice of the dispute to the other Party identifying the dispute and providing details of it;
- b. the Parties must try to resolve the dispute through direct negotiation. If the dispute is not resolved within 14 days of the dispute notice the Parties must endeavour to settle the dispute by mediation to be conducted by a mediator independent of the Parties, appointed by agreement of the Parties within 35 days of the original dispute notice;
- c. the Parties must continue to comply with their obligations under the Agreement despite any dispute being referred to mediation, unless agreed otherwise by the Parties in writing; and
- d. Each Party shall bear its own costs in relation to resolving the dispute.

(2) Any notices or other communication which must or may be given in connection with the Agreement must be made in writing in order to be valid and delivered or sent to the address at that Party as detailed on the signing page of this Agreement. Either Party may amend its address from time to time by giving notice to the other Party.



9. Modification and Waiver

- (1) This Agreement may not be modified, amended or varied except by a document in writing signed by or on behalf of each of the Parties.
- (2) Any modification to a term or condition of the Agreement, or waiver or relinquishment of the performance of any term or condition of the Agreement, will be effective only if made in writing and executed by or on behalf of the Party granting the waiver.
- (3) A waiver of any one breach of any term or condition of the Agreement is not to operate as a waiver of any other breach of the same or other term or condition of the Agreement.

10. Entire agreement

This Agreement constitutes the entire agreement between the parties, notwithstanding prior negotiations or discussions or anything contained in any other document.

SIGNING PAGE

EXECUTED BY THE CITY OF PERTH ON

Signed on behalf of the City of Perth in the presence of:

Signature of witness:

Name of witness (print):

Address of witness:

Signature of authorised person:

Position of authorised person:

Address of authorised person:

EXECUTED BY THE LANDOWNER ON

Signed on behalf of the landowner in the presence of

Signature of witness:

Name of witness (print):

Address of witness:

Signature of authorised person:

Position of authorised person:

Address of authorised person:

*if you representing the landowner or a group of landowners, please provide evidence that you have the proper authority to act on behalf of the landowner(s).

● HERITAGE GRANT FUNDING ACQUITTAL REPORT ●

Council Policy 6.1 Heritage Grants requires grant recipients to submit a completed 'Heritage Grant Funding Acquittal Report' within six (6) months of project completion.

The purpose of the acquittal report is to confirm that the grant funding has been used for the purpose intended and as outlined in the approved application.

The acquittal report is made up of six parts:

1. Property details, grant recipient details and funding amount;
2. Project description;
3. Project evaluation (how the project met the project objectives, benefits, achievements and challenges, including photographs – prior, during and after works);
4. Statement of expenditure (includes proof expenditure affecting execution of Funding Agreement and landowner contribution (if required);
5. Recipients Declaration.

Landowner will not be considered for further City of Perth Heritage Grant funding if the acquittal requirements have not been satisfied.

Email to: info@cityofperth.wa.gov.au

Mail to: Strategic Planning Unit
City of Perth
GPO BOX C120 Perth

More information: Phone: (08) 9461 3333

Email: info@cityofperth.wa.gov.au

PROPERTY DETAILS, GRANT RECIPIENT DETAILS AND FUNDING AMOUNT

Property Details

Name:

Address:

Postal Address:

Phone:

Email:

Recipient Details

Name:

Position:

Company:

Awarded funding amount (exlc GST)

\$

PROJECT DESCRIPTION

Project Summary:

Recipient Details

Name:

Position:

Company:

Awarded funding amount (exlc GST)

\$

PROJECT EVALUATION

- 3.1 How did the project meet the project objectives as described in the approved Heritage Grant Application? (included as an attachment)

For studies, reports, advice or conservation management plans, how did the document assist in the future retention, conservation and use of a heritage place, have the document objectives been achieved, and what recommendations included in the document have, or intend to be implemented?

- 3.2 What were the benefits, achievements and challenges of the project? (included as an attachment)

For funded works, please attach copies of before, during and after photographs.

For funded documents, please attach the completed document.

STATEMENT EXPENDITURE

Please complete the budget template below to account for all actual costs of your project, and **attach copies of receipts relating to the expenditure of your grant.**

Further information and documentation may be required upon request.

Has the heritage grant funding been fully used?

☐ Yes

☐ No: Unused Amount: \$

ACTUAL INCOME

Applicant's \$ (include in kind contribution)

\$

Give details:

Other grants

(Do not include your City of Perth Heritage Grant here)

\$

Any other income

\$

Give details:

City of Perth Heritage Grant

\$

Total:

\$

ACTUAL EXPENDITURE

Please indicate with an * the items that your grant was used to fund or part fund.

Item	Total Cost (Include GST)
------	--------------------------

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Total:

\$

*Please attach a separate page if you require additional space.

RECIPIENTS DECLARATION

Any person signing this acquittal report certifies that the person has the authority to do so.

As the landowner or authorised landowner representative:

- To the best of my knowledge, information detailed in this report (and relevant attachments) is true and correct
- I may need to provide additional information on the funded project, event or activity if required.

Name:

Company & Position:

Signature:

Date:

Supporting Document Checklist

- ☐ Receipts or paid invoices for funded works
- ☐ relevant approvals, licenses and permits

● PROPERTY MAINTENANCE AGREEMENT ●

This Agreement is between the City of Perth and the landowner for

property address

1. As the Landowner, I agree to maintain the above property in accordance with the attached Maintenance Schedule.
2. If the City of Perth determines that proper care of the property is not being maintained, the landowner will be asked to address specified issues within a given time period. If no action is taken to resolve the issues, the City will withhold any unpaid heritage grants and prevent the owner from receiving being awarded heritage grants until the issues are resolved.

I the landowner/ authorized landowner representative agree to the conditions detailed above.

Print Name:

Company & Position:

Signature:

Date:

● MAINTENANCE SCHEDULE FOR HERITAGE BUILDINGS ●

WEEKLY

A weekly maintenance routine should include a check for general presentation and cleanliness, particularly in parts of the building adjacent to public spaces. In particular this should cover:

- Removal of graffiti
- Clearing of litter and vegetation
- Checking general cleanliness
- Ensuring that no locks or windows have been tampered with
- Replacing any broken windows

MONTHLY

A monthly maintenance check should look at areas that may be affected by wear- and-tear or that may be a risk to the occupants or public. During winter or severe weather, additional attention should be focussed on maintaining the building's weatherproofing. The monthly inspection schedule should include:

- Trip hazards from worn carpets, loose tiles or uneven paving slabs
- Security and fire detection equipment
- Emergency and external lighting
- Loose or missing roof tiles or shingles
- Blockage or damage to gutters and downpipes
- Evidence of activity by pests, especially termites
- Ensuring that awnings / canopies are secure
- Tidying of gardens and public spaces, particularly in unoccupied buildings

ANNUAL

Annual maintenance should include overall checks for evidence of change to the building and setting up maintenance for the following year. Work should be carried out to:

- Renew pest control and buildings insurance
- Ensure arrangements for security and fire prevention are in place, especially for unoccupied buildings
- Assess changes to loose brickwork, stone lintels, pointing etc and plan remedial action
- Check for cracks in render – repair if necessary
- Check paintwork and refresh if required
- Check for signs of damp, assess causes and arrange remedial action
- Check roof space for damage and pests and take remedial action if required
- Monitor mechanical systems (air conditioning etc) – repair if necessary
- Check for rust and damage to metalwork - repair if necessary

CONSERVATION PLAN/MANAGEMENT PLAN/ HERITAGE AGREEMENTS

Maintenance and/or urgent repairs as specified within a Conservation Plan, Management Plan or Heritage Agreement should be undertaken in accordance with the terms of the plan or agreement.

*Please keep a copy of this schedule for future reference



CITY of PERTH

HERITAGE

HERITAGE GRANTS

WHAT ARE HERITAGE GRANTS?

The City of Perth acknowledges that the retention and conservation of heritage places has an important role to play in protecting the environment, creating vibrant communities and sustaining local economies. Together, the City of Perth and property owners must ensure that the valuable asset of our heritage is respected and celebrated.

Heritage Grants a key component of the City's Heritage Incentive Program and is primarily focused on the conservation, rather than maintenance of heritage places.

Match funded Heritage Grants towards the conservation of a heritage place may be provided up to a maximum of \$40,000 every five (5) years (capped at \$90,000). Fully funded grants up to \$20,000 may be provided for the preparation of a Conservation Management Plan.

WHAT IS THE OBJECTIVE OF THE HERITAGE GRANTS PROGRAM?

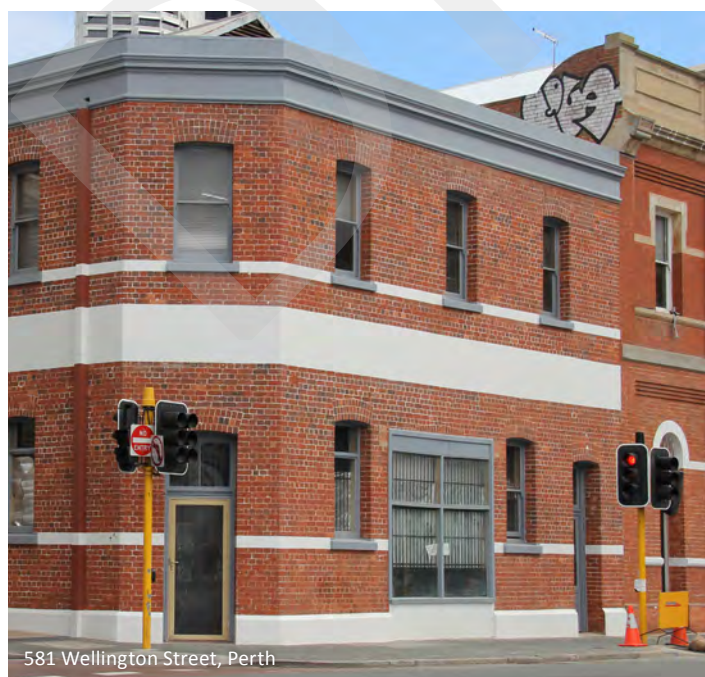
The primary objective of the heritage grant program is to support, assist and encourage owners to conserve and continue the active use of heritage places.

WHAT PROJECTS CAN RECEIVE HERITAGE GRANTS?

- Reconstruction and restoration of significant heritage fabric that is visible from the public realm;
- Façade works that visually reconnect the ground floor to intact upper floors;
- Replacement of significant heritage fabric with new fabric using tradition materials and building techniques;
- Works required to stabilise a place;
- Removal of non-structural intrusive elements, that are visible from the public realm;
- Interpretation that reveals or enhances an understanding of the cultural heritage significance of a place, where the cultural heritage significance of a place is not readily apparent.
- Studies, reports or advice that informs the future retention, conservation and use of a heritage place;
- Conservation Management Plans.

WHO IS ELIGIBLE TO APPLY?

The City of Perth is welcoming applications from all owners of ratable heritage places located within the City of Perth Local Government Area. To be considered for a grant, the applicant must be the landowner of a ratable property (or have proper authorisation to act on behalf of a landowner) that is listed as Heritage Place in the City of Perth City Planning Scheme or in the Metropolitan Redevelopment Authority heritage inventory.



CITY OF PERTH LOCAL GOVERNMENT AREA

The property must be a ratable property located within the City of Perth Local Government Area (Northbridge, West Perth, East Perth, CBD, or Crawley).

THE CITY OF PERTH WILL NOT CONSIDER APPLICATIONS WHERE THE:

- Property is outside of the City of Perth Local Government Area;
- Property is a non-heritage or non-contributory in a Conservation Area;
- Property is not ratable;
- Property has received a City of Perth Heritage Grant exceeding \$40,000 within the past five (5) years (excluding grants for a Conservation Management Plan);
- Property has received a cumulative total of \$90,000 in heritage grants from the City of Perth.
- Property is the subject of a previous City of Perth Heritage grant that has not been acquitted;
- Applicant has an outstanding rate debt to the City of Perth;
- Application is for retrospective funding of commenced or completed works;
- Application does not address the assessment criteria or is incomplete.



16 Queen Street, Perth, WA; Architect: Matthews & Scavalli Architects

ITEMS NOT SUPPORTED FOR GRANT FUNDING:

- Maintenance works;
- The installation of services, temporary fencing or scaffolding;
- Works associated with the operation of a business including the purchasing of equipment;
- New buildings, additions or extensions;
- Documentation or works associated with a Bonus or Transfer of Plot Ratio.



One40william, Corner William and Murray St Mall Street, Perth WA; Architect: HASSELL

HOW ARE HERITAGE GRANT APPLICATIONS ASSESSED?

Applications for Matched Funding Heritage Grants will be assessed against the following criteria:

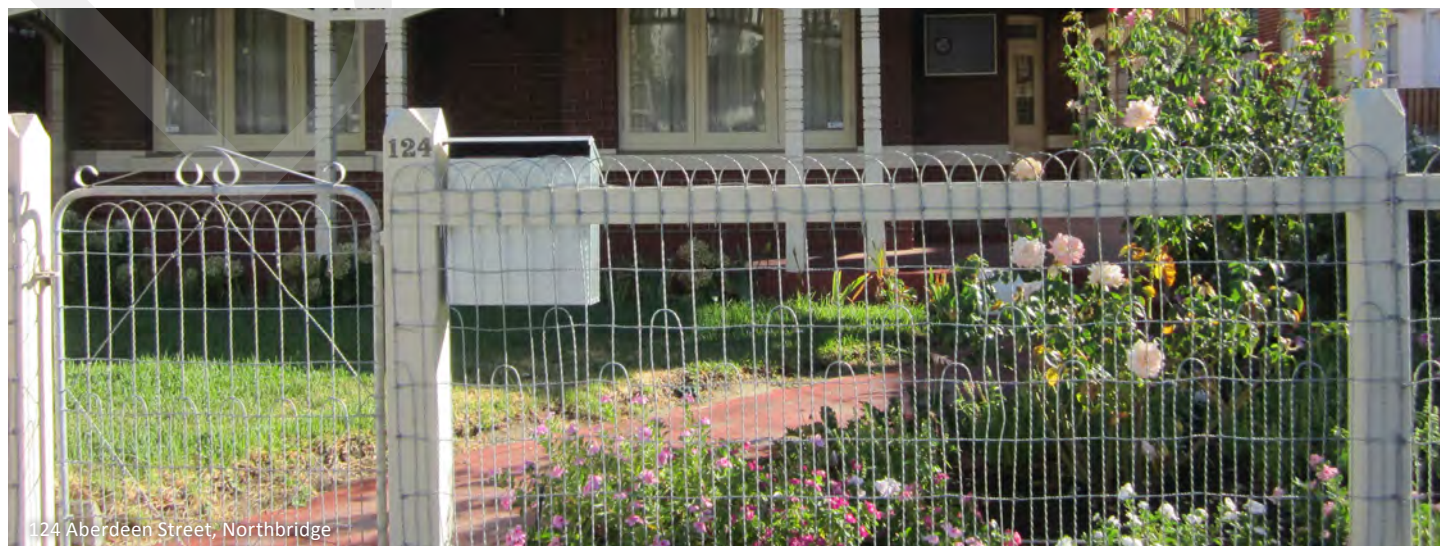
ESSENTIAL

- Accordance with the Heritage Grant Policy and the Conservation Management Plan for the place (where appropriate);
- Compliance with best practice heritage conservation;
- Improvement of the presentation of a heritage place;
- Promotion and enhancement of community appreciation and understanding of a heritage place;
- Project design and achievability, budget rigour and value for money;
- Other funding received or sought;
- Any development based incentives received from the City.

Applications for the preparation of studies, reports, advice and Conservation Management Plan will be assessed against the demonstrated need for the document.

DESIRABLE:

- Improved access to a heritage place;
- The place forms part of a tourist or visitor attraction;
- The property is located in an area that is planned for revitalization or streetscape/laneway enhancement;
- The project facilitates activation of a heritage place (upper floors, basements).



PAYMENT TERMS AND CONDITIONS

In order to receive the grant, all successful applicants must sign a 'City of Perth Heritage Grant Funding Agreement' that details the funded project and approved items (including grant and owner contribution amounts), and the conditions. A summary of which is provided below:

- The heritage grant runs with the property;
- Funding shall only be used for the approved grant funded project;
- The landowner must, as a minimum, match the heritage grant;
- The project must be undertaken and expended within 24 months of being awarded;
- The grant must not be used for reimbursement of a commenced or completed project;
- Where grants exceed \$20,000 the landowner must prepare a Conservation Management Plan;
- The property must be maintained in accordance with the City's Maintenance Agreement;
- All relevant approvals, permits and licenses must be obtained for the funded works;
- There must be on-site public acknowledgment of the heritage grant and meet any other publicity requests;
- Funded documents must be prepared by a recognised professional and in accordance with industry standards;
- A digital copy of funded documents must be provided and the City granted perpetual, non-exclusive license to copy, display and electronically retain the document;
- Successful applicants must submit a 'Grant Acquittal Report' within 30 months of application approval. The report must include a tax invoice and accurately report on funded project including, expenditure, benefits, achievements, and challenges.



Mcness Royal Arcade, 611-619 Hay Street Mall, Perth



Mcness Royal Arcade, 611-619 Hay Street Mall, Perth

● APPLICATION CHECKLIST ●

ELIGIBILITY CHECKLIST

- ☐ The property is a rateable heritage listed place located within the City of Perth Local Government Area (Northbridge, West Perth, East Perth, CBD, or Crawley).
- ☐ You have read Council Policy 6.1 Heritage Grants.
- ☐ For conservation works and studies/advice, I will make at least an equal financial contribution to the project (as the grant funding amount provided by the City of Perth).
- ☐ There are no outstanding or unclaimed City of Perth heritage grant for the property.
- ☐ The grant funding is not sought for general maintenance, the purchase of temporary equipment and is not required for normal business operations.
- ☐ The grant funding is not for reimbursement of works already underway or completed.
- ☐ The property has full value building insurance.

DOCUMENT CHECKLIST

The following documents must be submitted for all applications:

- ☐ Statement addressing the policy objective.
- ☐ Statement addressing the assessment criteria.
- ☐ Project Scope including project description, objectives and timetable (tangible outputs, funding stages, phasing and milestones).
- ☐ A succinct current property report.
- ☐ Itemised Budget including the cost breakdown structure and how the grant and recipient contribution will be distributed.
- ☐ Three quotes from relevant professionals.
- ☐ Evidence of full value building insurance cover for the property.
- ☐ A 'Statement by Supplier' form from Australian Taxation Office (if no ABN).
- ☐ A Conservation Management Plan where the cumulative total of heritage grants received exceeds \$20,000.



125 St Georges Terrace, Perth WA, Architect:: HASSELL and Fitzpatrick + Partners

• APPLICATION FORM - HERITAGE GRANTS •

APPLICANT DETAILS*

Name:

Company:

Relationship to Company/Property:

Address:

Phone:

Email:

ATO ABN or Statement by Supplier:

LANDOWNER DETAILS (IF SAME AS ABOVE WRITE 'AS ABOVE')

Name:

Company:

Relationship to Company/Property:

Address:

Phone:

Email:

ATO ABN or Statement by Supplier:

*if the applicant is not the landowner evidence must be provided to demonstrate that the owner(s) has given the applicant proper authority to act on their behalf.

PROPERTY DETAILS

Property Name:

Property Address:

Heritage Listing Status:

Certification of Title or Crown Lease Number:

PROJECT DETAILS

Funding Type (Select One):

- ☐ Conservation Works
- ☐ Study/Report/Advice
- ☐ Conservation Management Plan

Funding Amount:

Total Project Cost:

Any other funding amount received or sought:

Project Title:

Estimated Start and completion dates:

Include the following as attachments:

- Project summary, scope and budget;
- Statement addressing policy objectives;
- Statement addressing the assessment criteria;
- Current property condition report;
- Three quotes from relevant professionals;
- Evidence of building insurance; and,
- Statement of Disclosure if required.

APPLICANT DECLARATION

☐ I declare that I **do not** have any matters which might give rise to a real or perceived conflict of interest and that I **have not** sought or received other funding or financial or development based incentives for the property.

OR,

☐ I declare that I **have** matters which might give rise to a real or perceived conflict of interest and/or I **have** sought or received other funding or financial or development based incentives for the property.

Please describe any known relationships between the property owner (or authorised representative), managing agent or lease with the quote providers, and/or any other funding or financial or development based incentives sought or received by the City of Perth or other body for the property (include as attachment).

By signing below I certify to the best of my knowledge that I have disclosed any relevant information, and the statements made in this application are true. I understand that should this application be accepted, I would be required to accept the conditions of the grant. I acknowledge that the City of Perth's acceptance or refusal of this grant application is final and is not subject to an appeal process. Where the applicant represents the landowner or a group of landowners, I certify that I have proper authorisation to act on their behalf.

Name:

Company & Position:

Signature:

Date:

SUBMIT

Submit the completed application, marked 'Confidential' to:

Strategic Planning Unit
City of Perth
G.P.O. Box C120, Perth Western Australia 6839

or via email to info@cityofperth.wa.gov.au.

DEADLINE:

Please check the City of Perth website or contact the City of Perth for the current due date for applications.

A pdf version of this document can be viewed and is available for download from the City of Perth website (www.cityofperth.wa.gov.au). The document can also be made available in alternate formats by calling +618 9461 3333 or emailing info.city@cityofperth.wa.gov.au.

While the City of Perth makes every effort possible to publish full and correct credits for each work included in this volume, errors of omission and commission may sometimes occur. For this we are regretful, but hereby must disclaim any liability.

FURTHER INFORMATION

For more information on heritage listing, including how to nominate your property and the available incentives and assistance for owners please visit www.perth.wa.gov.au/planning-development/heritage or contact the City's Heritage Officer on (08) 9467 3333.



LANGLEY PARK WESTERN SECTION – WONDERLAND MUSIC EVENT



2015/5225 – WATERBANK SUBDIVISION – LOCATION PLAN



SCHEDULE 8

Perth City Food Truck Trial Feedback from Comida do Sul

Overall the trial was a great success! We worked hard at being consistent with our locations and committed to trading 3 days per week for the entirety of the trial.

Our locations during the trial;

Wednesday - Bill Graden Reserve, 11-2pm

Thursday - Wellington Square, 11-2pm

Friday - Wellington Square or Langley Park, 11-2pm

We believed that focusing on set weekly locations is the best way to build consistency with our clientele. We believe the consumer wants to know where the trucks will be as a weekly set schedule, so they can add us into their daily choice of food options in the area. Take the Bill Graden Reserve location, this was one of the most consistent locations in terms of profitability, from the on set we had a large numbers (up to 60 covers) and we noticed that it was the same people coming back every wednesday. This location as well as the Wellington square location where the most successful as there were limited quality food suppliers in the area.

The corporate lunch crowd should be a continued focus for the food trucks, as this is where demand is highest. They are connected in the social media's (which is how we promote our businesses) and from what we have been told, the food trucks are a breath of fresh air into their days as they can come out of the office, sit on the grass with a colleague and enjoy quality affordable food.

Lunch Trading

I personally believe that the above locations are the only viable spots in the trial for trucks to trade. The langley was the worst of the three, I truly thought that the langley locations would of been successful but we didn't manage to break even on the days we we traded. This comes down to a couple of factors; proximity to lunch crowd, it is a little far out to see and walk to, for the people close by so this limits the numbers as the lunch break time for most businesses is 30 minutes, of which the customers doesn't want to be, walking, waiting and eating the food. This was something we learnt during the trial and made an effort to increase our production time, we simply found that the closer to the offices the more customers.

I would like to propose some more central locations in the heart of the city. I understand that we don't want to have food trucks next to existing businesses, but I think we can easily find some suitable locations in the heart of the CBD. I will provide some examples of locations I think could work.

Night Trading

We are currently managing two food trucks and unfortunately didn't get to trial night time trading in the food truck trial. I did however liaise with the other guys who gave it a go and it was definitely not a profitable channel. The russell square location that opened up after

Fringe World, was trialled multiple times and it simply wasn't working. The Motorcycle car park opposite the square was also un viable as we can't 'hope' that it will be free at night for us, we simply have too much back end preparation to be let down.

We need to create a Food Truck Hub Location - Multiple food trucks in the same place at the same time. this will create a real energy and buzz and give people a reason to travel to as there are multiple food options. This doesn't need to be to central as I believe with the multiple trucks together, we can pool enough people using our social media pages. If this was a Friday night thing I think it could be a real winner. For example, Russell Square 4-5 trucks. Or any where along Roe street.

Top Points

More than one truck in locations - Makes more of a food hub, gives people more choice, creates a 'destination'. Easier to market.

High density locations - more central, higher turnovers, our margins are very high running a food truck and need large turnover of covers to produce a profit.

Add to Lunch Locations - Most successful, Wellington Square and Bill Graden, this wont be enough for all trucks to rotate through especially if only one at a time.

Locations to consider

Elizabeth Quay - incorporate a food truck destination into site

New northbridge link - incorporate a food truck destination into site

Thanks for letting us be apart of the trial

Joel & Dani

SCHEDULE 9

Perth Food truck trial feedback : Eat no Evil

All in all we think the Food truck trial was a great success with the feedback from the Perth people all being positive.

We tried a few different locations including Bill Graden reserve, Langley park 1 and 2, Wellington square and Havelock reserve. We also experienced engine trouble with the food truck during the middle of the trial and were unable to trade for a couple of weeks.

We found that constantly being in one location at the same time every week was the most effective in drawing in customers, with people 'stumbling upon us' and then telling colleagues and returning the next weeks. Customer satisfaction with price point and quality of food seemed good with most people buying a side and a drink and sitting at the location to enjoy their meal.

I think with more than one truck being able to trade at one location would benefit the food trucks because it draws more attention, enables us to combine our followers and also guarantees that there will always be a truck at the location in case of truck failure. It benefits the consumer because they are able to try a different style of food every week, promotes a healthy competition between vendors to keep a high standard of product, and creates a fun and dining experience.

Attending to the office clientele is a great idea as they have a large networking capacity and it is easy to communicate with them as they are usually connected to social media most of the day.

Some of the spots were definitely not effective as they were too far away from the foot traffic (Henderson island), or sharing with motorcycle parking spots which means there is a chance we might get to the spot and not be able to set up. I think this style of allocating spots only works if there are many locations like this in the same area.

The overall support and exposure of the trial has been huge and for a city that is trying to focus on forward thinking, cultural and art and activation of laneways and public spaces, Food trucks are an inevitable addition to the streetscape. If we regulate this industry properly from the start and help grow a street food culture then the people of Perth can benefit all year round.

We suggest designated, marked out food truck spots with room for 2-3 or more trucks, maybe focusing on a select few spots to start then adding more as the amount of trucks grow. Using these spots in the new plans for the city like the Elizabeth quay and new Northbridge developments over the train station can highlight a NEW and exciting direction that the city is taking to bring people to the streets. If there is more of a 'hub' style of location then it doesn't have to be right in the centre.

We also need to create a specific app or device for tracking the Perth trucks from all media platforms. This can be promoted to visitors of the city to help them explore what the city has to offer and the amazing mix of culture on show.

We would like to thank the city for this exciting opportunity and look forward to being on the streets in full force this summer.

Regards, Ben Foss, & Ben French

Eat no evil.

Western Australia

City of Perth Food truck trial Feedback

Food truck trial was great! Thanks again for letting us be part of it. Sorry for the lack of feedback from ourselves.

We've only been profitable in 2 locations really, which were Bill Graden most on the time, and sometimes Russel Square. For lunch only.

Evenings were not successful, we've only tried once or twice though. Lunch in other spots were far too quiet. We had days at Langley park with 1 or 2 meals sold.... which was quite a loss.

Response was great though! Everybody who had lunch at the truck were delighted to be offered something different at affordable price. After a while we had "regular" customers who would know where we were and started chasing the crepe van in the city. We tried to stick to a schedule which was good. that's only when we stopped trading that we realised that people were asking "where are you trading today" because they couldn't find us at our usual location.

For food trucks to be successful it seems paramount to

- get spots where it's busier
- allow 2 or 3 food truck at a same spot. It creates a vibe and attracts more people.
- Have a more visible way to track trucks in the city. Because facebook only broadcast to a small amount of followers (you have to pay if you want ot reach more of your followers...) people kept asking where the trucks were.

It was a great experience.

Even though we're not operating anymore, I truly hope that this will lead to having food trucks more present in Perth City. It's good for the people and the City!

Once again, we had tremendous response from customers.

Thanks more having made us part of it.

Best Regards
Tom.

Tom Montmayeur
Little Luis- Crepes

SCHEDULE 11

Dear Officer,

With reference to our telephonic conversation on 23 April 2015. Thank you for your valuable time to discuss the concerns affecting our business.

To reiterate the major items discussed. We would like to raise our concerns regarding the Food Truck that has been operating at Wellington Square on a weekly basis.

Johns Food and Liquor is serving locals from last 50 years & we as Ray Brothers Pty Ltd have taken over the business from last one year.

We have noticed a steep decline in our food sales on the same days as when this truck operates. This is obviously as the Food truck sells food at a cheaper rate than ours.

You will no doubt appreciate that as a business we have large overheads (approx. \$ 8500 per month) Besides Rent, Utilities and Salaries we also pay Government taxes (Council rates, Water rates, Land taxes etc) amounting to \$ 1400 per month.

These costs hamper our ability to compete in our product prices with a Food truck that most likely only pays for Parking fees

We are trying to develop our new business to offer a permanent convenience to the neighbouring residential and commercial areas however the above factors are seriously affecting us.

We would like to appeal to the City of Perth to consider our case and look for a solution that is convenient to all concerned

We are willing to discuss this further with you.

You can get in touch with us on the below contact numbers /email ids

Look forward to hearing from you soon

Thanks and regards

Regards

Vikrant Sharma (Director)
Ray Brothers Pty Ltd
Cellarbrations @East Perth T/A Johns Food and Liquor
144 Bennette St, East Perth, WA 6004



HERBERT
SMITH
FREEHILLS

Deed

Mall Management Agreement – Kings Square - Mall Reserve

DEXUS Funds Management Ltd (**Developer**)

City of Perth (**City**)



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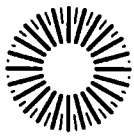
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Mall Management Agreement – Kings Square – Mall Reserve

Date ►

Between the parties

DEXUS Funds Management Ltd as trustee for the DEXUS Kings Square Trust

ACN 060 920 783 of Level 25, Australia Square, 264 George Street, Sydney, New South Wales

(Developer)

City

City of Perth

of GPO Box C120, Perth Western Australia 6000

(City)

Recitals

1. Pursuant to the subdivision approval dated 15 December 2011 issued by the Western Australian Planning Commission under Application 143700, the public open space area shown as a mall reserve between the lots known as KS2 and KS3 on the plan set out in Schedule 2 will be transferred to the Crown for use as a mall reserve.
 2. The City will receive care, control and management of the Mall Reserve pursuant to the Management Order.
 3. The parties agree that the Mall Reserve will be used and managed as set out in this deed.
-

The parties agree as follows:



1 Definitions and Interpretation

1.1 Definitions

The meanings of the terms used in this deed are set out below.

Term	Meaning
Business Day	a day on which banks are open for business in Perth excluding a Saturday, Sunday or public holiday in that city.
Local Laws	shall include any existing local laws and any local laws to be implemented by the City in respect of the use of the Mall Reserve by the general public.
KS1	the Kings Square mixed use building known as KS1 as shown on the plan in Schedule 2.
KS1 Loading Dock	the loading dock for KS1 shown on the plan in Schedule 2.
KS2	the Kings Square mixed use building known as KS2 as shown on the plan in Schedule 2.
KS3	the Kings Square mixed use building known as KS3 as shown on the plan in Schedule 2.
KS3 Temporary Access Period	the period between practical completion of KS3 and the completion and gazetting of the proposed extension of King Street in the Kings Square development as a public road.
KS3 Temporary Loading Area	the temporary loading area shown on the plan in Schedule 3.
Mall Reserve	the mall reserve between the lots known as KS2 and KS3 on the plan set out in Schedule 2.
Management Order	the management order registered in respect of the Mall Reserve.



Term	Meaning
Operations and Access Procedures	the procedures set out in Schedule 4 for the day to day operations of and access to the Mall Reserve.
Pedestrian Access Plan	a plan for the safe management of pedestrian access, safety and security in the Mall Reserve.
Special Events	Large capacity events at the Perth Arena, Wellington Street and/or Yagan Square as agreed by the parties in accordance with clause 3.1(c) and/or 4(c).
Transitional Period	the 12 month period commencing from practical completion of KS1 or KS3 (whichever is first to occur).

1.2 Interpretation

Unless the context otherwise requires:

- (a) headings, underlining and numbering are for convenience only and do not affect the interpretation of this deed;
- (b) words importing a gender include every gender;
- (c) other parts of speech and grammatical forms of a word or phrase defined in this deed have a corresponding meaning;
- (d) an expression importing a natural person includes a company, partnership, joint venture, association, corporation or other body corporate under any Act;
- (e) a reference to a party, clause, Schedule or Attachment is a reference to a party, clause, Schedule or Attachment to this deed; and
- (f) no provision of this deed will be construed adversely to a party solely on the ground that the party was responsible for the preparation of this deed or that provision.

2 Management and Use of Mall Reserve

2.1 Management of Mall

Subject to the terms of this deed, the City is responsible for the care, control and management of the Mall Reserve following registration of, and pursuant to the Management Order, and must undertake all maintenance, repair, cleaning and upkeep of the Mall Reserve required to ensure that the Mall Reserve is kept in good condition, clean and safe for public use.



2.2 Use restrictions and by-laws

- (a) The Developer must comply with any restrictions on the use of the Mall Reserve set out in the Management Order.
- (b) Subject to clause 11, the parties acknowledge and agree that the provisions of any Local Laws will override this deed to the extent that any provision of the Local Laws may be inconsistent with this deed.
- (c) The City acknowledges and agrees that the following requirements agreed by the parties will be incorporated into the By-laws:
 - (1) Smoking is not permitted in the Mall Reserve;
 - (2) Skateboards, roller skates, roller blades and scooters must not be used in the Mall Reserve.

2.3 Obstruction and temporary closure of Mall Reserve

- (a) Except in the case of an emergency, the City shall not restrict the rights granted to the Developer under this deed, even on a temporary basis, for example, where repairs are required to the Mall Reserve.
- (b) In the case of emergency any temporary closure or obstruction of the Mall Reserve shall not occur without the prior written approval of the Developer, which approval must not be unreasonably withheld or delayed.

2.4 Security

The City is responsible for implementing security arrangements for the Mall Reserve, including, without limitation:

- (a) coverage by the City's rangers until 10pm (Monday to Saturday)/7pm (Sunday);
- (b) enforcing Local Laws; and
- (c) video surveillance (CCTV) 24 hours a day, seven days per week in order to monitor for anti-social behaviour and emergencies.

2.5 Operations and Access Procedures

- (a) The Developer and the City must manage the day to day operation and access to the Mall Reserve in accordance with the Operations and Access Procedures.
- (b) Within 20 Business Days of a request by either party (or as soon as reasonably practicable in the case of an emergency), the City and the Developer must meet to review the Operations and Access Procedures and discuss any amendments reasonably required by a party to any systems, practices, procedures or other items specified in the Operations and Access Procedures.
- (c) The Operations and Access Procedures must be updated to include any amendments agreed pursuant to clause 2.5(b) and the Developer and the City must implement the updated Operations and Access Procedures as soon as the amendments are finalised.



3 Access to KS1 Loading Dock

3.1 Developer Access

- (a) The City grants to the Developer and the Developer's officers, employees, contractors, agents and invitees, unrestricted access and egress across the Mall Reserve to the KS1 Loading Dock, except:
 - (1) from 11:30am to 2pm Monday to Friday;
 - (2) from 6pm to 9pm Friday;
 - (3) in the case of an emergency; and
 - (4) during Special Events.
- (b) The Developer shall develop a communication framework outlining how the Developer will liaise with representatives of the Perth Arena and Yagan Square so as to overlay Special Events with the KS1 delivery schedule.
- (c) The City shall use its best endeavours to ensure that although the Developer's access to the KS1 Loading Dock during Special Events may be restricted, some form of reasonable access to the KS1 Loading Dock must still be provided during Special Events.

3.2 Transitional Period

- (a) During the Transitional Period, to enable completion of works and fit outs of tenancies to occur in KS1 and KS3, the City:
 - (1) grants to the Developer and the Developer's officers, employees, contractors, agents and invitees, access to the Mall Reserve 24 hours a day, 7 days a week; and
 - (2) acknowledges and agrees that there will be large vehicles accessing and parked in and in the vicinity of the Mall Reserve to enable works and fit outs to be undertaken.
- (b) The Developer is responsible for the cost of repairing all damage to the Mall Reserve during the Transitional Period that can be attributed to operatives or vehicles relating to:
 - (1) a KS1, KS2 or KS3 base build contractor (being Broad, Probuild or John Holland); and
 - (2) a fit out contractor or vehicle servicing or delivering to KS1, KS2 or KS3.
- (c) Without limiting clause 2.1, the City is responsible for:
 - (1) repairing all damage to the Mall Reserve that the Developer is not responsible for repairing under clause 3.2(b) during the Transitional Period, including any damage caused by a member of the public or another vehicle; and
 - (2) repairing all damage to the Mall Reserve after the Transitional Period.



4 KS3 – Temporary Access Arrangements

During the KS3 Temporary Access Period :

- (a) the City grants to the Developer and the Developer's officers, employees, contractors, agents and invitees, the right to use the KS3 Temporary Loading Area for loading and service vehicle access for KS3 and to have unrestricted access and egress across the Mall Reserve to the KS3 Temporary Loading Area, except:
 - (1) from 11:30am to 2pm Monday to Friday;
 - (2) from 6.00pm to 9.00pm Friday;
 - (3) in the case of an emergency or where such obstruction or temporary closure of the Mall Reserve or any part thereof may be reasonably necessary for the safety and protection of any person; and
 - (4) during Special Events;
- (b) the Developer must develop a communication framework outlining how the Developer will liaise with representatives of the Perth Arena so as to overlay Special Events with the KS3 delivery schedule; and
- (c) the City shall use its best endeavours to ensure that although the Developer's access to the KS3 Temporary Loading Area during Special Events may be restricted, some form of reasonable access to the KS3 Temporary Loading Area must still be provided during Special Events.

5 Meetings

5.1 Initial meetings

- (a) Within 20 Business Days of the first business commencing operations in the Mall Reserve, the Developer and the City must meet (which meeting may be convened by either party) to discuss any issues arising in relation to this deed or the Mall Reserve.
- (b) Within 20 Business Days of the first resident occupying residential premises in the Mall Reserve, the Developer and the City must meet (which meeting may be convened by either party) to discuss any issues arising in relation to this deed or the Mall Reserve.
- (c) The meetings must be attended by representatives of each party and any other person that a party reasonably requires to attend as an invitee.
- (d) If as a result of discussions at the meetings, the parties agree to changes to the Operations and Access Procedures, the Pedestrian Access Plan or any matter associated with or comprised in this deed, the parties must formally record the agreed change in an appropriate document, amend the Operations and Access Procedures or the Pedestrian Access Plan or vary this deed, as may be appropriate.



5.2 General meetings

- (a) The Developer and the City will hold meetings for discussion of management issues as agreed between parties or within 20 Business Days of a request by either party (or as soon as reasonably practicable in the case of an emergency), to discuss:
 - (1) management issues associated with the Mall Reserve;
 - (2) safety or security issues;
 - (3) access issues;
 - (4) any proposed change to the Operations and Access Procedures or the Pedestrian Access Plan;
 - (5) issues arising from Special Events;
 - (6) proposed changes to Local Laws; or
 - (7) any issue arising in relation to this deed or the Mall Reserve.
- (b) The meetings must be attended by representatives of each party and any other person that a party reasonably requires to attend as an invitee.
- (c) If as a result of discussions at the meetings, the parties agree to changes to the Operations and Access Procedures, the Pedestrian Access Plan or any matter associated with or comprised in this deed, the parties must formally record the agreed change in an appropriate document, amend the Operations and Access Procedures or the Pedestrian Access Plan or vary this deed, as may be appropriate.

5.3 Meetings regarding Special Events

- (a) At least once every 6 months, the Developer and the City will hold a meeting for (which must be convened within 20 Business Days of a request by either party) to discuss the schedule of any upcoming large capacity events at Perth Stadium and Yagan Square, and agree (both parties acting reasonably) which of these events will be designated as Special Events.
- (b) The meetings must be attended by representatives of each party and any other person that a party reasonably requires to attend as an invitee, including representatives of the Perth Arena and Yagan Square.

6 Indemnities and insurance

6.1 Indemnities

- (a) The Developer shall be liable for and must indemnify the City against any loss suffered by the City or damage to any property or personal injury to or death of any person in the Mall Reserve, to the extent caused by any act or omission of the Developer or its service vehicles, agents, employees or invitees accessing the KS1 Loading Dock or the KS3 Temporary Loading Area.
- (b) The Developer shall be liable for and must indemnify the Minister for Lands against any loss suffered by the Minister for Lands or damage to any property or personal injury to or death of any person in the Mall Reserve, to the extent



caused by any act or omission of the Developer or its service vehicles, agents, employees or invitees accessing the KS1 Loading Dock or the KS3 Temporary Loading Area.

- (c) The parties agree that nothing in this clause shall require the Developer to indemnify the City, its officers, servants or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the City, or its servants, agents, contractors or invitees.

6.2 Insurance

- (a) The Developer must:
- (1) effect and maintain or cause to be effected and maintained with insurers approved by the City (noting the City's and the Developer respective rights and interests in the Mall Reserve) an adequate public liability insurance (**Policy**);
 - (2) ensure such public liability insurance shall be in the sum of not less than TWENTY MILLION DOLLARS (\$20,000,000.00) (**Insured Sum**) in respect of any one claim or such greater amount as the City may from time to time reasonably require;
 - (3) ensure that the City is named as a beneficiary of the Policy and that the Policy shall cover the City for the Insured Sum for any one event in respect of injury or loss both to persons and to property;
 - (4) ensure the Policy shall cover the City for all claims (but without limiting the generality of the foregoing) for loss or damage to property not owned by the Developer and also for any loss or damage to property not under the physical or legal control of the Developer and in respect of all claims relating to contractual liability and such other risks as the City might reasonably nominate at the time of entry into this Agreement; and
 - (5) advise the City of any changes to the Policy or any cancellation of the Policy.
- (b) The Developer agrees that the City shall not be liable for any payments whatsoever (including any excess on claims) in respect of such insurance under this **clause 6.2**.
- (c) The Developer acknowledges and agrees with the City that the Developer or any Authorised Person will not be permitted access to the Mall Reserve unless a certificate of currency of the Policy has been provided to the City.

7 Restrictions on Disposal

- (a) The Developer covenants and agrees with the City that it must not sell, transfer, mortgage, assign or otherwise dispose or, or charge or encumber any part or interest in KS1 and KS3 (during the KS3 Temporary Access Period only) separately or in part unless the person to whom any right or interest in KS1 or KS3 is to be granted has first entered into a deed with the City in a form reasonably required by the parties, under which that person agrees to comply with the provisions of this deed as they apply to the respective land acquired by that person.

- (b) Notwithstanding clause 7(a), the Developer may enter into leases or licences for any part of KS1 or KS3, without complying with clause 7(a) if the grant of that lease or licence is contemplated by an agreement for lease in existence as at the date of this deed or provided that any such lease or licence must:
 - (1) be consistent with the Developer's obligations under this Deed; and
 - (2) reserve to the Developer the power to cause the lessee or licensee to do anything required of it in order for the Developer to comply with this deed.
- (c) Subject to clause 13, the City agrees to promptly execute and to comply with the obligations set out in any deed procured pursuant to clause 7(a).

8 Developer's Limitation of Liability

8.1 Trustee

DEXUS Funds Management Limited ABN 24 060 920 783 (**the Trustee**) enters into this deed in its capacity as trustee of DEXUS Kings Square Trust (the Trust).

8.2 Limitation of Trustee's Liability

The parties acknowledge and agree that:

- (a) the Trustee enters into this deed in the capacity stated in clause 8.1 and in no other capacity.
- (b) except in the case of any liability of the Trustee under or in respect of this deed resulting from the Trustee's own fraud, negligence or breach of trust, the recourse for any person to the Trustee in respect of any obligations and liabilities of the Trustee under or in respect of this deed is limited to the Trustee's ability to be indemnified from the assets of the Trust; and
- (c) if any party (other than the Trustee) does not recover the full amount of any money owing to it arising from non-performance by the Trustee of any of its obligations, or non-payment by the Trustee of any of its liabilities, under or in respect of this deed by enforcing the rights referred to in clause 8.2(b), that party may not (except in the case of fraud, negligence or breach of trust by the Trustee) seek to recovery the shortfall by:
 - (1) bringing proceedings against the Trustee in its personal capacity; or
 - (2) applying to have the Trustee wound up.

8.3 Override

This clause 8 applies despite any other provision of this deed or any principle of equity or law to the contrary.

9 Governance / Dispute resolution

9.1 Notice of Dispute

- (a) If a difference or dispute (**Dispute**) between the parties arises out of or concerns a matter relating to or arising out of this deed, then any party may give each other party to the Dispute a written notice of dispute providing details of the Dispute (**Notice of Dispute**).
- (b) Notwithstanding the existence of a Dispute, all parties will continue to perform their obligations under this deed.

9.2 Conference

Within 10 Business Days after receiving a Notice of Dispute, the parties in Dispute will confer at least once to seek to resolve the Dispute or to agree on methods of doing so. At every such conference each party will be represented by a person having authority to agree such resolution or methods. All aspects of every such conference, except the fact of its occurrence, will be kept confidential between the parties to this deed.

9.3 Expert determination

- (a) If the Dispute is not resolved within 5 Business Days of the conference in clause 9.2 (or such further period as the representatives may agree), the parties agree that the Dispute shall be referred to senior executives of the parties in Dispute for resolution who shall meet together and shall negotiate in good faith in order to try and resolve the dispute or difference within 10 Business Days of the Dispute being referred to them.
- (b) Failing resolution by the senior executives within 10 Business Days of the Dispute being referred to them in accordance with 9.3(a), the Dispute will be referred to expert determination, administered by the Institute of Arbitrators and Mediators Australia ACN 008 520 045 (**IAMA**).
- (c) Subject to clause 9.3(d), the expert determination will be conducted in accordance with IAMA expert determination rules which set out the procedures to be adopted, the process of selection of the expert and the costs involved and the terms of those rules are incorporated in this deed.
- (d) The expert determination is final and binding on the parties except where:
 - (1) the amount determined as payable to a party exceeds \$500,000; and
 - (2) either party notifies the other in writing, within 30 days of the date of the expert's determination, that it intends to commence proceedings in relation to the Dispute.
- (e) This clause does not expire on the expiration of the deed.

10 Notices

10.1 Form of Notice

A notice or other communication to a party under this deed (**Notice**) must be:



- (a) in writing and in English; and
- (b) addressed to that party in accordance with the details nominated in Schedule 1 (or any alternative details nominated to the sending party by Notice).

10.2 How Notice must be given and when Notice is received

- (a) A Notice must be given by one of the methods set out in the table below.
- (b) A Notice is regarded as given and received at the time set out in the table below.

However, if this means the Notice would be regarded as given and received outside the period between 9.00am and 5.00pm (addressee's time) on a Business Day (**business hours period**), then the Notice will instead be regarded as given and received at the start of the following business hours period.

Method of giving Notice	When Notice is regarded as given and received
By hand to the nominated address	When delivered to the nominated address
By pre-paid post to the nominated address	At 9.00am (addressee's time) on the second Business Day after the date of posting
By fax to the nominated fax number	<p>At the time indicated by the sending party's transmission equipment as the time that the fax was sent in its entirety.</p> <p>However, if the recipient party informs the sending party within 4 hours after that time that the fax transmission was illegible or incomplete, then the Notice will not be regarded as given or received. When calculating this 4 hour period, only time within a business hours period is to be included.</p>

10.3 Notice must not be given by email or other electronic communication

A Notice must not be given by email or other electronic means of communication (other than fax as permitted in clause 10.2).

11 No fetter of City's discretion

The Developer acknowledges and agrees:

- (a) the City is a local government established by the *Local Government Act 1995*;
- (b) in its capacity as a local government, the City will be obliged to comply with statutory obligations imposed by law; and



- (c) no provision of this deed may unlawfully restrict or otherwise fetter the discretion of the City in the lawful exercise of any of its functions and powers as a local government,

provided that:

- (d) the City will act in good faith and have regard to the City's obligations under this deed when implementing any new Local Laws that may adversely affect the Developer's rights under this deed; and
- (e) this clause will not serve to relieve the City from responsibility for performance of its obligations arising pursuant to this deed, except to the extent necessary to avoid any unlawful restriction or fetter of the City's discretion.

12 General

12.1 Further action

Each party must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions and purpose of this deed.

12.2 Governing law and jurisdiction

- (a) This deed is governed by the law in force in Western Australia.
- (b) Each party irrevocably submits to the non-exclusive jurisdiction of courts exercising jurisdiction in Western Australia and courts of appeal from them in respect of any proceedings arising out of or in connection with this deed.

12.3 Counterparts

This deed may consist of a number of counterparts and, if so, the counterparts taken together constitute one document. A party may execute this deed by signing any counterpart (including by email or facsimile).

12.4 Costs

The Developer shall pay the City's reasonable legal costs of and incidental to the preparation (including all preliminary drafts), negotiation, execution and stamping of this deed and duty payable hereon and the costs of and incidental to the preparation and lodgement of any caveat lodged pursuant to the terms of this deed and any withdrawal and replacement thereof.



Schedule 1

Notice details

DEXUS Funds Management Ltd

Address Level 25, Australia Square, 264 George Street, Sydney, New South Wales

Attention

Fax

City **City of Perth**

Address Ground Floor, Council House, 27 St Georges Terrace, Perth WA 6000

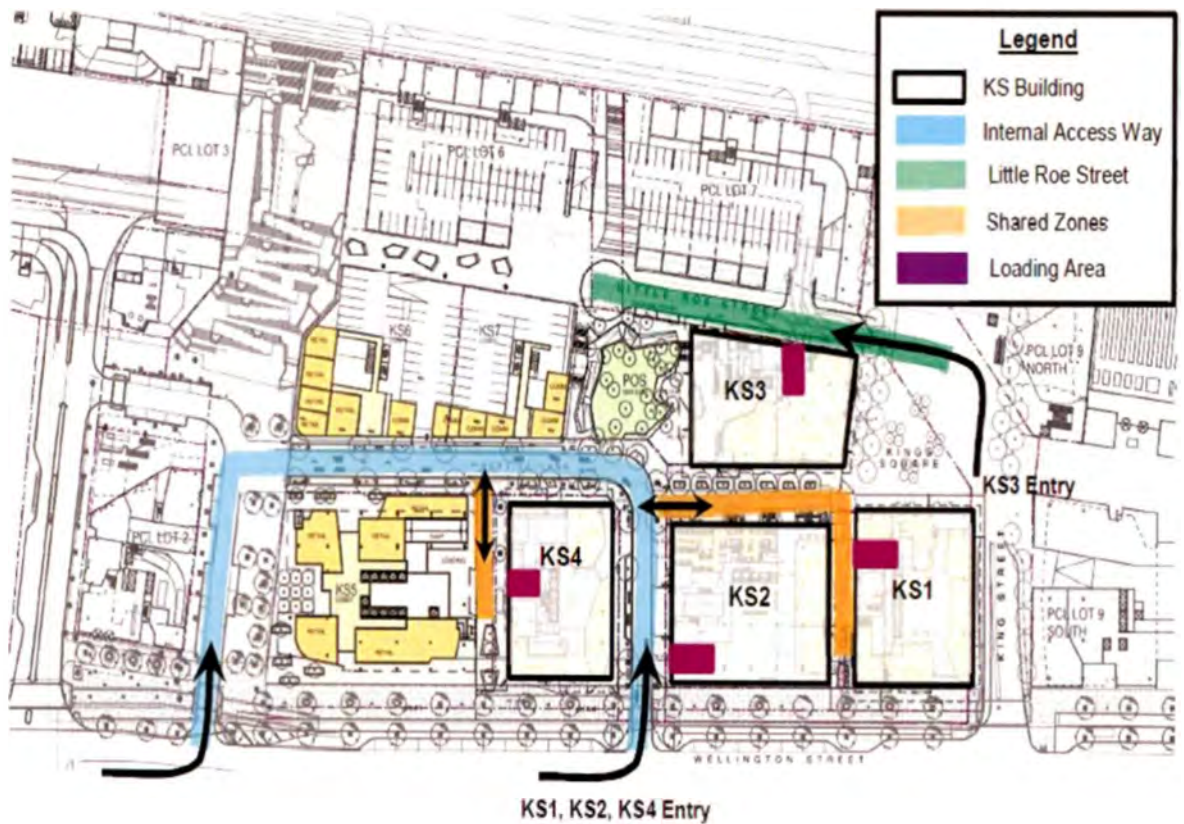
Attention

Fax



Schedule 2

Plan of Mall Reserve, KS1 Loading Dock and KS1, KS2 and KS3





Schedule 3

KS3 Temporary Loading Area





Schedule 4

Operations and Access Procedures

Procedures to be agreed between the Developer and the City and must address the following matters:

1. **Operational Plan and Protocols** - Required in relation to day to day operations and to define how Developer's facilities management and security staff will liaise and work with the City staff at the City's surveillance centre.
2. **Access control** - Access to the mall is to be controlled by retractable bollards (with intercom) from the adjoining road to the mall reserve.
3. **Secondary control** - Developer is to have a secondary control button to lower the bollards when required to allow entry to delivery vehicles as required. For the avoidance of doubt, in the event that City of Perth receives an intercom call relating to a regular delivery or service vehicle for KS1 (providing it is within the agreed hours of operation) then this will be referred to the Developer's on site building management team to handle the access and egress arrangements of that vehicle.
4. **Bollard control** - Process to be agreed to address control of bollards by the City and the Developer and ensure safe vehicle access, given single lane access.
5. **Communication** - Process to be agreed for communication between the City and the Developer on a daily basis and information sharing. Implementation of signal system and truck waiting bay to be agreed.
6. **Emergency procedures** - Access for emergency vehicles and to fire services. Parties to agree details for who is to provide access and what the proposed procedures will be. It is assumed that the City will be the primary control point for emergency vehicles entering the mall.
7. **Out of hours procedures** - To be developed to reflect the out of hours delivery protocol and outline how communication will work between the Developer's out of hours security team and City of Perth's out of hours team.



Signing page

Executed as a deed

Developer

Signed, sealed and delivered for
DEXUS Funds Management Limited as trustee for the DEXUS Kings Square Trust
by its attorneys

sign here ►

Attorney

print name

Ross Du Vernet

Attorney

Brett David Cameron

in the presence of

sign here ►

Witness

print name

PETER MORLEY

Witness

PETER MORLEY

City

The common seal of the
City of Perth
was hereunto affixed in the presence of

sign here ►

Lord Mayor

print name

sign here ►

Chief Executive Officer

print name

CONFIDENTIAL SCHEDULES 13 AND 14
ITEM 11 – TENDER 118-14/15 – PROVISION OF
INFRASTRUCTURE FOR THE CITY OF PERTH AUSTRALIA
DAY SKYWORKS

FOR THE COUNCIL MEETING

11 AUGUST 2015

DISTRIBUTED TO ELECTED MEMBERS UNDER
SEPARATE COVER

SCHEDULE 15
FINANCIAL ACTIVITY STATEMENT FOR THE TWELVE MONTHS TO
30 JUNE 2015

REPORT OF VARIANCES TO BUDGET

This report compares the actual performance for the twelve months to 30 June 2015 compared to the revised budget approved by Council on 17 March 2015.

Operating Revenue

- Parking revenue was \$452,000 above the revised budget in response to the strategy implemented in the last couple of months, with undercover car parks finishing \$502,000 higher and kerbside parking \$108,000. These variances were partly offset by shortfalls in open air car parks (\$158,000). The Convention Centre car park achieved \$218,000 higher than forecast, together with Elder Street \$175,000 and Pier Street \$107,000. Most other car parks exceeded or were close to the revised budget with the exception being His Majesty's (\$105,000). Kerbside parking includes higher Work Zone fees \$192,000 and permit fees of \$110,000, while on-street parking fell (\$197,000) below the revised budget. The biggest shortfalls in open air car parks were Queens Gardens (\$71,000) and Point Fraser (\$35,000), with others having smaller variances and achieving close to forecasts.
- Fines and Costs were (\$384,000) below the revised budget for the year. A combination of factors contributed to this, including a number of vacant parking officer positions and fewer parking bays being available owing to ongoing construction activity in the City.
- Investment income finished close to the revised budget for the year attributable to periods of good returns from balanced funds and the generally higher level of funds invested arising from savings in expenditure. There has however been gradual erosion of interest rates reflecting the current market and as longer dated deposits mature.
- Rental and Hire Charges were above the revised budget by \$103,000 attributable to Affordable Housing \$69,000, Banners \$44,000, Council House \$50,000 and City Station Retail properties \$11,000. Areas below were mainly car park leased properties (\$48,000) and Perth Town Hall (\$17,000).
- Recurrent Grants were \$1,060,000 above the revised budget owing to early payments of \$434,000 for Local Government Road and Assistance Grants received during June, Christmas Pageant Grant \$315,000 and funding under the National Affordable Rental Assistance Scheme that was unbudgeted \$298,000.

SCHEDULE 15
FINANCIAL ACTIVITY STATEMENT FOR THE TWELVE MONTHS TO
30 JUNE 2015

REPORT OF VARIANCES TO BUDGET

Operating Expenditure

- Employee costs ran over the revised budget by (\$214,000) after payments to a number of long serving employees retiring or leaving the City that amounted to (\$764,000).
- Materials and contracts were \$4,255,000 under the revised budget primarily in the areas of property maintenance \$593,000, Consultancy \$744,000, other Professional Fees \$457,000 and Infrastructure Contractors \$250,000. Main areas underspent were Footpaths \$198,000, Drainage \$89,000 and Hay Street Mall \$211,000. Other areas include Community Arts Program \$149,000, Community Amenities \$134,000, maintenance in Council House \$284,000, Parking Operations \$190,000, Transport Policy \$147,000, Public Relations \$146,000 and Plant Operations \$148,000, which are partly due to timing differences. A range of smaller variances occurred throughout the organisation.
- Utilities were above revised estimates attributable to higher power costs.
- Depreciation lagged behind the revised budget by \$1,703,000, predominantly in Infrastructure by \$1,423,000, where Roads and Kerbs amounted to \$701,000, Footpaths \$383,000 and infrastructure in Parks and Gardens \$239,000. Other classes included Computers \$310,000 and Fixed Plant \$154,000. These charges are dependent on the timing of capitalisation of completed works and purchases of assets.
- The variance in Loss on Disposal of Assets \$615,000 was predominantly the result of better than expected proceeds from sale of assets \$357,000, being mainly for replacement vehicles, and lower carrying amounts of the assets written off.
- Other Expenditure savings \$776,000 occurred mainly in Donations and Sponsorships \$749,000 which was mainly comprised of Heritage Incentives and Contributions \$281,000, Other Cultural Activities \$118,000 and the Economic Development Program \$138,000.

Investing Activities

- Capital expenditure was \$13.6 million under the revised budget with ongoing work in a number of large projects including the City of Perth Library and Public Plaza, the Barrack Street 2-Way Conversion project, Bike Plan Implementation, Supreme Court Gardens amenities upgrade, Point Fraser Development Lighting, Streetscape Enhancement - St Georges Terrace. (William to King), Wellington Street Stage 2A, as well as various footpath and drainage projects. Several large projects were delayed as a result of access restrictions

SCHEDULE 15
FINANCIAL ACTIVITY STATEMENT FOR THE TWELVE MONTHS TO
30 JUNE 2015

REPORT OF VARIANCES TO BUDGET

due to other construction work. A number of ongoing projects will be carried over into the next financial year amounting to approximately \$14.9 million.

- Transfers to Reserves resulted in additional funds being set aside largely due to the Parking Levy increase of \$3.1 million and the additional distribution from Tamala Park Regional Council, Catalina project of \$916,667.

Financing Activities

- Transfers from Reserves are below the expected level in the revised budget by (\$4.3 million) as a result of the delays in capital expenditure.
- Funding from carry forwards estimated in the revised budget is also dependant on the progress of the capital works program.
- An additional distribution of proceeds to member councils was declared and received from the Tamala Park Regional Council – Catalina project since the revised budget was adopted.
- Capital Grants and Contributions were below the revised budget (\$560,000) mainly due to delays in receipts of Blackspot Road projects.

Amounts sourced from Rates

- Rates revenue raised fell marginally below the revised budget after several objections to property valuations were awarded through Landgate Services.

CITY OF PERTH SCHEDULE 13

FINANCIAL ACTIVITY STATEMENT - for the period ended 30 June 2015 (Subject to final Audit)

	Revised Budget 2014/15	Budget YTD 30-Jun-15	Actual YTD 30-Jun-15	Variance YTD 30-Jun-15
	\$	\$	\$	\$
Proceeds from Operating Activities				
Operating Revenue				
<i>Nature of Income</i>				
Parking Fees	72,881,162	72,881,162	73,333,078	451,915
Fines and Costs	9,617,112	9,617,112	9,233,324	(383,788)
Investment Income and Interest	5,580,133	5,580,133	5,572,285	(7,847)
Community Service Fees	1,442,179	1,442,179	1,414,490	(27,689)
Rubbish Collection	6,039,005	6,039,005	6,079,979	40,974
Rentals and Hire Charges	5,364,809	5,364,809	5,467,428	102,620
Recurrent Grants	1,815,178	1,815,178	2,875,842	1,060,664
Contributions, Donations and Reimbursements	455,014	455,014	440,141	(14,873)
Other Income	6,144,988	6,144,988	6,086,582	(58,405)
	109,339,579	109,339,579	110,503,150	1,163,571
Less: Operating Expenditure				
<i>Nature of Expenditure</i>				
Employee Costs	63,476,391	63,476,391	63,690,393	(214,002)
Materials and Contracts	48,662,165	48,662,165	44,406,855	4,255,310
Utilities	3,069,668	3,069,668	3,168,882	(99,214)
Insurance Expenditure	1,170,683	1,170,683	1,221,802	(51,119)
Depreciation and Amortisation	30,156,375	30,156,375	28,453,456	1,702,919
Interest Expenses	1,530,827	1,530,827	1,522,817	8,010
Expense Provisions	992,713	992,713	952,437	40,276
Loss on Disposal of Assets	3,253,872	3,253,872	2,638,622	615,250
Other Expenditure	22,512,024	22,512,024	21,735,546	776,478
	174,824,718	174,824,718	167,790,810	7,033,908
Add back Depreciation	(30,156,375)	(30,156,375)	(28,453,456)	(1,702,919)
Contribution of Assets to Elizabeth Quay	(2,409,687)	(2,409,687)	(2,409,687)	-
(Loss) / Profit on Disposals	(844,185)	(844,185)	(228,935)	(615,250)
	141,414,471	141,414,471	136,698,732	4,715,740
Net Surplus/(Deficit) from Operations	(32,074,892)	(32,074,892)	(26,195,582)	5,879,311
Investing Activities				
Capital Expenditure	(78,068,852)	(78,068,852)	(64,414,637)	13,654,215
Repayment of Borrowings	(6,128,375)	(6,128,375)	(6,128,375)	-
Transfers to Reserves	(19,998,574)	(19,998,574)	(25,872,947)	(5,874,373)
	(104,195,801)	(104,195,801)	(96,415,959)	7,779,842
Financing Activities				
Transfer from Reserves	25,849,140	25,849,140	21,569,786	(4,279,354)
Carry Forwards	15,398,548	15,398,548	14,637,274	(761,274)
Proceeds from Disposal of Assets/Investments	1,171,000	1,171,000	1,528,514	357,514
Distribution from TPRC	1,666,667	1,666,667	2,583,334	916,667
Capital Grants	2,047,337	2,047,337	1,486,692	(560,645)
	46,132,692	46,132,692	41,805,600	(4,327,092)
Net Surplus/(Deficit) before Rates	(90,138,001)	(90,138,001)	(80,805,941)	9,332,060
Add: Opening Funds	16,073,145	16,073,145	16,073,145	-
Amount Sourced from Rates	75,793,080	75,793,080	75,591,857	(201,223)
Balance of Closing Funds on Hand	1,728,224	1,728,224	10,859,061	9,130,837

Net Cash on Hand				
Cash On Hand	2,783,609	2,783,609	21,165,135	18,381,526
Money Market Investments	95,443,156	95,443,156	91,045,389	(4,397,767)
Funds on Hand	98,226,765	98,226,765	112,210,524	13,983,759
Analysis of Funds on Hand				
Reserves	77,804,213	77,804,213	87,142,332	9,338,119
Provisions	11,406,451	11,693,676	11,379,216	(314,460)
Carry forwards	-	-	9,410,611	9,410,611
Restricted Grants not yet utilised	176,291	-	438,537	438,537
General Funds	8,839,810	8,728,876	3,839,828	(4,889,049)
Funds on Hand	98,226,765	98,226,765	112,210,524	13,983,759

CITY OF PERTH
SCHEDULE 15

CURRENT POSITION AS AT THE END OF THE PERIOD

30-June-2015

	2014/15 Revised Budget	2014/15 Budget YTD	2014/15 Actual YTD	2014/15 Variance
	\$	\$	\$	\$
Current Assets				
Cash and Cash Equivalents	2,783,609	2,783,609	21,165,135	18,381,526
Deposits and Prepayments	3,735,618	3,735,618	1,634,366	(2,101,252)
Money Market Investments - Municipal Funds	17,638,943	17,638,943	9,810,733	(7,828,210)
Money Market Investments - Restricted Funds	77,804,213	77,804,213	81,234,656	3,430,443
Trade and Other Receivables	11,768,380	11,768,380	8,281,785	(3,486,595)
Inventories	2,300,551	2,300,551	2,534,564	234,013
Total Current Assets	116,031,314	116,031,314	124,661,239	8,629,925
Current Liabilities				
Trade and Other Payables	24,628,912	24,628,912	20,550,072	(4,078,840)
Employee Entitlements	11,406,451	11,406,451	11,379,216	(27,235)
Provisions	287,225	287,225	199,697	- 87,528.00
Borrowings	6,441,707	6,441,707	6,441,709	2.00
Total Current Liabilities	42,764,295	42,764,295	38,570,694	- 4,193,601
Working Capital Position Brought Forward	\$ 73,267,020	\$ 73,267,020	\$ 86,090,545	\$ 12,823,525
Deduct Restricted Cash Holdings	(77,804,213)	(77,804,213)	(81,234,656)	(3,430,443)
Deduct Unspent Borrowings	(176,291)	(176,291)	-	176,291.00
Deduct Restricted Capital Grants	-	-	(438,537)	(438,537)
Add Current Borrowings	6,441,707	6,441,707	6,441,709	2.00
Current Funds Position Brought Forward	\$ 1,728,224	\$ 1,728,224	\$ 10,859,061	\$ 9,130,838

SCHEDULE 15

EXPLANATORY NOTES – FINANCIAL ACTIVITY STATEMENT

BACKGROUND

- Regulation 34 of the Local Government (Financial Management) Regulations 1996 was amended effective from 1 July 2005.
- The amendment prescribes a monthly Financial Activity Statement (FAS) reporting the sources and application of funds, as set out in the Rate Setting Statement which is included in the Annual Budget.

PURPOSE

- The FAS reports the actual financial performance of the City in relation to its adopted budget, which has been structured on financial viability and sustainability principles.
- The FAS is intended to act as a guide to Council of the impact of financial activities and the reasons for major variances to the annual budget estimates.

PRESENTATION

- Regulation 34 prescribes the minimum detail to be included in the FAS. These are listed below.
 - Annual Budget estimates, and approved revisions to these, are to be included for comparison purposes.
 - Actual amounts of income and expenditure to the end of the month of the FAS.
 - Material variances between the comparable amounts and commentary on reasons for these.
 - The net current assets at the end of the month to which the FAS relates.
- An explanation of the composition of the net current assets at the end of the month to which the FAS relates; less committed and restricted assets.
- Councils are given the option of adopting a format which is considered most appropriate to their needs. These options are listed below.
 - According to nature and type classification,
 - by program, or
 - by business unit.
- It is recommended that while the information presented by cost objects (programs and activities) or by cost centres (business units) are useful for expense allocation and cost centre accountability purposes, they are less informative and difficult to comprehend in matters of disclosure and less effective in cost management and control.
- The FAS has therefore been presented in the format using nature and type classification as the most meaningful disclosure to the Council and public.

FORMAT

- The FAS is formatted to align with the Rate Setting Statement.
- The first part deals with operating income and expenditure, excluding rate revenue.
- The next classification is the amount spent on capital expenditure and debt repayments.
- The classification 'Financing Activities' provides a statement of sources of funds other than from operating or rates revenue, which are usually associated with capital expenditure.
- Attached to the FAS is a statement of 'Net Current Assets' for the budget and actual expenditure to the end of the month to which the FAS relates.
- Opening and closing funds represent the balance of 'Net Current Assets', not including any funds which are committed or restricted.
- "Committed assets" means revenue unspent but set aside under the annual budget for a specific purpose.
- "Restricted assets" means those assets the uses of which are restricted, wholly or partially, by regulations or other externally imposed requirements", e.g. reserves set aside for specific purposes.
- To avoid duplication in calculating 'Closing Funds on hand', certain balances, such as provisions and borrowings, are also deducted.
- The total Closing Funds on hand are to be taken into account when calculating the amount to be raised by rates each year.
- The classification "Net Cash on Hand" represents the balances of funds held in cash or invested and the analysis into those funds reserved, carried forward or remaining unspent at the end of the month to which the FAS relates.

CITY OF PERTH

FAS GRAPHS

Jun-15

SCHEDULE 15

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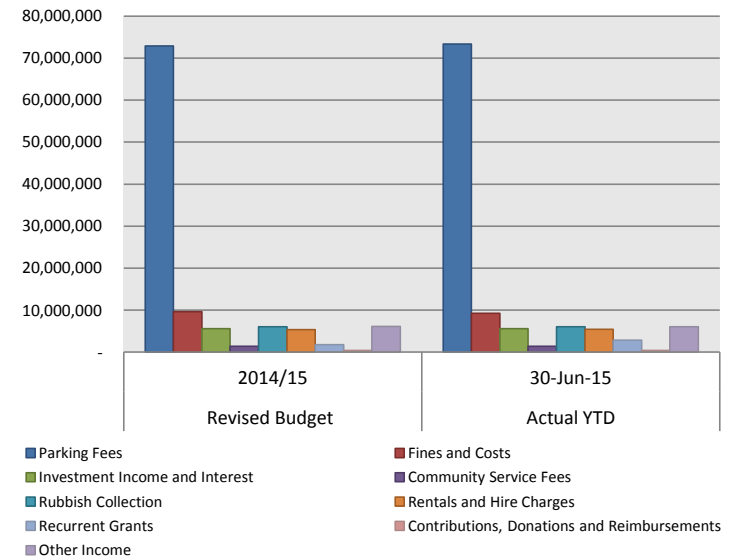
<u>Section</u>	<u>Description</u>	<u>Page</u>
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SCHEDULE 15

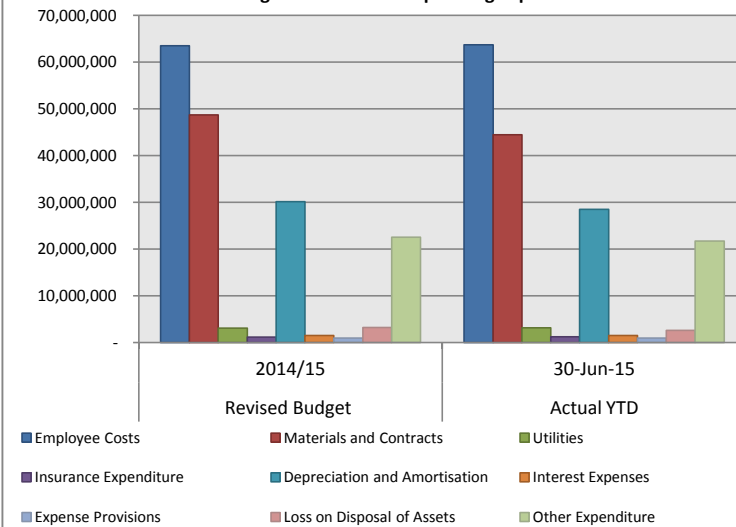
Financial Activity Statement

	Annual	Year To Date Jun-15		
Proceeds from Operating Activities	Revised Budget 2014/15 \$000s	Budget YTD \$000s	Actual \$000s	Variance \$000s
Operating Revenue	109,340	109,340	110,503	1,163
Less: Operating Expenditure	174,825	174,825	167,791	7,034
Add back Depreciation	-30,156	-30,156	-28,453	-1,703
Contribution of Assets to Elizabeth Quay	-2,410	-2,410	-2,410	0
(Loss)/Profit on Disposals	-844	-844	-229	-615
Net Surplus/(Deficit) from Operations	-32,075	-32,075	-26,196	5,879
Investing Activities				
Capital Expenditure	-78,069	-78,069	-55,354	22,715
Repayment of Borrowings	-6,128	-6,128	-6,128	0
Transfers to Reserves	-19,999	-19,999	-29,903	-9,904
Financing Activities				
Transfers from Reserves	25,849	25,849	20,070	-5,779
Carry Forwards	15,399	15,399	9,286	-6,113
Proceeds from Disposal of Assets	1,171	1,171	1,529	358
Distribution from TPRC	1,667	1,667	2,583	916
Capital Grants	2,047	2,047	1,487	-560
Net Surplus/(Deficit) before Rates	-90,138	-90,138	-82,627	7,511
Add: Opening Funds	16,073	16,073	16,073	0
Less: Closing Funds	75,793	75,793	75,592	-201
Amount Sourced from Rates	1,728	1,728	9,038	7,310

Jun-15 Budget to Actual YTD Operating Revenue



Jun-15 Budget to Actual YTD Operating Expenditure



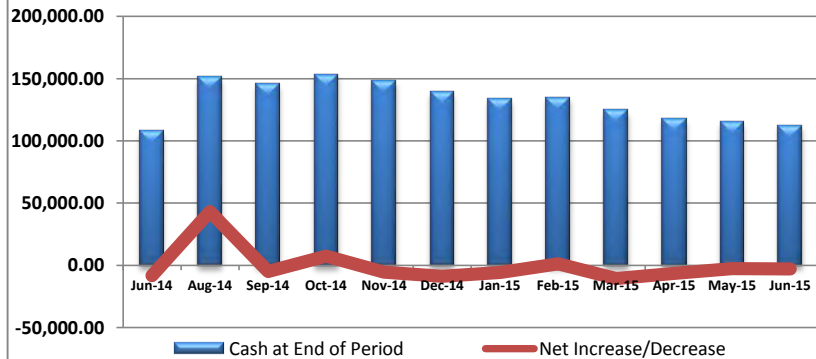
SCHEDULE 15

Cash

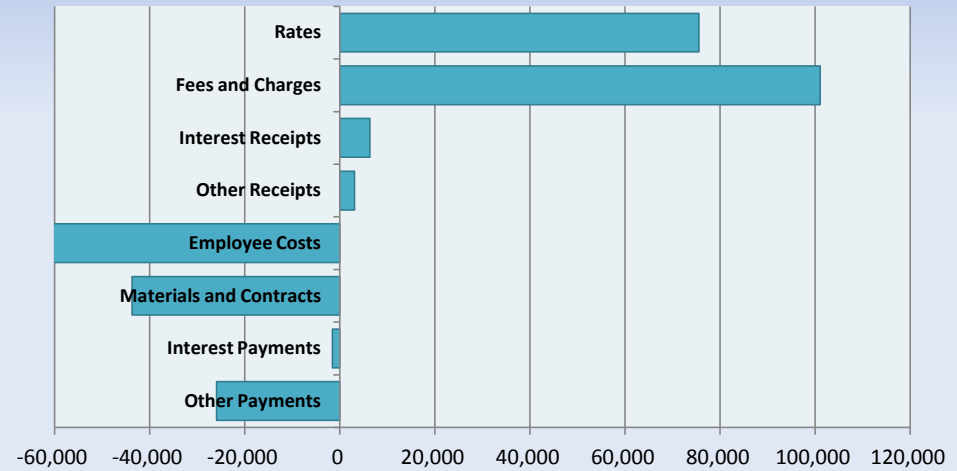
SUMMARY CASH FLOW STATEMENT

	Budget \$'000s 2014/2015	YTD Actual \$'000s Jun-15
Receipts from Customers	187,895	186,075
Payments to Suppliers and Creditors	-137,802	-135,193
Net Cash Inflow/Outflow from Operating Activities	50,093	50,882
Net Cash Inflow/Outflow from Investing Activities	-64,166	-43,916
Net Cash Inflow/Outflow from Financing Activities	-5,095	-6,128
Cash Flows from Government and Other Parties	3,678	3,776
Cash at 1 July 2014	113,707	107,596
Net Increase (Decrease) in Cash Held	-15,490	4,614
Cash at 30 June 2015	98,217	112,210

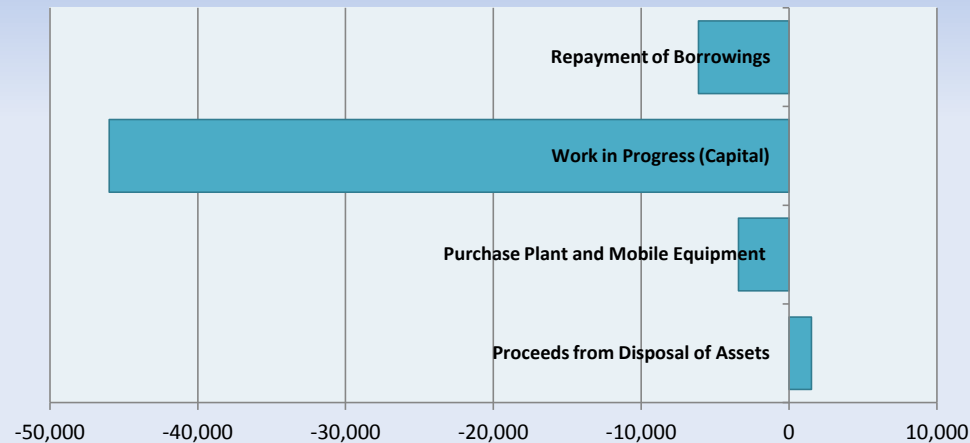
Monthly Cash Movements to Jun-15 \$'000s



Cash Flows from Operating Activities \$'000s



Cash Flows from Investing Activities \$'000s

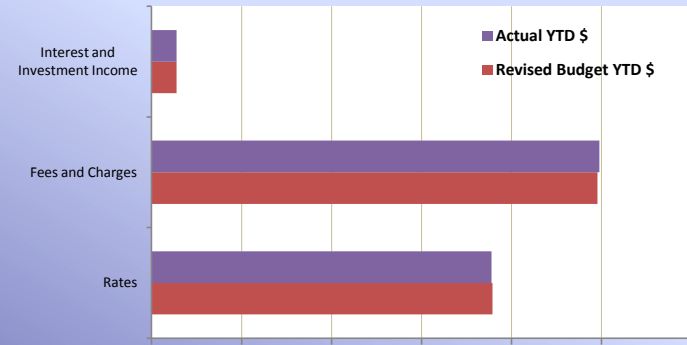


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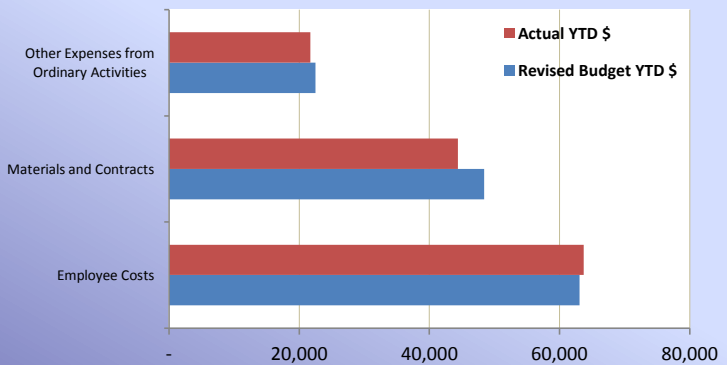
Summary Operating Statement

	2014/2015	Year To Date		
	Original Budget \$000	Revised Budget \$000s	Actual \$000s	Variance \$000s
Operating Revenue	190,438	185,283	186,095	812
less Operating Expenses	-140,982	-139,493	-135,176	4,317
Earnings before Interest and Depreciation (EBID)	49,456	45,790	50,919	5,129
less Interest Expense	-1,640	-1,531	-1,523	8
less Depreciation	-34,537	-30,240	-28,453	1,786
Operating Surplus/(Deficit)	13,279	14,019	20,943	6,924
Grants and Contributions- Capital	1,821	2,047	1,487	-561
NET OPERATING SURPLUS	15,100	16,066	22,430	6,364
DISPOSAL/WRITE OFF OF ASSETS	-1,032	-844	-229	615
Distribution from TPRC	1,667	1,667	0	-1,667
Elizabeth Quay Contribution	0	-2,410	-2,362	48
Revaluation of Infrastructure Assets	0	0	184,312	184,312
Initial Recognition of Assets- Artworks	0	0	725	725
Impairment of Investments write back	0	0	150	150
Change in net assets resulting from operations after capital amounts and significant items	15,735	14,479	205,025	190,546

Operating Revenue YTD Jun-15 \$'000s



Operating Expenditure YTD Jun-15 \$'000s

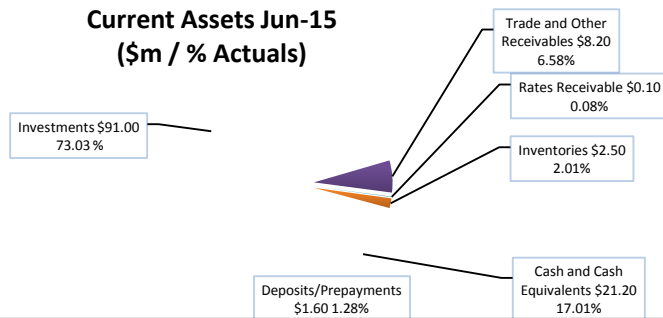


SCHEDULE 15

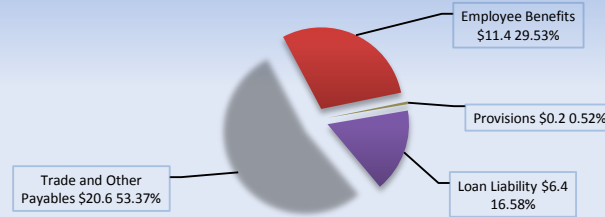
Summary Statement of Financial Position

	30-Jun-15	30-Jun-14
	Actual \$000s	Actual \$000s
Total Current Assets	124,661	121,790
Total Non Current Assets	1,206,903	1,010,615
TOTAL ASSETS	1,331,564	1,132,405
Total Current Liabilities	38,571	38,013
Total Non Current Liabilities	42,131	48,555
TOTAL LIABILITIES	80,702	86,568
NET ASSETS	1,250,863	1,045,838
COMMUNITY EQUITY		
Accumulated Surplus	603,700	587,290
Asset Revaluation Reserve	557,254	372,942
Reserves (Cash Backed)	89,909	85,606
TOTAL EQUITY	1,250,863	1,045,838

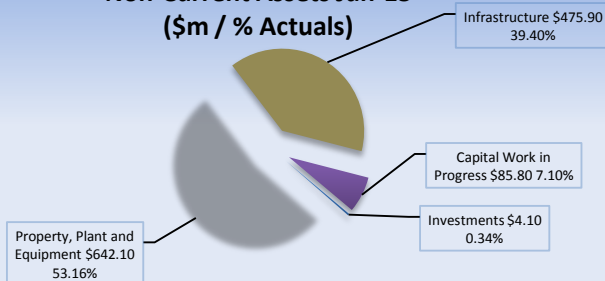
Current Assets Jun-15
(\$m / % Actuals)



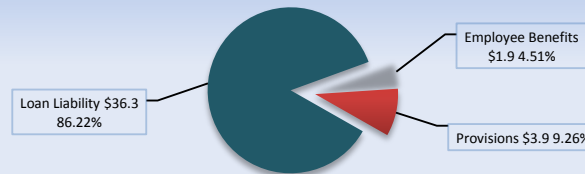
Current Liabilities Jun-15
(\$m / % Actuals)



Non-Current Assets Jun-15
(\$m / % Actuals)



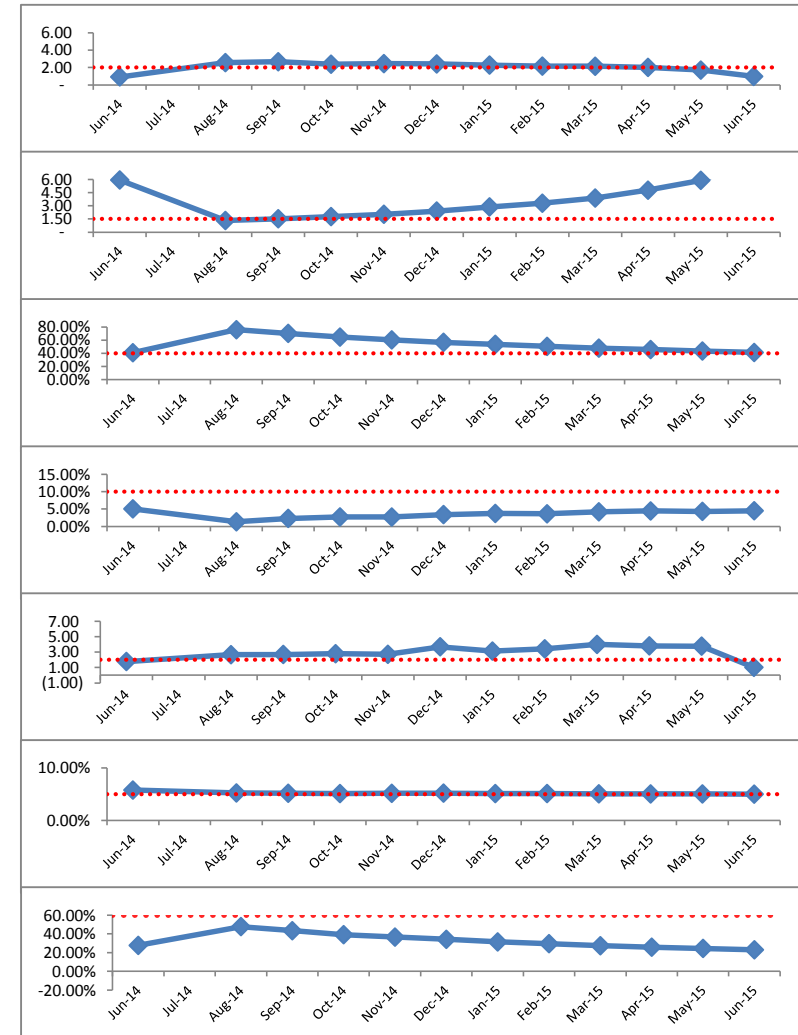
Non-Current Liabilities Jun-15
(\$m / % Actuals)



SCHEDULE 15

Ratio Analysis

	Jun-15
Current Ratio (Current Assets minus Restricted Assets/Current Liabilities minus Liabilities associated with Restricted Assets)	0.97
Ability to generate working capital to meet our commitments	
Target is greater than 2.00	
Operating Surplus Ratio (Revenue YTD/Operating Surplus YTD)	8.30
Ability to fund capital and exceptional expenditure	
Target is greater than 1.5	
Rate Coverage Ratio (Net Rate Revenue/Operating Revenue)	41.07%
Ability to reduce rates to ratepayers	
Target is less than 40.00% - The percentage will diminish as the bulk of the rates are raised in July	
Debt Service Ratio (Interest and principal repayments/Available Operating Revenue)	4.49%
Ability to service loans including principal and interest	
Target is less than 10.0%	
Cash Capacity in Months (Cash < 90 days invest / (Cash Operating Costs divided by 12 months)	1.02
Ability to manage cashflow	
Target is greater than 2.0 months	
Gross Debt to Economically Realisable Assets Ratio (Gross Debt / Economically Realisable Assets)	5.00%
Ability to retire debt from readily realisable assets	
Target is greater than 5.0%	
Gross Debt to Revenue Ratio (Gross Debt / Total Revenue)	22.98%
Ability to service debt out of total revenue	
Target is less than 60.0%	





CITY of PERTH

Financial Report

For the 12 months ended 30 June 2015

SCHEDULE 15

CITY OF PERTH

MUNICIPAL

Statement of Comprehensive Income for the 12 months ended 30 June 2015

(By Program)

	Note	Budget 2014/2015	Revised Budget YTD	Actual YTD 30/06/2015	YTD Variance	
		\$	\$	\$	\$	%
OPERATING REVENUE						
Governance		-	51	1,061	1,010	1980.4%
General Purpose Funding Rates		77,090,912	76,649,268	76,426,976	(222,292)	-0.3%
General Purpose Funding Other		5,698,125	6,150,192	6,562,779	412,587	6.7%
Law, Order, Public Safety		43,850	43,905	8,536	(35,369)	-80.6%
Health		794,500	891,512	959,518	68,006	7.6%
Education and Welfare		2,004,694	1,976,930	1,964,194	(12,736)	-0.6%
Housing		599,130	693,667	1,060,377	366,710	52.9%
Community Amenities		8,834,955	9,442,020	9,239,686	(202,334)	-2.1%
Recreation and Culture		2,020,166	2,410,831	2,294,165	(116,666)	-4.8%
Transport		90,391,399	84,763,906	84,984,762	220,856	0.3%
Economic Services		1,271,410	1,034,016	1,316,362	282,346	27.3%
Other Property and Services		1,688,879	1,226,362	1,276,591	50,229	4.1%
Total Operating Income		190,438,021	185,282,659	186,095,007	812,348	0.4%
OPERATING EXPENDITURE						
Governance		10,146,717	9,540,697	9,325,272	215,425	2.3%
General Purpose Funding		2,780,601	2,409,731	2,503,365	(93,634)	-3.9%
Law, Order, Public Safety		3,754,876	3,899,038	3,942,679	(43,641)	-1.1%
Health		2,079,830	1,882,968	1,839,825	43,143	2.3%
Education and Welfare		3,485,384	3,603,754	3,544,120	59,634	1.7%
Housing		586,705	561,887	564,176	(2,289)	-0.4%
Community Amenities		27,934,599	27,803,139	27,029,067	774,072	2.8%
Recreation and Culture		32,733,027	31,573,023	30,193,172	1,379,851	4.4%
Transport		78,645,533	76,680,199	74,139,109	2,541,090	3.3%
Economic Services		10,502,529	10,775,211	9,826,853	948,358	8.8%
Other Property and Services		4,508,297	2,534,488	2,244,550	289,938	11.4%
Total Operating Expenditure		177,158,097	171,264,136	165,152,188	6,111,948	3.6%
NET FROM OPERATIONS		13,279,924	14,018,523	20,942,819	6,924,296	49.4%
GRANTS/CONTRIBUTIONS						
For the Development of Assets						
- General Purpose Funding		76,885	80,200	80,200	-	0.0%
- Law, Order, Public Safety		-	25,000	-	(25,000)	-100.0%
- Other Community Amenities		-	-	15,000	15,000	0.0%
- Recreation and Culture		60,000	22,535	24,333	-	0.0%
- Transport		1,684,010	1,919,602	1,367,159	(552,443)	-28.8%
Total Grants/Contributions		1,820,895	2,047,337	1,486,692	(560,645)	-27.4%
DISPOSAL/WRITE OFF OF ASSETS						
Gain/(Loss) on Disposal of Assets	2	(1,032,366)	(844,185)	(228,935)	615,250	-72.9%
Change in net assets resulting from operations before significant items		14,068,453	15,221,675	22,200,576	6,978,901	45.8%
SIGNIFICANT ITEMS						
Distribution from TPRC		1,667,000	1,667,000	-	(1,667,000)	-100.0%
Elizabeth Quay Contribution		-	(2,409,687)	(2,361,679)	48,008	-2.0%
Revaluation of Infrastructure Assets		-	-	184,311,651	184,311,651	0.0%
Initial Recognition of Assets- Artworks		-	-	724,523	724,523	0.0%
Impairment of Investments write back		-	-	150,004	150,004	0.0%
Change in net assets resulting from operations after significant items		15,735,453	14,478,988	205,025,075	190,546,086	1316.0%

SCHEDULE 15

CITY OF PERTH

MUNICIPAL

Statement of Comprehensive Income for the 12 months ended 30 June 2015

(By Nature)

	<i>Note</i>	Budget 2014/2015	Revised Budget YTD	Actual YTD 30/06/2015	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
Rates		76,236,923	75,793,080	75,591,857	(201,223)	-0.3%
Grants and Contributions for Non Capital Purposes		1,857,558	1,965,178	2,875,842	910,664	46.3%
Donations and Reimbursements		518,722	455,014	440,141	(14,873)	-3.3%
Fees and Charges		104,440,404	99,094,707	99,529,664	434,957	0.4%
Interest and Investment Income		5,487,586	5,580,133	5,572,285	(7,848)	-0.1%
Other Revenue		1,896,827	2,394,549	2,085,219	(309,330)	-12.9%
Total Revenue from Operating Activities		190,438,021	185,282,659	186,095,007	812,348	0.4%
OPERATING EXPENDITURE						
Employee Costs		64,501,116	63,053,357	63,690,393	(637,036)	-1.0%
Materials and Contracts		49,484,905	48,421,689	44,406,855	4,014,834	8.3%
Utilities		2,995,573	3,313,066	3,168,882	144,184	4.4%
Depreciation and Amortisation		34,536,990	30,239,720	28,453,454	1,786,266	5.9%
Interest		1,640,018	1,531,220	1,522,817	8,403	0.5%
Insurance		1,179,533	1,199,350	1,221,802	(22,452)	-1.9%
Expenses Provision		992,713	992,713	952,437	40,276	4.1%
Other Expenses from Ordinary Activities		21,827,249	22,513,021	21,735,548	777,473	3.5%
Total Expenses from Ordinary Activities		177,158,097	171,264,136	165,152,188	6,111,948	3.6%
Change in Net Assets from Ordinary Activities before Capital Amounts		13,279,924	14,018,523	20,942,819	6,924,295	49.4%
GRANTS/CONTRIBUTIONS						
Grants and Contributions- Capital		1,820,895	2,047,337	1,486,692	(560,645)	-27.4%
NET OPERATING SURPLUS		15,100,819	16,065,860	22,429,511	6,363,650	39.6%
DISPOSAL/WRITE OFF OF ASSETS	2	(1,032,366)	(844,185)	(228,935)	615,250	-72.9%
SIGNIFICANT ITEMS						
Distribution from TPRC		1,667,000	1,667,000	-	(1,667,000)	-100.0%
Elizabeth Quay Contribution		-	(2,409,687)	(2,361,679)	48,008	-2.0%
Revaluation of Infrastructure Assets		-	-	184,311,651	184,311,651	0.0%
Initial Recognition of Assets- Artworks		-	-	724,523	724,523	0.0%
Impairment of Investments write back		-	-	150,004	150,004	0.0%
Change in net assets resulting from operations after capital amounts and significant items		15,735,453	14,478,988	205,025,075	190,546,086	1316.0%

SCHEDULE 15

CITY OF PERTH MUNICIPAL

Statement of Financial Position as at 30 June 2015

	Note	30/06/2015	30/06/2014
CURRENT ASSETS		\$	\$
Cash and Cash Equivalents	11	21,165,135	4,464,366
Deposits/Prepayments	4	1,634,366	1,420,810
Investments	3, 11	91,045,389	103,131,912
Trade and Other Receivables	5	8,217,689	10,613,937
Rates Receivable	1	64,096	52,088
Inventories		2,534,564	2,107,372
TOTAL CURRENT ASSETS		124,661,239	121,790,485
NON CURRENT ASSETS			
Investments	3	4,095,902	9,660,340
Trade and Other Receivables	5	39,567	44,205
Property, Plant and Equipment	8	641,112,145	650,724,102
Infrastructure	8	475,891,255	305,154,277
Capital Work in Progress	8	85,764,519	45,032,351
TOTAL NON CURRENT ASSETS		1,206,903,388	1,010,615,275
TOTAL ASSETS		1,331,564,627	1,132,405,760
CURRENT LIABILITIES			
Trade and Other Payables	6	20,550,072	20,884,773
Employee Benefits	7	11,379,216	10,712,176
Provisions	7	199,697	287,225
Loan Liability	9	6,441,709	6,128,375
TOTAL CURRENT LIABILITIES		38,570,694	38,012,549
NON CURRENT LIABILITIES			
Employee Benefits	7	1,934,259	2,306,727
Provisions	7	3,869,667	3,479,847
Loan Liability	9	36,327,002	42,768,711
TOTAL NON CURRENT LIABILITIES		42,130,928	48,555,285
TOTAL LIABILITIES		80,701,622	86,567,834
NET ASSETS		\$1,250,863,005	\$1,045,837,926
EQUITY			
Accumulated Surplus		603,700,169	587,289,902
Asset Revaluation Reserve	10	557,254,098	372,942,447
Reserves	10	89,908,738	85,605,577
TOTAL EQUITY		\$1,250,863,005	\$1,045,837,926

**CITY OF PERTH
MUNICIPAL**

Statement of Changes in Equity for the 12 months ended 30 June 2015

	Accumulated Surplus	Asset Revaluation Reserve	Cash Backed Reserves	Total Equity
	\$	\$	\$	\$
Balance at 1 July 2013	468,362,919	377,710,375	90,492,874	936,566,168
Change in net assets resulting from operations	109,271,758	-	-	109,271,758
Transfer to Cash Backed Reserves	(26,612,491)	-	26,612,491	-
Transfers to Asset Revaluation Reserve	(575,625)	575,625	-	-
Transfers from Asset Revaluation Reserve	5,343,553	(5,343,553)	-	-
Transfer from Cash Backed Reserves	31,499,788	-	(31,499,788)	-
Balance at 30 June 2014	\$587,289,902	\$372,942,447	\$85,605,577	\$1,045,837,926
	\$	\$	\$	\$
Balance at 1 July 2014	587,289,902	372,942,447	85,605,577	1,045,837,926
Change in net assets resulting from operations	205,025,075	-	-	205,025,075
Transfer to Cash Backed Reserves	(25,872,947)	-	25,872,947	-
Transfers to Asset Revaluation Reserve	(184,311,651)	184,311,651	-	-
Transfers from Asset Revaluation Reserve	-	-	-	-
Transfer from Cash Backed Reserves	21,569,786	-	(21,569,786)	-
Balance at the end of the reporting period	\$603,700,163	\$557,254,098	\$89,908,738	\$1,250,863,001

SCHEDULE 15

CITY OF PERTH MUNICIPAL

Statement of Cash Flows for the 12 months ended 30 June 2015

	Note	Budget 2014/2015	YTD Actual 30/06/2015	YTD Variation	
		\$	\$	\$	%
Cash Flows from Operating Activities					
Receipts					
Rates		76,080,929	75,549,031	(531,898)	-0.7%
Fees and Charges		101,023,509	101,103,012	79,503	0.1%
Interest		5,436,794	6,311,426	874,632	16.1%
Other		5,353,848	3,111,668	(2,242,180)	-41.9%
		187,895,081	186,075,137	(1,819,944)	-1.0%
Payments					
Employee Costs		(64,749,961)	(63,959,692)	790,269	1.2%
Materials and Contracts		(49,537,107)	(43,713,278)	5,823,829	11.8%
Interest		(1,600,976)	(1,566,609)	34,367	2.1%
Other		(21,913,648)	(25,953,161)	(4,039,513)	-18.4%
		(137,801,692)	(135,192,740)	2,608,952	1.9%
Net Cash Flows from Operating Activities	12	50,093,388	50,882,397	789,008	-1.6%
Cash Flows from Investing Activities					
Receipts					
Distribution from TPRC		1,667,000	2,583,334	916,334	55.0%
Proceeds from Disposal of Assets		1,139,000	1,528,514	389,514	34.2%
Proceeds from Disposal of Investments(Non Current)		-	2,981,104	2,981,104	0.0%
Payments					
Purchase Land and Buildings		(23,156,250)	(184,331)	22,971,919	-99.2%
Purchase Infrastructure Assets		(38,694,561)	(449,217)	38,245,344	-98.8%
Purchase Plant and Mobile Equipment		(4,353,760)	(3,415,261)	938,499	21.6%
Purchase Office Furniture and Equipment		(767,801)	(1,113,038)	(345,237)	45.0%
Work in Progress		-	(45,997,112)	(45,997,112)	0.0%
		(66,972,372)	(51,008,955)	15,963,417	23.8%
Net Cash Flows from Investing Activities		(64,166,372)	(43,916,003)	20,250,369	31.6%
Cash Flows from Financing Activities					
Proceeds from Borrowings		1,032,988	-	(1,032,988)	-100.0%
Repayment of Borrowings		(6,128,375)	(6,128,375)	-	0.0%
		(5,095,387)	(6,128,375)	(1,032,988)	-20.3%
Cash Flows from Government and Other Parties					
Receipts from Appropriations/Grants					
Recurrent		1,857,558	2,289,534	431,976	23.3%
Capital		1,820,895	1,486,692	(334,203)	-18.4%
		3,678,453	3,776,226	97,773	2.7%
Net Increase (Decrease) in Cash Held		(15,489,918)	4,614,245	20,104,162	-129.8%
Cash at 1 July 2014		113,706,928	107,596,278	(6,110,650)	-5.4%
Cash at 30 June 2015	11	98,217,010	112,210,524	13,993,514	14.2%

SCHEDULE 15

MUNICIPAL

Notes to the Balance Sheet for the 12 months ended 30 June 2015

1 Rates Receivable

	Actual YTD 30/06/2015	2013/14 YTD 30/06/2014
	\$	\$
Outstanding Amount at 30 June 2014	52,088	24,530
Rates Levied for the Year	75,978,894	71,110,326
Late Payment Penalties	84,321	79,347
Ex Gratia Rates	10,283	10,268
Rates Administration Fee	301,407	289,735
Rates Instalment Interest	317,691	297,136
Back Rates	(397,319)	1,407
Bins Levy	(18,660)	(13,809)
	76,328,705	71,798,940
Amount Received during the Period	76,264,609	71,746,852
Outstanding Amount at 30 June 2015	\$64,096	\$52,088

2 Gain/(Loss) on Disposal/Write off of Assets

	Annual Budget	Actual YTD 30/06/2015
Infrastructure		
Proceeds on Disposal	-	-
Less: Carrying amount of assets written off	1,157,145	145,470
(Loss) on Write Off	(1,157,145)	(145,470)
Plant and Mobile Equipment		
Proceeds on Disposal	1,139,000	1,481,363
Less: Carrying amount of assets sold/written off	1,014,221	1,329,492
Profit/(Loss) on Disposal/Write Off	124,779	151,871
Furniture and Equipment		
Proceeds on Disposal	-	47,151
Less: Carrying amount of assets sold /written off	-	282,487
(Loss) on Disposal/Write Off	-	(235,336)
Gain/(Loss) on Disposal/Write off of Assets	(\$1,032,366)	(\$228,935)

3 Investments

Current	30/06/2015	30/06/2014
Short Term Cash Investments *	\$	\$
Call Funds	23,629	1,043,523
Bank/Term Deposits	83,900,000	98,190,000
Balanced Funds	4,118,105	3,898,389
Floating Rate Notes (FRN)	3,003,655	-
Total Current Investments	\$91,045,389	\$103,131,912

* Short Term Cash Investments as stated in Note 11.

Non Current Investments	30/06/2015	30/06/2014
	\$	\$
Floating Rate Note (FRN)	-	3,003,655
Mortgage Backed Securities (MBS)	2,766,406	2,764,918
	2,766,406	5,768,573
Equity in Local Government House	10,000	10,000
Equity in Mindarie Regional Council	398,074	377,011
Equity in Tamala Park Regional Council	921,422	3,504,756
	\$4,095,902	\$9,660,340

SCHEDULE 15

MUNICIPAL

Notes to the Balance Sheet for the 12 months ended 30 June 2015

4 Deposits/Prepayments

	30/06/2015	30/06/2014
	\$	\$
Prepaid Insurance	295,533	-
Prepaid Parking Bay Licence Fees	107,262	91,560
Other	1,231,571	1,329,250
	\$1,634,366	\$1,420,810

5 Trade And Other Receivables

	30/06/2015	30/06/2014
Current	\$	\$
Emergency Services Levy (ESL)	63,463	32,858
Accrued Interest and Investment Income	610,881	1,350,021
Accrued Income	815,734	831,046
Modified Penalties/Fines and Costs	7,144,697	6,600,487
Debtors - General		
Australian Taxation Office - GST Refundable	585,872	479,963
Works and Services	274,299	156,225
Other Debtors	1,628,559	3,949,938
	11,123,505	13,400,538
Less: Provision for Doubtful Debts	(2,905,816)	(2,786,601)
	\$8,217,689	\$10,613,937
Non Current		
Pensioners' Rates Deferred	39,567	44,205
	\$39,567	\$44,205

6 Trade And Other Payables

	30/06/2015	30/06/2014
Current	\$	\$
Trade Creditors	14,484,054	13,831,285
Interest Payable on Loans	241,015	284,807
Accrued Expenses - Operating	2,478,955	2,818,834
Accrued Expenses - Capital	-	1,029,676
Advances Received for Recoverable Works	688,549	72,116
Income Received / Raised in Advance	887,507	855,479
Other Creditors	1,769,992	1,992,576
	\$20,550,072	\$20,884,773

SCHEDULE 15

MUNICIPAL

Notes to the Balance Sheet for the 12 months ended 30 June 2015

7 Employee Benefits

	30/06/2015	30/06/2014
Current	\$	\$
Leave Entitlements		
Annual Leave	4,780,684	4,397,244
Self Funded Leave	270,891	307,440
Long Service Leave	6,189,337	5,855,705
Recognition of Employees- Presentations	138,304	151,787
	\$11,379,216	\$10,712,176
Non Current		
Annual Leave	880,612	1,214,292
Long Service Leave	1,053,647	1,092,435
	\$1,934,259	\$2,306,727

Provisions

	30/06/2015	30/06/2014
Current	\$	\$
Workers Compensation	199,697	287,225
	\$199,697	\$287,225
Non Current		
Provision for Equipment Replacement PCEC	3,869,667	3,479,847
	\$3,869,667	\$3,479,847

8 Property, Plant and Equipment and Work in Progress

	30/06/2015	30/06/2014
	\$	\$
Land and Air Rights - at cost/fair value	381,707,244	381,707,245
Less: Accumulated Depreciation	(2,570,139)	(2,005,206)
	379,137,105	379,702,039
Buildings/Freehold - at fair value	375,338,199	375,188,177
Less: Accumulated Depreciation	(146,164,035)	(138,059,884)
	229,174,164	237,128,293
Improvements - at fair value	8,010,840	7,837,189
Less: Accumulated Depreciation	(4,364,214)	(4,102,509)
	3,646,626	3,734,680
Infrastructure Assets - at cost/fair value	739,911,799	414,735,710
Less: Accumulated Depreciation	(264,020,544)	(109,581,432)
	475,891,255	305,154,278
Plant and Mobile Equipment - at cost/fair value	43,721,432	44,379,151
Less: Accumulated Depreciation	(25,840,461)	(25,496,556)
	17,880,971	18,882,595
Office Furniture and Equipment - at cost/fair value	22,950,942	22,007,987
Less: Accumulated Depreciation	(12,472,934)	(11,325,996)
	10,478,008	10,681,991
Agricultural - at cost	795,271	594,507
Less: Accumulated Depreciation	-	-
	795,271	594,507
Property, Plant and Equipment	1,117,003,400	955,878,383
Work in Progress - at cost	85,764,519	45,032,351
	85,764,519	45,032,351
Total Property, Plant and Equipment and Work in Progress	\$1,202,767,919	\$1,000,910,730

SCHEDULE 15

MUNICIPAL

Notes to the Balance Sheet for the 12 months ended 30 June 2015

8 Property, Plant and Equipment and Work in Progress - Movement at Cost

	Balance 30/06/2014	Acquisitions Actual YTD 30/06/2015	Transfers Actual YTD 30/06/2015	Disposals/ Write off/ Actual YTD 30/06/2015	Revaluation Actual YTD 30/06/2015	Balance 30/06/2015
	\$	\$	\$	\$		\$
Land and Air Rights	381,707,245	-	-	-	-	381,707,245
Buildings	375,188,177	10,679	175,898	(36,554)	-	375,338,200
Improvements	7,837,189	173,652	-	-	-	8,010,841
Infrastructure Assets	414,735,710	449,217	1,293,333	(3,870,516)	327,304,056	739,911,800
Plant and Mobile Equipment	44,379,151	3,415,261	1,777,662	(5,850,642)	-	43,721,432
Office Furniture and Equipment	22,007,987	1,113,038	776,449	(946,532)	-	22,950,942
Agricultural	594,507	-	200,763	-	-	795,270
Work in Progress	45,032,351	45,691,959	(4,959,791)	-	-	85,764,519
	\$1,291,482,317	\$50,853,808	(735,686)	(\$10,704,244)	327,304,056	\$1,658,200,249

9 Loan Liability

	30/06/2015	30/06/2014
Current	\$	\$
Loans - Western Australian Treasury Corporation	6,441,709	6,128,375
Non Current		
Loans - Western Australian Treasury Corporation	36,327,002	42,768,711

10 Reserve Funds

Purpose of Reserve Fund	Balance 30/06/2014	Transfer from Accumulated Surplus	Transfer to Accumulated Surplus	Balance 30/06/2015
	\$	\$	\$	\$
Refuse Disposal and Treatment	4,755,639	176,680	(1,192,894)	3,739,425
Concert Hall - Refurbishment and Maint.	4,640,442	186,076	-	4,826,518
Asset Enhancement	30,427,044	4,150,037	(5,568,146)	29,008,935
Community Recreation Centres/Facilities	337,663	7,640	(345,303)	-
Street Furniture Replacement	476,186	64,148	-	540,334
Parking Levy	11,099,114	17,087,334	(11,053,947)	17,132,501
Art Acquisition	257,642	10,073	(6,159)	261,556
Heritage Incentive	1,113,339	44,727	-	1,158,066
Parking Facilities Development	26,316,681	1,027,081	(3,403,337)	23,940,425
Employee Entitlements	1,028,800	41,252	-	1,070,052
David Jones Bridge	260,014	18,270	-	278,284
Bonus Plot Ratio	573,018	22,978	-	595,996
PCEC Fixed Plant Replacement	3,479,847	389,820	-	3,869,667
Enterprise and Initiative	840,154	2,646,831	-	3,486,979
	85,605,583	25,872,947	(21,569,786)	89,908,738
* Asset Revaluation	372,942,447	184,311,651	-	557,254,098
	\$458,548,030	\$210,184,598	(\$21,569,786)	\$647,162,836

* The Asset Revaluation Reserve is a non cash backed reserve and cannot be used ,except for adjustments to fixed assets on their revaluation, disposal or write off

SCHEDULE 15

MUNICIPAL

Notes to the Balance Sheet for the 12 months ended 30 June 2015

11 Cash Reconciliation

	30/06/2015	30/06/2014
	\$	\$
Cash and Cash Equivalents	21,165,135	4,464,366
Short Term Cash Investments	91,045,389	103,131,912
	\$112,210,524	\$107,596,278

12 Reconciliation of Net Cash Provided By Operating Activities to Operating Surplus

	30/06/2015	30/06/2014
	\$	\$
Change in Net Assets Resulting from Operations	22,200,576	29,354,176
Adjustment for items not involving the movement of Funds:		
Depreciation	28,453,454	22,543,017
Doubtful Debts	119,215	36,912
Non Capitalised Work in Progress	735,686	125,694
(Gain)/Loss on Disposal/Write off/Contribution of Assets	228,935	1,561,090
Profit on Disposal of Investments	-	170,926
	51,737,866	53,791,815
Revenues Provided By :		
Government Grants	(3,776,226)	(4,606,455)
Contribution from Other Parties	-	(22,000)
	(3,776,226)	(4,628,455)
Change in Operating Assets and Liabilities		
Add Back		
Decrease in Inventories	-	24,830
Decrease in Deposits and Prepayments	-	119,105
Decrease in Accrued Interest and Dividend Income	739,141	-
Decrease in Debtors	1,510,572	-
Decrease in Deferred Debtors	4,638	1,955
Decrease in Accrued Income	15,312	165,623
Increase in Income Received /Raised in Advance	648,461	699,823
Increase in Accrued Interest Payable	-	256,798
Increase in Provisions	596,864	478,533
Increase in Trade and Other Payables	430,185	-
Deduct		
Decrease in Trade and Other Payables	-	(467,888)
Decrease in Accrued Interest Payable	(43,792)	-
Decrease in Accrued Expenses	(339,879)	-
Increase in Inventories	(427,192)	(330,519)
Increase in Trade and Other Receivables	-	(59,028)
Increase in Prepayments	(213,556)	-
Increase in Accrued Interest and Investment Income	-	(344,877)
	2,920,754	544,355
Net Cash Provided by Operating Activities	\$50,882,397	\$49,707,715

SCHEDULE 15

MUNICIPAL

Notes to the Balance Sheet for the 12 months ended 30 June 2015

13 Ratios

	30/06/2015	30/06/2014
1 Current Ratio		
<u>Current Assets minus Restricted Assets</u>		
Current Liabilities minus Liabilities associated with Restricted Assets	0.97	0.83
2 Debt Ratio		
<u>Total Liabilities</u>		
Total Assets	6.06%	7.64%
3 Debt Service Ratio		
<u>Debt Service Cost</u>		
Available Operating Revenue	4.49%	5.04%
4 Rate Coverage Ratio		
<u>Net Rate Revenue</u>		
Operating Revenue	41.07%	40.71%
5 Outstanding Rates Ratio		
<u>Rates Outstanding</u>		
Rates Collectable	0.08%	0.07%
6 Untied Cash to Unpaid Creditors Ratio		
<u>Untied Cash</u>		
Unpaid Trade Creditors	1.73	1.29
7 Gross Debt to Revenue Ratio		
<u>Gross Debt</u>		
Total Revenue	22.98%	10.82%
8 Gross Debt to Economically Realisable Assets Ratio		
<u>Gross Debt</u>		
Economically Realisable Assets	5.00%	5.91%

Restricted Assets includes reserve funds and tied contributions not utilised at 30.06.2015

SCHEDULE 16

Enquiries
Our reference

Sally Wallace
PP-002960



City of Nedlands

ABN 92 614 728 214

21 July 2015

Mr Gary Stevenson
Chief Executive Officer
City of Perth
GPO Box C120
PERTH WA 6839

Dear Mr Stevenson,

Gary

Whadjuk Trails Karda Bidi directional marking

The Western Suburbs Regional Organisation of Councils (WESROC) are delivering the Whadjuk Network of walking trails throughout the Western Suburbs which link to existing iconic and heritage trails. One of these trails proposes to include a short sector through Kings Park, linking with the Swan River foreshore at Matilda Bay.

Your permission is sought to install nine directional signs (picture attached) into existing pathways along Winthrop Avenue and Mounts Bay Road within the boundary of the City of Perth.

As lead council, the City of Nedlands confirms that;

- Trails are approved and funded by WESROC, Lotterywest and Department of Sport and Recreation.
- Directional signage is unobtrusive, functional, aesthetically pleasing and compliant with Australian Standards AS 2156. 1 -2001.
- Directional signage is manufactured from 3mm 316 stainless steel.
- Installation will be in accordance with the City of Perth Road and Footpath obstruction requirements.
- A MOU covering and outlining details with respect to ongoing future liability and maintenance of these assets is attached.

If you have any questions or queries regarding this project please contact me at the City of Nedlands and I will be happy to discuss.

Yours faithfully

Greg Trevaskis
Chief Executive Officer

Attachment: PP-002693	MOU
PP-002690	Photos of Karda Bidi marker and installed marker.
PP-002687	Marking map showing City of Perth sector
PP-00 2692	Schematic of Whadjuk Trails



Enquiries Sally Wallace Health and Compliance
Our reference PP 002693

21 July 2015

Mr Gary Stevenson
Chief Executive Officer
City of Perth
GPO Box C120
PERTH WA 6839

Dear Mr Stevenson,

Memorandum of Understanding for Directional signage on Karda Bidi (part of the Whadjuk Trails)

I. Purpose of the Agreement

This Memorandum of Understanding (MOU) sets out the terms by which Western Suburbs Regional Organisation of Councils (WESROC) with City of Nedlands as lead council and City of Perth will work together to implement the Karda Bidi as part of the Whadjuk Trail network enabling walkers to use the land within the latter's area.

Andrew Melville/ Whadjuk Trails Project Manager will be the key contact for WESROC for this project.

II. Roles and Responsibilities

SIGNAGE

1. WESROC will be responsible for all costs related to the manufacture and installation of the Karda Bidi 316 grade 3mm stainless steel directional signage – size 110mm x 110mm x 80mm.
2. The contractor, Schmick Steel, under direction from the City of Nedlands as lead council for WESROC will ensure compliance with the City of Perth's Road and Footpath obstruction requirements during installation of the signage.
3. Any request from WESROC to install additional or replacement signage on City of Perth property must be provided in writing by the City of Nedlands.
4. WESROC at its own cost must at all times maintain in an adequate and safe state of repair all of its signage on City of Perth property.

SCHEDULE 16

5. On request from City of Perth WESROC must remove all Karda Bidi signage at its own cost. Removed signage will be disposed of by WESROC.
6. City of Perth will be responsible for reporting any damage to the signs. City of Perth undertakes to inform WESROC should any signage need to be removed or replaced.
7. WESROC signage is compliant with the Australian Standards for walking tracks AS 2156.1-2001. Directional signage to be installed is manufactured from 3mm 316grade stainless steel, and recessed into existing pathways.
8. City of Perth will notify WESROC in advance of any modifications, upgrades or maintenance work being planned for the City's footpaths that will affect the placement and maintenance of the signs.

III. Duration of the Agreement

This agreement will be in effect from June 2015 and may be updated at any time through written agreement of each partner. Either party can terminate the agreement with 90 days written notice.

IV. Signatures of Parties' Principals

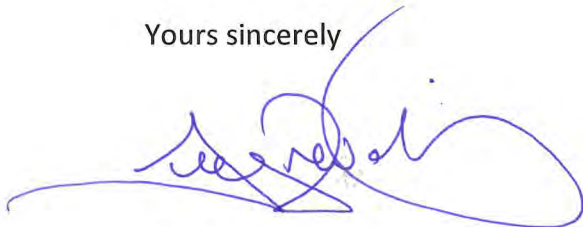
If the terms of this Memorandum of Understanding are acceptable, please sign and date both copies of this agreement letter. One copy is for City of Perth and the other is to be returned to City of Nedlands. Once City of Nedlands has received the signed MOU, directional signage will be installed.



Greg Trevaskis/ Chief Executive Officer/City of Nedlands/ 21/07/2015

Gary Stevenson/ Chief Executive Officer/ City of Perth/ 21/07/2015

Yours sincerely



Greg Trevaskis
CEO City of Nedlands

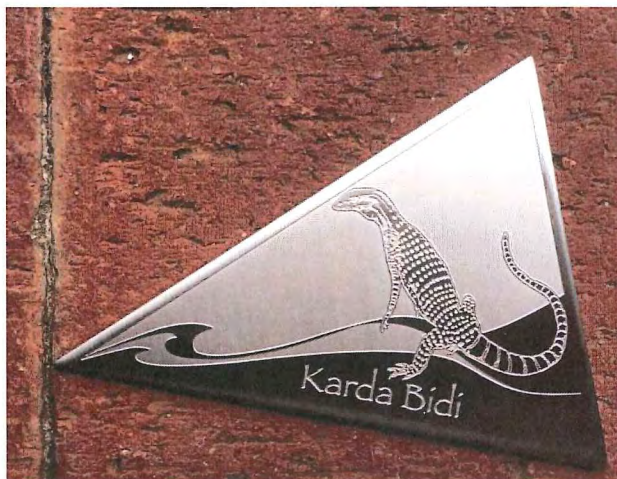
Att: Attachment: Whadjuk Trail Network schematic; SharePoint ref PP-002692
Attachment: Karda Bidi route map; SharePoint ref PP-002688
Attachment: Karda Bidi detailed marking map (City of Perth sector); SharePoint ref PP-002687
Attachment: Photo of Karda Bidi directional sign; SharePoint ref PP-002690

SCHEDULE 16

KARDA BIDI DIRECTIONAL MARKERS

PP-002690

Marine 316 grade Stainless Steel








SCHEDULE 16

KARDA BIDI

MARCH 2015 MARKING MAPS

PAGE 2

PP-002687

STRAIGHT	16	
LEFT	3	
RIGHT	1	
BOLLARD STRAIGHT	0	
BOLLARD LEFT	0	
BOLLARD RIGHT	0	
CONCRETE/ BITUMEN	20	
BRICK		
WOODEN POLE		
TOTAL:	20	
RUNNING TOTAL:	11+ = 31	
SIGNS INSTALLED (CHECKED)		
NOT INSTALLED		



DETAILED SECTION FOR MARKING

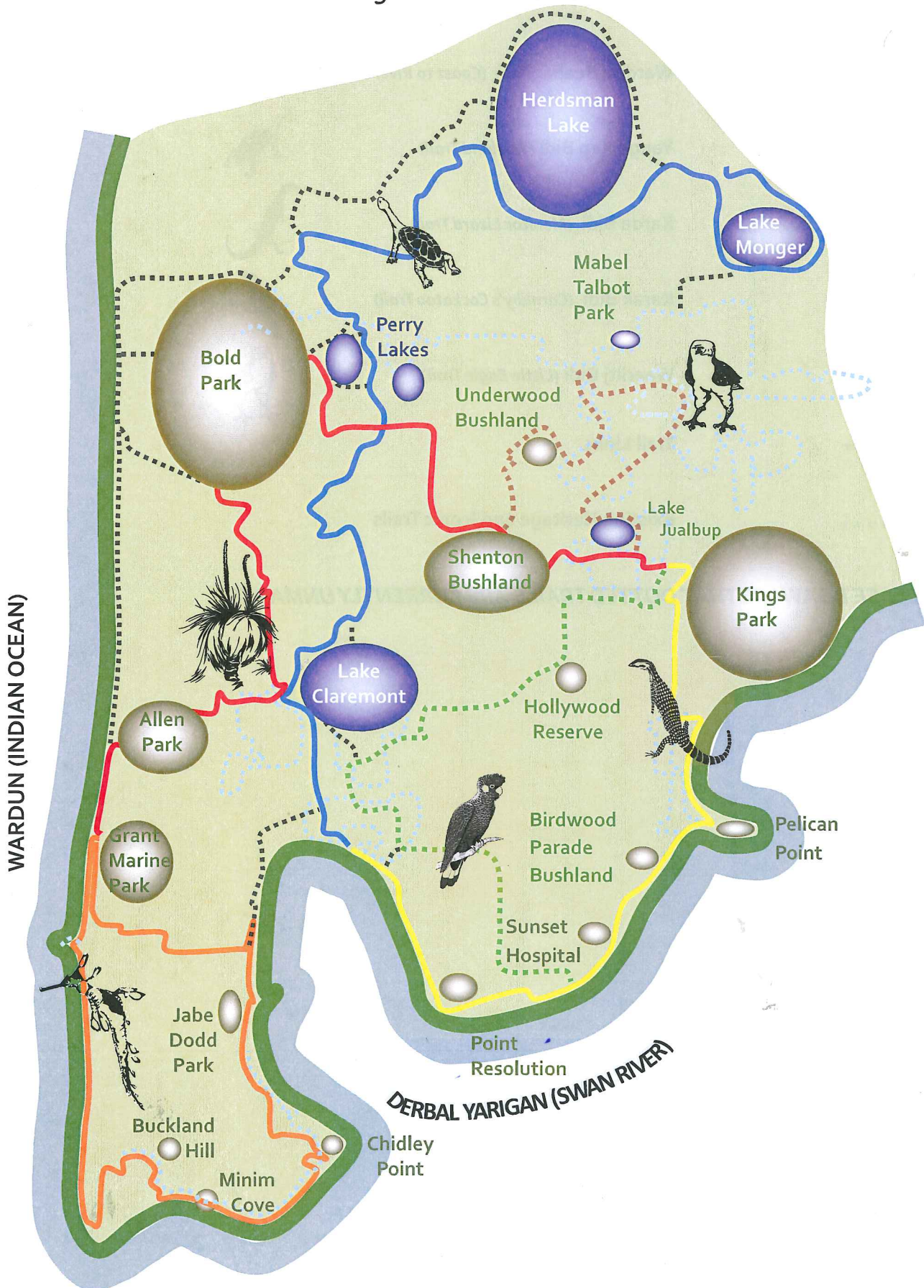


Install inside underpass to show exit

Wheelchair access is good in this area

Whadjuk Trail Network

PP-002692



SCHEDULE 16

Whadjuk Trail Names and Icons



Bush to Beach Trail



Wardun Beelier Bidi (*Coast to River Trail*)



Yange Kep Bidi (*Wetland Trail*)



Karda Bidi (*Monitor Lizard Trail*)



Karak Bidi (*Carnaby's Cockatoo Trail*)



Waarlitj Bidi (*Little Eagle Trail*)



Trail Links



Existing Heritage and Iconic Trails

PLEASE BE AWARE THAT DOTTED TRAILS ARE CURRENTLY UNMARKED

Schedule "101-14/15 Provision of Soft Furnishings - New City of Perth Library Schedule of Rates"

Item Number	Service Description	Description	Selection	Burgtec			Living Edge			Heqs Furniture			Officeworks			Business Interiors by Staples		
				Rate (excl GST)	Total No.	Total Amount	Rate (excl GST)	Total No.	Total Amount	Rate (excl GST)	Total No.	Total Amount	Rate (excl GST)	Total No.	Total Amount	Rate (excl GST)	Total No.	Total Amount
	Schedule A - Unit Costs																	
	CHAIRS																	
	CH-01	Side Chair	Howe 40/4 Chair	\$146.00	120	\$17,520.00	\$418.00						\$144.90	120	\$17,388.00			
	CH-01 (Option 2)	Side Chair	Icon Side Chair										\$159.69	120	\$19,126.80			
	CH-01 (Option 1)	Side Chair	Shell Timber Chair													\$279.55	120	\$33,545.45
	CH-01 (Option 2)	Side Chair	Slot Sled Chair													\$142.05	120	\$17,045.45
	CH-02	Upholsetered Chair	Howe 40/4 Chair	\$290.00	34	\$9,860.00	\$446.00						\$181.70	34	\$6,177.80			
	CH-02 (Option 2)	Upholsetered Chair	Icon Side Chair										\$199.87	34	\$6,795.58			
	CH-02 (Option 1)	Upholsetered Chair	Shell Timber Chair													\$450.00	34	\$15,300.00
	CH-02 (Option 2)	Upholsetered Chair	Sloth Sled Chair													\$232.95	34	\$7,920.45
	CH-03	Multi-Function Room Chair	Howe 40/4 Chair	\$146.00	100	\$14,600.00	\$451.00						\$144.90	100	\$14,490.00			
	CH-03 (Option 2)	Multi-Function Room Chair	Icon Side Chair										\$159.39	100	\$15,939.00			
	CH-03 (Option 1)	Multi-Function Room Chair	Shell Timber Chair Linking													\$295.45	100	\$29,545.45
	CH-03 (Option 2)	Multi-Function Room Chair	Slot Sled Chair													\$142.05	100	\$14,204.55
	CH-04	Bar Stool	Howe 40/4 Bar Stool	\$206.00	6	\$1,236.00	\$576.00						\$217.35	6	\$1,304.10			
	CH-04 (Option 2)	Bar Stool	Stool										\$239.00	6	\$1,438.00			
	CH-04 (Option 1)	Bar Stool	Shell Timber Stool													\$343.18	6	\$2,059.09
	CH-04 (Option 2)	Bar Stool	Slot Stool													\$198.86	6	\$1,193.18
	CH-05	Swivel Chair	Hgowe 40/4 Swivel	\$215.00	11	\$2,365.00	\$715.00						\$350.75	11	\$3,858.25			
	CH-05 (Option 2)	Swivel Chair	Visitor Chair										\$385.82	11	\$4,224.02			
	CH-05 (Option 1)	Swivel Chair	Shell Timber Chair													\$386.36	11	\$4,250.00
	CH-05 (Option 2)	Swivel Chair	Slot Task Chair													\$250.00	11	\$2,750.00
	CH-06	Lounge Chair	Howe 40/4 Lounge	\$380.00	24	\$9,120.00	\$580.00						\$144.90	24	\$3,477.60			
	CH-06 (Option 2)	Lounge Chair	Icon Side Chair										\$159.39	24	\$3,825.36			
	CH-06 (Option 1)	Lounge Chair	Shell Timber Lounge Chair													\$336.36	24	\$8,072.73
	CH-06 (Option 2)	Lounge Chair	Slot Sled Lounge Chair													\$420.45	24	\$10,090.91
	CH-07	Club Chair	Jarvis	\$2,635.00	12	\$31,620.00	\$2,054.00						\$556.60	12	\$6,679.20			
	CH-07 (Option 2)	Club Chair	Single Lounge Chair										\$612.26	12	\$7,347.12			
	CH-07 (Option 1)	Club Chair	Jardan Jarvis Low Back													\$2,237.58	12	\$26,850.97
	CH-07 (Option 2)	Club Chair	Slot Occasional Lounge													\$777.27	12	\$9,327.27
	CH-08	High Lounge Chair	John Goulder Splay High Lounge	\$952.00	29	\$27,608.00	\$1,527.33						\$492.20	29	\$14,273.80			
	CH-08 (Option 2)	High Lounge Chair	Armchair										\$541.42	29	\$15,701.18			
	CH-08 (Option 1)	High Lounge Chair	Splay High Lounge Armchair													\$1,642.29	29	\$47,626.42
	CH-08 (Option 2)	High Lounge Chair	Demille Armchair													\$2,559.09	29	\$74,213.64
	CH-09	Young Adult Club Chair	Hay About A Chair	\$676.00	16	\$10,816.00	\$727.00						\$488.74	16	\$7,819.84			
	CH-09 (Option 2)	Young Adult Club Chair	Single Breakout Chair										\$537.62	16	\$8,601.92			
	CH-09 (Option 1)	Young Adult Club Chair	Annette Tub Chair													\$784.09	16	\$12,545.45
	CH-09 (Option 2)	Young Adult Club Chair	Elevation Tub Chair													\$600.00	16	\$9,600.00
	CH-10	Task Chair	Steelcase - Think Chair	\$492.00	2	\$984.00	\$1,100.00						\$258.75	2	\$517.50			
	CH-10 (Option 2)	Task Chair	Karal203 Task Chair										\$284.62	2	\$569.24			
	CH-10 (Option 1)	Task Chair	Antigo Mesh Back Task Chair													\$415.91	2	\$831.82
	CH-11	Drafting Stool	Steelcase - Think Stool	\$558.00	2	\$1,116.00	\$1,255.00						\$316.25	2	\$632.50			
	CH-11 (Option 2)	Drafting Stool	Karal2181 Task Chair										\$347.87	2	\$695.74			
	CH-11 (Option 1)	Drafting Stool	Antigo Mech Back Task Drafting													\$461.36	2	\$922.73
	CH-12	Small Stool	Stump	\$239.00	10	\$2,390.00	\$353.97						\$247.25	10	\$2,472.50			
	CH-12 (Option 2)	Small Stool	Round Ottomans										\$291.97	10	\$2,919.70			
	CH-12 (Option 1)	Small Stool	Stump Stool Style 1													\$380.61	10	\$3,806.13
	CH-13	Small Stool	Stump	\$239.00	10	\$2,390.00	\$310.16						\$247.25	10	\$2,472.50			
	CH-13 (Option 2)	Small Stool	Round Ottomans										\$291.97	10	\$2,919.70			
	CH-13 (Option 1)	Small Stool	Stump Stool Style 2													\$333.51	10	\$3,335.05
	CH-14a	Children's Soft Seating	Koskela - Quadrant	\$675.00	3	\$2,025.00	\$1,295.00						\$442.75	3	\$1,328.25			
	CH-14 (Option 2)	Children's Soft Seating	Bite Soft Seating										\$487.02	11	\$5,375.22			
	CH-14 a (Option 1)	Children's Soft Seating	Quadrant Single Seat													\$1,611.93	3	\$4,835.80
	CH-14b	Children's Soft Seating	Koskela - Quadrant	\$820.00	8	\$6,560.00	\$1,295.00						\$442.75	8	\$3,542.00			

	CH-14 b (Option 1)	Children's Soft Seating	Quadrant Single Seat														\$1,611.93	3	\$4,835.80
	CH-15a	Children's Cushion Pit	Smarin Living Stones	\$2,975.00	1	\$2,975.00	\$418.00							MNSP	2				
	CH-15a (Option 2)	Children's Beanbag	Burgtec Monica	\$695.00	1	\$695.00													
	CH-15a (Option 1)	Children's Beanbag	Living Stones Beanbags														\$11,924.73	1	\$11,924.73
	CH-15a (Option 2)	Children's Beanbag	Lilly Pad Low Height Ottoman														\$229.55	15	\$3,443.18
	CH-15b	Children's Cushion Pit	Smarin Living Stones	\$1,620.00	2	\$3,240.00								MNSP	3				
	CH-15b (Option 2)	Children's Beanbag	Burgtec Carla	\$587.00	2	\$1,174.00													
	CH-15b (Option 1)	Children's Beanbag	Living Stones Beanbags														\$11,924.73	1	\$11,924.73
	CH-15b (Option 2)	Children's Beanbag	Lilly Pad Low Height Ottoman														\$229.55	15	\$3,443.18
	CH-15c	Children's Cushion Pit	Smarin Living Stones	\$768.00	3	\$2,304.00								MNSP	5				
	CH-15c (Option 2)	Children's Beanbag	Burgtec Marc	\$428.00	3	\$1,284.00													
	CH-15d	Children's Cushion Pit	Smarin Living Stones	\$458.00	5	\$2,290.00								MNSP	5				
	CH-15d (Option 2)	Children's Beanbag	Burgtec Christophe	\$349.00	5	\$1,745.00													
	CH-15e	Children's Cushion Pit	Smarin Living Stones	\$332.00	5	\$1,660.00								MNSP	5				
	CH-15e (Option 2)	Children's Beanbag	Burgtec Herve	\$309.00	5	\$1,545.00													
	CH-15f	Children's Cushion Pit	Smarin Living Stones	\$387.00	5	\$1,935.00								MNSP	6				
	CH-15f (Option 2)	Children's Beanbag	Burgtec Jacques	\$353.00	5	\$1,765.00													
	CH-15g	Children's Cushion Pit	Smarin Living Stones	\$340.00	6	\$2,040.00								MNSP	1				
	CH-15g (Option 2)	Children's Beanbag	Burgtec Xavier	\$319.00	6	\$1,914.00													
	CH-16	Children's Activity Area Chair	Artek N65	\$498.00	18	\$8,964.00	\$429.00							\$396.75	18	\$7,141.50			
	CH-16 (Option 2)	Children's Activity Are Chair	Julieta Chair	\$55.00	18	\$990.00													
	CH-16 (Option 3)	Children's Activity Area Chair	Solid Wood Chair											\$436.42	18	\$7,855.56			
	CH-16 (Option 4)	Children's Activity Area Chair	Coastal Beanbag											\$40.95	15	\$614.25			
	CH-16 (Option 1)	Children's Activity Area Chair	Round Bent Stool														\$42.50	18	\$765.00
	CH-16 (Option 2)	Children's Activity Area Chair	Ed & Cate Chair														\$74.32	18	\$1,337.73
	CH-17a to CH-17c	Children's Outdoor Soft Seating	Junior by Fatboy	\$378.00	15	\$5,670.00	\$285.00							\$40.95	15	\$614.25			
	CH-17 a to CH-17c	Children's Outdoor Soft Seating	Giant Bright Outdoor Cushion														\$113.52	5	\$567.61
	CH-18	Lounge Seating Custom	Koskela - Quadrant	\$1,540.00	12	\$18,480.00	\$2,685.00							MNSP	12				
	CH-18 (Option 1)	Lounge Seating Custom	Quadrant Double Seat														\$3,129.55	12	\$37,554.55
	CH-19a to CH-19b	Lounge Seating	Koskela - Quadrant	\$950.00	8	\$7,600.00	\$1,630.00							\$442.75	8	\$3,542.00			
	CH-19 (Optoin 2)	Lounge Seating	Bite Soft Seating											\$487.02	8	\$3,896.06			
	CH-19a/b (Option 1)	Lounge Seating	Quadrant Single Seat														\$1,926.14	4	\$7,704.55
	CH-20	Curved Lounge Seating	Koskela - Quadrant	\$850.00	6	\$5,100.00	\$3,285.00							\$442.75	6	\$2,656.50			
	CH-20 (Option 2)	Curved Lounge Seating	Bite Soft Seating											\$487.02	6	\$2,922.12			
	CH-20 (Option 1)	Curved Lounge Seating	Radial Central Lounge														\$1,485.60	6	\$8,913.61
	CH-21	Lobby Seating	Koskeal	\$1,650.00	2	\$3,300.00	\$3,475.00							MNSP	2		\$2,565.91	2	\$5,131.82
	CH-22	Outdoor Terrace Seating	Tait Volley Lounge	\$723.00	16	\$11,568.00	\$765.00							MNSP	16		\$854.84	16	\$13,677.42
	CH-23	Outdoor Terrace Seating	Tait Volley Lounge	\$339.00	8	\$2,712.00	\$579.00							MNSP	8		\$661.29	8	\$5,290.32
	CH-24	Outdoor Terrace Seating	Tait Linear	\$2,500.00	6	\$15,000.00	\$1,505.00							MNSP	6				
	CH-24 (Option 1)	Outdoor Terrace Seating	Outdoor Bench Seat														\$818.18	6	\$4,909.09
	CH-26	Lounge Chair	Howe 40/4 Chair	\$273.00	20	\$5,460.00	\$580.00							\$144.90	20	\$2,898.00			
	CH-26 (Option 2)	Lounge Chair	Icon Side Chair											\$159.39	20	\$3,187.80			
	CH-26 (Option 1)	Lounge Chair	Shell Timber Lounge Chair														\$336.36	20	\$6,727.27
	CH-26 (Option 2)	Lounge Chair	Slot Sled Lounge Chair														\$420.45	20	\$8,409.09
	CH-27	General Chair	Howe 40/4 Chair	\$273.00	35	\$9,555.00	\$418.00							\$144.90	35	\$5,071.50			
	CH-27 (Option 2)	General Chair	Icon Side Chair											\$159.39	35	\$5,578.65			
	CH-27 (Option 1)	General Chair	Shell Timber Chair														\$279.55	35	\$9,784.09
	CH-27 (Option 2)	General Chair	Slot Sled Chair														\$142.05	35	\$4,971.59
	CH-28	Swivel Chair	Howe 40/4 Chair	\$273.00	2	\$546.00	\$715.00							MNSP	2				
	CH-28 (Option 1)	Swivel Chair	Shell Timber Chair Task														\$340.91	2	\$681.82
	CH-28 (Option 2)	Swivel Chair	Slot Task Chair														\$250.00	2	\$500.00
	CH-29	Office Task Chair	Ergolink	\$258.00	15	\$3,870.00	\$499.00							\$258.75	15	\$3,881.25			
	CH-29 (Option 2)	Office Task Chair	Karal203 Task Chair											\$284.62	2	\$569.24			
	CH-29 (Option 1)	Office Task Chair	Valor Task Chair														\$215.71	15	\$3,235.71
	CH-30	Office Task Chair	Ergolink	\$339.00	2	\$678.00	\$453.63							\$316.25	2	\$632.50			
	CH-30 (Option 2)	Office Task Chair	Karal2181 Task Chair											\$247.87	2	\$695.74			
	CH-30 (Option 1)	Office Task Chair	Valor Drafting Chair														\$292.68	2	\$585.37

	TR-01	Function Chair Trolley	For Howe Chair	\$583.00	1	\$583.00	\$725.00							\$253.00	1	\$253.00			
	TB-01 (Option 2)	Function Chair Trolley	Chair Trolley											\$278.30	1	\$278.30			
	TR-01 (Option 1)	Function Chair Trolley	Single Chair Trolley														\$340.91	1	\$340.91
	TR-02	Function Chair Trolley	For Howe Chair	\$583.00	2	\$1,160.00	\$1,495.00							\$253.00	1	\$253.00			
	TB-02 (Option 1)	Function Chair Trolley	Twin Chair Trolley														\$659.09	1	\$659.09
	TABLES																		
	TB-01	Round Staff Table	Howe Tempest	\$355.00	7	\$2,485.00	\$988.00							\$414.00	7	\$2,898.00			
	TB-01 (Option 2)	Round Staff Table	Replica Eames Meeting											\$455.40	7	\$3,187.80			
	TB-01 (Option 1)	Round Staff Table	Table														\$295.45	7	\$2,068.18
	TB-02	Round Café Table	Howe Tempest	\$355.00	3	\$1,065.00	\$1,118.00							\$431.25	3	\$1,293.75			
	TB-02 (Option 2)	Round Café Table	Replica Eames Meeting											\$474.37	3	\$1,423.11			
	TB-02 (Option 1)	Round Café Table	Café Table														\$295.45	3	\$886.36
	TB-03	Round Work Table	Howe Tempest	\$3,950.00	10	\$39,500.00	\$1,303.00							\$448.50	10	\$4,485.00			
	TB-03 (Option 2)	Round Work Table	Replica Eames Meeting											\$493.35	10	\$4,933.50			
	TB-03 (Option 1)	Round Work Table	Study Table														\$386.36	10	\$3,863.64
	TB-04	Round Work Table	Howe Tempest	\$699.00	3	\$2,097.00	\$1,365.00							\$477.25	3	\$1,431.75			
	TB-04 (Option 2)	Round Work Table	Replica Eames Meeting											\$524.97	3	\$1,574.91			
	TB-04 (Option 1)	Round Work Table	Group Table														\$534.09	3	\$1,602.27
	TB-05	Round Bar Table	Howe Tempest	\$445.00	6	\$2,670.00	\$1,459.00							MNSP	6				
	TB-05 (Option 1)	Round Bar Table	Bar Table														\$534.09	6	\$3,204.55
	TB-06	Rectangular Multi-Function Room Tables	Howe Tempest	\$645.00	8	\$5,160.00	\$1,245.00							\$546.25	8	\$4,370.00			
	TB-06 (Option 2)	Rectangular Multi-Function Room Tables	Flip Table											\$600.87	8	\$4,806.96			
	TB-06 (Option 1)	Rectangular Multi-Function Room Tables	Function Table														\$477.27	8	\$3,818.18
	TB-07	Rectangular Meeting Tables	Howe Moveo	\$695.00	6	\$4,170.00	\$1,755.00							\$569.25	6	\$3,415.50			
	TB-07 (Option 2)	Rectangular Meeting Tables	Flip Table											\$626.17	6	\$3,757.02			
	TB-07 (Option 1)	Rectangular Meeting Tables	Meeting Room Table														\$2,171.59	6	\$13,029.55
	TB-08	Low Round Side Tables	Jarvis Tilda	\$845.00	15	\$12,675.00	\$678.00							\$672.75	15	\$10,091.25			
	TB-08 (Option 2)	Low Round Side Tables	Clyde Coffee Table	\$895.00	15	\$13,425.00													
	TB-08 (Option 3)	Low Round Side Tables	Side Table											\$740.02	15	\$11,100.30			
	TB-08 (Option 1)	Low Round Side Tables	Jardan Tilda Side Table														\$708.60	15	\$10,629.03
	TB-09	Small Table	Bandy BN35HG											MNSP	17				
	TB-10	Side Table	Tait Nano	\$690.00	3	\$2,070.00	\$990.00							MNSP	3				
	TB-10 (Option 1)	Side Table	Bourgogne Table														\$732.95	3	\$2,198.86
	TB-11	Side Table	Stump Table	\$1,063.00	6	\$6,378.00	\$1,115.08							\$672.75	6	\$4,036.50			
	TB-11 (Option 2)	Side Table	Side Table											\$740.02	6	\$4,440.12			
	TB-11 (Option 1)	Side Table	Stump Table														\$1,199.01	6	\$7,194.06
	TB-12	Children's Activity Table	Artek 81C	\$1,107.00	6	\$6,642.00	\$864.00							\$787.75	6	\$4,726.50			
	TB-12 (Option 2)	Children's Activity Table	Clyde Coffee Table	\$395.00	6	\$2,370.00													
	TB-12 (Option 3)	Children's Activity Table	Side Table											\$866.52	6	\$5,199.12			
	TB-12 (Option1)	Children's Activity Table	Santoys Round Table														\$218.07	6	\$1,308.41
	TB-12 (Option 2)	Children's Activity Table	Ed & Cate Chair														\$308.98	6	\$1,853.86
	TB-12 (Option 3)	Children's Activity Table	Circular Table with 4 Chairs														\$584.09	6	\$3,504.55
	TB-13	Children's Side Table	Artek 90D											MNSP	10				
	TB-14	Children's Side Table	Artek 90B	\$1,055.00	4	\$4,220.00	\$824.00							MNSP	4				
	TB-14 (Option 2)	Children's Side Table	Clyde Coffee Table	\$395.00	4	\$1,580.00													
	TB-14 (Option 1)	Children's Side Table	Santoys Round Table														\$218.07	4	\$872.27
	TB-15	Ground Level	Koskela	\$1,230.00	1	\$1,230.00	\$1,950.00							MNSP	1				
	TB-15 (Option 1)	Ground Level	Custom Rectangular Book Return Table														\$1,246.59	1	\$1,246.59
	TB-16	Small Table	Mark Tuckey	\$1,782.00	8	\$14,256.00	\$1,770.00							MNSP	8				
	TB-17	L2 Central Table	TBC	TBA			\$8,000.00							MNSP	1				
	TB-18	Terrace Table - Rectangular	Tait Linear	\$4,150.00	3	\$12,450.00	\$3,415.00							MNSP	3				
	TB-18 (Option 1)	Terrace Table - Rectangular	Outdoor Terrace Table														\$1,363.64	3	\$4,090.91
	TB-19	Terrace Occasional Table	Tait	\$1,785.00	4	\$7,140.00	\$1,228.00							MNSP	4				
	TB-19 (Option 1)	Terrace Occasional Table	Outdoor Terrace Lounge Table														\$795.45	4	\$3,181.82

	TB-20	Newspaper Table	Jordan	\$17,172.00	1	\$17,172.00	\$12,729.00							MNSP	1				
	TB-20 (Option 2)	Newspaper Table	Custom Table	\$8,450.00	1	\$8,450.00													
	TB-20 (Option 1)	Newspaper Table	Jordan Winter Table													\$13,580.65	1	\$13,580.65	
	TB-21	Outdoor Round Table	Tait Volley	N/A			\$1,275.00							\$565.80	2	\$1,131.60			
	TB-21 (Option 2)	Outdoor Round Table	Wire Dinning Table											\$622.38	2	\$1,244.76			
	TB-21 (Option 1)	Outdoor Round Table	Tait Jil Outdoor Table													\$1,720.43	2	\$3,440.86	
	TB-22	Outdoor Round Lounge Table	Tait Volley	N/A			\$1,115.00							\$454.25	2	\$908.50			
	TB-22 (Option 2)	Outdoor Round Lounge Table	Wire Dinning Table											\$499.67	2	\$999.34			
	TB-22 (Option 1)	Outdoor Round Lounge Table	Tait Jil Outdoor Lounge Table													\$854.84	2	\$1,709.68	
	TB-23	High Round Lounge Table	Howe Tempest	\$350.00	18	\$6,300.00	\$900.00							\$373.75	18	\$6,727.50			
	TB-23 (Option 2)	High Round Lounge Table	Replica Eames Meeting											\$411.12	18	\$7,400.16			
	TB-23 (Option 1)	High Round Lounge Table	Lounge Table													\$288.64	18	\$5,195.45	
	TB-24	High Round Table	Howe Tempest	\$365.00	7	\$2,555.00	\$928.00							\$385.25	7	\$2,696.75			
	TB-24 (Option 2)	High Round Table	Replica Eames Meeting											\$423.77	7	\$2,966.39			
	TB-24 (Option 1)	High Round Table	Function Table													\$295.45	7	\$2,068.18	
	TB-25	Electric Height Adjustable Desk	AWM	\$2,075.00	12	\$24,900.00	\$1,650.00							\$1,132.75	12	\$13,593.00			
	TB-25 (Option 2)	Electric Height Adjustable Desk	Sit To Stand Workstation											\$1,246.02	12	\$14,952.24			
	TB-25 (Option 1)	Electric Height Adjustable Desk	Axis Electric Height Adjustable Desk													\$771.59	12	\$9,259.09	
	TB-26	Rectangular Activity Tables	Howe Tempest	\$645.00	2	\$1,290.00	\$1,459.00							\$569.25	2	\$1,138.50			
	TB-26 (Option 2)	Rectangular Activity Tables	Flip Table											\$626.17	2	\$1,252.34			
	TB-26 (Option 1)	Rectangular Activity Tables	Activity Table													\$522.73	2	\$1,045.45	
	TB-27	Round Work Table	Howe Tempest	\$675.00	4	\$2,700.00	\$1,403.00							NA	4				
	TB-27 (Option 1)	Round Work Table	Group Study Table with Grommet													\$428.58	4	\$1,714.32	
	TB-28	Electric Height Adjustable Desk	AWM	\$2,075.00	3	\$6,225.00	\$1,810.00							\$1,167.25	3	\$3,501.75			
	TB-28 (Option 2)	Electric Height Adjustable Desk	Sit To Stand Workstation											\$1,283.97	3	\$3,851.91			
	TB-28 (Option 1)	Electric Height Adjustable Desk	Axis Electric Height Adjustable Desk											\$1,283.97	3	\$3,851.91	\$771.59	3	\$2,314.77
	MISC																		
	MS-01	Open Shelving on Castors	Dexion	\$815.00	2	\$1,630.00	\$655.00							\$504.25	2	\$1,008.50			
	MS-01 (Option 1)	Open Shelving on Castors	Shelving System													\$258.00	4	\$1,032.00	
	MS-02	Metal Locker	Dexion	\$1,700.00	4	\$6,800.00	\$395.00							\$234.00	4	\$936.00			
	MS-02 (Option 2)	Metal Locker	2 Tier Personal Locker											\$246.67	4	\$986.68			
	MS-02 (Option 1)	Metal Locker	Metal Storage Locker - 2 Tier													\$140.91	12	\$1,690.91	
	MS-03	Metal Locker	Dexion	\$540.00	8	\$4,320.00	\$375.00							\$234.00	8	\$1,872.00			
	MS-03 (Option 2)	Metal Locker	2 Tier Personal Locker											\$246.67	8	\$1,973.36			
	MS-03 (Option 1)	Metal Locker	Metal Storage Locker - 2 Tier													\$140.91	12	\$1,690.91	
	MS-04	Lockers	Dexion	\$618.00	2	\$1,236.00	\$405.00							\$261.16	2	\$522.32			
	MS-04 (Option 2)	Lockers	4 Tier Personal Locker											\$275.77	2	\$551.54			
	MS-04 (Option 1)	Lockers	Metal Storage Locker - 4 tier													\$153.41	2	\$306.82	
	MS-05	Pigeionhole unit	Dexion	\$929.00	2	\$1,858.00	\$295.00							\$420.00	2	\$840.00			
	MS-05 (Option 2)	Pigeionhole unit	4 Tier Personal Locker											\$442.75	2	\$885.50			
	MS-07	Waste Bins	M114 Riga	N/A			\$1,314.00							MNSP	10				
	MS-07a	Drawer Waste Bin	Hafele	N/A			\$215.72							MNSP	1				
	MS-08	Open Shelf	Open Shelf Cabinet											\$559.13	1	\$559.13			
	MS-08 (Option 1)	Open Shelf	Universal Shelving													\$512.20	4	\$2,048.78	
	MS-09		Open Shelf Cabinet											\$559.13	1	\$559.13			
	MS-09 (Option 1)	Open Shelf	Universal Shelving													\$488.64	9	\$4,397.73	
	MS-10	Metal Shelving	Dexion Ultima C1-80	\$1,038.00	6	\$6,228.00	\$695.00							\$504.25	6	\$3,025.50			
	MS-10 (Option 2)	Metal Shelving	Open Shelf Cabinet											\$559.14	1	\$559.13			
	MS-10 (Option 1)	Open Shelf	Universal Shelving													\$488.64	9	\$4,397.73	

	MS-11	Mobile Whiteboards	Officeworks	\$515.00	2	\$1,030.00	\$328.00						\$298.18	2	\$596.36			
	MS-11 (Option 1)	Mobile Whiteboards	Penrite Reversible Whiteboard													\$540.27	3	\$1,620.80
	MS-12	Coat Stand	Koskela	\$151.00	2	\$302.00	\$865.00						\$23.86	2	\$47.72			
	MS-12 (Option 1)	Coat Stand	Alba Coat Rack													\$198.28	2	\$396.56
	MS-13	Credenza Unit	Koskela	\$2,345.00	1	\$2,345.00	\$1,958.00						MNSP	1				
	MS-14	Buzzi Blinds	Buzzin Space										N/A	2				
	MS-15	Puppy Small	Magis	\$119.00	2	\$238.00	\$95.00						N/A	2		\$86.02	2	\$172.04
	MS-16	Puppe Medium	Magis	\$119.00	2	\$238.00	\$155.00						MNSP	2		\$150.54	2	\$301.08
	MS-17	Puppe Large	Magis	\$119.00	2	\$238.00	\$215.00						MNSP	2		\$215.05	2	\$430.11
	MS-21	umbrella	Tuuci	\$4,225.00	4	\$16,900.00	\$4,320.00						MNSP	4				
	MS-21 (Option 1)	umbrella	Tuscany													\$613.64	3	\$1,840.91
	MS-22	Key Cabinet	Dexion	\$87.00	2	\$174.00	\$120.00						\$108.18	2	\$216.36			
	MS-22 (Option 2)	Key Cabinet	Key Cabinet										\$108.18	2	\$216.36			
	MS-22 (Option1)	Key Cabinet	Rexel R20147													\$89.40	2	\$178.80
	MS-23	Mobile Pedestal	AWM	\$135.00	15	\$2,025.00	\$510.00						\$150.00	15	\$2,250.00			
	MS-23	Mobile Pedestal	Mobile Pedestal										\$158.12	15	\$2,371.80			
	MS-23 (Option 1)	Mobile Pedestal	Mobile Pedestal													\$238.64	15	\$3,579.55
	MS-24	Tambour Cupboard	AWM	\$415.00	2	\$830.00	\$590.00						\$428.00	2	\$856.00			
	MS-24 (Option 2)	Tambour Cupboard	Tambour Door Unit										\$451.60	2	\$903.20			
	MS-24 PL (Option 3)	Tambour Cupboard	Planter Box										\$168.24	2	\$336.48			
	MS-24 (Option 1)	Tambour Cupboard	Tambour Door Unit with Planter													\$611.36	2	\$1,222.73
	MS-25	Desk Screen	AWM				\$480.00						MNSP	12				
	MS-25 (Option 1)	Desk Screen	Desk Mounted Screen													\$138.64	12	\$1,663.64
	MS-26	Office Shelving	Ergolink										N/A	2				
	MS-26 (Option 1)	Office Shelving	Upright Display Cabinet													\$6,345.45	1	\$6,345.45
	MS-27	Window Seat	Creation Design	\$2,389.00	1	\$2,389.00	\$1,640.00						\$3,190.00	1	\$3,190.00			
	MS-27 (Option 2)	Window Seat	Burgtec	\$1,375.00	1	\$1,375.00												
	MS-28	Window Seat	Creation Design	\$1,596.00	1	\$1,596.00	\$1,640.00							1				
	MS-28 (Option 2)	Window Seat	Burgtec	\$967.00	1	\$967.00												
	MS-29	Ground Exhibition Display Cabinet	Designcraft	\$38,790.00	1	\$38,790.00	\$25,470.00						MNPS	1				
	Soft Furnichsing Total					\$531,423.00				\$691,215.33			\$499,416.36		\$233,282.50			\$415,761.00
	Delivery/Instal					INCLUDED				\$132,400.00			\$49,941.63		\$1,897.50			\$4,715.91
	TOTAL EX GST					\$531,423.00				\$823,615.33			\$549,357.99		\$235,180.00			\$420,477.76
	TOTAL INC GST					\$584,565.30				\$905,976.86			\$604,293.78		\$258,698.00			\$462,525.53
	MNSP - Manufacturer Has Not Supplied Price																	
	N/A - Not Applicable																	

CONFIDENTIAL SCHEDULE 18
ITEM 14 – TENDER 101-14/15 – PROVISION SOFT
FURNISHINGS – NEW CITY OF PERTH LIBRARY

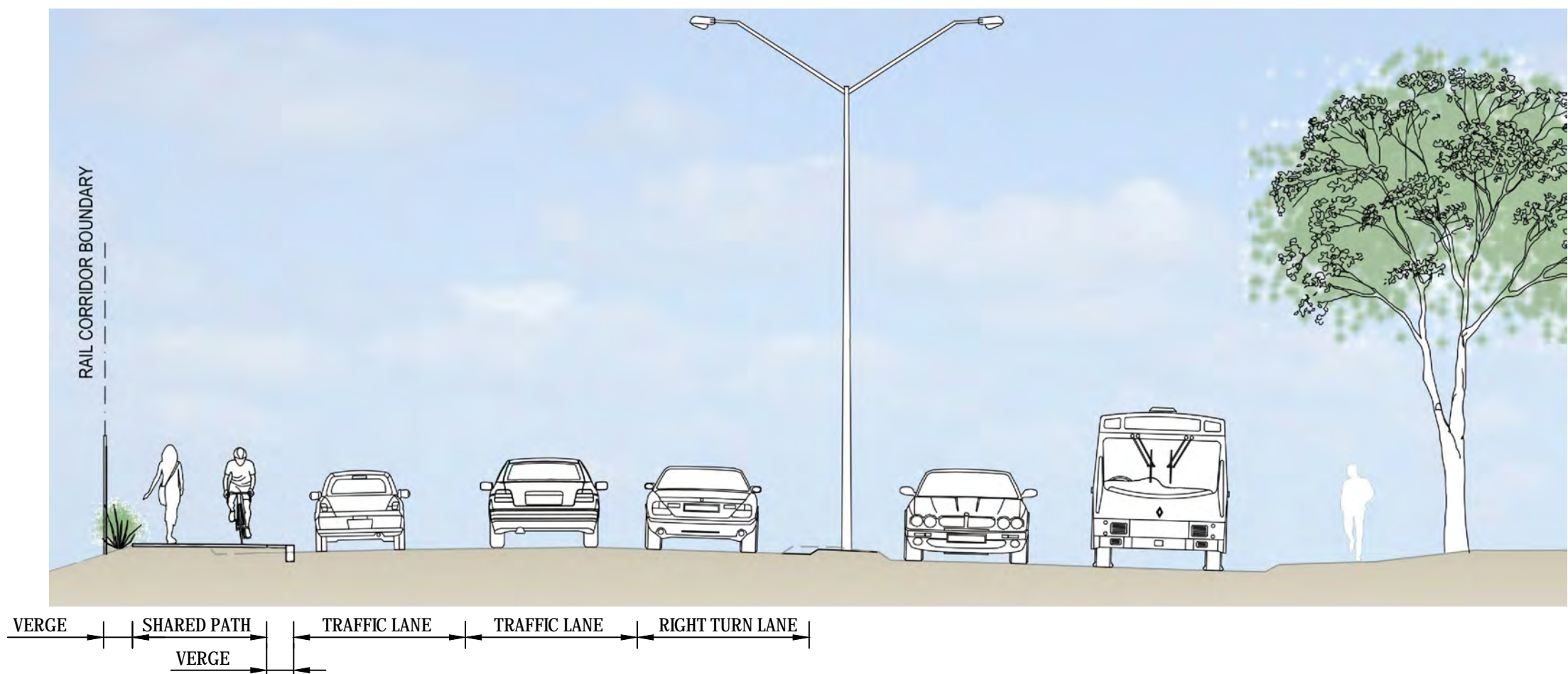
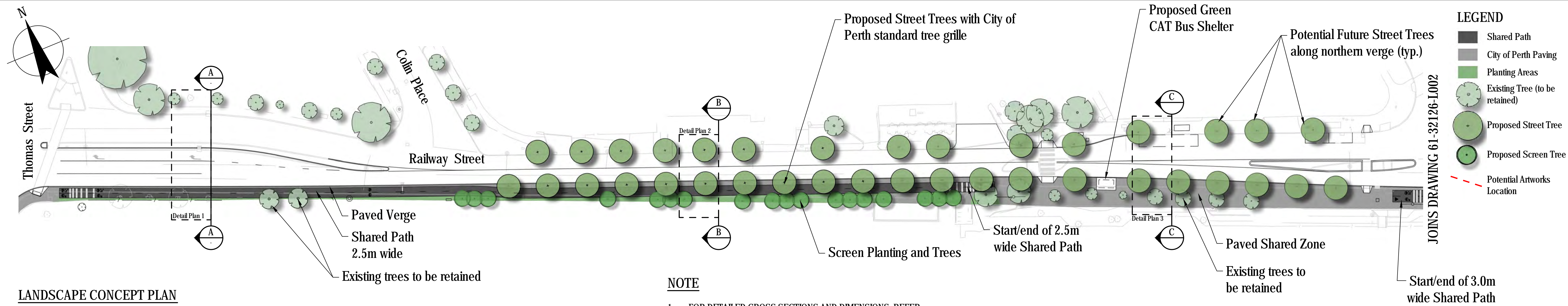
FOR THE COUNCIL MEETING

11 AUGUST 2015

DISTRIBUTED TO ELECTED MEMBERS UNDER
SEPARATE COVER

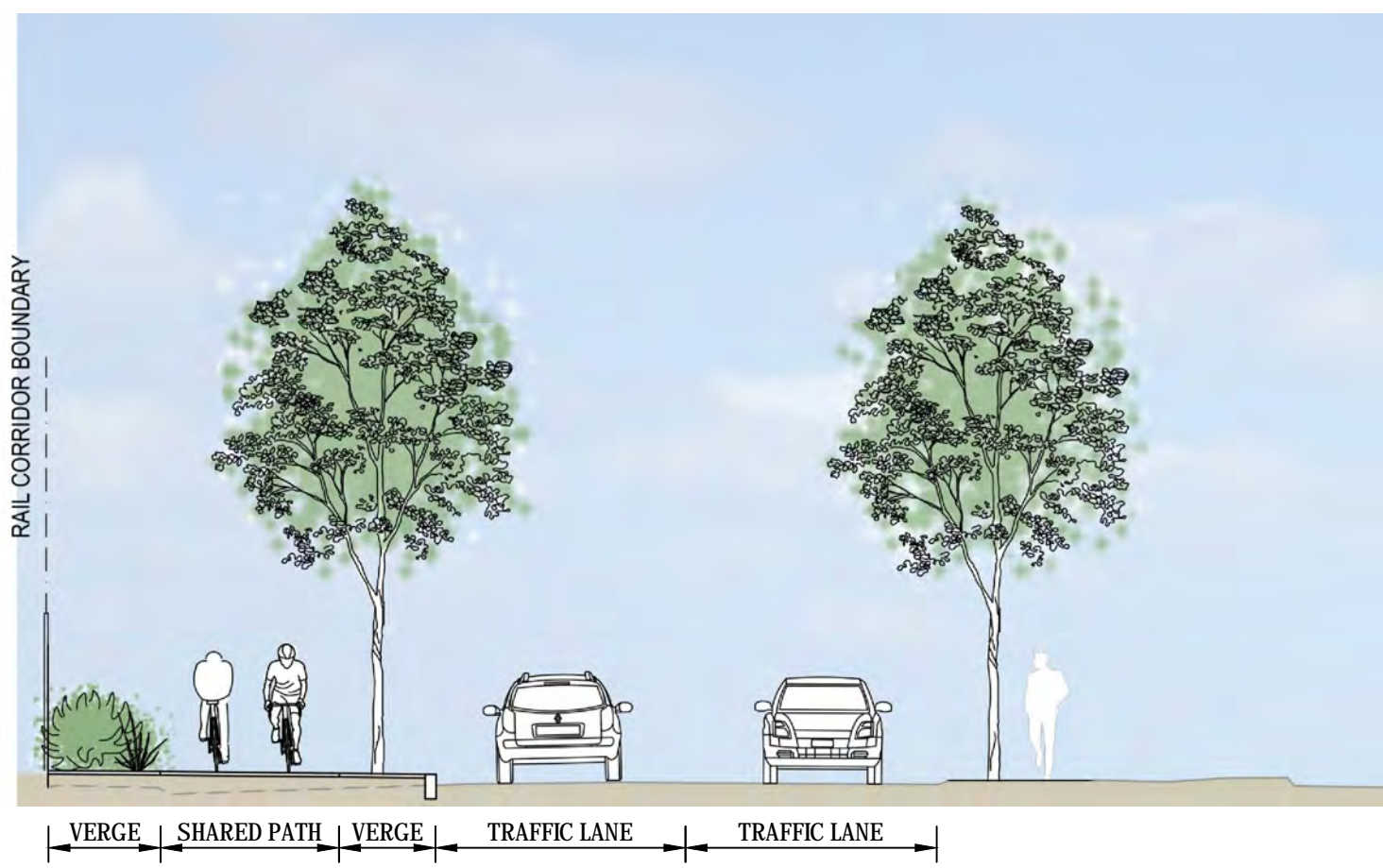
Figure 2 - Proposed Cycling Network





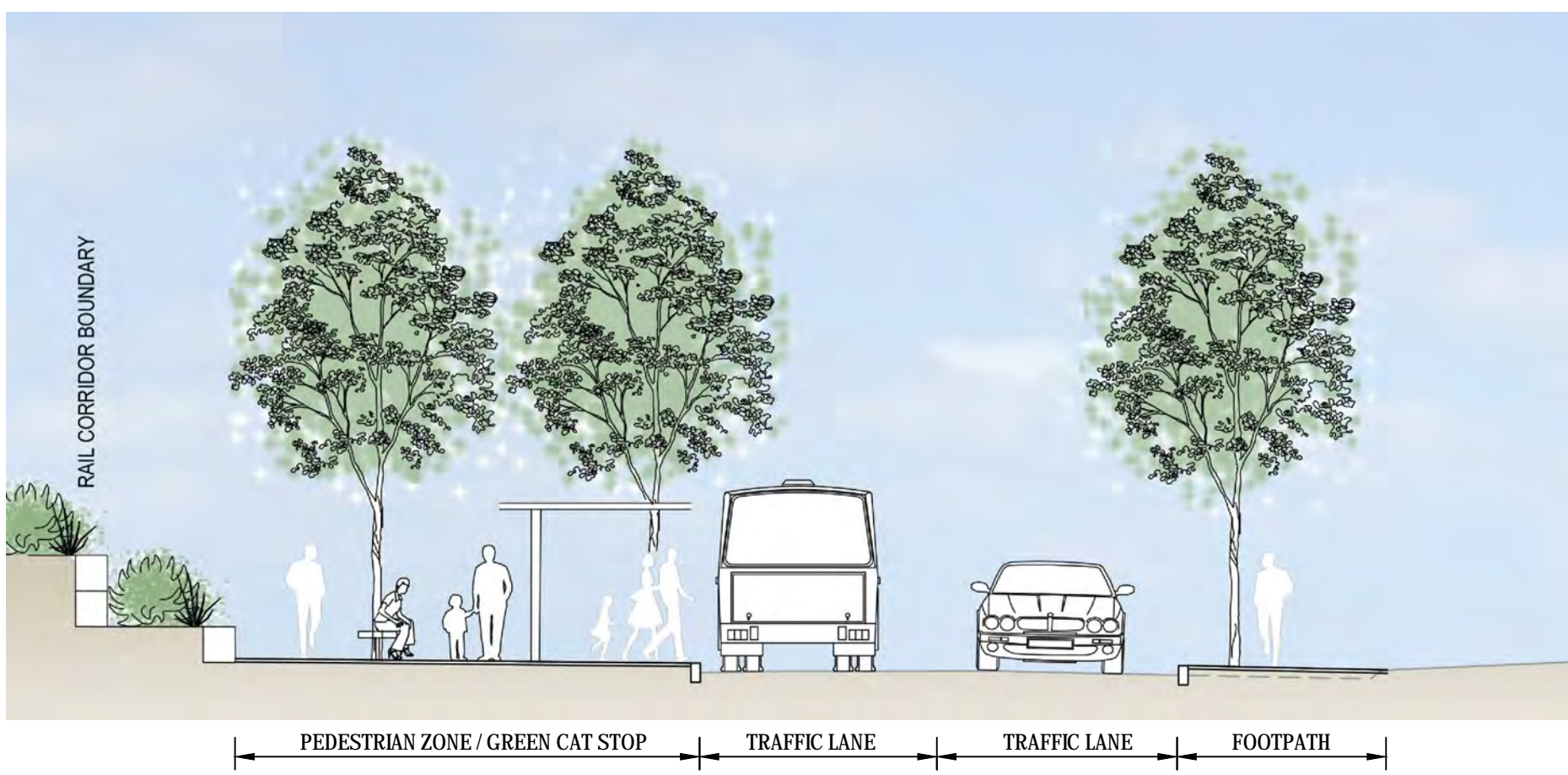
CROSS SECTION A: SHARED PATH - ROE STREET / THOMAS STREET JUNCTION

SCALE 1:100



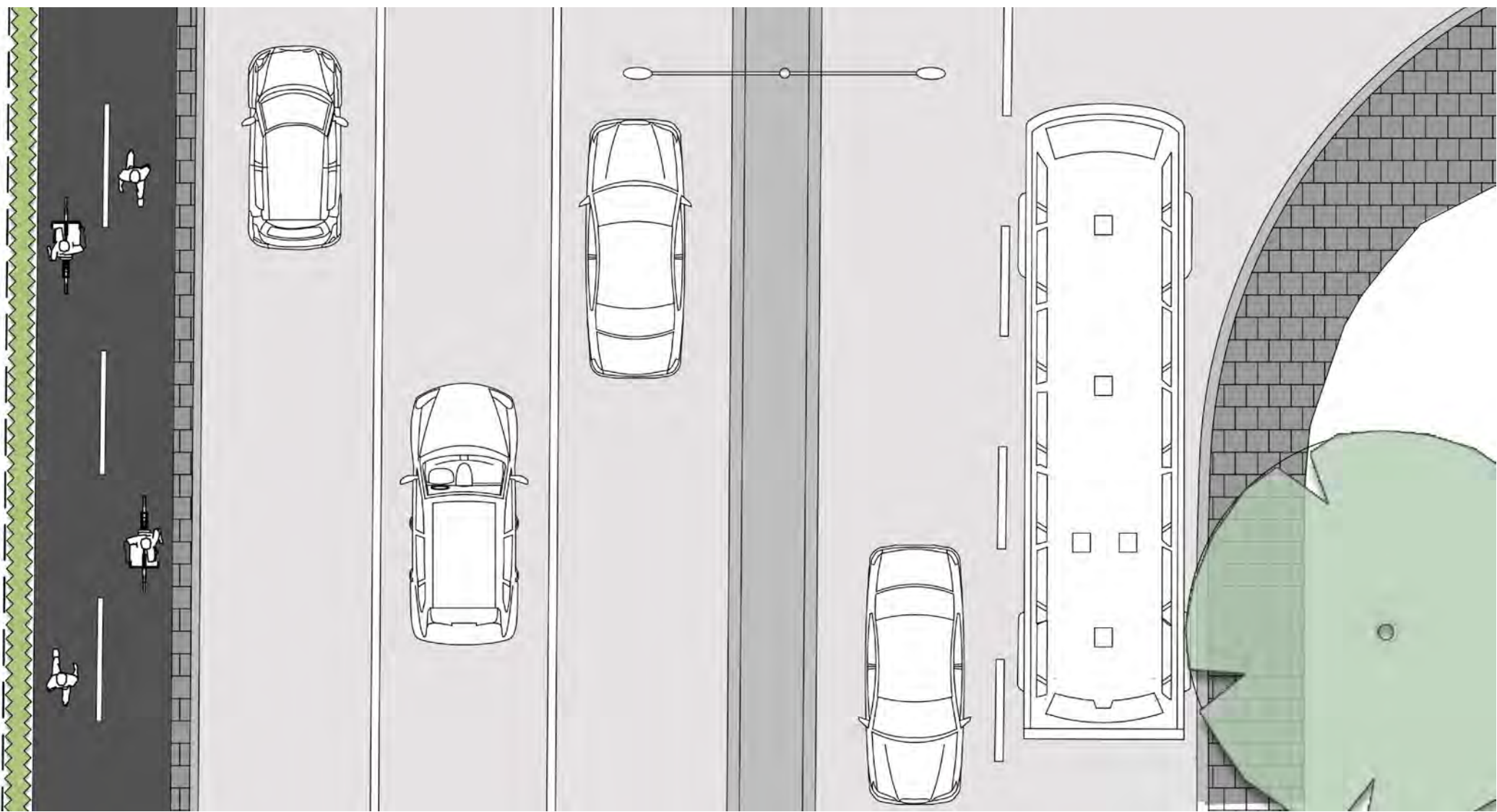
CROSS SECTION B: SHARED PATH - ROE STREET- CITY WEST

SCALE 1:100



CROSS SECTION C: PEDESTRIAN ZONE / GREEN CAT BUS STOP - CITY WEST

SCALE 1:100



DETAIL PLAN 1: SHARED PATH - ROE STREET / THOMAS STREET

SCALE 1:100



DETAIL PLAN 2: SHARED PATH- ROE STREET- CITY WEST

SCALE 1:100

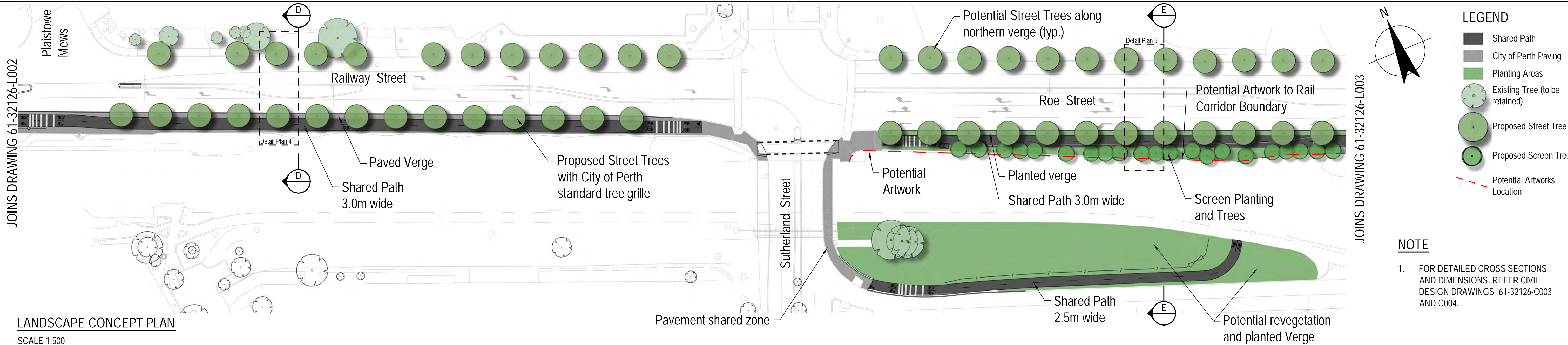


DETAIL PLAN 3: PEDESTRIAN ZONE / GREEN CAT BUS STOP - CITY WEST

SCALE 1:100

PRELIMINARY

						 SCALE 1:100 AT ORIGINAL SIZE				DO NOT SCALE Conditions of Use. This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.	Drawn M. DALTON	Designer E. MAGUIRE	Client	CITY OF PERTH ROE / RAILWAY STREET SHARED PATH EXTENSION LANDSCAPE CONCEPT SHEET 1 OF 3	Original Size A1	Drawing No: 61-32126-L001	Rev: B
						 SCALE 1:500 AT ORIGINAL SIZE					Drafting Check	Design Check	Project				
B ISSUED FOR FINAL CONCEPT REVIEW						EM DF ST					Approved (Project Director) Date		Title				
A ISSUED FOR CLIENT REVIEW						MD DF ST											
No	Revision	Note: * indicates signatures on original issue of drawing or last revision of drawing				Drawn	Job Manager	Project Director	Date	Scale AS SHOWN		This Drawing must not be used for Construction unless signed as Approved					



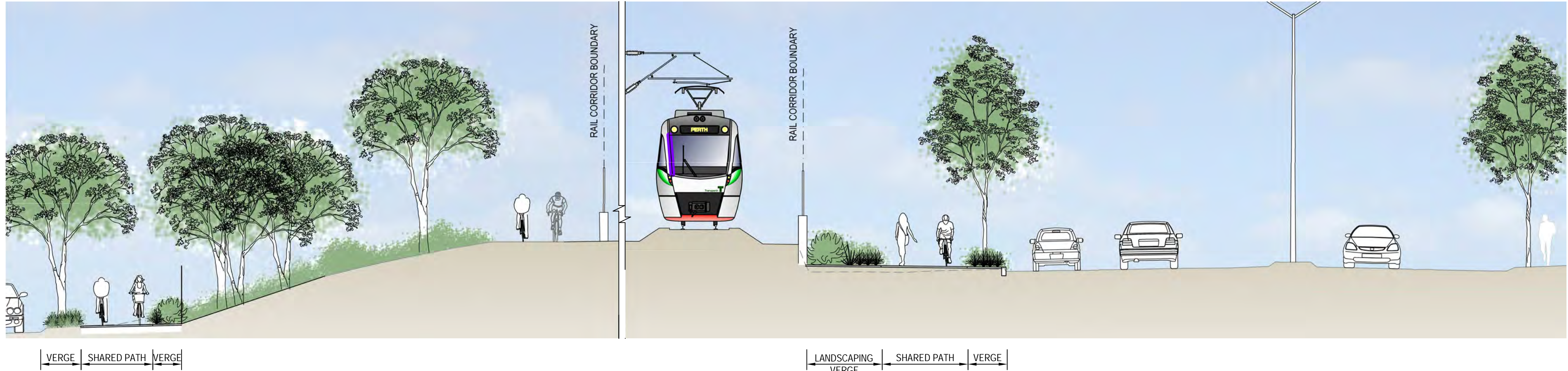
LANDSCAPE CONCEPT PLAN

SCALE 1:500



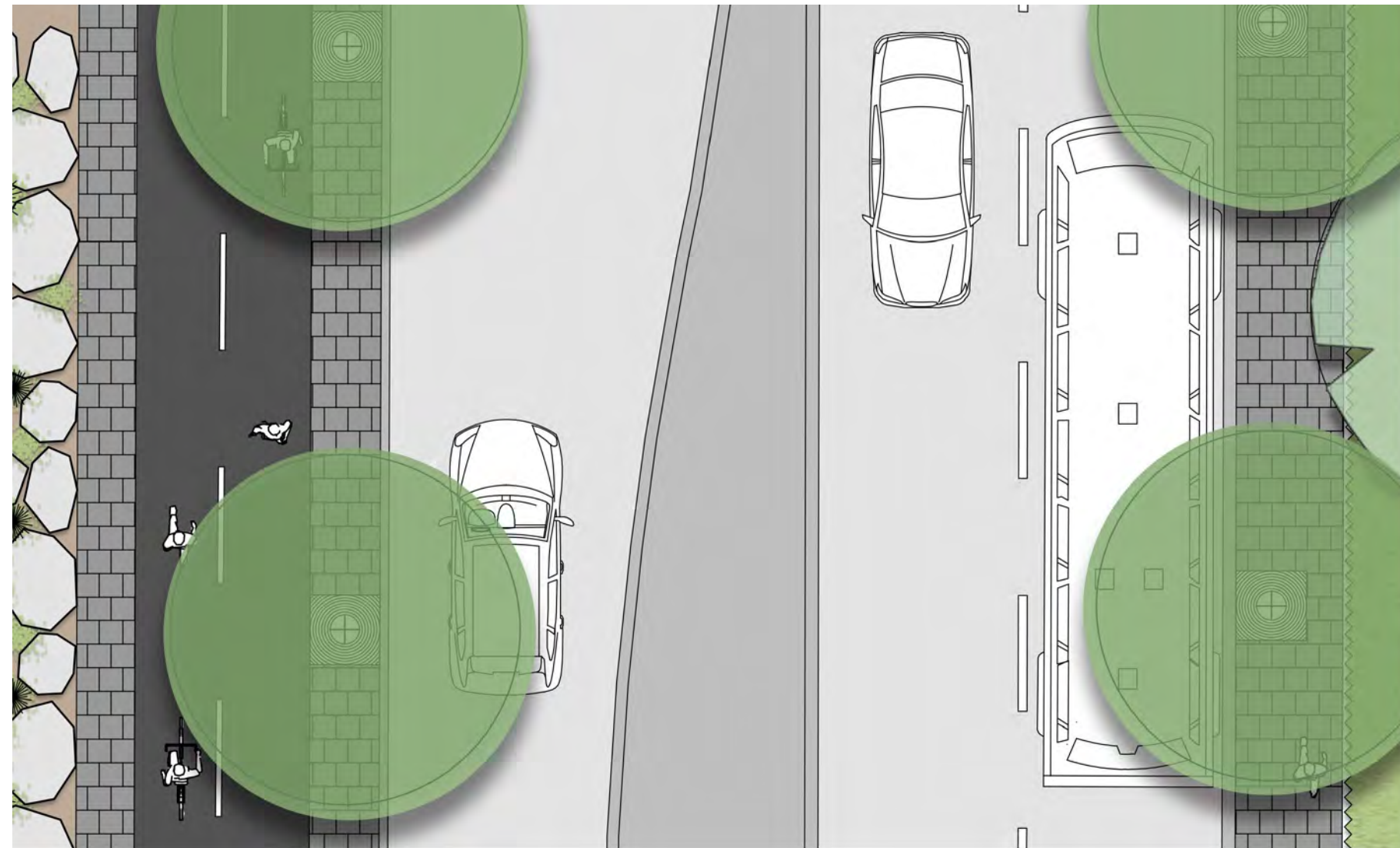
CROSS SECTION D: SHARED PATH - ROE STREET / CITY WEST

SCALE 1:100



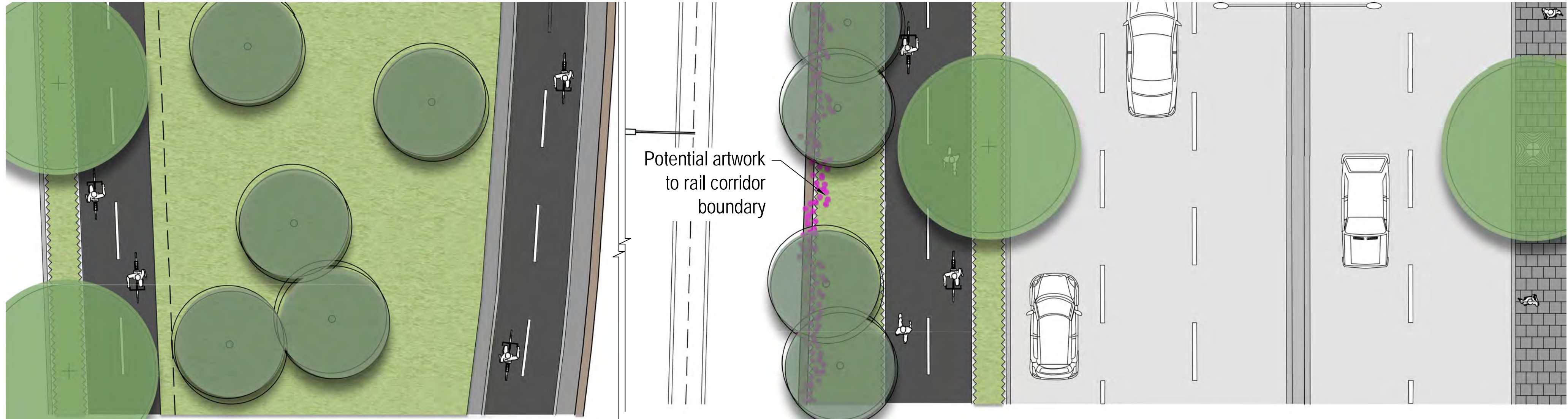
CROSS SECTION E: CONNECTING SHARED PATH AT SUTHERLAND STREET & ROE STREET

SCALE 1:100



DETAIL PLAN 4: SHARED PATH - ROE STREET / CITY WEST

SCALE 1:100



DETAIL PLAN 5: CONNECTING SHARED PATH AT SUTHERLAND STREET & ROE STREET

SCALE 1:100

- LEGEND
- Shared Path
 - City of Perth Paving
 - Planting Areas
 - Existing Tree (to be retained)
 - Proposed Street Tree
 - Proposed Screen Tree
 - Potential Artworks Location

- NOTE
- FOR DETAILED CROSS SECTIONS AND DIMENSIONS, REFER CIVIL DESIGN DRAWINGS 61-32126-C003 AND C004.

PRELIMINARY

				 SCALE 1:100 AT ORIGINAL SIZE								DO NOT SCALE		Drawn M. DALTON		Designer E. MAGUIRE		Client		CITY OF PERTH	
				 SCALE 1:500 AT ORIGINAL SIZE								Conditions of Use This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.		Drafting Check		Design Check		Project			
B ISSUED FOR FINAL CONCEPT REVIEW				EM		DF		ST		29.06.15						Approved (Project Director)		Date		Title	
A ISSUED FOR CLIENT REVIEW				MD		DF		ST		15.05.15						Scale AS SHOWN		This Drawing must not be used for Construction unless signed as Approved		Original Size	
No		Revision		Note: * indicates signatures on original issue of drawing or last revision of drawing				Drawn		Job Manager		Project Director		Date		A1		Drawing No: 61-32126-L002		Rev: B	



1. FOR DETAILED CROSS SECTIONS AND DIMENSIONS, REFER CIVIL DESIGN DRAWINGS 61-32126-C003 AND C004.



SCALE 1:100



SCALE 1:100

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Plot Date: 29 June 2015 - 2:19 PM Plotted by: Eoin Maguire
I:\CP\Admin Services\Committees\3. Works\AS150722 Reports\1 Sch - Annex XX - Concept Plan.pdf

Cad File No: \\ghdnet.internal\ghd\AU\Perth\Projects\61\32126\CADD\Drawings\61-32126-L001.dwg



SHAPING A STRONG CAPITAL CITY



Director Community and Commercial Services

Total package \$256,230

Cash component of \$210,000 plus super, vehicle and parking
offered on a negotiated term of up to 5 years

Unit:	Community and Commercial Services
Location:	Council House
Reports to:	Chief Executive Officer
Supervision of:	Community and Commercial Services Directorate
Date:	May 2015

Organisational Environment

The City of Perth is a highly regarded Local Government Authority and is recognised as the capital city authority within Western Australia. The City of Perth is a large organisation with a robust vision for the years ahead and a dedicated Council that is committed to continually developing the City. The City of Perth governs an area of approx. 8.2 sq km and provides essential services to over 150,000 people who travel to the City daily for work, or as a tourist and shopping destination. With a residential population of around 30,000 the City is seen as liveable, well connected, and a vibrant community that exhibits a diverse culture. The City attracts visitors, students and businesses from around the globe and delivers a variety of events, festivals and business investment opportunities due to its strong national and global relationships. The City contains diverse precincts and is proactive in supporting the unique needs within each community.

The City of Perth focuses on promoting Perth as an international destination and partners closely with State Government in its role as the State's business hub / commercial engine. Additionally, there is a strong focus on a range of city activation projects that aim to attract people to the City and drive the local economy for the benefit of businesses and key stakeholders.

The City is seen as a leader in delivering core local government services and is proud of its rich history. The City is a productive and highly valued organisation that is keen to meet the challenges of increased urbanisation while balancing the needs of businesses and residents. Working closely with key industry sectors, academic institutions and creative arts sectors, the City ensures it is mindful of the diverse needs of each group. The City partners closely with State Government on key issues such as transportation and other infrastructure needs and ensures the emerging priorities of the City are communicated and recognised.

Directorate Overview

Arising from a major organisational restructure, this leadership role will be instrumental in the consolidation of existing work units into a department within Council titled Community and Commercial Services. The Director Community and Commercial Services will oversight the following functional Groups:

- Customer Services
- Parking Services
- Commercial Parking
- Library
- Community Safety and Amenity
- Community Facilities

It is the Director's responsibility to ensure at all times that each Unit provides quality affordable facilities, services and advice to Council and all internal and external customers.

The Director Community and Commercial Services is faced with several challenges and opportunities including:

- Developing an integrated, cohesive and high performing directorate that is capable of responding to the community needs and emerging priorities of the organisation.
- Increasing demand for more effective provision of improved service delivery and cultural commitment to customer service.
- Establishment of greater customer service and interface capabilities including Customer Service Centre aiming to address 80% of customer needs in a single point of contact.
- Strengthening the commercial performance and sustainability of City of Perth's car parking business and establishing a progressive commercialisation program resulting in increased revenues.
- Review operations within all community activities to assess areas to improve services and ensure operations are performed from a cost neutral basis.
- Promotion of the new state of the art library to increase footfall and utilisation of the facilities being provided.
- Increasing the organisation's safety and security platforms and capabilities to ensure greater response to the community and adjoining councils.
- Development of policy and services relating to growing community needs and working with other organisations and government agencies to address social issues including homelessness, youth affairs and other community needs that are a priority of the City of Perth.
- Developing a strong capital city in partnership with the CEO and other Directors by creating a collaborative, productive and valued organisation.

Position Objectives

The primary function of the Director Community and Commercial Services is to develop a sustainable and effective operation, engaging the community and satisfying customers.

The prime focus of the first three years will be to enhance a consultative, high performance culture and an integrated, customer responsive and cohesive group. Taking the current strong capabilities of the organisations existing units and building on that basis to develop a standard of best practice will also be important.

Working with the Elected Members, Chief Executive Officer and the other members of Executive Leadership Group and keeping alignment with the theme of the Organisational Development Plan being Serving Leading Growing – Teamwork Excellence Pride, the objectives of this role will be guided by the following:

1. **Governance** – Manage governance processes and financial reporting in line with statutory obligations;
2. **Strategic Delivery** – deliver Council’s strategic objectives using appropriate planning, measurement and review mechanisms to drive performance;
3. **Relationships** – develop and support genuine relationships with the community, local business, other levels of government and key stakeholders to strengthen the capability of Council and to deliver preferred community outcomes; and
4. **Sustainable Development** - work in productive partnership with Council to achieve sustainable development and growth in the City, maintaining a focus on the economic, environmental and community needs.

Key Responsibilities

Corporate Leadership

- Promote and facilitate innovation, change and continuous improvement to ensure that the City is well placed to deliver relevant projects and services.
- Measure and monitor Directorate performance against stated key performance indicators to demonstrate positive progress.
- Implement appropriate management strategies and processes to minimise the exposure to risk of the Directorate’s activities and functions.

Strategic Planning

- Develop and implement the Community and Commercial Services strategy providing clear direction and a customer-focused approach to strategic planning for the directorate.
- Develop in conjunction with the Chief Executive Officer and other Directors, policies, strategies and practices which emphasise the priorities set out in the Strategic Plan and supporting documents.
- Involve staff and promote a shared vision for the achievement of the City’s strategic objectives.

People Management

- Ensure the Directorate has a workforce which has the capabilities and skills needed now and in the future, to achieve the City’s objectives.
- Ensure effective human resource management through employee engagement, inclusiveness, equal employment opportunity, diversity and people development.
- Foster a Directorate culture that values and supports team work, innovation, openness and participation.

Financial and Resource Management

- Develop, monitor and review the Directorate's annual budget.
- Adopt sound financial approaches to increase efficiencies and improve service delivery through operational improvements.
- Take a proactive role to identify financial strategies and opportunities to continually improve the financial position of Council.

Specialist Advice

- Set strategic provision of service delivery and cultural commitment to customer service.
- Manage Directorate resources, as appropriate to achieve strategic targets, plans and programs, and the use of Directorate physical, financial and human resources.
- Strengthen the commercial performance and sustainability of City of Perth's car parking business and establish a progressive commercialisation program resulting in increased revenues.
- Review operations within all community activities to assess areas to improve services and ensure operations are performed from a cost neutral basis.
- Strengthen the organisation's safety and security platforms and capabilities to ensure greater response to the community and adjoining Councils.
- Develop policy and services relating to growing community needs.

Stakeholder Relationships

- Form positive, collaborative and service oriented relationships between the City and its internal and external stakeholders.
- Work collaboratively with a wide range of professionals from Local, Federal , State Governments and other key stakeholders to deliver the City's strategic objectives and benefit the community.

Support to the Chief Executive Officer and Council

- Determine items to be included in reports to Council, identifying items that require corporate (Executive Leadership Group) input and debate to obtain corporate endorsement.
- Attend Council and Committee meetings to provide advice/input on general corporate and specific Directorate matters.
- Represent the City on external committees and make presentations and representations thereto.

Workplace Health and Safety

- Demonstrate Occupational Safety and Health leadership ensuring a duty of care to provide and maintain a safe working environment for employees of the City of Perth.
- Demonstrate competent Occupational Safety and Health decision-making processes in all stages of planning, design and construction.

Selection Criteria

Essential:

- Tertiary qualification in relevant field or a related discipline.
- Demonstrated senior level experience in the understanding and resolution of key issues relating to the future planning, development and management of a central city environment.
- Demonstrated high level competency in managing, leading and inspiring a multi-disciplinary work team in a shared vision and engaging and cascading commitment towards the achievement of common goals.
- Proven performance in establishing credible, open and co-operative relationships between the organisation and its key stakeholders. This includes experience in developing public participation and consultation strategies.
- Proven competency in financial management covering operating budgets and capital works projects.
- Strong understanding of organisational improvement and change strategies, performance measurement and the development and use of strategic key performance indicators.
- Highly developed communication and interpersonal skills particularly in regards to negotiating complex issues, resolving conflict and influencing others

Desirable:

- Post Graduate qualification in relevant field.
- Active member of appropriate professional institution.

Application Requirements

Applicants are initially required to submit the following with their application:

- Current comprehensive resume
- Separate document or cover letter addressing Selection Criteria
- Copies of licences and qualification/s

Contact Person

Should you have any further enquiries or questions about this position, please contact:

Name: Anna-Lee Testar, HR Advisor
Phone number: (08) 9461 3384
Email address: careers@cityofperth.wa.gov.au

CONFIDENTIAL SCHEDULE 22
ITEM 16 – APPOINTMENT OF SENIOR EMPLOYEE –
DIRECTOR COMMUNITY AND COMMERCIAL SERVICES

FOR THE COUNCIL MEETING

11 AUGUST 2015

DISTRIBUTED TO ELECTED MEMBERS UNDER
SEPARATE COVER



SHAPING A STRONG CAPITAL CITY



Director Economic Development & Activation

Total package \$256,230

Cash component of \$210,000 plus super, vehicle and parking offered on a negotiated term of up to 5 years

Directorate:	Economic Development & Activation
Location:	Council House
Reports to:	Chief Executive Officer
Supervision of:	Economic Development & Activation Directorate
Date:	May 2015

Organisational Environment

The City of Perth is a highly regarded Local Government Authority and is recognised as the capital city authority within Western Australia. The City of Perth is a large organisation with a robust vision for the years ahead and a dedicated Council that is committed to continually developing the City. The City of Perth governs an area of approx. 8.2 sq km and provides essential services to over 150,000 people who travel to the City daily for work, or as a tourist and shopping destination. With a residential population of around 30,000 the City is seen as liveable, well connected, and a vibrant community that exhibits a diverse culture. The City attracts visitors, students and businesses from around the globe and delivers a variety of events, festivals and business investment opportunities due to its strong national and global relationships. The City contains diverse precincts and is proactive in supporting the unique needs within each community.

The City of Perth focuses on promoting Perth as an international destination and partners closely with State Government in its role as the State's business hub / commercial engine. Additionally, there is a strong focus on a range of city activation projects that aim to attract people to the City and drive the local economy for the benefit of businesses and key stakeholders.

The City is seen as a leader in delivering core local government services and is proud of its rich history. The City is a productive and highly valued organisation that is keen to meet the challenges of increased urbanisation while balancing the needs of businesses and residents. Working closely with key industry sectors, academic institutions and creative arts sectors, the City ensures it is mindful of the diverse needs of each group. The City partners closely with State Government on key issues such as transportation and other infrastructure needs and ensures the emerging priorities of the City are communicated and recognised.

Directorate Overview

Arising from a major organisational restructure, this leadership role will be instrumental in the consolidation of existing work units into a department within Council titled Economic Development and Activation. The Director Economic Development and Activation will oversight the following functional Groups:

- Economic Development
- Marketing and Events
- Arts Culture and Heritage
- Business Support and Sponsorship
- International Engagement

It is the Director's responsibility to ensure at all times that each Unit provides quality affordable facilities, services and advice to Council and all internal and external customers.

The Director Economic Development & Activation is faced with several challenges and opportunities including:

- Developing an integrated, cohesive and high performing directorate that is capable of responding to the community needs and emerging priorities of our stakeholders.
- Developing a strong capital city in partnership with the CEO and other Directors by creating a collaborative, productive and valued organisation.
- Strengthening of the policy and strategy of Economic Development and ensuring the Unit's commitment to achieving established goals including a greater capacity to attract investment and enhance business and developer confidence in our capital city.
- Engaging and supporting core and emerging industry sectors and facilitating continued growth in the Perth economy and enhancement of its reputation as a globally significant city.
- Facilitating and supporting the City's involvement in multilateral international relationships e.g. World Energy Cities Partnership of which we are a key player.
- Establishment of a Business Information and Support program such as a Business Centre.
- Strengthening of the management of international engagement activities including its Sister City relationships and the implementation of Council's recently adopted International Engagement Strategy (with focus on opportunity in the Indian Ocean Rim).
- Development of a stronger and more effective approach to precinct and place management and guiding the organisation to take a cohesive approach.
- Development of policy, strategy and programs for enriching the city's arts and cultural offerings.
- Strengthening the interface of the City with the industry aspects of tourism, retail and entertainment.
- Strengthening of the policy and strategy of marketing and events and ensuring the Unit's commitment to creatively grow and enliven the City of Perth within the wider community.
- Continuing to enhance the city's liveability and lifestyle reputation.
- Enhancing the level of activation of places within the city to contribute to lifestyle aspirations.
- Presentation, facilitation and support for sustainable major events in the city.
- Significant review and potential rationalisation of Councils disbursements for grants and sponsorships.

Position Objectives

The Council is seeking to appoint an individual with exceptional leadership skills in addition to a strong customer service ethos and highly developed operational focus.

The primary function of the Director Economic Development and Activation is to enrich the lifestyle offered by Perth. The prime focus of the first three years will be to enhance a consultative, high performance culture and an integrated, customer responsive and cohesive group. Taking the current strong capabilities of the organisation's existing units and building on that basis to develop a standard of best practice will also be important.

Working with the Elected Members, Chief Executive Officer and the other members of Executive Leadership Group and keeping alignment with the theme of the Organisational Development Plan being Serving Leading Growing – Teamwork Excellence Pride, the objectives of this role will be guided by the following:

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- Develop in conjunction with the Chief Executive Officer and other Directors, policies, strategies and practices which emphasise the priorities set out in the Strategic Plan and supporting documents.
- Involve staff and promote a shared vision for the achievement of the City's strategic objectives.

People Management

- Ensure the Directorate has a workforce which has the capabilities and skills needed now and in the future, to achieve the City's objectives.
- Ensure effective human resource management through employee engagement, inclusiveness, equal employment opportunity, diversity and people development.
- Foster a Directorate culture that values and supports team work, innovation, openness and participation.

Financial and Resource Management

- Develop, monitor and review the Directorate's annual budget.
- Adopt sound financial approaches to increase efficiencies and improve service delivery through operational improvements.
- Identify financial strategies and opportunities to continually improve the financial position of Council.

Specialist Advice

- Strengthen the policy and strategy of Economic Development and ensure the Unit's commitment to achieving established goals, including a greater capacity to attract investment and enhance business and developer confidence in our capital city.
- Engage and support core and emerging industry sectors, and facilitate continued growth in the Perth economy and enhancement of its reputation as a globally significant city.
- Facilitate and support the City's involvement in multilateral international relationships.
- Strengthen the management of international engagement activities including its Sister City relationships and the implementation of Council's recently adopted International Engagement Strategy.
- Strengthen the policy and strategy of marketing and events and ensure the Unit's commitment to creatively grow and enliven the City of Perth within the wider community.
- Significant review and potential rationalisation of Council's disbursements for grants and sponsorships.

Stakeholder Relationships

- Form positive, collaborative and service oriented relationships between the City and its internal and external stakeholders.
- Work collaboratively with a wide range of professionals from Local, Federal, State Governments and other key stakeholders to deliver the City's strategic objectives and benefit the community.

Support to the Chief Executive Officer and Council

- Determine items to be included in reports to Council, identifying items that require corporate (Executive Leadership Group) input and debate to obtain corporate endorsement.
- Attend Council and Committee meetings to provide advice/input on general corporate and specific Directorate matters.
- Represent the City on external committees and make presentations and representations thereto.

Workplace Health and Safety

- Demonstrate Occupational Safety and Health leadership ensuring a duty of care to provide and maintain a safe working environment for employees of the City of Perth.

- Demonstrate competent Occupational Safety and Health decision-making processes in all stages of planning, design and construction.

Selection Criteria

Essential:

- Tertiary qualification in Economics or Commerce or a related discipline.
- Demonstrated senior level experience in the understanding and resolution of key issues relating to the future economic development and cultural change of a central city environment.
- Demonstrated high level competency in managing, leading and inspiring a multi-disciplinary work team in a shared vision and engaging and cascading commitment towards the achievement of common goals.
- Proven performance in establishing credible, open and co-operative relationships between the organisation and its key stakeholders. This includes experience in developing public participation and consultation strategies.
- Proven competency in financial management covering operating budgets.
- Strong understanding of organisational improvement and change strategies, performance measurement and the development and use of strategic key performance indicators.
- Highly developed communication and interpersonal skills particularly in regards to negotiating complex issues, resolving conflict and influencing others.

Desirable:

- Post Graduate qualification in Economics, Marketing, Commerce, Community or related fields.
- Active member of appropriate professional institution.

Application Requirements

Applicants are required to initially submit the following with their application:

- Current comprehensive resume
- Separate document or cover letter addressing Selection Criteria
- Copies of licences and qualification/s

Contact Person

Should you have any further enquiries or questions about this position, please contact:

Name: Anna-Lee Testar, HR Advisor

Phone number: (08) 9461 3384

Email address: careers@cityofperth.wa.gov.au

CONFIDENTIAL SCHEDULE 24
ITEM 17 – APPOINTMENT OF SENIOR EMPLOYEE –
DIRECTOR ECONOMIC DEVELOPMENT AND ACTIVATION

FOR THE COUNCIL MEETING

11 AUGUST 2015

DISTRIBUTED TO ELECTED MEMBERS UNDER
SEPARATE COVER



SHAPING A STRONG CAPITAL CITY



Director Construction and Maintenance

Total package \$256,230

Cash component of \$210,000 plus super, vehicle and parking offered on a negotiated term of up to 5 years

Directorate: Construction and Maintenance
Location: Council House
Reports to: Chief Executive Officer
Supervision of: Construction and Maintenance Directorate
Date: May 2015

Organisational Environment

The City of Perth is a highly regarded Local Government Authority and is recognised as the capital city authority within Western Australia. The City of Perth is a large organisation with a robust vision for the years ahead and a dedicated Council that is committed to continually developing the City. The City of Perth governs an area of approx. 8.2 sq km and provides essential services to over 150,000 people who travel to the City daily for work, or as a tourist and shopping destination. With a residential population of around 30,000 the City is seen as liveable, well connected, and a vibrant community that exhibits a diverse culture. The City attracts visitors, students and businesses from around the globe and delivers a variety of events, festivals and business investment opportunities due to its strong national and global relationships. The City contains diverse precincts and is proactive in supporting the unique needs within each community.

The City of Perth focuses on promoting Perth as an international destination and partners closely with State Government in its role as the State's business hub / commercial engine. Additionally, there is a strong focus on a range of city activation projects that aim to attract people to the City and drive the local economy for the benefit of businesses and key stakeholders.

The City is seen as a leader in delivering core local government services and is proud of its rich history. The City is a productive and highly valued organisation that is keen to meet the challenges of increased urbanisation while balancing the needs of businesses and residents. Working closely with key industry sectors, academic institutions and creative arts sectors, the City ensures it is mindful of the diverse needs of each group. The City partners closely with State Government on key issues such as transportation and other infrastructure needs and ensures the emerging priorities of the City are communicated and recognised.

Directorate Overview

Arising from a major organisational restructure, this leadership role will be instrumental in the consolidation of existing work units into a department within Council titled Construction and Maintenance. The Director Construction and Maintenance will oversight the following functional Groups:

- Construction
- Street Presentation and Maintenance
- Waste and Cleansing
- Parks
- Properties
- Plant and Equipment

It is the Director's responsibility to ensure at all times that each Unit provides quality affordable facilities, services and advice to Council and all internal and external customers.

The Director Construction and Maintenance is faced with several challenges and opportunities including:

- Developing an integrated, cohesive and high performing directorate that is capable of responding to the community needs and emerging priorities of the organisation establishment of a new Construction Unit capable of managing the entire capital expenditure program of Council.
- Establishment of greater capacity and capability to deliver programmed objectives including all capital works and operational programs.
- Monitoring development within the city and its impact of public assets (including major State Government redevelopment and infrastructure projects).
- Establishing a more sophisticated and effective approach to monitoring and maintaining the standard of presentation of the city to residents, workers and visitors.
- Developing and implementing strategic approaches to waste management.
- Strengthening the commercial performance and sustainability of assets within Council's property portfolio while ensuring that the needs of occupants and users of the assets are satisfied.
- Establishing a new Plant and Equipment Unit by consolidating existing operations and providing excellent support and service to internal customers.
- Developing a strong capital city in partnership with the CEO and other Directors by creating a collaborative, productive and valued organisation.

Position Objectives

Council is seeking to appoint an individual with exceptional leadership skills in addition to a strong customer service ethos and highly developed operational focus.

The primary function of the Director Construction and Maintenance is to develop a sustainable and effective operation in managing and developing all aspects of the City's assets. The prime focus of the first three years will be to enhance a consultative, high performance culture and an integrated, customer responsive and cohesive group. Taking the current strong capabilities of the organisation's existing units and building on that basis to develop a standard of best practice will also be important.

Working with the Elected Members, Chief Executive Officer and the other members of the Executive Leadership Group and keeping alignment with the theme of the Organisational Development Plan being Serving Leading Growing – Teamwork Excellence Pride, the objectives of this role will be guided by the following:

1. **Governance** – Manage governance processes and financial reporting in line with statutory obligations;
2. **Strategic Delivery** – deliver Council's strategic objectives using appropriate planning, measurement and review mechanisms to drive performance;
3. **Relationships** – develop and support genuine relationships with the community, local business, other levels of government and key stakeholders to strengthen the capability of Council and to deliver preferred community outcomes; and
4. **Sustainable Development** - work in productive partnership with Council to achieve sustainable development and growth in the City, maintaining a focus on the economic, environmental and community needs.

Key Responsibilities

Corporate Leadership

- Promote and facilitate innovation, change and continuous improvement to ensure that the City is well placed to deliver relevant projects and services.
- Measure and monitor Directorate performance against stated key performance indicators to demonstrate positive progress.
- Implement appropriate management strategies and processes to minimise the exposure to risk of the Directorate's activities and functions.

Strategic Planning

- Develop and implement the Construction and Maintenance strategy providing clear direction and a customer-focused approach to strategic planning for the directorate.
- Develop in conjunction with the Chief Executive Officer and other Directors, policies, strategies and practices which emphasise the priorities set out in the Strategic Plan and supporting documents.
- Involve staff and promote a shared vision for the achievement of the City's strategic objectives.

People Management

- Ensure the Directorate has a workforce which has the capabilities and skills needed now and in the future, to achieve the City's objectives.
- Ensure effective human resource management through employee engagement, inclusiveness, equal employment opportunity, diversity and people development.

- Foster a Directorate culture that values and supports team work, innovation, openness and participation.

Financial and Resource Management

- Develop, monitor and review the Directorate's annual budget.
- Adopt sound financial approaches to increase efficiencies and improve service delivery through operational improvements.
- Identify financial strategies and opportunities to continually improve the financial position of Council.

Specialist Advice

- Establishment of greater capacity and capability to deliver programmed objectives including all capital works and operational programs.
- Strengthening the commercial performance and sustainability of assets within Council's property portfolio while ensuring that the needs of occupants and users of the assets are satisfied.
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Stakeholder Relationships

- Form positive, collaborative and service oriented relationships between the City and its internal and external stakeholders.
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- Represent the City on external committees and make presentations and representations thereto.

Workplace Health and Safety

- Demonstrate Occupational Safety and Health leadership ensuring a duty of care to provide and maintain a working environment in which employees of the City of Perth are not exposed to hazards.
- Demonstrate competent Occupational Safety and Health decision-making processes in all stages of planning, design and construction.

Selection Criteria

Essential:

- Tertiary qualification preferably in Engineering, Construction or a related field; or any equivalent combination of experience and training.
- Extensive and varied experience in construction, construction maintenance and facilities maintenance, and operation services for large commercial and public buildings, grounds and facilities.
- Proven competency in financial management covering operating budgets and capital works projects.
- Strategic development and planning expertise.
- High level of understanding and experience of complex Project Management.
- Strong understanding of organisational improvement and change strategies, performance measurement and the development and use of strategic key performance indicators.
- Demonstrated high level competency in managing, leading and inspiring a multi-disciplinary work team in a shared vision and gain commitment towards the achievement of common goals.
- Highly developed communication and interpersonal skills particularly in regards to negotiating complex issues, resolving conflict and influencing others.

Desirable:

- Post Graduate qualification in Engineering, Construction or related fields.
- Active member of appropriate professional institution.

Application Requirements

Applicants are initially required to submit the following with their application:

- Current comprehensive resume
- Separate document or cover letter addressing Selection Criteria
- Copies of licences and qualification/s

Contact Person

Should you have any further enquiries or questions about this position, please contact:

Name: Anna-Lee Testar, HR Advisor
Phone number: (08) 9461 3384
Email address: careers@cityofperth.wa.gov.au

CONFIDENTIAL SCHEDULE 26
ITEM 18 – APPOINTMENT OF SENIOR EMPLOYEE –
DIRECTOR CONSTRUCTION AND MAINTENANCE

FOR THE COUNCIL MEETING

11 AUGUST 2015

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SEPARATE COVER